



**THE CORPORATION OF THE  
TOWNSHIP OF BONNECHERE VALLEY  
COMMITTEE MEETING  
AGENDA**

**Tuesday, April 16, 2024, 1:30 p.m.**

**COUNCIL CHAMBERS, MUNICIPAL BUILDING AND ZOOM CONFERENCING**

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- 1. CALL TO ORDER**
- 2. ADDITIONS/CONFIRMATION OF AGENDA**
- 3. PECUNIARY INTEREST OR GENERAL NATURE THEREOF**
- 4. APPROVAL OF MINUTES**
- 5. DELEGATIONS**
- 6. REPORTS**
  - 6.1 1:35pm Kevin McGrath, Recreation
  - 6.2 1:45pm Sandra Barr, Finance
  - 6.3 1:55pm Annette Gilchrist, Administration
- 7. CORRESPONDENCE**
  - 7.1 Correspondence "A"
    1. County Council Summary March 2024
    2. Earth Day Birthday Party
    3. AMO Watchfile April 4, 2024
    4. AMO Policy Update – New Federal Infrastructure & Housing Items in Upcoming 2024 Budget
    5. Media Release - County of Renfrew hosts Affordable Housing Summit
    6. AMO Policy Update April 10 2024
    7. AMO Watchfile April 11 2024
  - 7.2 Correspondence "B"
    1. Home Heating Sustainability
    2. 2024 GLPOA Sponsorship

3. Fair Operational Budget Funding
4. Fifth Annual Provincial Day of Action on Litter
5. Standardized Regulatory Framework for Ridesharing Services Across the Province
6. Phase-Out of Free Well Water Testing
7. Improve Municipal Code of Conduct
8. Request to Province for Mental Health and Addictions Facility for Renfrew County

7.3 Correspondence "C"

**8. NEW/UNFINISHED BUSINESS**

8.1 Library Update

**9. ESTABLISH NEXT MEETING DATE**

**10. MEDIA SESSION**

**11. CLOSED SESSION**

Follow up Report from February 2024 Meeting

**12. CONCLUSION OF MEETING**

**THE CORPORATION OF THE  
TOWNSHIP OF BONNECHERE VALLEY  
MINUTES  
COMMITTEE MEETING  
TUESDAY APRIL 2, 2024 1:30 P.M.  
COUNCIL CHAMBERS, MUNICIPAL BUILDING AND VIA ZOOM CONFERENCING**

**PRESENT**                    **Mayor Jennifer Murphy  
Deputy Brent Patrick  
Councillor John Epps  
Councillor Tracey Sanderson  
CAO Annette Gilchrist  
Deputy CAO Sandra Barr**

**REGRETS**                    **Councillor Merv Buckwald**

**GALLERY**                    **None**

**CALL TO ORDER    COMMITTEE MEETING**

Chair, Brent Patrick called the meeting to order at 1:30 p.m.

**ADDITIONS TO AGENDA**

**MOVED BY**                    **John Epps**

**THAT:** The agenda be accepted as presented with the addition of Item 8.5 Royal Canadian Legion Request Parking Lot Request. Carried

**PECUNIARY INTEREST OR GENERAL NATURE THEREOF**

**APPROVAL OF MINUTES**

**MOVED BY**                    **Jennifer Murphy**

**That:** The Minutes of the Committee Meeting on February 19, 2024 be accepted as presented. Carried

**DELEGATIONS**

James McBain, CEO and Darla McBain, General Manager, Municipal Law Enforcement Services

James and Darla made a presentation to Committee on the complaint and investigation processes of MLES.

**REPORTS**

**Water & Sewer Department**

Daryl Verch, Water & Sewer Manager was present and gave his report.

- a) The Eganville Drinking Water System continues to operate in full compliance with all requirements;
- b) There were six electrical actuated butterfly valves installed on the Mono Plant Filtering System;
- c) The four sand and anthracite filter compartments had filter media added to them;
- d) Performed maintenance on all the chemical feed barrels;
- e) Flushed twenty fire hydrants including the thirteen dead end hydrants;
- f) The Eganville Sewage System continues to operate in full compliance according to the Provincial Guidelines that are set out in the Certificate of Approval;
- g) Housing Enabling Fund – Committee was provided with a quote from JLR detailing what is required to apply for the HEWSF Grant for improvements to water, sewer and storm infrastructure. The Township will need to invest \$184,000 in order to be able to access this \$825 million dollar fund. Staff recommends that we use \$121,587 of the current year Gas Tax Funding and the remaining balance be funded through water and sewer reserves. Committee approves in principle and directed staff to proceed and a resolution for a sole source procurement and if we are successful in the funding application we will

tender for the project. This supports the Townships Priority of “Grant Opportunities” as it relates the objective of “Secure >\$1M in funding”.  
*Water & Sewer Report Received.*

**Works & Waste Department**

Jason Zohr, Works Superintendent was present and gave his report.

- a) Tender BV-2401 Rehabilitation of Zadow Road – Three bids were received. Construction can commence on July 8, 2024. Committee recommends that Tender BV24-01 for the rehabilitation of Zadow Road be awarded to McCrea Excavating Ltd. in the amount of \$916,098.91 including HST. This project supports to Townships Priority of “Smart Infrastructure” as it relates the objective of “Prioritize Road Upgrades”;
- b) Ditch & Community Clean-up Days 2024 - Any Bonnechere Valley resident that assists to clean-up our ditches and community can take their bag of garbage for free to the Sand Road Waste Site on Saturday, April 20, 2024 and Saturday, April 27, 2024. This is great timing as it coincides with Earth Day, which is Monday, April 22, 2024;
- c) February 2024 Summary of Vehicle Counts - In the table below you will find stats for the month of February 2024 for all our waste sites and the tallies are based on vehicle counts from the waste site attendants;

Waste Site	# of Vehicles	# of H.H Bags	Glass/ Cans	Paper/ Card board	Metal	Organics	WEE	Appliances
Sand Road	745	925	447	476	34	20	38	13
Lake Clear	172	269	181	181	0	43	0	0
McGrath Road	147	183	139	137	0	17	0	0
Ruby Road	206	128	128	108	44	42	0	0
Hwy 41	169	218	157	157	0	15	0	0
Totals	1439	1723	1052	1059	78	137	38	13
Waste Site	# of Vehicle s	Const/ Demo	WEE	Bulky	Tires	Metal	Free Pas s	Weight KG's
Sno Drifters	36	35	0	7	5	5	4	31,340

- d) Product Care Meeting - Staff participated in a meeting with Product Care to discuss their Lighting Program;
- e) County of Renfrew Transportation Master Plan - The Transportation Master Plan is a strategic policy document that will serve as a road map for short-range, medium-range, and long-range transportation infrastructure investments, as well as multi-modal transportation planning. A virtual Public Information Centre (PIC) Meeting was held on Tuesday March 26, 2024 to present and gather feedback on the Transportation Master Plan study process. Community input was needed on travel conditions, community characteristics, transportation infrastructure, as well as next steps in the Transportation Master Plan study;
- f) Circular Materials - Jason, Annette and Dana met with Circular Materials to discuss how our services for Blue Box Transition would look for our residents. Staff will be looking into a contract for our recycling services for 2025 but in 2026 the program is set to change again but there are no further details at this time. This supports the Townships priority of “Smart Infrastructure” as it is related to the objective of “Waste management using Circular economy”;
- g) Public Works Crew - The crew has been busy conducting maintenance on the equipment so that they are in good shape for next fall/winter. They have also been able to get a head start on grading, patching and cutting of trees;
- h) 2023 Western Star Plow Truck - We have been without the 2023 Western Star Plow Truck for the last month as the radiator has gone in this piece of equipment;
- i) Eclipse 2024 - The Public Works Department will work until 12 pm (noon) on Monday, April 8, 2024. However, if there is an emergency that requires our attention then we will return to work;



*Works Department Report Received.*

**Building & Fire Department**

Darryl Wagner, CBO & Fire Chief. Report submitted.

- a) The Department had seventeen calls for service in January – March 2024;
- b) Fire fighter recruitment is ongoing;
- c) Level 1 Fire Ban, campfires only, went into effect March 27, 2024;
- d) Junior Fire Fighter Program going well;
- e) On April 24<sup>th</sup> five local CBOs will be speaking with Opeongo High School students regarding the requirements and the path most of the CBO's went down to become a Chief Building Official;
- f) Two building permits have been issued in January 2024.

*Fire Department & Building Report Received.*

**CORRESPONDENCE**

**(A) Correspondence "A"**

- 1. AMO Watchfile March 14
- 2. AMO Watchfile March 21
- 3. AMO Watchfile March 28
- 4. AMO Policy Update Budget and Housing Strategy
- 5. AMO Policy Update New Deal for Ottawa

**(B) Correspondence "B"**

- 1. Township of Clearview Endorsement of Bill C-63 in the House of Commons
- 2. AODA Funding Request for support
- 3. OVTA Sponsorship Opportunities Form
- 4. Loyalist Township request for support for upload of Highway Infrastructure
- 5. Enbridge request for support
- 6. Request for support to Amend Ontario Heritage Act-Subsection 27
- 7. Request for Support for Pipeline Subsidy
- 8. Request from Farmers Market
- 9. Resolution Briefing note Ontario Roadside Zoos
- 10. Resolution - Township of Terrace Bay - Energy Transition
- 11. Resolution - Twp of Adelaide Metcalfe - Tile Drain Loan Amount

**(C) Correspondence "C"**

- B.5 Committee recommends supporting the letter from Enbridge and directed staff to send a letter of support.
- B.6 Committee recommends supporting the resolution to Amend Ontario Heritage Act-Subsection 27 and directed staff to bring a resolution to the April 16 Council meeting.
- B.8 Committee agreed to cover the costs of hanging and removing the Eganville Farmers banner. The banner will be hung for the month of June.
- B.9 Committee recommends supporting the resolution for Ontario Roadside Zoos and directed staff to bring a resolution to the April 16 Council meeting.

**NEW/UNFINISHED BUSINESS**

- (1)** Mayor's Report - Since the last Mayor's Report, the Mayor attended 20 meetings and several events. Some of the highlights are as follows:

County Council reviewed areas of the 2024 Provincial budget, which was released March 26, that will impact the County of Renfrew which include continued funding for the Renfrew County Virtual Triage and Assessment Centre (RC VTAC); a path for funding the new mesa program; a new \$1 billion Municipal Housing

Infrastructure Program; an increase to the Housing-Enabling Water and Sewer Fund, including communal systems, and a new \$200 million community, sport and recreation infrastructure fund that may help aging facilities in our communities. The County will continue to advocate for our fair share of infrastructure funding, including a commitment for Highway 17 expansion to and beyond the Town of Renfrew.

The County of Renfrew also discussed the early warm weather combined with the early snow melt and lower than usual precipitation this past winter that is resulting in dry conditions that could result in an early fire season. Local municipal fire departments have already been called to grass and brush fires, prompting some departments to implement fire bans. Bonnechere Valley is currently in a Level 1 Fire Ban.

County Council adopted a revised By-law to Establish and Require Payment of User Fees and Charges. Among the changes are increases to hourly rates for administration services since the rates had not been increased since 2016. There is also a new \$750 fee within Public Works and Engineering for speed/traffic review requests.

In the pursuit of tackling chronic homelessness within Renfrew County, an interdisciplinary collaborative team of County staff, in partnership with community service providers, is moving forward with a transitional supportive housing model. With a clear vision of prioritizing a "Housing First" approach, this model aims to establish supportive transitional housing for individuals enduring chronic homelessness, defined as lasting more than six months and compounded by health complexities such as mental health disorders and/or addictions. County staff are diligently crafting a memorandum of understanding to secure rental acquisition of approximately 20 units within the Pembroke area. The ambitious objective is to welcome the first guests into their new homes by the fall of 2024, marking a significant stride towards addressing homelessness and fostering stability and health within the community.

Work on the retrofit of the new Eganville Paramedic Base is ongoing. A Zencity webpage for the project features construction updates and provides the viewer with a description of the project along with progress images. The overall project is approximately 60% complete.

The Warden, Peter Emon, CAO, Craig Kelley and Jennifer Murphy conducted first round interviews for the position of Director of Corporate Services. Second round of interviews will be conducted in the next few weeks.

Renfrew County and District Health Unit - As previously reported, the Board of RCDHU voted against a merger with North Bay/Parry Sound Health Unit. After exhausting the possibility of merging with other Health Units in Eastern Ontario, the Board voted unanimously to investigate a partnership with the County of Renfrew. A transformational collaboration between Renfrew County and District Health Unit and the County of Renfrew, City of Pembroke and Township of South Algonquin, is a mutually beneficial step toward improving the health and wellbeing of our communities, keeping local needs and the residents of our region at the centre of our collective local decision making. The County proposed the submission of an application to fund the exploration and creation of a business plan that supports local autonomy and capacity building through the alignment of the Renfrew County and District Public Health Unit and the Municipality of the Corporation of the County of Renfrew.

There are clear strengths and navigable challenges that accompany the co-creation of a shared direction to successfully fulfill both public health and municipal mandates. The unique geographic and demographic features that define the Renfrew County and District Health Unit and County of Renfrew, including the City of Pembroke and Township of South Algonquin as well as the Algonquins of Pikwàkanagàn First Nation, service delivery models frame the distinct cultural and health needs of this diverse and rich community.

This innovative approach is a commitment to the service delivery of the local health unit and is based upon supporting the priorities and goals of both the Renfrew County and District Health Unit and County of Renfrew Strategic Plans. It is informed by the consolidated input from relevant documents, memorandums of understanding, agreements and position papers compiled from 2017 to the present to optimize our shared understanding of the historical context, expert analysis and the current state of local public health and municipal service priorities.

The Bonnechere Valley Easter Egg Hunt was a great event in McRae Park. Thank you to Sarah and Annette for organizing and a big thanks to our Easter Bunny who posed with the kids for photo ops.

It was my honour to drop the puck with Terry and Donna Sharpe, and Monique from the Robbie Dean Centre at the Lisa Sharpe Memorial Hockey Tournament. Proceeds from this Tournament go to the Robbie Dean Centre to aid in mental health support for youth and young adults. Also, of note, the Ottawa Valley Concrete and Murphy's Auto black team won!

On Friday, March 29<sup>th</sup>, Councillor Sanderson and Jennifer Murphy attended the Good Friday Prayer Walk facilitated by Reverend Claire Brama. It was a multi-denominational prayer hour and was very well attended. Notations and prayers were said at St. James The Less Catholic Church, the Eganville Legion Branch 353, the Professional Building/Trinity Down Counselling, the Eganville Clothing Bank, the Training and Learning Centre, the Eganville Food Bank, the Tourist Booth/Bonnechere Union Public Library and the Township Office. Prayers were said for our Council, Township Staff and our First Responders;

- (2) Reminder of Public Planning Meeting at 5:15pm and 5:20pm;
- (3) Police Services Board Update – Committee recommends that Merv Buckwald be appointed to the Killaloe Detachment Police Service Board for a period concurrent with the present term of Council and that the Mayor shall be recognized as an ex-officio member of the Killaloe Detachment Police Services Board and as such has the same rights as other Committee Members but is not obligated to attend meetings unless Merv Buckwald cannot attend;
- (4) Bonnechere River Watershed Standing Advisory Committee Update – There is no update available at this time; and
- (5) Royal Canadian Legion Parking Lot Request – Committee directed the Roads Department to help the Legion with filling some potholes in their parking lot the next time they are in the area patching Township Roads.

### **ESTABLISH NEXT MEETING DATE**

The next Meeting will be held on April 16, 2024.

### **MEDIA SESSION**

### **CLOSED SESSION**

**MOVED BY**                      **Tracey Sanderson**

**THAT:** Committee proceed in Closed Session in accordance with the Municipal Act 2001, section 239.2 to deal with the matters as indicated below:

(b) personal matters about an identifiable individual, including municipal or local board employees;

Carried

**MOVED BY**                      **John Epps**

**THAT:** Committee moves out of Closed Session to rise and report that Committee met to receive information and give staff direction regarding a nomination and to approve minutes from February 20<sup>th</sup> 2024.

Carried

### **CONCLUSION**

**MOVED BY**                      **John Epps**

**THAT:** the meeting adjourns at 3:26 p.m.

Carried

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Brent Patrick, Chair

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Annette Gilchrist, CAO

# April Recreation Report

## Arena

- The last day of ice was Thursday March 28<sup>th</sup>.
- Figure Skating had a very good turnout for their year end show.
- We have had our summer students in for interviews. We have hired 2 for the grass position, 2 for horticulture and 2 for the tourist centre. Their start dates will vary from about the end of April to the end of June.
- Pembroke won the EHL finals, in 3 games.
- The ice came out on April 2, with the Works Department coming in at 11:30 to help take the ice away.
- Arena staff went to Petawawa to take a course on Safe Arena Refrigeration Plant Operator on April 12.
- Minor Ball and Minor Soccer registration was held the evening of April 10<sup>th</sup> and April 12<sup>th</sup>.
- We are cutting the big elm tree beside the rink as a preventative maintenance measure.
- There was an on-site meeting with Cimco regarding the compressor on Thursday, April 11.

## Village

- The planter boxes from the bridge will be taken to Temperate Gardens this week.

## Eagles Nest

- We installed two handicapped toilets, one in the men's and one in the women's washrooms.

## Centennial Park

- Park clean up is beginning.

## McRae Park

- The Easter Egg Hunt was well attended.
- Park clean up is beginning.

## Legion Field

- We had a request from the Pickleball players to put up the tennis nets, which we did on April 9.
- We received notice from the Renfrew County District Health Unit that we must have the Splash Pad inspected at least 14 days before it can be opened.

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
Revenue						
Revenue						
Revenue						
TAXATION REVENUES						
Taxation Levies	0.00	0.00	0.00	0.00	-3,720,000.00	-3,546,632.00
Supplementary/Omits	0.00	0.00	0.00	0.00	-42,000.00	-39,000.00
Write Off's	0.00	0.00	3,545.22	1,959.35	7,000.00	12,000.00
Curbside Area Tax Rate	0.00	0.00	71.73	3.68	-82,169.00	-76,000.00
Total TAXATION REVENUES	0.00	0.00	3,616.95	1,963.03	-3,837,169.00	-3,649,632.00
PAYMENTS IN LIEU						
Payments-In-Lieu	0.00	0.00	0.00	0.00	-35,000.00	-43,604.00
Total PAYMENTS IN LIEU	0.00	0.00	0.00	0.00	-35,000.00	-43,604.00
PENALTIES & INTEREST						
Penalties & Interest	-7,230.63	-5,915.85	-22,081.28	-18,847.27	-92,000.00	-96,000.00
Total PENALTIES & INTEREST	-7,230.63	-5,915.85	-22,081.28	-18,847.27	-92,000.00	-96,000.00
UNCONDITIONAL GRANTS						
Ontario Municipal Partnership Fund	0.00	0.00	-368,750.00	-375,300.00	-1,501,200.00	-1,519,600.00
Total UNCONDITIONAL GRANTS	0.00	0.00	-368,750.00	-375,300.00	-1,501,200.00	-1,519,600.00
CONDITIONAL GRANTS						
Other Provincial Grants	0.00	-303.60	0.00	-303.60	0.00	-58,087.00
Infrastructure Grants - OCIF	-96,159.00	-98,071.00	-192,318.00	-196,142.00	-588,426.00	-511,675.00
Ontario Roads Grants - Other	-50.40	-127.32	-50.40	-127.32	-18,000.00	-10,000.00
Protection to Person	0.00	0.00	0.00	0.00	-2,000.00	-5,000.00
Ontario Recycling Grant (WDO)	-21,686.43	-21,422.27	0.00	-21,516.29	-86,750.00	-85,000.00
Crossing Guard Grants	0.00	0.00	0.00	0.00	-4,100.00	-2,000.00
Recreation & Culture Grants	0.00	0.00	0.00	0.00	-3,700.00	-3,625.00
Total CONDITIONAL GRANTS	-117,895.83	-119,924.19	-192,368.40	-218,089.21	-702,976.00	-675,387.00
CANADA GRANTS						
Canada Grants - Federal	0.00	0.00	0.00	-26,255.02	-53,500.00	-2,100.00
Total CANADA GRANTS	0.00	0.00	0.00	-26,255.02	-53,500.00	-2,100.00
OTHER MUNICIPAL GRANTS						
Recr - Other Municipal (User Fees)	400.00	0.00	-3,640.00	0.00	-25,000.00	-24,000.00
Total OTHER MUNICIPAL GRANTS	400.00	0.00	-3,640.00	0.00	-25,000.00	-24,000.00
RESERVES						
Transfers from Reserves	0.00	0.00	0.00	0.00	-339,000.00	-767,500.00
Total RESERVES	0.00	0.00	0.00	0.00	-339,000.00	-767,500.00
FIRE REVENUE						

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
FD - Fire Department Revenue	-4,219.58	-55.00	-4,219.58	-100.00	-3,500.00	0.00
FD - Fire Department Revenue - Municipal	0.00	0.00	0.00	0.00	-1,500.00	-3,500.00
FD - Fire Department Revenue - Province	0.00	0.00	0.00	0.00	0.00	-1,500.00
Total FIRE REVENUE	-4,219.58	-55.00	-4,219.58	-100.00	-5,000.00	-5,000.00
CBO - REVENUE						
CBO - Building Permits	-1,557.00	-5,229.00	-4,848.00	-7,401.00	-70,000.00	-40,000.00
CBO - Septic Permits & Site Inspections	0.00	-550.00	-50.00	-650.00	-12,000.00	-12,000.00
Total CBO - REVENUE	-1,557.00	-5,779.00	-4,898.00	-8,051.00	-82,000.00	-52,000.00
BY-LAW REVENUES						
BLEO - Enforcement (Parking Fines etc.)	0.00	-60.00	0.00	-90.00	-700.00	-100.00
POA Revenues - Garbage,Noise,Fire,Parkin	0.00	0.00	-331.00	0.00	0.00	0.00
BLEO - Dog Licenses & Fines	-342.00	-180.00	-532.00	-1,040.00	-8,000.00	-4,000.00
Total BY-LAW REVENUES	-342.00	-240.00	-863.00	-1,130.00	-8,700.00	-4,100.00
ADMINISTRATION REVENUE						
ADMIN - Lottery Licenses/Fees	0.00	-410.00	-600.00	-410.00	-1,500.00	-1,000.00
ADMIN - Tax Certificates	-750.00	-150.00	-1,650.00	-850.00	-10,000.00	-5,500.00
ADMIN - Marriage Lienses	-150.00	-150.00	-500.00	-550.00	-4,000.00	-4,000.00
ADMIN - Misc., Maps, Copies, Etc.	5,725.19	-77.16	5,668.41	-82.17	-4,000.00	-3,000.00
ADMIN - Livestock Revenue	0.00	0.03	-4,991.46	0.03	-5,000.00	-3,000.00
ADMIN - Interest at bank	-12,250.03	-8,395.96	-33,920.49	-22,577.50	-65,000.00	-10,000.00
ADMIN - Leases & Rent Revenue	-4,517.27	-3,472.62	-11,551.81	-10,417.86	-60,000.00	-60,000.00
ADMIN - Administration Charges Revenue	0.00	-21,600.00	0.00	-21,600.00	-21,000.00	-25,000.00
ADMIN -Tax Registration Revenue	0.00	0.00	0.00	0.00	-8,000.00	0.00
Total ADMINISTRATION REVENUE	-11,942.11	-34,255.71	-47,545.35	-56,487.50	-178,500.00	-111,500.00
ANIMAL SHELTER						
AS - Pound Fees - Admaston Bromley	0.00	0.00	0.00	0.00	0.00	-1,340.00
AS - Pound Fees - Algonquins of Pik	0.00	-400.00	0.00	-1,200.00	-2,000.00	-4,735.00
AS - Pound Fees - Bonnechere Valley	0.00	-1,200.00	0.00	-1,200.00	-2,000.00	-4,735.00
AS - Pound Fees - Killaloe Hagarty & Ric	0.00	-400.00	0.00	-1,200.00	-2,000.00	-4,735.00
AS - Pound Fees - Madawaska Valley	0.00	-400.00	0.00	-1,200.00	-2,000.00	-4,735.00
AS - Pound Fees - North Algona Wil	0.00	0.00	0.00	0.00	0.00	-335.00
AS - Pound Fees - White Water Region	0.00	-400.00	0.00	-1,200.00	-2,000.00	-4,735.00
AS - Pound Fees - South Algonquin	0.00	-400.00	0.00	-1,200.00	-2,000.00	-4,735.00
Total ANIMAL SHELTER	0.00	-3,200.00	0.00	-7,200.00	-12,000.00	-30,085.00
CEMC REVENUES						
CEMC - Tower Revenue	0.00	0.00	-1,200.00	0.00	-1,200.00	-1,200.00
Total CEMC REVENUES	0.00	0.00	-1,200.00	0.00	-1,200.00	-1,200.00
ROADS REVENUE						
ROADS - Gas Tax Revenue	0.00	0.00	0.00	0.00	-264,677.00	-228,536.00
ROADS - Road Revenues	-1,564.35	-2,295.95	-7,778.32	-8,553.21	-20,000.00	-20,000.00

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
ROADS - Equipment Rental Credits	-39,110.50	-56,300.00	-150,883.00	-201,345.00	0.00	0.00
Total ROADS REVENUE	-40,674.85	-58,595.95	-158,661.32	-209,898.21	-284,677.00	-248,536.00
ENVIRONMENTAL REVENUE						
ENV - Garbage Loads	-5,290.65	-2,954.00	-14,916.60	-6,521.00	-45,000.00	-60,000.00
ENV - Garbage Cards	-3,330.25	-2,888.00	-9,467.85	-9,254.70	-50,000.00	-45,000.00
ENV - Garbage Tags	-3,351.00	-5,951.00	-12,638.00	-14,024.50	-50,000.00	-40,000.00
Total ENVIRONMENTAL REVENUE	-11,971.90	-11,793.00	-37,022.45	-29,800.20	-145,000.00	-145,000.00
RECYCLING REVENUE						
RECY - Recycling Revenue	0.00	0.00	-363.01	-227.00	-22,000.00	-10,000.00
Total RECYCLING REVENUE	0.00	0.00	-363.01	-227.00	-22,000.00	-10,000.00
RECREATION REVENUE						
REC - Miscellaneous Recreation Revenues	0.00	-567.44	-338.04	-2,109.65	-10,000.00	-8,000.00
REC - Golf Tournament	0.00	0.00	0.00	0.00	-10,000.00	-10,000.00
Total RECREATION REVENUE	0.00	-567.44	-338.04	-2,109.65	-20,000.00	-18,000.00
ARENA REVENUE						
ARENA - Rentals -Ice	-20,788.44	-15,182.99	-64,858.45	-55,036.64	-115,000.00	-80,000.00
ARENA - Vending Machine Sales	0.00	0.00	0.00	0.00	-1,200.00	-30,000.00
ARENA - Non-Resident User Fees	0.00	-100.00	0.00	-100.00	-1,000.00	-2,000.00
Total ARENA REVENUE	-20,788.44	-15,282.99	-64,858.45	-55,136.64	-117,200.00	-112,000.00
PARKS REVENUE						
PARKS - Parks Income	0.00	0.00	0.00	0.00	-25.00	0.00
Total PARKS REVENUE	0.00	0.00	0.00	0.00	-25.00	0.00
BALL FIELD REVENUE						
BALL FIELDS - Rental	0.00	0.00	0.00	0.00	-2,000.00	-1,000.00
Total BALL FIELD REVENUE	0.00	0.00	0.00	0.00	-2,000.00	-1,000.00
SWIM REVENUE						
REC - Swim Program	0.00	0.00	0.00	0.00	0.00	-2,500.00
Total SWIM REVENUE	0.00	0.00	0.00	0.00	0.00	-2,500.00
HALL REVENUE						
HALL - Rentals	-1,184.96	-962.29	-4,000.88	-2,316.51	-6,000.00	0.00
HALL - Bar Sales	-3,017.47	0.00	-10,417.01	-2,981.27	-15,000.00	-20,000.00
Total HALL REVENUE	-4,202.43	-962.29	-14,417.89	-5,297.78	-21,000.00	-20,000.00
PLANNING REVENUE						
PLN - Signs 911	-286.00	-100.00	336.00	-300.00	-1,150.00	-1,000.00
PLN - Planning Revenue	-5,912.46	-1,019.40	-6,462.46	-5,940.85	-8,000.00	-9,000.00
Total PLANNING REVENUE	-6,198.46	-1,119.40	-6,798.46	-6,240.85	-9,150.00	-10,000.00



Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
Total Revenue	-226,623.23	-257,690.82	-924,408.28	-1,018,207.30	-7,494,297.00	-7,548,744.00
Expense						
Expense						
Expense						
COUNCIL						
COUNCIL - Salaries	8,564.00	8,884.00	23,276.00	25,385.00	105,000.00	107,000.00
COUNCIL - Benefits (CPP, EI)	289.23	277.92	730.59	810.76	4,000.00	4,000.00
COUNCIL - EHT	167.01	173.26	453.91	495.31	2,100.00	2,100.00
COUNCIL - Education Seminars & Workshops	0.00	30.53	4,059.05	1,997.19	2,500.00	10,500.00
COUNCIL - Meals	0.00	194.30	0.00	329.81	500.00	0.00
COUNCIL - Materials & Supplies	241.86	545.48	1,722.73	926.27	4,500.00	3,500.00
Total COUNCIL	9,262.10	10,105.49	30,242.28	29,944.34	118,600.00	127,100.00
ELECTIONS						
ELECTION - Wages	0.00	0.00	0.00	0.00	0.00	4,500.00
ELECTION - Materials/Supplies	0.00	0.00	0.00	3.00	0.00	21,000.00
Total ELECTIONS	0.00	0.00	0.00	3.00	0.00	25,500.00
FIRE DEPARTMENT						
FD - Wages	5,601.92	4,410.97	16,953.23	13,082.33	120,000.00	135,000.00
FD - Vacation Pay	59.76	147.07	892.61	663.77	6,000.00	6,000.00
FD - Benefits (CPP, EI, OMERS)	1,316.62	942.58	4,404.88	2,453.76	15,000.00	9,500.00
FD - EHT	107.49	89.62	353.03	265.30	2,200.00	2,200.00
FD - WSIB	188.52	128.73	619.22	394.28	6,000.00	6,500.00
FD - Milage	0.00	227.42	0.00	227.42	500.00	500.00
FD - Memberships	0.00	274.75	564.75	374.75	750.00	1,000.00
FD - Staff Development	0.00	421.52	4,303.62	4,040.34	15,000.00	6,000.00
FD - Materials/Supplies	99.75	18.52	2,527.39	313.34	20,000.00	24,000.00
FD- Protective Equipment	0.00	300.46	610.56	1,255.82	10,000.00	14,000.00
FD - Fuel	1,214.31	130.48	1,789.06	798.39	9,500.00	5,000.00
FD - Heating Fuel	1,351.31	1,319.96	5,069.86	5,538.83	10,000.00	7,000.00
FD - Hydro	492.81	743.21	1,635.43	1,887.60	5,000.00	5,000.00
FD - Water/Sewer	102.10	78.25	300.34	337.89	1,000.00	1,100.00
FD - Telephone	82.43	0.00	242.20	144.50	1,000.00	1,000.00
FD - Cell Telephone	104.36	201.32	310.37	382.88	1,000.00	1,200.00
FD - Radio/Pager	0.00	4,869.65	0.00	4,869.65	7,500.00	7,000.00
FD - Office Supplies	519.71	0.00	948.37	152.62	1,500.00	2,000.00
FD - Computer Services	0.00	3,256.32	470.41	3,510.40	6,000.00	7,200.00
FD - Contracts	0.00	0.00	0.00	0.00	2,000.00	2,000.00
FD - Insurance	0.00	0.00	13,412.93	16,654.65	27,000.00	24,000.00
FD - Miscellaneous	983.24	349.60	1,825.09	1,192.22	2,000.00	2,000.00
FD - Small Equipment & Repairs	93.62	1,532.21	93.62	6,436.51	17,000.00	15,000.00
FD - Building Maintenance	409.12	0.00	0.00	274.57	10,000.00	15,000.00
FD - Payments to Other FDs	0.00	0.00	0.00	1,809.67	2,500.00	2,500.00
FD - Fire Prevention	71.23	71.23	213.69	710.33	3,000.00	3,000.00

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
FD - SCBA Oxygen	0.00	0.00	0.00	1,000.00	2,500.00	2,000.00
FD - MNRF Fire Expenses	0.00	0.00	0.00	0.00	2,000.00	2,000.00
FD - County Service Charge	0.00	0.00	0.00	0.00	6,000.00	6,000.00
FD - Long Term Debt	0.00	0.00	0.00	0.00	10,435.00	16,359.00
Total FIRE DEPARTMENT	12,798.30	19,513.87	57,949.78	68,771.82	322,385.00	331,059.00
FT#2 9829 2008 SEBASTOPOL RESCUE						
FT#2 9829 - Repair Parts	2,024.18	0.00	2,741.18	1,444.68	4,500.00	3,000.00
Total FT#2 9829 2008 SEBASTOPOL RESCU	2,024.18	0.00	2,741.18	1,444.68	4,500.00	3,000.00
FT#3 9645 2005 PUMPER						
FT#3 9645 - Repair Parts	651.77	0.00	651.77	2,374.40	4,500.00	3,000.00
Total FT#3 9645 2005 PUMPER	651.77	0.00	651.77	2,374.40	4,500.00	3,000.00
FT#4 9635 93 PUMPER						
FT#4 9635 - Repair Parts	1,032.21	0.00	1,032.21	2,098.06	4,500.00	3,000.00
Total FT#4 9635 93 PUMPER	1,032.21	0.00	1,032.21	2,098.06	4,500.00	3,000.00
FT#5 9636 2012 TANDEM EGANVILLE						
FT#5 9636 - Repair Parts	1,608.67	0.00	1,608.67	1,533.84	4,500.00	3,000.00
Total FT#5 9636 2012 TANDEM EGANVILLE	1,608.67	0.00	1,608.67	1,533.84	4,500.00	3,000.00
FT#6 9825 2006 EGANVILLE RESCUE						
FT#6 9825- Repair Parts	446.86	409.01	446.86	2,279.26	4,500.00	3,000.00
Total FT#6 9825 2006 EGANVILLE RESCUE	446.86	409.01	446.86	2,279.26	4,500.00	3,000.00
FT#7 9863 SUV Ford Explorer						
FT#7 9863 SUV - Repairs Parts	0.00	0.00	0.00	0.00	4,500.00	3,000.00
Total FT#7 9863 SUV Ford Explorer	0.00	0.00	0.00	0.00	4,500.00	3,000.00
FT#8 9864 SUV Ford Expedition						
FT#8 9864 SUV Expedition	0.00	0.00	1,051.31	0.00	4,500.00	3,000.00
Total FT#8 9864 SUV Ford Expedition	0.00	0.00	1,051.31	0.00	4,500.00	3,000.00
BUILDING DEPARTMENT						
CBO - Wages	4,108.05	3,928.32	12,761.61	13,643.47	50,000.00	63,000.00
CBO - Vacation Pay	0.00	0.00	724.95	185.73	4,000.00	4,000.00
CBO - Sick Leave	0.00	42.86	193.32	985.81	1,500.00	1,500.00
CBO - Benefits	1,064.30	1,147.83	3,753.29	4,241.82	10,000.00	12,000.00
CBO - EHT	77.19	80.68	271.92	296.54	1,500.00	1,500.00
CBO - WSIB	135.39	122.04	476.91	448.53	2,000.00	2,000.00
CBO - Mileage	0.00	297.19	94.64	802.78	2,000.00	7,500.00
CBO - Seminars & Workshops	1,510.71	150.00	1,021.66	1,135.98	4,000.00	2,000.00
CBO - Memberships	0.00	0.00	450.20	1,018.09	1,000.00	1,000.00
CBO - Materials/Supplies	2,057.59	197.60	2,914.49	5,047.30	2,000.00	2,000.00
CBO - Fuel	69.98	0.00	69.98	0.00	2,500.00	0.00

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
CBO - Office Supplies	348.43	120.46	745.29	120.46	1,000.00	1,000.00
Total BUILDING DEPARTMENT	9,371.64	6,086.98	23,486.26	27,926.51	81,500.00	97,500.00
BYLAW ENFORCEMENT						
BLEO - Wages	0.00	875.59	0.00	5,039.24	5,000.00	12,000.00
BLEO - Vacation Pay	0.00	0.00	0.00	79.60	200.00	1,000.00
BLEO - Sick Leave	0.00	18.37	0.00	422.48	0.00	1,000.00
BLEO - Benefits	0.00	264.77	0.00	1,590.77	1,000.00	3,500.00
BLEO - EHT	0.00	18.50	0.00	110.99	500.00	500.00
BLEO - WSIB	0.00	27.99	0.00	167.95	500.00	600.00
BLEO - Mileage	0.00	0.00	0.00	0.00	500.00	500.00
BLEO - Seminars & Workshops	0.00	0.00	0.00	0.00	0.00	500.00
BLEO - Memberships	0.00	0.00	0.00	0.00	0.00	200.00
BLEO - Materials/Supplies (MLES)	0.00	0.00	19.33	389.15	7,000.00	1,000.00
BLEO - Fuel	0.00	63.04	0.00	63.04	0.00	0.00
BLEO - Livestock Evaluation	0.00	0.00	4,035.46	0.00	5,000.00	3,000.00
BLEO - Repairs/Parts	0.00	0.00	0.00	0.00	0.00	5,000.00
BLEO - Office Supplies	0.00	0.00	0.00	0.00	0.00	500.00
BLEO - Pound Fees	0.00	1,200.00	280.00	1,480.00	2,500.00	4,020.00
BLEO - Advertising	0.00	0.00	0.00	0.00	0.00	500.00
Total BYLAW ENFORCEMENT	0.00	2,468.26	4,334.79	9,343.22	22,200.00	33,820.00
ANIMAL SHELTER						
AS - Wages	0.00	1,097.04	0.00	4,427.34	5,000.00	34,000.00
AS - Vacation Pay	0.00	65.82	0.00	265.64	500.00	2,000.00
AS - Benefits	0.00	141.38	0.00	496.08	500.00	3,500.00
AS - EHT	0.00	22.68	0.00	91.52	500.00	700.00
AS - Conferences / Training	0.00	0.00	0.00	0.00	0.00	200.00
AS - Materials & Supplies	0.00	0.00	0.00	0.00	500.00	15,000.00
AS - Fuel	0.00	0.00	0.00	229.63	500.00	1,500.00
AS - Hydro	-113.81	147.88	0.00	374.51	1,500.00	2,000.00
AS - Cell Phone Expense	0.00	30.00	0.00	90.00	160.00	360.00
AS - Veterninary Costs	0.00	0.00	0.00	0.00	0.00	2,000.00
AS - SPCA Expenses	208.33	208.33	624.99	2,004.87	5,000.00	0.00
Total ANIMAL SHELTER	94.52	1,713.13	624.99	7,979.59	14,160.00	61,260.00
EMERGENCY MEASURES						
CEMC - Conferences / Training	0.00	0.00	0.00	0.00	0.00	1,000.00
CEMC - Materials/Supplies	167.80	76.31	3,053.17	2,719.81	5,000.00	3,000.00
Total EMERGENCY MEASURES	167.80	76.31	3,053.17	2,719.81	5,000.00	4,000.00
ADMINISTRATION						
ADM - Wages	25,277.42	26,158.01	90,000.79	93,261.70	350,000.00	310,000.00
ADM - Vacation Pay	2,680.59	3,017.70	3,997.99	4,483.85	25,000.00	26,000.00
ADM - Sick Leave	145.65	343.84	5,335.42	3,720.68	5,000.00	6,000.00
ADM - Benefits	7,990.94	8,352.50	29,478.78	29,219.71	95,000.00	86,000.00

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
ADM - EHT	561.24	577.32	2,059.70	2,017.85	7,000.00	6,500.00
ADM - WSIB	984.34	873.37	3,612.44	3,052.65	10,000.00	9,200.00
ADM - Staff Expenses (Mileage)	0.00	0.00	59.33	118.10	300.00	500.00
ADM - Seminars & Workshops	966.72	170.79	4,665.16	3,497.03	12,000.00	8,000.00
ADM - Materials/Supplies	1,075.49	176.06	1,444.67	1,514.81	5,000.00	9,000.00
ADM - Heating Fuel	811.02	785.60	2,830.40	3,278.90	4,200.00	5,500.00
ADM - Hydro	449.93	455.84	1,535.06	1,291.37	5,500.00	5,500.00
ADM - Water/Sewer	65.26	78.25	195.78	78.25	1,000.00	1,500.00
ADM - Telephone/Internet	1,081.54	1,081.67	3,317.14	3,340.99	14,000.00	15,000.00
ADM - Postage & Mailing Expenses	5,474.86	2,188.67	8,100.53	5,369.90	30,000.00	26,000.00
ADM - Dues & Subscriptions	0.00	155.00	4,315.10	4,052.92	4,100.00	5,000.00
ADM - Office Supplies	922.98	728.95	4,708.05	3,366.97	8,000.00	8,000.00
ADM - Computer Services	160.28	178.44	2,641.12	1,108.12	6,000.00	8,000.00
ADM - Software Licensing	0.00	267.12	19,957.08	18,409.92	50,000.00	77,413.00
ADM - Computer Hardware	0.00	192.32	0.00	1,481.59	6,000.00	70,000.00
ADM - Accounting / Audit	0.00	0.00	0.00	-25,000.00	40,000.00	40,000.00
ADM - Legal Fees	0.00	0.00	457.92	2,417.83	25,000.00	50,000.00
ADM - Advertising	228.96	484.03	269.66	1,037.60	4,000.00	4,000.00
ADM - Bank Charges	292.27	277.75	940.93	895.96	3,500.00	3,500.00
ADM - Sponsorships (EALTCC)	6,749.01	6,352.72	6,866.03	6,646.34	15,000.00	15,000.00
ADM - Consulting	1,468.45	7,286.02	2,738.45	8,209.49	50,000.00	85,000.00
ADM - Contracts	0.00	0.00	0.00	0.00	2,000.00	500.00
ADM - Insurance	0.00	0.00	31,337.46	29,118.00	69,000.00	60,000.00
ADM - Miscellaneous	1.60	0.00	769.81	0.00	5,000.00	5,000.00
ADM - Penny Rounding Expense	0.15	0.04	0.22	0.07	0.00	0.00
ADM - Tax Sale Registration Costs	0.00	0.00	0.00	0.00	4,000.00	5,000.00
ADM - Building Maintenance	0.00	0.00	334.53	963.74	5,000.00	15,000.00
Total ADMINISTRATION	57,388.70	60,182.01	230,167.55	206,954.34	860,600.00	966,113.00
CLEANING SERVICES						
CLEAN - Cleaning Wages	3,810.11	4,081.99	13,010.62	14,591.38	55,000.00	75,000.00
CLEAN - Vacation Pay	331.50	487.40	539.74	737.71	2,000.00	0.00
CLEAN - Sick Leave	0.00	0.00	1,047.54	0.00	200.00	0.00
CLEAN - Benefits	1,207.21	1,290.63	4,345.65	4,435.60	15,000.00	0.00
CLEAN - EHT	80.60	89.42	295.70	303.72	1,200.00	0.00
CLEAN - WSIB	141.34	135.26	518.56	459.44	1,600.00	0.00
CLEAN - Cleaning Mileage	0.00	0.00	0.00	0.00	2,500.00	3,500.00
CLEAN - Cleaning Supplies	254.28	602.06	934.99	1,288.99	3,500.00	7,000.00
Total CLEANING SERVICES	5,825.04	6,686.76	20,692.80	21,816.84	81,000.00	85,500.00
PROTECTIVE SERVICES						
Crossing Guard - Wages	1,324.71	1,303.75	3,974.13	3,911.25	12,500.00	10,000.00
Crossing Grds & PSB - Benefits (CPP/EI/W	193.72	183.97	595.18	551.91	1,300.00	1,000.00
Ambulance Expense	0.00	0.00	0.00	0.00	3,100.00	1,000.00
Police Services Board and OPP Office	1,058.81	0.00	1,080.11	953.49	1,500.00	2,000.00
O.P.P Services	59,835.48	60,499.00	181,560.48	180,955.00	726,000.00	715,980.00
RIDE Grant Expenses	0.00	7,201.34	0.00	7,201.34	2,000.00	5,000.00

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
Total PROTECTIVE SERVICES	62,412.72	69,188.06	187,516.60	193,572.99	746,400.00	734,980.00
TRANSPORTATION SERVICES						
TRANS - Wages	41,951.33	48,348.62	162,574.24	180,605.56	554,000.00	520,000.00
TRANS - Vacation Pay	349.71	263.32	3,691.45	3,740.44	45,000.00	48,000.00
TRANS - Sick Leave	1,963.68	305.78	9,167.70	3,377.68	22,000.00	20,000.00
TRANS - Benefits	12,057.09	13,270.23	42,374.23	46,038.65	155,000.00	140,000.00
TRANS - EHT	927.00	963.55	3,314.24	3,344.94	12,500.00	12,500.00
TRANS - WSIB	1,625.82	1,457.64	5,812.76	5,060.26	18,000.00	20,000.00
TRANS - Seminars & Workshops	0.00	1,078.66	1,370.05	1,597.44	11,000.00	11,000.00
TRANS - Materials/Supplies	13,552.44	16,403.45	23,142.23	30,518.11	280,000.00	290,000.00
TRANS - Winter Control	0.00	28,435.48	75,630.73	108,014.36	200,000.00	180,000.00
TRANS - Fuel/Diesel	5,787.15	14,314.74	43,484.18	74,301.89	195,000.00	130,000.00
TRANS - Heating	3,118.82	10,521.75	12,259.34	22,126.31	26,000.00	16,000.00
TRANS - Hydro	2,005.40	2,512.52	5,887.26	6,775.56	15,000.00	16,000.00
TRANS - Telephone	884.95	788.96	2,482.36	2,541.33	12,000.00	11,000.00
TRANS - Radio / GPS	325.47	325.47	976.41	976.41	6,000.00	2,000.00
TRANS - Repairs/Parts	22,361.08	55,594.76	63,481.47	82,297.45	220,000.00	190,000.00
TRANS - Small Tools	0.00	0.00	0.00	0.00	2,500.00	2,500.00
TRANS - Computer Services	142.46	178.44	11,824.26	11,485.01	30,000.00	30,000.00
TRANS - Office Supplies/Advertising	823.42	128.22	1,639.03	2,205.66	5,000.00	5,000.00
TRANS - Equipment Charges	31,228.00	54,810.00	139,983.00	194,625.00	0.00	0.00
TRANS - Consulting	0.00	565.70	1,437.25	565.70	45,000.00	10,000.00
TRANS - Insurance	0.00	0.00	33,805.11	33,095.03	62,000.00	55,000.00
TRANS - Licenses for Vehicles/Equip	134.18	1,839.34	18,402.68	15,586.22	22,500.00	22,500.00
TRANS - Construction (Gravel)	0.00	0.00	0.00	0.00	92,000.00	0.00
TRANS - Building Maintenance	798.65	0.00	1,677.00	0.00	10,000.00	13,000.00
TRANS - Buildings Capital	0.00	118,028.97	0.00	0.00	0.00	354,500.00
TRANS - Capital Infrs	0.00	0.00	0.00	0.00	1,000,000.00	791,970.00
TRANS - Capital Infrs	0.00	0.00	0.00	0.00	65,000.00	0.00
TRANS - Gains/Losses	0.00	0.00	0.00	-37,610.62	0.00	0.00
TRANS - Long Term Debt	5,684.56	2,305.52	17,290.79	6,788.03	349,365.00	290,330.00
Total TRANSPORTATION SERVICES	145,721.21	372,441.12	681,707.77	798,056.42	3,454,865.00	3,181,300.00
STREETLIGHTS - EGANVILLE						
Traffic Lights - Energy Materials	0.00	0.00	0.00	0.00	1,700.00	900.00
Street Lighting - Ward 1 (Eganville)	1,704.20	1,685.54	5,250.49	5,231.67	20,000.00	20,000.00
Total STREETLIGHTS - EGANVILLE	1,704.20	1,685.54	5,250.49	5,231.67	21,700.00	20,900.00
STREETLIGHTS - RURAL						
Street Lighting -Rural (Sebastopol)	0.00	180.19	0.00	567.54	2,200.00	2,200.00
Total STREETLIGHTS - RURAL	0.00	180.19	0.00	567.54	2,200.00	2,200.00
GARBAGE TRUCK						
GT1 - Wages	0.00	0.00	0.00	97.92	500.00	500.00
GT1 - Benefits	15.53	11.50	57.79	61.96	360.00	300.00

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
GT1 - Fuel	610.27	513.67	2,336.71	2,588.95	10,000.00	7,000.00
GT1 - Radio	20.34	20.34	61.02	61.02	240.00	0.00
GT1 - Repairs & Maintenance	136.33	2,414.78	2,932.43	5,684.45	12,000.00	12,000.00
Long Term Debt Waste Expansion	0.00	0.00	0.00	0.00	0.00	7,267.00
Total GARBAGE TRUCK	782.47	2,960.29	5,387.95	8,494.30	23,100.00	27,067.00
GARBAGE COLLECTION CURBSIDE						
WASTE - Wages (Curbside Pick-Up)	1,506.27	1,472.92	4,692.65	4,714.65	18,000.00	25,000.00
WASTE - Vacation Pay (Curbside Pick-up)	39.41	54.55	138.36	183.57	500.00	750.00
WASTE - Benefits (Curbside Pick-Up)	258.68	188.25	721.57	629.54	2,600.00	3,500.00
WASTE - EHT (Curbside)	30.39	29.95	94.52	95.69	500.00	500.00
WASTE - WSIB (Curbside)	53.26	45.28	165.78	145.23	500.00	800.00
WASTE - Materials/Supplies (Curbside)	82.36	0.00	3,015.53	2,721.87	4,500.00	4,000.00
WASTE - Equipment Charges (Curbside)	600.00	0.00	1,050.00	600.00	0.00	0.00
Total GARBAGE COLLECTION CURBSIDE	2,570.37	1,790.95	9,878.41	9,090.55	26,600.00	34,550.00
LANDFILL SNO DRIFTERS						
LF - Wages (Sno-Drifters)	2,377.73	555.17	4,141.55	1,871.24	14,000.00	14,000.00
LF - Vacation Pay (Sno-Drifters)	29.96	25.82	114.76	99.17	600.00	600.00
LF - Benefits (Sno-Drifters)	596.45	107.57	921.38	315.77	2,800.00	2,000.00
LF - EHT (Sno-Drifters)	47.86	11.42	82.68	37.45	300.00	350.00
LF - WSIB (Sno-Drifters)	83.92	17.23	144.94	56.58	400.00	450.00
LF - Materials/Supplies (Sno-Drifters)	24,168.02	584.87	24,685.64	1,404.10	55,000.00	25,000.00
LF - Equipment Charges (Sno-Drifters)	4,590.00	320.00	5,550.00	440.00	0.00	0.00
LF - Monitoring (Sno-Drifters)	0.00	0.00	763.20	0.00	23,000.00	92,000.00
Total LANDFILL SNO DRIFTERS	31,893.94	1,622.08	36,404.15	4,224.31	96,100.00	134,400.00
RECYCLING CURBSIDE						
RECY - Wages (Curbside)	1,389.15	2,253.07	5,179.88	6,535.43	21,000.00	25,000.00
RECY - Vacation Pay (Curbside)	42.06	67.41	155.56	218.85	865.00	750.00
RECY - Benefits (Curbside)	190.71	267.22	712.89	852.29	3,000.00	3,300.00
RECY - EHT (Curbside)	27.90	45.25	104.04	126.47	500.00	500.00
RECY - WSIB (Curbside)	48.96	68.44	182.51	191.32	600.00	750.00
RECY - Equipment Charges (Curbside)	0.00	0.00	0.00	3,000.00	0.00	0.00
RECY - Tipping Fees (Curbside)	697.30	360.00	1,945.61	1,935.90	10,000.00	9,500.00
Total RECYCLING CURBSIDE	2,396.08	3,061.39	8,280.49	12,860.26	35,965.00	39,800.00
HOUSEHOLD HAZARDOUS WASTE						
MHSW - Wages	0.00	0.00	0.00	0.00	3,750.00	4,000.00
MHSW - Vacation Pay	0.00	0.00	0.00	0.00	150.00	200.00
MHSW - Benefits	0.00	0.00	0.00	0.00	275.00	300.00
MHSW - EHT	0.00	0.00	0.00	0.00	73.00	150.00
MHSW - WSIB	0.00	0.00	0.00	0.00	100.00	200.00
MHSW - Materials/Supplies	0.00	0.00	0.00	0.00	2,000.00	3,000.00
MHSW - Hauling expense	0.00	278.72	0.00	278.72	4,000.00	2,200.00
Total HOUSEHOLD HAZARDOUS WASTE	0.00	278.72	0.00	278.72	10,348.00	10,050.00

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
LANDFILL SAND ROAD						
LF - Wages (Sand Road)	845.97	822.45	2,821.15	2,643.15	13,000.00	14,000.00
LF - Vacation Pay (Sand Road)	37.94	44.07	133.88	136.17	400.00	300.00
LF - Benefits (Sand Road)	136.17	121.83	354.53	405.09	2,100.00	1,800.00
LF - EHT (Sand Road)	17.33	16.93	54.27	54.37	250.00	250.00
LF - WSIB (Sand Road)	30.44	25.58	95.17	82.18	350.00	400.00
LF - Materials/Supplies (Sand Road)	9,361.93	434.00	9,898.71	5,308.20	15,000.00	22,000.00
LF - Equipment Charges (Sand Road)	337.50	80.00	837.50	380.00	0.00	0.00
LF - Monitoring (Sand Road)	0.00	0.00	0.00	0.00	16,640.00	18,000.00
LF - Hauling Fees (Sand Road)	2,404.39	711.91	5,882.77	4,726.12	25,000.00	20,000.00
LF - Organics Haul/Tip	276.43	227.45	718.03	374.50	1,500.00	1,000.00
Total LANDFILL SAND ROAD	13,448.10	2,484.22	20,796.01	14,109.78	74,240.00	77,750.00
RECYCLING SAND ROAD						
RECY - Wages (Sand Road)	632.62	797.48	2,226.02	2,520.25	9,000.00	13,000.00
RECY - Vacation Pay (Sand Road)	37.94	44.07	122.45	143.14	350.00	300.00
RECY - Benefits (Sand Road)	78.89	114.12	246.09	346.80	1,300.00	1,000.00
RECY - EHT (Sand Road)	13.06	16.40	42.95	51.92	200.00	250.00
RECY - WSIB (Sand Road)	22.94	24.82	75.39	78.56	250.00	300.00
RECY - Materials/Supplies (Sand Road)	0.00	0.00	0.00	0.00	1,000.00	1,000.00
RECY - Tipping Fees (Sand Road)	614.23	516.97	1,424.36	1,544.42	7,500.00	7,500.00
RECY - Hauling Fees (Sand Road)	2,257.57	2,964.56	5,864.36	6,771.48	25,000.00	20,000.00
Total RECYCLING SAND ROAD	3,657.25	4,478.42	10,001.62	11,456.57	44,600.00	43,350.00
LANDFILL HWY 41						
LF - Wages (HWY 41)	180.20	0.00	670.80	256.80	3,600.00	4,000.00
LF - Vacation Pay (HWY 41)	0.00	0.00	0.00	10.28	10.00	100.00
LF - Benefits (HWY 41)	29.29	0.00	109.62	31.14	500.00	500.00
LF - EHT (HWY 41)	3.52	0.00	13.09	5.22	100.00	100.00
LF - WSIB (HWY 41)	6.16	0.00	22.95	7.91	100.00	100.00
LF - Materials/Supplies (HWY 41)	0.00	401.94	193.68	794.05	1,000.00	1,500.00
LF - Monitoring (HWY 41)	0.00	0.00	0.00	0.00	1,500.00	950.00
LF - Waste Hauling (HWY 41)	864.25	1,065.45	2,202.31	2,635.57	9,500.00	7,000.00
LF - Organics Haul/Tip	92.14	0.00	150.62	0.00	1,000.00	1,000.00
Total LANDFILL HWY 41	1,175.56	1,467.39	3,363.07	3,740.97	17,310.00	15,250.00
RECYCLING HWY 41						
RECY - Wages (HWY 41)	180.20	0.00	706.66	290.60	3,000.00	3,000.00
RECY - Vacation Pay (HWY 41)	0.00	0.00	0.00	11.63	15.00	0.00
RECY - Benefits (HWY 41)	29.29	0.00	115.53	33.07	450.00	500.00
RECY - EHT (HWY 41)	3.52	0.00	13.79	5.90	100.00	100.00
RECY - WSIB (HWY 41)	6.16	0.00	24.18	8.91	100.00	100.00
RECY - Tipping Fees (HWY 41)	139.53	452.97	294.82	681.11	2,000.00	2,000.00
RECY - Hauling Fees (HWY 41)	0.00	581.83	321.25	1,486.10	6,000.00	5,500.00
RECY - Closure Costs (HWY 41)	0.00	0.00	0.00	0.00	0.00	805.00



Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
Total RECYCLING HWY 41	358.70	1,034.80	1,476.33	2,517.32	11,665.00	12,005.00
LANDFILL RUBY ROAD						
LF - Wages (Ruby Road)	280.60	251.03	816.67	880.44	10,000.00	15,000.00
LF - Vacation Pay (Ruby Road)	10.82	13.99	48.62	51.75	250.00	200.00
LF - Benefits (Ruby Road)	57.38	33.34	168.81	128.76	2,000.00	3,500.00
LF - EHT (Ruby Road)	5.74	5.17	19.76	18.17	200.00	300.00
LF - WSIB (Ruby Road)	10.06	7.83	34.67	27.53	250.00	500.00
LF - Materials/Supplies (Ruby Road)	2,340.48	639.96	2,808.45	1,333.44	10,000.00	12,000.00
LF - Equipment Charges (Ruby Road)	315.00	0.00	465.00	0.00	0.00	0.00
LF - Monitoring (Ruby Road)	0.00	0.00	763.20	0.00	28,890.00	40,000.00
LF - Waste Hauling (Ruby Road)	711.92	48.84	1,752.48	1,122.10	7,500.00	7,000.00
LF - Organics Haul/Tip	72.78	0.00	148.62	0.00	800.00	200.00
Total LANDFILL RUBY ROAD	3,804.78	1,000.16	7,026.28	3,562.19	59,890.00	78,700.00
RUBY ROAD						
WST - Wages (Ruby Road cover)	391.13	288.10	1,003.58	608.57	5,700.00	6,000.00
WST - Equipment Charge (Ruby Road Equip)	1,720.00	770.00	2,477.50	1,450.00	0.00	0.00
Total RUBY ROAD	2,111.13	1,058.10	3,481.08	2,058.57	5,700.00	6,000.00
RECYCLING RUBY ROAD						
RECY - Wages (Ruby Road)	180.20	251.03	670.58	907.34	4,000.00	4,000.00
RECY - Vacation Pay (Ruby Road)	10.82	13.99	48.89	53.36	250.00	200.00
RECY - Benefits (Ruby Road)	27.30	33.34	124.25	132.73	600.00	600.00
RECY - EHT (Ruby Road)	3.74	5.16	16.86	18.73	100.00	100.00
RECY - WSIB (Ruby Road)	6.54	7.82	29.56	28.33	120.00	120.00
RECY - Tipping Fees (Ruby Road)	167.49	155.94	405.58	406.62	3,000.00	3,000.00
RECY - Hauling Fees (Ruby Road)	598.94	940.26	1,635.66	1,938.40	8,500.00	8,500.00
Total RECYCLING RUBY ROAD	995.03	1,407.54	2,931.38	3,485.51	16,570.00	16,520.00
LANDFILL MCGRATH ROAD						
LF - Wages ( McGrath Road)	144.16	0.00	508.71	275.02	2,000.00	2,000.00
LF - Vacation Pay ( McGrath Road)	0.00	0.00	0.00	11.01	0.00	20.00
LF - Benefits ( McGrath Road)	23.44	0.00	83.14	38.89	400.00	300.00
LF - EHT ( McGrath Road)	2.82	0.00	9.94	5.56	40.00	50.00
LF - WSIB ( McGrath Road)	4.93	0.00	17.38	8.43	60.00	100.00
LF - Materials/Supplies ( McGrath Road)	0.00	434.04	47.42	671.60	1,000.00	1,500.00
LF - Waste Hauling ( McGrath Road)	617.90	865.46	1,533.19	1,972.64	6,100.00	5,000.00
LF - Organics Haul/Tip	57.92	74.75	207.15	74.75	600.00	500.00
Total LANDFILL MCGRATH ROAD	851.17	1,374.25	2,406.93	3,057.90	10,200.00	9,470.00
RECYCLING MCGRATH ROAD						
RECY - Wages (McGrath Road)	144.16	0.00	544.57	275.02	1,800.00	1,700.00
RECY - Vacation Pay (McGrath Road)	0.00	0.00	0.00	11.01	0.00	0.00
RECY - Benefits (McGrath Road)	23.44	0.00	89.05	38.89	300.00	300.00
RECY - EHT (McGrath Road)	2.82	0.00	10.64	5.56	50.00	50.00



Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
RECY - WSIB (McGrath Road)	4.93	0.00	18.61	8.43	100.00	100.00
RECY - Tipping fees (McGrath Road)	132.60	92.91	309.71	291.08	2,000.00	2,000.00
RECY - Recycling Hauling	506.81	519.02	1,368.64	1,332.13	5,000.00	4,000.00
<b>Total RECYCLING MCGRATH ROAD</b>	<b>814.76</b>	<b>611.93</b>	<b>2,341.22</b>	<b>1,962.12</b>	<b>9,250.00</b>	<b>8,150.00</b>
LANDFILL LAKE CLEAR						
LF - Wages (Lake Clear)	144.16	290.25	526.73	594.19	3,300.00	5,500.00
LF - Vacation Pay (Lake Clear)	8.64	14.66	31.60	32.89	150.00	100.00
LF - Benefits (Lake Clear)	23.22	45.84	85.70	94.84	650.00	800.00
LF - EHT (Lake Clear)	2.98	5.92	10.86	12.19	100.00	100.00
LF - WSIB (Lake Clear)	5.22	8.99	19.08	18.50	100.00	120.00
LF - Materials/Supplies (Lake Clear)	0.00	434.00	28.48	1,101.25	1,500.00	3,000.00
LF - Hydro (Lake Clear)	0.00	0.00	311.55	0.00	675.00	500.00
LF - Monitoring (Lake Clear)	0.00	0.00	0.00	0.00	11,320.00	13,500.00
LF - Waste Hauling (Lake Clear)	711.92	809.70	1,660.21	1,693.84	7,600.00	6,000.00
LF - Organics Haul/Tip	171.13	76.73	272.19	171.88	1,000.00	500.00
LF - Laurentian Valley (Lake Clear)	0.00	0.00	0.00	0.00	0.00	10,210.00
Waste - Long Term Debt	0.00	0.00	0.00	0.00	8,672.00	14,861.00
<b>Total LANDFILL LAKE CLEAR</b>	<b>1,067.27</b>	<b>1,686.09</b>	<b>2,946.40</b>	<b>3,719.58</b>	<b>35,067.00</b>	<b>55,191.00</b>
RECYCLING LAKE CLEAR						
RECY - Wages (Lake Clear)	144.16	290.25	526.73	576.26	2,500.00	3,000.00
RECY - Vacation Pay (Lake Clear)	8.64	14.66	31.60	31.82	150.00	100.00
RECY - Benefits (Lake Clear)	23.22	45.84	85.70	92.07	400.00	220.00
RECY - EHT (Lake Clear)	2.98	5.92	10.86	11.82	50.00	60.00
RECY - WSIB (Lake Clear)	5.22	8.99	19.08	17.93	70.00	100.00
RECY - Tipping Fees (Lake Clear)	153.60	130.31	385.12	350.97	2,600.00	3,000.00
RECY - Hauling Fees (Lake Clear)	562.28	760.86	1,523.51	1,614.54	8,000.00	10,000.00
<b>Total RECYCLING LAKE CLEAR</b>	<b>900.10</b>	<b>1,256.83</b>	<b>2,582.60</b>	<b>2,695.41</b>	<b>13,770.00</b>	<b>16,480.00</b>
COMMUNITY DEVELOPMENT						
COMM DEV - Wages	1,843.25	1,616.74	6,643.25	5,977.04	21,000.00	22,000.00
COMM DEV - Vacation Pay	97.01	459.30	97.01	459.30	1,500.00	1,800.00
COMM DEV - Sick Leave	0.00	0.00	0.00	18.37	1,200.00	500.00
COMM DEV - Benefits	604.60	550.48	604.60	1,926.67	6,500.00	6,500.00
COMM DEV - EHT	38.74	37.00	38.74	129.52	500.00	500.00
COMM DEV - WSIB	67.94	55.99	67.94	195.95	750.00	650.00
COMM DEV - Events	-270.76	98,270.07	399.41	101,976.21	5,000.00	7,000.00
COMM DEV - Materials/Supplies	0.00	502.23	0.00	502.23	5,000.00	9,500.00
COMM DEV - Canada Day	0.00	0.00	1,529.45	0.00	11,800.00	6,800.00
COMM DEV - Community Improvement Plan	0.00	0.00	0.00	0.00	10,000.00	0.00
COMM DEV - Advertising	0.00	0.00	381.60	0.00	2,000.00	4,939.00
COMM DEV - Communication	0.00	8.80	422.85	407.57	3,500.00	3,500.00
<b>Total COMMUNITY DEVELOPMENT</b>	<b>2,380.78</b>	<b>101,500.61</b>	<b>21,846.51</b>	<b>111,592.86</b>	<b>68,750.00</b>	<b>63,689.00</b>
RECREATION & REC ADMINISTRATION						

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
REC - Wages	4,442.32	3,464.09	15,272.77	14,551.01	52,000.00	50,000.00
REC - Vacation Pay	0.00	0.00	44.30	51.00	1,300.00	1,300.00
REC - Benefits	1,187.06	955.75	3,803.20	3,756.88	12,000.00	12,000.00
REC - EHT	88.69	69.76	294.58	286.88	1,000.00	1,170.00
REC - WSIB	155.56	105.55	516.69	434.04	2,000.00	2,000.00
REC - Seminars & Workshops	0.00	0.00	0.00	0.00	3,000.00	3,440.00
REC - Memberships	0.00	0.00	0.00	0.00	0.00	210.00
REC - Golf Tournament	0.00	0.00	0.00	0.00	6,000.00	8,000.00
REC - Materials/Supplies	188.15	163.27	1,517.29	1,226.58	2,275.00	2,425.00
REC - Vehicle and mower fuel	157.52	203.78	439.53	464.16	6,000.00	7,500.00
REC - Small Tools	0.00	234.02	0.00	234.02	2,000.00	500.00
REC - Office Supplies	30.00	30.00	113.69	102.71	1,740.00	5,500.00
REC - Computer Services	0.00	0.00	12,355.94	10,535.75	15,000.00	10,000.00
REC - Advertising	25.44	149.59	413.97	441.80	1,500.00	800.00
REC - Vehicle Repairs & Maintenance	15.20	27.90	219.82	164.67	3,900.00	3,400.00
REC - Consulting	0.00	30,273.62	0.00	46,300.83	50,000.00	20,000.00
REC - Insurance	0.00	0.00	14,024.76	12,722.84	25,600.00	21,500.00
REC - Misc	0.00	0.00	0.00	0.00	0.00	500.00
REC - Event Expenses (Pickle Ball)	0.00	76.33	330.76	190.83	1,500.00	1,000.00
REC - Capital Land Improvements	0.00	0.00	0.00	0.00	0.00	14,000.00
REC - Capital Building	0.00	17,504.00	0.00	50,750.94	51,000.00	200,000.00
Total RECREATION & REC ADMINISTRATION	6,289.94	53,257.66	49,347.30	142,214.94	237,815.00	365,245.00
ARENA OPERATIONS						
ARENA - Wages	6,932.66	6,753.35	26,046.12	24,767.85	80,000.00	90,000.00
ARENA - Vacation Pay	170.57	133.59	1,639.72	517.49	8,000.00	6,100.00
ARENA - Sick Leave	0.00	0.00	373.92	372.00	1,000.00	900.00
ARENA - Benefits	1,377.30	1,547.53	5,624.92	5,371.46	15,000.00	15,000.00
ARENA - EHT	147.53	147.47	576.76	524.04	2,000.00	2,000.00
ARENA - WSIB	258.79	223.07	1,011.60	792.68	3,000.00	3,500.00
ARENA - Vending Machine Supplies	35.16	78.89	429.37	251.64	750.00	12,600.00
ARENA - Propane & Gas	222.96	218.70	631.72	583.22	2,500.00	1,450.00
ARENA - Propane (rear of building)	971.48	1,097.51	4,054.10	4,237.50	8,500.00	8,500.00
ARENA - Hydro	9,499.96	8,924.65	29,550.34	29,592.74	62,000.00	60,000.00
ARENA - Water/Sewer	8,680.76	6,810.76	24,721.74	19,883.70	55,000.00	46,500.00
ARENA - Telephone	63.13	110.63	189.41	332.66	1,700.00	1,300.00
ARENA - Repairs & Maintenance	9,330.19	9,217.64	12,691.45	11,948.07	30,000.00	19,700.00
ARENA - Equipment Charges	320.00	320.00	520.00	400.00	0.00	1,120.00
ARENA - Contracts	101.46	101.46	606.10	509.43	7,000.00	6,500.00
ARENA - Insurance	0.00	0.00	13,524.30	11,803.32	23,762.00	20,000.00
ARENA - Building Maintenance	0.00	0.00	334.52	0.00	1,000.00	7,925.00
ARENA - Long Term Debt	96.00	227.25	319.87	685.22	116,606.00	95,144.00
Total ARENA OPERATIONS	38,207.95	35,912.50	122,845.96	112,573.02	417,818.00	398,239.00
OUTDOOR PARKS CENTENIAL PARK & VILLAGE						
PARKS - Wages (Centenial Park)	326.70	983.07	1,668.22	3,138.87	35,000.00	30,000.00
PARKS - Vacation Pay (Centenial Park)	0.00	0.00	0.00	1.57	1,000.00	1,000.00

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
PARKS - Benefits (Centenial Park)	142.76	353.00	544.94	1,199.79	7,000.00	4,100.00
PARKS - EHT (Centenial Park)	10.96	26.25	40.55	89.91	700.00	700.00
PARKS - WSIB (Centenial Park)	19.22	39.70	71.11	136.01	1,000.00	1,000.00
PARKS - Material and Supply (Centenial P	0.00	205.66	0.00	970.29	4,000.00	6,400.00
PARKS - Hydro (Centenial Park)	208.56	375.86	781.44	943.53	2,700.00	2,000.00
PARKS - Water/Sewer (Centenial Park)	110.90	169.38	332.70	508.14	2,550.00	2,500.00
PARKS - Repairs & Maintenance (Centenial	0.00	8.12	183.92	92.74	20,000.00	3,000.00
PARKS - Equipment Repairs - Mowers	0.00	0.00	0.00	0.00	0.00	500.00
Total OUTDOOR PARKS CENTENIAL PARK & V	819.10	2,161.04	3,622.88	7,080.85	73,950.00	51,200.00
OUTDOOR PARKS (LEGION FIELD)						
PARKS - Wages (Legion Field)	0.00	0.00	38.87	0.00	10,000.00	8,500.00
PARKS - Vacation Pay (Legion Field)	0.00	0.00	0.00	0.00	270.00	270.00
PARKS - Benefits (Legion Field)	0.00	0.00	10.88	0.00	2,000.00	900.00
PARKS - EHT (Legion Field)	0.00	0.00	0.78	0.00	200.00	150.00
PARKS - WSIB (Legion Field)	0.00	0.00	1.36	0.00	300.00	225.00
PARKS - Materials/Supplies (Legion Field	0.00	0.00	0.00	0.00	1,000.00	1,000.00
PARKS - Hydro (Legion Field)	503.37	526.58	1,551.60	1,583.91	4,000.00	3,500.00
PARKS - Water/Sewer (Legion Field)	176.16	169.38	528.48	508.14	25,000.00	27,000.00
PARKS - Repairs & Maintenance (Legion Fi	2,227.92	0.00	2,280.79	0.00	10,600.00	26,600.00
PARKS - Miscellaneous (Legion Field)	0.00	0.00	0.00	0.00	0.00	1,140.00
PARKS - Splash Pad	54.95	54.95	164.85	164.85	1,400.00	1,400.00
PARKS - Building Maintenance (Legion Fie	0.00	0.00	0.00	0.00	0.00	4,000.00
PARKS - Capital Expenditures (Legion Fie	0.00	0.00	0.00	0.00	7,500.00	0.00
Total OUTDOOR PARKS (LEGION FIELD)	2,962.40	750.91	4,577.61	2,256.90	62,270.00	74,685.00
OUTDOOR PARKS (ROTARY BEACH & SWIM)						
PARKS - Wages (Rotary Park)	0.00	0.00	0.00	29.15	3,000.00	3,000.00
PARKS - Vacation Pay (Rotary Park)	0.00	0.00	0.00	0.00	150.00	150.00
PARKS - EHT (Rotary Park)	0.00	0.00	0.00	0.47	50.00	50.00
PARKS - WSIB (Rotary Park)	0.00	0.00	0.00	0.71	100.00	100.00
PARKS - Materials/Supplies (Rotary Park)	0.00	0.00	0.00	0.00	1,000.00	1,000.00
PARKS - Swim Program & Wages (Rotary Bea	0.00	32.08	0.00	32.08	12,000.00	12,000.00
PARKS - Hydro (Rotary Park)	27.27	32.09	85.89	99.28	450.00	400.00
PARKS - Water/Sewer (Rotary Park)	45.64	43.88	136.92	131.64	940.00	1,000.00
PARKS - Repairs & Maintenance (Rotary Be	0.00	0.00	0.00	0.00	12,300.00	12,300.00
PARKS - Equipment Charges (Rotary Park)	0.00	0.00	0.00	0.00	0.00	240.00
Total OUTDOOR PARKS (ROTARY BEACH & SWI	72.91	108.05	222.81	293.33	29,990.00	30,240.00
OUTDOOR PARKS (CORMAC)						
PARKS - Wages (Cormac Park)	0.00	0.00	0.00	0.00	220.00	100.00
PARKS - Vacation Pay (Cormac Park)	0.00	0.00	0.00	0.00	0.00	2.00
PARKS - Benefits (Cormac Park)	0.00	0.00	0.00	0.00	65.00	20.00
PARKS - EHT (Cormac Park)	0.00	0.00	0.00	0.00	4.00	5.00
PARKS - WSIB (Cormac Park)	0.00	0.00	0.00	0.00	6.00	5.00
PARKS - Materials/Supplies (Cormac Park	0.00	0.00	0.00	0.00	50.00	50.00
PARKS - Repairs and Maintenance (Cormac	0.00	0.00	0.00	0.00	0.00	700.00

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
PARKS - Contracts (Cormac Park)	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Total OUTDOOR PARKS (CORMAC)	0.00	0.00	0.00	0.00	2,345.00	2,882.00
OUTDOOR PARKS (OPEONGO)						
PARKS - Wages (Opeongo Park)	0.00	0.00	0.00	23.25	1,500.00	3,000.00
PARKS - Vacation Pay (Opeongo Park)	0.00	0.00	0.00	0.00	45.00	45.00
PARKS - Benefits (Opeongo Park)	0.00	0.00	0.00	5.90	110.00	600.00
PARKS - EHT (Opeongo Park)	0.00	0.00	0.00	0.47	60.00	60.00
PARKS - WSIB (Opeongo Park)	0.00	0.00	0.00	0.71	60.00	100.00
PARKS - Material & Supply (Opeongo Park)	0.00	0.00	0.00	0.00	0.00	50.00
PARKS - Repairs & Maintenance (Opeongo P	0.00	0.00	0.00	0.00	2,550.00	1,700.00
PARKS - Contract (Opeongo Park)	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Total OUTDOOR PARKS (OPEONGO)	0.00	0.00	0.00	30.33	6,325.00	7,555.00
OUTDOOR PARKS (FOYMOUNT)						
PARKS - Wages (Foymount Park)	0.00	0.00	0.00	23.25	500.00	150.00
PARKS - Vacation Pay (Foymount Park)	0.00	0.00	0.00	0.00	10.00	0.00
PARKS - Benefits (Foymount Park)	0.00	0.00	0.00	5.90	80.00	40.00
PARKS - EHT (Foymount Park)	0.00	0.00	0.00	0.47	10.00	5.00
PARKS - WSIB (Foymount Park)	0.00	0.00	0.00	0.71	14.00	10.00
PARKS - Materials/Supplies (Foymount Par	0.00	0.00	0.00	0.00	0.00	8,090.00
PARKS - Repairs & Maintenance (Foymount	0.00	0.00	0.00	0.00	10,550.00	0.00
PARKS - Contracts (Foymount Park)	0.00	0.00	0.00	0.00	2,000.00	2,000.00
PARKS - Capital Expenditures (Foymount P	0.00	0.00	0.00	0.00	17,640.00	0.00
Total OUTDOOR PARKS (FOYMOUNT)	0.00	0.00	0.00	30.33	30,804.00	10,295.00
COMMUNITY HALL (EAGLES NEST)						
HALL - Wages (Hall & Bar Wages)	1,221.96	498.22	3,128.02	1,782.17	7,000.00	4,000.00
HALL - Vacation Pay (Eagles Nest)	0.00	2.02	12.19	17.20	100.00	15.00
HALL - Benefits (Eagles Nest)	234.83	128.60	519.93	330.60	1,000.00	115.00
HALL - EHT (Eagles Nest)	17.47	10.07	41.61	28.65	70.00	15.00
HALL - WSIB (Eagles Nest)	30.65	15.22	73.02	43.29	100.00	25.00
HALL - Bar Supplies (Eagles Nest)	207.92	320.60	3,927.22	1,329.32	12,000.00	12,000.00
HALL - Materials/Supplies (Eagles Nest)	0.00	0.00	0.00	14.97	0.00	5,000.00
HALL - Repairs & Maintenance (Eagles Nes	0.00	0.00	0.00	0.00	2,000.00	2,000.00
HALL - Contracts	0.00	0.00	345.00	345.00	1,000.00	1,000.00
Total COMMUNITY HALL (EAGLES NEST)	1,712.83	974.73	8,046.99	3,891.20	23,270.00	24,170.00
LIBRARY						
LIB - Grant	0.00	0.00	61,871.32	0.00	176,775.00	173,579.00
CULTURAL CENTER- Heating Fuel	375.53	0.00	693.80	841.94	1,800.00	0.00
CULTURAL CENTER - Hydro	1,087.03	1,266.98	3,662.82	3,655.49	9,000.00	9,000.00
CULTURAL CENTER - Water/Sewer	130.52	125.50	391.56	376.50	1,500.00	1,500.00
CULTURAL CENTER - Building Maintenance	1,681.32	1,028.44	3,899.34	1,994.00	3,000.00	2,500.00
Total LIBRARY	3,274.40	2,420.92	70,518.84	6,867.93	192,075.00	186,579.00

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
GENERAL FUND						
MUSEUM						
MUSEUM - Heating Fuel	852.81	1,568.43	3,383.87	5,535.99	12,000.00	10,000.00
MUSEUM - Hydro	115.99	142.28	368.57	399.29	2,700.00	2,500.00
MUSEUM - Water/Sewer	130.52	125.50	391.56	376.50	1,600.00	1,500.00
MUSEUM - Building Maintenance	76.54	4.06	76.54	381.57	6,000.00	6,000.00
Total MUSEUM	1,175.86	1,840.27	4,220.54	6,693.35	22,300.00	20,000.00
PLANNING & DEVELOPMENT						
PLN - O.P. Review & Zoning expenses	0.00	8,505.56	0.00	8,505.56	50,000.00	19,000.00
PLN - General Planning Expenses	0.00	0.00	0.00	0.00	4,000.00	2,000.00
Total PLANNING & DEVELOPMENT	0.00	8,505.56	0.00	8,505.56	54,000.00	21,000.00
TOURISM						
TOUR - Wages	0.00	0.00	0.00	23.25	12,000.00	9,800.00
TOUR - Vacation Pay	0.00	0.00	0.00	0.00	500.00	220.00
TOUR - Benefits	0.00	0.00	0.00	17.04	700.00	210.00
TOUR - EHT	0.00	0.00	0.00	1.25	300.00	110.00
TOUR - WSIB	0.00	0.00	0.00	1.89	400.00	160.00
TOUR - Materials/Supplies	0.00	0.00	356.16	330.72	500.00	200.00
TOUR - Hydro	96.84	92.61	333.68	318.93	1,200.00	1,000.00
TOUR - Water/Sewer	45.64	43.88	136.92	131.64	1,000.00	800.00
TOUR - Building Maintenance	0.00	1,307.62	0.00	1,346.30	2,500.00	2,500.00
Total TOURISM	142.48	1,444.11	826.76	2,171.02	19,100.00	15,000.00
HORTICULTURAL						
HORT - Horticultural Society Grant	1,000.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
Total HORTICULTURAL	1,000.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
Total Expense	435,375.28	787,186.25	1,647,276.94	1,875,134.01	7,494,297.00	7,548,744.00
Surplus/Deficit	208,752.05	529,495.43	722,868.66	856,926.71	0.00	0.00
Total GENERAL FUND	208,752.05	529,495.43	722,868.66	856,926.71	0.00	0.00

Income Statement



For Period Ending 31-Mar-2024

	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
WATER & SEWER						
Revenue						
Revenue						
Revenue						
WATER REVENUES						
WATER - Multi-Unit Revenues	-3,745.28	-3,602.06	-7,490.56	-7,204.12	-42,810.00	-36,000.00
WATER - Metered Water	-43,622.06	-40,026.80	-87,447.29	-81,470.51	-492,120.00	-453,825.00
WATER - Interest	-449.09	-657.90	-1,106.64	-1,675.74	-7,080.00	-8,500.00
WATER - Other	0.00	0.00	0.00	0.00	-2,810.00	-530,000.00
WATER - Transfer from Reserve	0.00	0.00	0.00	0.00	-200,000.00	-295,000.00
Total WATER REVENUES	-47,816.43	-44,286.76	-96,044.49	-90,350.37	-744,820.00	-1,323,325.00
SEWER REVENUES						
SEWER - Sewer Revenues	-43,752.59	-40,089.55	-87,708.35	-81,596.00	-492,860.00	-453,825.00
SEWER - Other Revenue	0.00	-1,763.24	0.00	-1,763.24	-101,910.00	0.00
Total SEWER REVENUES	-43,752.59	-41,852.79	-87,708.35	-83,359.24	-594,770.00	-453,825.00
Total Revenue	-91,569.02	-86,139.55	-183,752.84	-173,709.61	-1,339,590.00	-1,777,150.00
Expense						
Expense						
Expense						
SANITARY SEWER COLLECTIONS						
SEWER - Wages	79.80	0.00	238.34	161.90	8,500.00	11,210.00
SEWER - Benefits	21.93	0.00	300.68	22.02	1,000.00	1,000.00
SEWER - EHT	1.57	0.00	4.72	1.40	100.00	100.00
SEWER - Materials/Supplies	268.18	5,197.86	718.18	5,814.65	18,000.00	10,000.00
SEWER - Hydro	1,118.96	1,280.08	3,448.31	3,250.63	9,000.00	8,000.00
SEWER - Repairs & Maintenance	11.67	0.00	11.67	111.93	10,000.00	110,000.00
SEWER - Equipment Charges	0.00	0.00	0.00	0.00	650.00	650.00
SEWER - Building Maintenance	0.00	0.00	0.00	0.00	2,500.00	7,500.00
SEWER - Engineering & Consulting Fees	0.00	0.00	0.00	0.00	5,000.00	5,000.00
SEWER - Capital	0.00	0.00	0.00	0.00	100,000.00	0.00
Total SANITARY SEWER COLLECTIONS	1,502.11	6,477.94	4,721.90	9,362.53	154,750.00	153,460.00
SEWER TREATMENT PLANT						
S-TREAT - Wages	8,400.79	8,682.55	27,924.84	24,898.63	100,000.00	110,530.00
S-TREAT - Administration	0.00	10,800.00	0.00	10,800.00	10,800.00	10,300.00
S-TREAT - Vacation Pay	0.00	96.00	75.00	168.00	1,000.00	0.00
S-TREAT - Benefits	2,043.57	1,727.14	6,588.04	5,745.10	20,000.00	20,000.00
S-TREAT - EHT	164.07	171.47	546.24	494.83	1,900.00	1,850.00
S-TREAT - WSIB	287.76	259.43	958.03	748.55	2,400.00	2,000.00
S-TREAT - Seminars & Workshops	0.00	0.00	0.00	0.00	1,500.00	1,500.00
S-TREAT - Materials/Supplies	40.67	920.77	1,516.81	3,491.66	12,420.00	12,000.00
S-TREAT - Heating Fuel	528.03	0.00	528.03	0.00	10,000.00	1,000.00
S-TREAT - Hydro	4,262.78	4,753.63	12,252.22	13,544.74	44,400.00	35,000.00

Income Statement

For Period Ending 31-Mar-2024



	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
WATER & SEWER						
S-TREAT - Telephone & Internet	141.01	141.41	423.53	1,731.41	2,500.00	2,000.00
S-TREAT - Radio Expenses & Paging	0.00	0.00	0.00	0.00	500.00	500.00
S-TREAT - Chemicals	1,294.23	3,513.13	4,743.07	7,248.09	43,800.00	37,500.00
S-TREAT - Equip Repairs & Maintenance	0.00	0.00	0.00	0.00	500.00	500.00
S-TREAT - Sampling Expenses	31.39	41.68	900.81	294.75	5,000.00	5,000.00
S-TREAT - Non-Capital Equip & Tools	0.00	0.00	0.00	0.00	500.00	0.00
S-TREAT - Office Supplies	12.72	38.16	313.04	243.61	500.00	700.00
S-TREAT - Computer Services	0.00	602.50	6,084.82	5,640.91	2,500.00	5,000.00
S-TREAT - Sludge Disposal	0.00	0.00	0.00	0.00	12,000.00	12,000.00
S-TREAT - Vehicle Repairs & Maintenance	0.00	0.00	0.00	0.00	1,500.00	1,500.00
S-TREAT - Equipment Charges	0.00	0.00	0.00	0.00	2,000.00	2,000.00
S-TREAT - Certification & Calibration	0.00	0.00	0.00	139.92	10,000.00	10,000.00
S-TREAT - Insurance	0.00	0.00	6,681.63	5,829.57	15,000.00	10,000.00
S-TREAT - P.I.L.S	0.00	0.00	0.00	0.00	2,200.00	2,200.00
S-TREAT - Building Maintenance	76.27	37.40	10,551.75	56.72	15,000.00	15,000.00
S-TREAT - Engineering/Consulting Fees	0.00	0.00	0.00	0.00	6,000.00	5,000.00
S-TREAT - Capital Expenditures	0.00	0.00	0.00	0.00	26,000.00	25,000.00
Total SEWER TREATMENT PLANT	17,283.29	31,785.27	90,087.86	81,076.49	349,920.00	328,080.00
WATER DISTRIBUTION & SUPPLY						
W-DEL - Wages	678.60	223.39	1,803.04	1,778.53	22,170.00	20,445.00
W-DEL - Benefits	196.79	70.27	597.00	212.50	3,500.00	3,500.00
W-DEL - EHT	13.46	4.48	38.99	13.53	350.00	350.00
W-DEL - Materials/Supplies	16,369.53	6,583.88	17,881.52	10,649.92	5,000.00	5,000.00
W-DEL - Hydro	458.57	234.98	920.26	708.12	1,250.00	1,250.00
W-DEL - Repairs & Maintenance	0.00	0.00	0.00	0.00	5,000.00	5,000.00
W-DEL - Equipment Charges	0.00	0.00	0.00	450.00	4,000.00	4,000.00
W-DEL - Building Maintenance	0.00	0.00	0.00	0.00	250.00	350.00
W-DEL - Engineering/Consulting Fees	0.00	0.00	0.00	0.00	3,000.00	3,000.00
W-DEL - Capital Expenditures	13,040.79	0.00	13,304.71	0.00	60,000.00	530,000.00
Total WATER DISTRIBUTION & SUPPLY	30,757.74	7,117.00	34,545.52	13,812.60	104,520.00	572,895.00
WATER TREATMENT PLANT						
W-TREAT - Wages	16,639.16	10,555.41	50,748.75	42,530.73	160,000.00	177,185.00
W-TREAT - Administration	0.00	10,800.00	0.00	10,800.00	10,800.00	10,300.00
W-TREAT - Vacation Pay	318.00	436.28	2,599.04	3,382.64	24,700.00	25,000.00
W-TREAT - Sick Leave	1,233.84	2,451.76	4,520.08	7,923.48	16,000.00	5,000.00
W-TREAT - Benefits	3,925.27	3,701.78	13,343.80	13,616.89	40,000.00	45,000.00
W-TREAT - EHT	347.61	288.48	1,137.54	1,076.48	4,000.00	3,400.00
W-TREAT - WSIB	609.67	436.38	1,995.14	1,628.53	6,000.00	5,000.00
W-TREAT - Seminars & Workshops	0.00	0.00	587.84	130.58	1,500.00	1,500.00
W-TREAT - Materials/Supplies	496.81	1,281.64	1,707.00	2,596.66	13,000.00	12,500.00
W-TREAT - Heating Fuel	150.28	0.00	150.28	0.00	1,000.00	1,000.00
W-TREAT - Hydro	7,936.65	6,573.74	20,296.14	18,957.88	60,000.00	60,000.00
W-TREAT - Telephone & Internet	349.44	48.59	0.00	1,757.35	4,500.00	4,000.00
W-TREAT - Radio Expenses & Paging	0.00	0.00	0.00	0.00	650.00	650.00
W-TREAT - Chemicals	2,174.23	1,721.01	3,872.56	4,552.40	35,000.00	30,000.00

Income Statement



For Period Ending 31-Mar-2024

	CURRENT	PRIOR YR	2024	PRIOR YR	2023	2022
	PERIOD - 2024	PERIOD - 2023	YTD	YTD - 2023	BUDGET	BUDGET
WATER & SEWER						
W-TREAT - Equipment Repairs and Maint	724.18	0.00	4,543.26	0.00	20,000.00	20,000.00
W-TREAT - Sampling Expenses	57.26	768.93	4,066.97	4,057.85	16,500.00	16,500.00
W-TREAT - Non-Capital Equip & Tools	0.00	0.00	0.00	0.00	500.00	500.00
W-TREAT - Office Supplies	12.72	38.16	320.97	181.71	1,000.00	1,000.00
W-TREAT - Computer Services	0.00	3,106.22	6,191.93	9,338.18	5,000.00	10,000.00
W-TREAT - Vehicle Repairs & Maintenance	384.38	266.26	1,864.23	1,064.70	2,000.00	1,500.00
W-TREAT - Equipment Charges	0.00	0.00	0.00	0.00	5,000.00	5,000.00
W-TREAT - Certification & Calibration	0.00	0.00	0.00	718.81	12,000.00	12,000.00
W-TREAT - Insurance	0.00	0.00	6,681.63	5,822.52	12,000.00	10,000.00
W-TREAT - Miscellaneous	0.00	0.00	0.00	0.00	500.00	500.00
W-TREAT - P.I.L.S	0.00	0.00	0.00	0.00	7,500.00	7,325.00
W-TREAT - Building Maintenance	2,554.52	454.37	4,961.64	2,487.54	16,250.00	37,855.00
W-TREAT - Engineering/Consulting Fees	0.00	203.52	0.00	203.52	15,000.00	15,000.00
W-TREAT - Capital Expenditures	0.00	28,089.85	0.00	28,089.85	145,000.00	0.00
W-TREAT - Capital M&E	0.00	0.00	0.00	0.00	0.00	145,000.00
W-TREAT - Long term Debt	0.00	0.00	0.00	0.00	95,000.00	60,000.00
Total WATER TREATMENT PLANT	37,914.02	71,222.38	130,637.46	160,918.30	730,400.00	722,715.00
Total Expense	87,457.16	116,602.59	259,992.74	265,169.92	1,339,590.00	1,777,150.00
Surplus/Deficit	-4,111.86	30,463.04	76,239.90	91,460.31	0.00	0.00
Total WATER & SEWER	-4,111.86	30,463.04	76,239.90	91,460.31	0.00	0.00
Total Surplus (-)/Deficit	204,640.19	559,958.47	799,108.56	948,387.02	0.00	0.00



Income Statement

For Period Ending 31-Mar-2024



Report Options    Accounts : All

Cost Center 1 : All

Cost Center 2 : All

Cost Center 3 : All

Unposted Included  
Rollup Accounts Selected  
Summarize Cost Centers Selected

Fund Level Selected

Class Level Selected

Group Level Selected

Sub Group Level Selected

Category Level Selected

Account Level Selected

Class Total Selected

Category Total Selected

Account Total Selected

Print Surplus(-)/Deficit Selected

## **FINANCE REPORT**

Prepared by: Sandra Barr

April 16, 2024 Committee Meeting

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- The March Income Statement is in your package, the first two columns compare March 2024 to March 2023, column three is 2024 year to date, column four shows 2023 year to date, and the last two columns are the 2023 and 2022 Budgets.
- On March 8, 2024 I attended a virtual MFOA webinar on Women in Municipal Finance. It was a great session following the career path of three different women.
- On March 12 and April 9, 2024 Connie Brown and myself attended two free virtual MFOA webinars on HST for municipalities. This was the first two sessions of eight that will be ran over the course of the year.
- On March 22, 2024 I attended the virtual Municipal Finance Officer Association discussion forum for populations under 10,000.
- Taxes Receivable at end of March 2023 was at \$1,968,135.26 and at the end of March 2024 they are \$2,161,455.97 up \$193,320.71 from 2023 to 2024. March 31<sup>st</sup> tax payments are still trickling in.

**April 2024**  
**CAO'S ADMINISTRATIVE REPORT**  
**TO COUNCIL**

**Administration**

The proposed budget is being reviewed and Deputy CAO Sandra Barr is working on a PowerPoint presentation for Council prior to adoption. We must adopt policy decisions on unfunded amounts prior to the passing of the budget once our financial statements are completed. We hope to have these for the May 7<sup>th</sup> meeting and a budget presentation for May 21<sup>st</sup>.

Notice for the AGM of Eganville Generation Corporation will also be sent out in accordance with the requirements once a firm date is chosen. The proposed date is May 21<sup>st</sup>.

On April 3 I chaired the Renfrew County Clerks and Treasurers Association CAO meeting. Asset Management was a large part of the discussion and we are working with Whitewater Region, Greater Madawaska and Admaston/Bromley on a shared services model. We have also had some preliminary discussions with the Operations Department of the County of Renfrew. We have also set up a policy sharing platform.

On April 4 I attended the County of Renfrew Housing Summit. There is a media release under correspondence. It was very well attended and some of the developers in attendance did take the expression of interest with them.

On April 9 I attended the Eastern Ontario Treasurers Association. Asset Management and the Provincial and Federal Budgets were major topics of discussion along with Administrative Penalties for By-Laws Enforcement and the new Vacancy Tax. I am currently researching this further as the City of Ottawa implemented their policy last year.

On April 11 I moderated the AMCTO Leaders Forum. The topics included Organizational Values, Communication Platforms, Attraction and Retention of various Generations in the Workforce, Managing the impact of the mountain of legislation from the province and Incivility in Local Government. The incidents of harassment of staff and council continue to rise. 204 municipalities have now supported resolutions asking the province for more sanctions and more and more municipalities are passing policies and procedures to protect staff and council. A safe and respectful workplace is the goal. I have attached the information on the WOSN campaign. I do want to state that while stats show that women are predominately the victims of harassment in the workplace it can happen to anyone no matter your position or how you identify as we have seen with the resignation of local mayors and council members across the province.

Under Section 259(1) of the Municipal Act “The office of a member of council of a municipality becomes vacant if the member,

- (c) is absent from the meetings of council for three successive months without being authorized to do so by a resolution of council;

Councillor Buckwald is recovering from surgery and was unable to attend any meetings in the month of March. His intention is to be back for the second meeting in May however I am recommending an extension be granted in case he needs more time.

**Whereas** section 259 of the Municipal Act provides that the seat of a member becomes vacant if the member is absent from the meetings of the council for three successive months without being authorized to do so by resolution of the council;

**And Whereas** Councillor Buckwald last attended the Committee Meeting held on February 20, 2024;

**And Whereas** Councillor Buckwald was first absent from Council on March 5, 2024 and has been absent since that date due to a recent surgery;

**Now Therefore Be It Resolved That** Council authorizes the absence of Councillor Buckwald to continue until September 2024 should he need this time to ensure a full recovery before he resumes his duties as a Member of this Council.

### **Community Development**

Sarah Schuster’s Community Development Report is attached.

### **Planning and Licensing and Emergency Management**

Erica Rice’s Planning, Licensing and Emergency Management Report is attached. Also attached is the approval letter from the Ministry for approved funding.

Respectfully submitted April 16, 2024

Annette Gilchrist, C.A.O.

## **PLANNING & LICENSING REPORT**

Prepared by: Erica Rice, Planning & Licensing Clerk

Prepared for: Council Meeting

April 16, 2024

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### **ZONING:**

During the period of March 16, 2024 to April 12, 2024 the following inquiries, map diagrams and certificates were issued.

- 1215 Augsburg Road
- 1314 Fourth Chute Road
- 5601 Opeongo Road

### **PLANNING:**

- Anne McVean will be coming to the Township on the following dates for 2024, May 7<sup>th</sup>, June 4<sup>th</sup>, July 2<sup>nd</sup>, August 6<sup>th</sup>, September 3<sup>rd</sup>, October 8<sup>th</sup>, November 5<sup>th</sup> and December 3<sup>rd</sup>.

### **PUBLIC MEETINGS**

- **Shoreline Purchase Public Meeting – Wood:** The public meeting will be held on Tuesday, May 7, 2024 at 5:15 for a Shoreline Purchase. The subject land is described as Fronting Lot 31, Concession 12, in the geographic Township of South Algona, 42 Hawkins Drive.

### **BUSINESS LICENCES**

- None

### **MARRIAGE LICENCES**

- Two Marriage Licences issued since April 5, 2024

### **LOTTERY LICENCES**

- One Lottery Licence issued since April 5, 2024

## **EMERGENCY MANAGEMENT REPORT**

Prepared by: Erica Rice, Planning & Licensing Clerk  
Prepared for: Council Meeting  
April 16, 2024

### **Freshet**

Meetings are weekly every Thursday from 2:00 - 3:00pm. We are as of now okay with water levels but they are being monitored.

### **Compliance:**

I have spoken to Jeff Warren again, he is our Field Representative and he informed me that the compliance letters will be out soon.

## COMMUNITY DEVELOPMENT REPORT

Prepared by: Sarah Richer, Community Development Administrator

Prepared for: April 16, 2024, Council Meeting

Prepared on: April 9, 2024

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### EVENTS

- **Easter Egg Hunt:** The Easter Egg Hunt was to start at 1:30pm. We had people showing up as early as 12:40pm. We held off those who showed up early with a couple games, however the hunt started closer to 1:20pm. To avoid this in the future, I would like to have everyone meet at the geo-trail, then walk over to McRae Park together like we did in 2023.
- **Rural Economic Summit:** As you know, I participated in the Rural Economic Summit on February 29. Over the next two years, I would like to focus on our geographical strengths as a main stopping point between the Nation's Capital and Algonquin Park. I would also like to investigate the possibility of a career expo or workshops. This would incorporate hands on demonstrations, as well as provide youth (and those looking to venture into a different path) career and education advice.

### COMMUNICATIONS

- **BV Newsletter:** The May/June Newsletter information call went out on April 9<sup>th</sup>.
- **Tag Line:** The call has gone out to the public for a committee meeting for discussions on the tag line of Bonnechere Valley. We will aim to have two meetings and bring comments/suggestions back to council on May 21<sup>st</sup>.
- **Branding:** In compliance with the Bonnechere Valley strategic plan, I have started to work on a Bonnechere Valley branding guide which I have attached to this report. The purpose of the brand guide is to provide consistency throughout public documents, notices, social media posts, websites, advertisements, etc. For the purpose of the branding guide sample, I have provided a tag line example. The Tag Line committee discussions will determine the tag line that will be used in the final draft of the brand guide.

### GROUPS & PROGRAMING

- **Eganville & Area Community Development Group Meeting:** EACDG met on April 3.

- The Beer and Wine Festival will take place on June 1<sup>st</sup>. There are five vendors confirmed and we have received the special occasions permit.
- EACDG will continue using the #DiscoverEganville branding, as the group is created of members from Bonnechere Valley and North Algona Wilberforce.

## GRANTS

- **Applications Pending:**
  - **Resilient Communities Fund – due October 25, 2023**  
Submitted application to enhance our CIP on September 27, 2023.
  - **Celebrate Canada Fund – due November 21, 2023**  
Submitted application for Canada Day celebrations on November 15, 2023.
  - **Canada Summer Jobs – due January 10, 2024**
  - **EV ChargeON Program– due January 31, 2024**  
Submitted application on January 30, 2024
  - **Tourism Growth Program – due February 29, 2024**  
Submitted application on February 6, 2024
  - **Energizing Communities Program – due January 31, 2024**  
Submitted application on January 25, 2024
  - **Rural Transit Solutions Fund** - submitted September 12, 2023 for EVs, Charging Stations and on-demand software in partnership with North Algona Wilberforce and Whitewater Region.



## BRANDING GUIDE DRAFT



TOWNSHIP OF BONNECHERE VALLEY  
**BRAND STYLE GUIDE**  
March 2024 DRAFT



# TABLE OF CONTENTS

---

## **About the Township of Bonnechere Valley ..... 3**

- Mission
- Vision
- Objectives

## **Purpose ..... 4**

## **Tagline & Messaging ..... 5**

## **Logo ..... 6**

- Logo Rationale
- Logo Guidelines

## **Typeface ..... 8**

## **Colour Palette ..... 9**

## **Photography ..... 10**

## **Graphics ..... 12**

## **Eganville Branding ..... 13**

- Logo
- Tagline
- Colour Palette

# ABOUT THE TOWNSHIP OF BONNECHERE VALLEY

## MISSION

To make our community an affordable, efficient place where people choose to live, work, visit and participate in a culture that fosters communication, rural lifestyle, personal growth, and healthy commerce.

## VISION

- Stronger Community engagement and communication
- Move forward with infrastructure and asset management planning
- Responsible new development growth
- Preserve rural heritage and character
- Modernize service delivery for efficiency and stabilized taxes
- Support thriving business community

## OBJECTIVES

- Provincial advocacy and grant opportunities
- Maintain and modernize service levels
- Staffing and shared services
- Smart infrastructure
- Enhance the BVT brand

## PURPOSE

The purpose of this guide is to direct how the Township of Bonnechere Valley brand is displayed to the public. This will allow consistency throughout Township of Bonnechere Valley brand within public documents, notices, websites, social media posts, advertisements, etc.



## TAG LINE & MESSAGING

### Township of Bonnechere Valley Tag Line

**BEAUTIFUL. BOUNTIFUL.  
BONNECHERE VALLEY.**

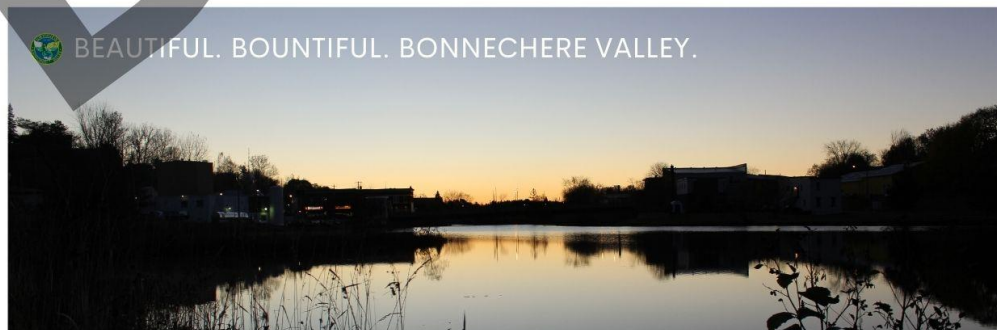
The Township of Bonnechere Valley tagline summarizes all that makes Bonnechere Valley an amazing place to live, work, and play.

#### **Beautiful**

The rolling hills, dazzling waters, and abundance of wildlife are sure to make you fall in love with the area.

#### **Bountiful**

With a thriving entrepreneurial spirit, Bonnechere Valley is home to many businesses, large and small.



## LOGO

### Township of Bonnechere Valley Logo

Colour



Greyscale



The Township of Bonnechere Valley logo displays the beauty of the area as a whole. The logo shows green trees to represent our rich logging history as well as the famous Bonnechere River flowing directly through the logo, reflecting how it flows through Eganville. The hills draw attention to the many hills and mountains that fabricate Bonnechere Valley, including the hamlet of Foymount. Foymount is the highest inhabited point in Ontario. The buildings seen on the logo represent the historic buildings within the township.

## Logo Guidelines



Leave space around the logo to amplify the logo. Don't crowd the logo with busy elements, or place elements on top of the logo.



Place the logo in a plain area of an image, not in a busy area.



If a photo does not have a plain area, place the logo in a corner on background that is either dark green, light green, or blue.

# TYPEFACE

## **Title Text**

NASHVILLE

ABCDEFGHIJKLMNOPQRSTUVWXYZ

ABCDEFGHIJKLMNOPQRSTUVWXYZ

## **Sub-Title Text**

CEREBRI

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz

## **Body Text**

QUINCY

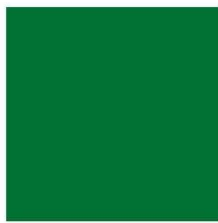
ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz



## COLOUR PALETTE

COLOUR TRANSPARENCY: 100%



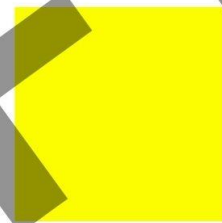
#027234  
Dark Green



#016AC5  
Blue



#63C684  
Light Green

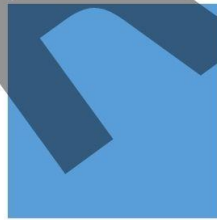


#FDFD02  
Yellow

COLOUR TRANSPARENCY: 65%



#027234



#016AC5

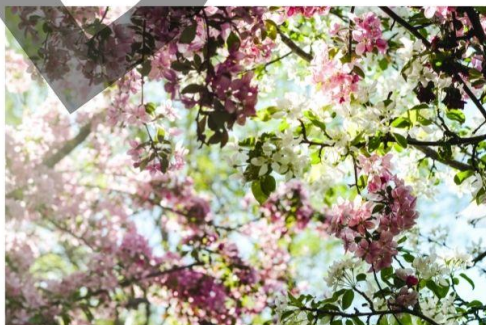
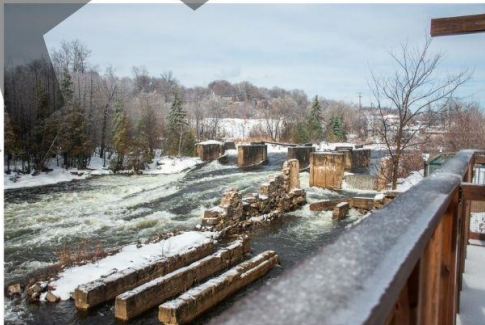


#63C684



#FDFD02

## PHOTOGRAPHY



Township of Bonnechere Valley Brand Style Guide  
March 2024 DRAFT

10





Township of Bonnechere Valley Brand Style Guide  
March 2024 DRAFT

## GRAPHICS



## EGANVILLE BRANDING

The Eganville Area Community Development Group had many discussions around the groups branding. Discover Eganville encompasses both Bonnechere Valley and North Algona Wilberforce. This branding has been used across their platforms.

### Logo

Colour

*#DiscoverEganville*

Greyscale

*#DiscoverEganville*

### Tag Line

**#DiscoverEganville**

### Colour Palette



#0C4576



#FFCC33



#016AC5

**AMCTO Staff Report**

**TO:** Management Committee

**RE:** **Supporting Women of Ontario Say No Campaign**

**FROM:** Alana Del Greco, Manager – Policy and Government Relations

**REPORT DATE:** January 19, 2024

---

**PURPOSE:**

Seek Board support for Women of Ontario Say No (WOSN) campaign.

**RECOMMENDATION:**

THAT the resolution attached as Appendix I, in support of the Women of Ontario Say No campaign, be adopted.

**HISTORICAL BACKGROUND:**

In 2021, the Province launched consultations to Strengthen Municipal Codes of Conduct in response to serious and significant allegations against a city councillor in Ottawa and in other municipalities. The review was led by the Associate Minister for Children and Women's Issues and supported by the Minister of Municipal Affairs and Housing and proposals provided were developed by MMAH and AMO.

AMO released its recommendations in support of the consultation and provided a template council resolution to gather municipal support for change. AMCTO presented its advice and recommendations to the Associate Minister and also made a written submission to the consultation. The Province has yet to act on received input and recommendations.

MPP Stephen Blais has put forward private members bills, including Bill 5, which called for:

- Municipal codes of conduct to require compliance with workplace violence and harassment policies
- Authorize the Integrity Commissioner to apply to court to vacate a member's seat if a councillor was found to fail to comply with these policies;
- Restricted those removed from standing for election or be reappointed to council or a local board.



Despite support from Ontario Big City Mayors, Women of Ontario Say No and others, the bill failed to pass the legislature.

In Fall 2022, Women of Ontario Say No approached AMCTO seeking support for their campaign to hold municipally-elected politicians accountable for violence and harassment.

**ANALYSIS OF ISSUE/S:**

In 2021, AMCTO provided feedback on operational matters, suggestions for improving process, considerations for implementation including not putting staff in the middle, and mechanisms to protect staff, especially CAOs, who have no place to turn to when faced with harassment and poor behaviour from members of council.

**Association of Municipalities of Ontario**

AMO's position on Codes of Conduct is:

- Code content should be updated to account for workplace safety and harassment
- Creating a flexible administrative penalty regime that could be adapted to the local economic and financial circumstances of municipalities across Ontario
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner

Given AMCTO's feedback to the consultation, AMCTO has supported this position except for the use of administrative monetary penalty regime as it is not clear how this would work in practice. Without the details and assuming the regime would leverage the existing AMPS processes AMCTO is concerned about:

- Implementation and capacity: Not every municipality uses AMPS and some only use it for parking infractions;
- Conflict of interest: potential risk in putting municipal contractors or municipal staff appointed by council in conflict with members of council.

**Ontario Big City Mayors (OCBM)**

In April, OCBM passed a resolution supporting AMO's call to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments or in the alternative, OCBM supports the province ordering Bill 5 for second reading to expedite this matter. The resolution included support for all of AMO's proposed legislative amendments.

**City of Toronto**

On October 11 and 12, 2023, Toronto City Council requested that the Province amend the *City of Toronto Act* to address workplace harassment and discrimination by members of council and local boards including:

- mandatory training in workplace anti-harassment/discrimination requirements for Members of Council, their staff, and members of local boards.
- A duty for Members of Council, their staff, and members of local boards to report harassment/discrimination in the workplace;
- An appropriate range of penalties should apply;
- Remedial measures and supports should be available and the interests of complainants must be accommodated in a trauma-informed process;
- Appropriate support and indemnification should be provided to Members of Council, their staff, and members of local boards;
- Workplace harassment/discrimination complaints should be investigated in a fair, efficient and independent manner; and
- Workplace harassment /discrimination cases should be heard, and have penalties, if any, imposed by a court or administrative tribunal and not debated or decided at Council.

Council also requested that the Integrity Commissioner in consultation with City Clerk, City Manager, and City Solicitor report back on having the commissioner serve as ethics executive for members' staff under the Human Resources Management and Ethical Framework for Members staff.

*Note:* Toronto's Integrity Commissioner is appointed to a non-renewable 5-year term whereas many other municipalities have ICs on retainer.

### **Additional Municipal Support**

In addition to the City of Toronto, WOSN lists approximately 200 additional municipalities who have expressed support for Bill 5 and/or WOSN.

### **Strong Mayors**

Given the ongoing uncertainties on the implementation and reach of strong mayor powers as well as the legacy of frayed council-staff relations, there is also an opportunity to highlight the impact of poor member of council behaviours on the well-being of municipal staff.

Currently, proposals do not include a mechanism for municipal staff to manage challenging relationships with members of council.

### **LPAC Discussion**



LPAC held a discussion on this request at its December meeting. While members highlighted the need for AMCTO as a staff association to be strategic and take care in how it engages in the space given the political nature of the topic, there was agreement that there was a space for AMCTO in this area.

### **Proposed Approach**

Staff are recommending that Committee approve the draft resolution attached. While different from AMO's original template, which is endorsed by WOSN, the modifications highlight the concerns about codes of conduct from a municipal staff perspective and includes the recommendations AMCTO had put forward to the Province in 2021. In addition, it contains clauses to reinforce AMCTO's existing recommendations related to council-staff relations, the need for an independent and non-partisan CAO and the need to clarify the role of staff as administrators and members of council which also address AMCTO's continued concerns related to strong mayors.

WOSN have indicated they will be hosting an "all-party press conference" in mid-February, 2024 to highlight the need for action. While details of the event are not currently available, organizers have indicated they would appreciate AMCTO endorsement of the campaign in advance of that event as well as AMCTO's potential participation in the event.

In light of this request, staff are seeking Management Committee's endorsement of the attached motion on behalf of the AMCTO Board of Directors, as is permitted by the Management Committee Terms of Reference.

While the endorsement will appear on the February 2024 Board of Director's meeting agenda for information, staff also appreciate that Management Committee may wish to engage the entire Board of Directors in advance of formally adopting the motion.

### **Next Steps**

Should Committee pass the resolution, AMCTO staff would forward a copy to WOSN, AMO and the Ministry of Municipal Affairs and Housing. AMCTO may be referenced as a supporting organization during WOSN media event in February as well as on the organization's website and social media.

### **FINANCIAL IMPACT:**

N/A

### **LINK TO STRATEGIC GOALS/PRIORITIES:**

The proposed action supports the following Strategic Plan elements:

- Goal 7: AMCTO informs and influences public policy in its capacity as the respected voice of municipal professionals.
  - Build and maintain relationships with government and sector stakeholders and grow AMCTO's profile and reputation for substantive policy expertise.

There are also potential synergies with AMCTO's Policy and Advocacy Framework including the Issue Profile:

- Accountability and transparency frameworks must be improved to operate efficiently and effectively and manage local relationships:
  - A broader range of penalties on a progressive hierarchy or range of penalties should be introduced to manage egregious council member conduct and a model code should be developed in consultation with the sector to ensure consistency across the Province.

## **Appendix I: Draft Resolution**

### **Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement**

Whereas all Ontarians deserve and expect a safe and respectful workplace;

Whereas, municipal governments, as the democratic institutions most directly engaged with Ontarians, including municipal staff, need respectful discourse;

Whereas, several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;

Whereas, these incidents seriously and negatively affect the people involved and lower public perceptions of local governments;

Whereas AMCTO members are the municipal staff, managers, and senior leaders who may also be impacted by the disrespectful behaviour of members of council impacting morale and well-being;

Whereas AMCTO remains concerned about the changes to council-staff and mayor-staff relations as a result of strong mayor legislation which has led to fraying relationships and organizational repercussions in some municipalities that have implemented strong mayor powers;

Whereas ensuring a strong, stable, and sustainable municipal administration for many years to come is critical for the continued efficient and effective program and service delivery undertaken by municipal public servants on behalf of the municipalities for which they work;

Whereas AMCTO members are the municipal staff who support implementation of Codes of Conduct and related policies, procedures and processes;

Whereas, municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;

Whereas, municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;

Now, therefore be it resolved that AMCTO supports the call of Women of Ontario Say No and Association of Municipalities of Ontario to introduce legislation to strengthen municipal Codes of Conduct in consultation with municipal governments and municipal staff and AMCTO;

Also be it resolved that the legislation encompass:

- Updating municipal Codes of Conduct to account for workplace safety and harassment and council-staff relations.
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province;
- Requiring mandatory training of all members of council, including the head of council, to promote understanding their responsibility to ensure a respectful workplace and their roles in the municipality;
- Ensuring that any remedial mechanism implemented to enforce the codes of conduct avoid placing:
  - municipal staff in situations where they may be in conflict with members of council;
  - additional administrative and operational burden on municipal staff;
- Ensuring that there is a mechanism through which municipal staff, including Chief Administrative Officers (CAO), receive support, advice and access to remedial measures to manage problematic interactions with members of council;
- Reinstating the independent and impartial role of the CAO and make the hiring of a CAO mandatory returning the appointment power to council.
- Clarifying the roles of CAO and head of council as Chief Executive Officer (CEO) to distinguish between administrative and political responsibilities and codifying CAO responsibilities.
- Clarifying the roles and responsibilities of staff and council to distinguish between providing strategic oversight and implementing administration and operations.

**Appendix II: AMCTO's Submission to the 2021 Strengthening Codes of Conduct Consultation (see below)**

## **Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement**

Whereas all Ontarians deserve and expect a safe and respectful workplace;

Whereas, municipal governments, as the democratic institutions most directly engaged with Ontarians, including municipal staff, need respectful discourse;

Whereas, several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;

Whereas, these incidents seriously and negatively affect the people involved and lower public perceptions of local governments;

Whereas AMCTO members are the municipal staff, managers, and senior leaders who may also be impacted by the disrespectful behaviour of members of council impacting morale and well-being;

Whereas AMCTO remains concerned about the changes to council-staff and mayor-staff relations as a result of strong mayor legislation which has led to fraying relationships and organizational repercussions in some municipalities that have implemented strong mayor powers;

Whereas ensuring a strong, stable, and sustainable municipal administration for many years to come is critical for the continued efficient and effective program and service delivery undertaken by municipal public servants on behalf of the municipalities for which they work;

Whereas AMCTO members are the municipal staff who support implementation of Codes of Conduct and related policies, procedures and processes;

Whereas, municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;

Whereas, municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;

Now, therefore be it resolved that AMCTO supports the call of Women of Ontario Say No and Association of Municipalities of Ontario to introduce legislation to strengthen municipal Codes of Conduct in consultation with municipal governments and municipal staff and AMCTO;

Also be it resolved that the legislation encompass:

- Updating municipal Codes of Conduct to account for workplace safety and harassment and council-staff relations.
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province;
- Requiring mandatory training of all members of council, including the head of council, to promote understanding their responsibility to ensure a respectful workplace and their roles in the municipality;
- Ensuring that any remedial mechanism implemented to enforce the codes of conduct avoid placing:
  - municipal staff in situations where they may be in conflict with members of council;
  - additional administrative and operational burden on municipal staff;
- Ensuring that there is a mechanism through which municipal staff, including Chief Administrative Officers (CAO), receive support, advice and access to remedial measures to manage problematic interactions with members of council;
- Reinstating the independent and impartial role of the CAO and make the hiring of a CAO mandatory returning the appointment power to council.
- Clarifying the roles of CAO and head of council as Chief Executive Officer (CEO) to distinguish between administrative and political responsibilities and codifying CAO responsibilities.
- Clarifying the roles and responsibilities of staff and council to distinguish between providing strategic oversight and implementing administration and operations.

*Approved: January 19, 2024*



July 14, 2021

The Honourable Jane McKenna  
Associate Minister for Children and Women's Issues  
Ministry of Children, Community and Social Services  
438 University Ave, 7<sup>th</sup> Floor  
Toronto, ON M5G 2K8

Dear Associate Minister McKenna:

We thank you for the opportunity to provide input into the Government's consultation on Strengthening Municipal Codes of Conduct.

The Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) represents excellence in local government management and leadership. With more than 2000 members working in municipalities across Ontario, AMCTO is Ontario's largest voluntary association of local government professionals and the leading professional development organization for municipal professionals.

We appreciated the opportunity to meet with your predecessor, Minister Dunlop, during the roundtable in May along with our colleagues from the Ontario Municipal Administrators' Association.

In addition to responding to the survey, we offer this submission for your consideration with additional input on the topics raised through the consultation and the accountability and transparency framework in Ontario more broadly.

Our input is based on our first principle - that protecting the health, safety and well-being of municipal staff, elected officials and the public is paramount.

We look forward to continuing to work with you and your staff on areas of common interest and concern. Please do not hesitate to contact David Arbuckle, Executive Director ([darbuckle@amcto.com](mailto:darbuckle@amcto.com)) should you wish to discuss our submission further.

Sincerely,



Sandra MacDonald, CMO, AMCT, AOMC  
President, AMCTO

Cc: Steve Clark, Minister of Municipal Affairs and Housing  
Kate Manson-Smith, Deputy Minister, Ministry of Municipal Affairs and Housing  
Marie-Lison Fougère, Deputy Minister, Women's Issues, Ministry of Children,  
Community and Social Services  
Jonathan Lebi, Assistant Deputy Minister, Local Government and Planning Policy  
Division, Ministry of Municipal Affairs and Housing  
Association of Municipalities of Ontario  
Ontario Municipal Administrators' Association  
Municipal Integrity Commissioners of Ontario





**AMCTO's Submission to the Strengthening Municipal Codes of Conduct  
Consultation**

**July 2021**

AMCTO appreciates the opportunity to provide input into the Government's consultation on Strengthening Municipal Codes of Conduct. After taking time to hear from our membership and in consult with our Legislative and Policy Advisory Committee and Board members, who work in a variety of roles across Ontario municipalities, we are pleased to share with you our recommendations and additional considerations.

The AMO submission identifies five guiding principles – subsidiarity and accountability to the electorate, mature municipal governments, clear link to municipal governance, practicality and respect for other legal processes. We agree with these guiding principles and add that our submission also framed by our first principle – that protecting the health, safety and well-being of municipal staff, elected officials and the public is paramount. That said, we also note that improvements to the accountability and transparency framework should be broader than the scope of this review as it presents an opportunity to look at some of the other aspects beyond the surface that present challenges for municipalities.

Moreover, given the sensitive and often political nature of the enforcement of codes, we would also like to re-highlight that municipal staff should not be put in the uncomfortable position of enforcing codes whether that be the use of penalties or other remedial mechanisms.

As an organization representing excellence in municipal administration, with members whose responsibilities include administering policy, we also highlight the importance of planning for operational implications of any changes and believe implementation must be considered.

### **What changes or mechanisms are needed to better hold council members accountable for municipal code of conduct violations?**

#### **Recommendation 1: Require enhanced training on the Code of Conduct for Members of Council**

Code of Conduct violations would be reduced through proactive augmented training for elected officials. This training should be standardized, and legislatively mandated each term as is done in Alberta. The training could be provided by the Ministry of Municipal Affairs and Housing or an authorized provider, in consultation with municipal staff.

Enhanced content in training would assist elected officials in understanding their responsibility to ensure a respectful workplace. Consideration can also be given to mandating training for candidates during the Campaign Period, so that potential council members understand the commitment to the Code prior to taking office.

#### **Recommendation 2: Require continued commitment to the Code**

Councillors should be required to confirm, on an annual basis, their commitment to their Code to refresh their understanding. This would also provide municipal staff and council an opportunity to review their Code frequently and evaluate if there is a need to update or enhance its provisions.

### Recommendation 3: Expand O. Reg. 55/18 to include minimum standards

O.Reg. 55/18 prescribes certain subject matters that a municipality is required to include in their Code of Conduct; however, this should be augmented. Municipalities should continue to have the ability to alter their Code to suit local circumstances with minimum standard requirements.

This would assist Integrity Commissioners in reaching consistent decisions across the province, as they could better draw on precedents set by others. Councillors would also have a sense of their obligations because of the standards set by these decisions.

Some jurisdictions (e.g., the States of Western Australia and New South Wales) have provided municipalities with a model code; others have set additional minimum standards (e.g., Alberta, Quebec). In each case, municipalities can still augment the code as suited to their local circumstances. Still other jurisdictions have worked together with the sector to develop guidance and template codes (e.g., British Columbia). Should the Government choose to adopt a model code, additional consultation with municipalities as to its benefits would be required.

### **How can codes be more effectively enforced?**

### Recommendation 4: Integrity Commissioners should not be accountable to Councils

Integrity Commissioners should be independent from Council, as the current framework represents an inherent conflict in Council appointment and removal. Several municipalities have had issues where a Council is not satisfied with the report of an Integrity Commissioner, does not accept the report, and fires the Integrity Commissioner. While we are not suggesting that Integrity Commissioners are infallible and should have a secured permanent position within the municipality, there must be assurances of accountability and transparency in their independent role. Some options that might be worth considering:

- Fixed terms for Commissioner appointment;
- A stipulated 2/3 majority vote threshold to meet in order to remove the Integrity Commissioner; and
- Legislation should also make clear that Integrity Commissioners report to Council as a whole.

Moreover, separating the hiring process could also reduce the inherent conflict. For instance, some larger municipal Councils have delegated authority for an Integrity Commissioner appointment to municipal staff or to a panel though this is not a common practice.

Recommendation 5: Integrity Commissioners should have the ability to make binding decisions and the power to apply sanctions

Integrity Commissioner decisions should be binding and Integrity Commissioners should have the power to apply remedies and sanctions, not just recommend them to Council.

We have heard from our membership that since Integrity Commissioners' reports are not binding and they cannot apply sanctions, there is often a feeling amongst complainants that filing a complaint is not worth it, especially if the complaint is of a nature where the complainant may be identified. This means that serious breaches of Codes of Conduct may be going unreported because potential complainants feel defeated before the process begins.

**Are a broader range of penalties for violations of the codes of conduct needed?**

Recommendation 6: Create a standard suite of progressive penalties for certain violations of the Code

A broader range of penalties for violations of Codes of Conduct that are meaningful and reflective of the seriousness of Code breaches are needed. There should be a standardized, progressive hierarchy or range of penalties for violations of the Code. However, there should be inherent flexibility in this regime to allow the Integrity Commissioner to take into account unique circumstances of the local municipality.

This should include a mechanism for suspension and/or removal from office for egregious conduct. Consideration must be given, however, for Members who sit on both an upper and lower tier council and what the procedures should be for dealing with such a matter. It is currently unclear whether a violation of a lower-tier code automatically impacts the work of a councillor at the upper tier.

For instance, if they are suspended or possibly removed from one council, are they/should they be removed from both? There are other aspects that should be considered when imposing sanctions for Code breaches, such as harm or costs incurred in terms of lost wages (some councillors are part-time, receive small salaries, honorarium or stipends) as well as costs to the ratepayers related to code violations, and escalated repercussions on the municipality related to the timing of the Code breaches, such as during a crisis situation.

Whatever the progressive penalization and removal mechanism, due consideration must be given to the ease of implementation and operationalization to ensure timely remediation and avoid administrative burden.

Applying sanctions should not be the responsibility of municipal staff.

**What circumstances would additional or stronger penalties for violating a code be appropriate?**

Stronger penalties could be appropriate in cases where a Member of Council has multiple violations of the same provisions of the Code of Conduct.

Upon the recommendation of the Integrity Commissioner or another body, an egregious act should also be met with stronger penalties.

It is important to differentiate between serious breaches of the Code of Conduct which should be dealt with through strong penalties by the Integrity Commissioner, criminal matters that should be referred to the proper authorities, and matters related to Occupational Health and Safety and Ontario Human Rights issues. Further guidance is needed from the Province to assist in developing proper procedures to handle matters that may be addressed by multiple parties, such as those investigated by Integrity Commissioners and independent investigations conducted by a Human Resources department or third parties.

#### Other Considerations for Strengthening Accountability and Transparency:

Beyond the questions posed by the consultation survey, AMCTO offers several other insights on the accountability and transparency framework for your consideration. We believe that as an organization ....

#### **Council-Staff Relations**

##### Recommendation 7: Ensure staff are not responsible for enforcement of Codes of Conduct and have adequate support.

As mentioned above, municipal staff should not be responsible for the enforcement of Codes of Conduct, especially with regards to suspension or removal from office. As AMCTO and other staff associations have raised previously, matters related to Council-staff relations can continue to pose a challenge and working relationships can be significantly affected. Moreover, municipal staff require a place to turn for advice and support when it comes to problematic or troublesome interactions with members of council. In the current system, senior municipal staff are particularly vulnerable as they have nowhere to turn except Council, who they are accountable to and may be unable to seek the remedy required in these situations.

While there are processes at the provincial level for public servants to turn to for advice and support, there is no body or advisor to which municipal staff can seek advice on these or other ethical matters. The Integrity Commissioner's role is strictly for members of council and have a responsibility for education, but not to provide advice to staff.

##### Recommendation 8: Review the definitions and descriptions of 'administration' and 'council,' and remove the 'CEO' title from the description of the head of council

In previous submissions to review of the Municipal Act, AMCTO has recommended clarifying the roles and responsibilities of council and staff in the Act, including enhancing the distinction between the Head of Council as CEO and the CAO. As we indicated in

our submission to the last Municipal Act review in 2015, the head of council is not responsible for the administrative policies, practices and procedures of the municipality, which the Municipal Act places with the CAO, who sits atop the administrative structure.

The CEO definition creates confusion and misrepresents the role of both council and its head. This is similar to recommendations by Justice Bellamy and more recently Justice Marrocco. We would continue to recommend to the Province that this be reviewed and amended as part of strengthening and clarifying roles and responsibilities and enhancing accountability.

### **Municipal Operational and Administrative Burden**

#### **Recommendation 9: Clarify the ability of the Integrity Commissioner to dismiss frivolous requests and find informal mechanisms for resolution**

The current Integrity Commissioner framework is placing a significant financial burden on municipalities. In some municipalities, many complaints come from the same handful of complainants, whether a resident or another member of council. By clarifying the ability of the Integrity Commissioner to either dismiss frivolous requests or explore alternative mechanisms for resolution, municipalities could most easily contain the large cost of Integrity Commissioner investigations.

There should also be regulation surrounding what Integrity Commissioners charge for their services to help standardize across the province, with consideration given to municipalities who have considerably smaller budgets.

#### **Administrative Monetary Penalties**

While we agree with AMO that legislation and regulations are needed to enhance the Integrity Commissioner's role to enforce Codes of Conduct and give it more tools to do so, we would need to better understand how the proposed application of Administrative Monetary Penalties would be implemented in order to provide meaningful feedback. Without this understanding, AMCTO is not in a position to be for or against this proposal. However, we offer the below considerations as the use of Administrative Monetary Penalties continues to be explored:

- Would members of council be able to use existing appeal processes currently available to members of the public?
- Hearing and screening officers may be members of municipal staff appointed to the role, while others may be contracted by municipalities and others still are appointed by council which could exacerbate issues around council-staff relations and impartiality/conflict of interest.
- There are typically procedures in place to collect the penalty fee from members of the public that would need to be applied to members of council. Would existing remedies for failing to pay a fine also apply to members of council who refuse to pay?

- Not all municipalities have implemented AMPS for existing offence types allowed under the Municipal Act and there would likely be administrative costs in implementing and preparing staff to operationalize such a system.

## **Integrity Commissioners**

Recommendation 10: Set standards for Integrity Commissioners to promote greater consistency in investigations, including required qualifications, more guidance on how investigations are conducted and reported, and how Integrity Commissioners fulfill their role in providing education.

Integrity Commissioners are important to the existing accountability and transparency framework, but there is still work to be done to increase their impact and improve consistency across the province. The Integrity Commissioner mechanism should be further standardized. Across the province, there is much discrepancy surrounding the qualifications for Integrity Commissioners. Our members would like to see set standard qualifications for Integrity Commissioner as well as enhanced training, perhaps offered by the Ministry of Municipal Affairs and Housing.

Though municipalities are required to appoint an Integrity Commissioner to provide educational information to Members of Council, the municipality and the public about the Code of Conduct and the Municipal Conflict of Interest Act, this role is not always fulfilled and when it is, there are often significant costs applied.

Recommendation 11: Promote greater knowledge of municipal issues in the judicial system, and explore the creation of a specific provincial tribunal to handle local government issues

Given that some of the recommendations put forward during this consultation would potentially increase the use of the courts to adjudicate issues around removal of a member of council, we would draw attention to our submission to the last [Municipal Act Review in 2015](#). Specifically:

The government should look for ways that it can increase knowledge of municipal issues in the judicial system. This is an initiative that AMCTO would support and be willing and interested in partnering with the government to achieve. However, the government should also go further and consider what other actions it could take to ensure that the principles of good governance are being upheld in the judicial system. One option worth exploring would be the creation of a specific tribunal to handle local government adjudication.

# County Council Summary

**March 27, 2024**

Below you will find highlights of the County of Renfrew County Council meeting from March 27, 2024

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The full [County Council package](#) can be found on our website.

[March meeting](#) YouTube link.

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## Warden's Address

### Key highlights

- Warden Peter Emon highlighted areas of the 2024 Provincial budget, which was released March 26, that will impact the County of Renfrew – continued funding for the Renfrew County Virtual Triage and Assessment Centre (RC VTAC); a path for funding the new mesa program; a new \$1 billion Municipal Housing Infrastructure Program; an increase to the Housing-Enabling Water and Sewer Fund, including communal systems, and a new \$200 million community, sport and recreation infrastructure fund that may help aging facilities in our communities. The County will continue to advocate for our fair share of infrastructure funding, including a commitment for Highway 17 expansion to and beyond the Town of Renfrew.
- He noted the early warm weather combined with the early snow melt and lower than usual precipitation this past winter is resulting in dry conditions that could result in an early fire season. Local municipal fire departments have already been called to grass and brush fires, prompting some departments to implement fire bans. He asked residents to be extremely careful with any open air burning.

During the month of March 2024, Warden Peter Emon attended 18 meetings on County business.

- On March 8, he had the opportunity to participate in the Upper Ottawa Valley Chamber of Commerce International Women's Day event. He acknowledged female staff and expressed appreciation for their dedication and hard work.
- On March 19, the Warden and CAO Craig Kelley met with the Eastern Ontario Wardens' Caucus (EOWC) for the afternoon to discuss the EOWC Regional Housing Plan, which also included a meeting with the Prime Minister's Office. During the meeting, they advocated for the '7 in 7' Plan, referencing that affordable rental housing and attainable rental is out of reach for so many in the region, largely because of a lack of supply.
- Also on March 19, he, Mr. Kelley and Daniel Burke, Treasurer/Manager of Finance, attended the Pembroke City Council meeting to present the County's 2024 operating budget. They also introduced the mesa initiative.
- On March 21 and 22, the Warden and CAO were in Kingston to attend EOWC planning sessions, which included Strategic Plans, Strategic Initiative Framework, and additional projects analyzed to determine common themes and action items across the EOWC members.



## Delegations

- Lorenz Kelo of North Algona Wilberforce was honoured with a certificate presentation by Warden Peter Emon and County Councillor James Brose. Mr. Kelo recently received the Ontario Senior Achievement Award recognizing his more than 25 years of dedicated volunteer service to community causes close to his heart, including the Rankin Recreation Association with property maintenance and fundraising events; the Eganville and District Seniors Citizen Needs Association as a driver for Meals on Wheels, driving twice a week to reach isolated, at-risk seniors; and later as the chair of Home Support Services. Mr. Kelo calls volunteering satisfying work and it is something he will continue if he is able. He previously served 28 years as a municipal councillor.

## Finance & Administration Committee

**Presented by: Jennifer Murphy, Chair**

- Save the Date: The 17<sup>th</sup> Annual Warden's Golf Tournament, taking place Friday, June 7, 2024 at the Dragonfly Golf Links in the Township of Admaston/Bromley. Details about the event are still being finalized but an update will be provided once registration is open.
- County Council adopted a revised By-law to Establish and Require Payment of User Fees and Charges. Among the changes are increases to hourly rates for administration services since the rates had not been increased since 2016. There is also a new \$750 fee within Public Works and Engineering for speed/traffic review requests.

## Community Services Committee

**Presented by: Anne Giardini, Chair**

- In the pursuit of tackling chronic homelessness within Renfrew County, an interdisciplinary collaborative team of County staff, in partnership with community service providers, is moving forward with a transitional supportive housing model. With a clear vision of prioritizing a "Housing First" approach, this model aims to establish supportive transitional housing for individuals enduring chronic homelessness, defined as lasting more than six months and compounded by health complexities such as mental health disorders and/or addictions. County staff is diligently crafting a memorandum of understanding to secure rental acquisition of approximately 20 units within the Pembroke area. The ambitious objective is to welcome the first guests into their new homes by the fall of 2024, marking a significant stride towards addressing homelessness and fostering stability and health within the community.
- The County of Renfrew is hosting an Affordable Housing Summit on April 4, 2024, at the myFM Centre in Renfrew. This full-day event will bring together industry experts and potential partners to delve into opportunities of using vacant municipal land, innovating around existing properties and fostering collaboration to tackle pressing housing needs. Developers, non-profit organizations, and companies interested in exploring development opportunities are encouraged to secure their seat by registering on [Eventbrite](#).

# Development & Property Committee

Presented by: James Brose, Chair

- Progress continues on the multi-unit affordable and supportive housing complex at the corner of Lea and Douglas Streets in Pembroke, Ontario. A [Zencity](#) webpage for the project features construction updates and provides the viewer with a description of the project along with progress images. The overall project is approximately 70% complete.
- Work on the retrofit of the new Eganville Paramedic Base is ongoing. A [Zencity](#) webpage for the project features construction updates and provides the viewer with a description of the project along with progress images. The overall project is approximately 60% complete.
- Tenders were requested for the construction of a Storage Shed at Renfrew County Place, 450 O'Brien Road, Renfrew, Ontario. The contract, in the amount of \$128,600, has been awarded to Stephen Sons Construction Inc., Douglas, Ontario.
- The County of Renfrew entered into an Enterprise Licensing Agreement (ELA) with ESRI in 2022 for the use of their product for both the County and local municipalities. The funding is being covered by the County of Renfrew and the modernization grant for the first three years. This agreement provides unlimited license access to ESRI's ArcGIS Software, including ArcGIS and ArcPro, at all software levels and specialized extensions for technical data analysis. Additionally, we now have unlimited ESRI usernames that grant access to ArcGIS Online for both the County and local municipalities, web maps and applications can be created and published. This year is a great opportunity to test out field maps, Survey123, and Quick Capture with staff and summer student positions. Examples of how the tools can be used includes public works, planning, tourism, asset management, tracking/inspections of licensed items (i.e. complaints, dog tags, short-term rentals, trailers, etc.).
  - If municipalities require assistance in setting up a work plan for data collection or upgrading existing information, they can reach out to the County's GIS team. In 2025 the three-year financing arrangement will expire. Staff will be developing a cost-sharing plan with all 17 municipalities to ensure the continuation of the ELA.
- Staff has initiated an Official Plan Amendment No. 44 (OPA 44) to implement alternative notice provisions due to the changing print media landscape locally, which makes providing printed notices for meeting under the Planning Act impossible for some municipalities. The Planning Act allows for local alternatives for providing notice, on the requirement that the Official Plan contains policies specifying details of the alternative notice. The County has circulated a draft wording of the proposed policy changes to local municipalities for comments. The Development and Property Committee will host the required public meeting in accordance with the Planning Act on April 9, 2024 at 9:30 a.m. at the start of the meeting.
- The Town of Deep River adopted Official Plan Amendment No. 6 to the Town's Official Plan. The County of Renfrew provided approval for the amendment, which proposed to re-designate the lands from Residential to Residential – Exception Five, to permit future development on partial servicing (municipal water and individual septic systems). The new policies are proposed to ensure that future residential development will be designed to be compatible with the surrounding neighbourhood.
- County Council directed the Warden to send a letter to the Honourable Chrystia Freeland, Deputy Prime Minister and Minister of Finance, and the Honourable Pablo Rodriguez, Minister of Transport, in support of modernizing VIA Rail's long-distance, remote and regional fleet to

provide passengers with a more reliable, appropriate, comfortable, sustainable and accessible travel experience.

- County Council adopted the Ottawa Valley Tourist Association (OVTA) 2024 budget as presented. The OVTA, the City of Pembroke, and the County of Renfrew are partners in the delivery of tourism marketing and tourism business development for the City of Pembroke, Renfrew County, and the Ottawa Valley. The annual budget approval is obtained first by the OVTA Board of Directors, secondly by approval of City of Pembroke Council and thirdly, by approval of County of Renfrew Council.
- County Council directed the Warden to send a letter of support to the Minister of Natural Resources and Forestry, and the Premier's Office, for biomass initiatives that can benefit the wood basket of Renfrew County mills. Staff will continue its engagement and support of the forest sector on any biomass project possibilities in our area.
- County Council approved a contract in the amount of \$386,524.31, plus applicable taxes as submitted by Grand-Calumet Construction Inc., Luskville, Québec for the rehabilitation of three bridges located on the Algonquin Trail, around Garrison Petawawa, near Deluthier Road and Landry Road, Town of Laurentian Hills.

## Health Committee

**Presented by: Michael Donohue, Chair**

- County Council directed staff to meet with the Renfrew County and District Health Unit, and Ottawa Public Health where appropriate, to discuss shared/combined service delivery models. A report containing the results and recommendations will be brought back to the Health Committee for consideration. County Council also directed the Warden to send a letter to the Honourable Sylvia Jones, Ontario Minister of Health, to consider such conversations in the same category as has been suggested throughout the consideration of voluntary health unit mergers.
- Community Paramedics were invited to the Algonquins of Pikwàkanagàn First Nation for an extensive third-party mental health training session led by the Algonquins of Pikwàkanagàn First Nation Mental Health Team. This specialized training equipped practitioners with enhanced skills and knowledge to engage and align with relevant local and broader knowledge and initiatives within the indigenous health circle.
- Community Paramedics engaged in meetings with stakeholders at the Grind Pembroke to discuss the creation of a comprehensive plan to provide support and resources for the precariously housed and mental health population in Renfrew County.
- County Council adopted a By-law to accept the Community Emergency Preparedness Grant – Transfer Payment Agreement that outlines the approved funding and required actions to receive \$49,600 in support of emergency preparedness in the County of Renfrew.
- County Council adopted a By-law authorizing the Warden and Clerk to sign a Letter of Agreement with the Pembroke Regional Hospital as represented by the Mental Health Services of Renfrew County (MHSRC) to provide Mental Health services to assist individuals in navigating the mental health care system through the mesa project, with the goal of reducing the number of community deaths and visits to hospital emergency departments.

# Operations Committee

Presented by: Glenn Doncaster, Chair

- During the 2024 construction season, staff intends to issue monthly updates on construction projects being undertaken by the Public Works and Engineering Department. The update, provided through a link on the County of Renfrew website, will connect to the [Zencity](#) engagement platform for the 2024 Transportation Infrastructure Projects, will be shared with County staff, County Council, local municipalities, OPP, and on social media. The 2024 Transportation Infrastructure Projects page provides the option for individuals to subscribe and receive notifications when a monthly project update is posted. The first update will commence during the first week of April and will describe all projects planned for 2024.
- A Request for Proposal (RFP) was issued to prequalified firms for the inspections of County of Renfrew and Town of Petawawa structures. A total of 126 County structures were included for the standard Ontario Structure Inspection Manual (OSIM) inspections, 12 County structures for enhanced OSIM, and 8 County structures for structural evaluation for the purposes of load posting evaluations. Two Town of Petawawa structures were also included as part of the standard OSIM inspections. Committee directed staff to proceed with awarding the contract, in the amount of \$101,900.58, to HP Engineering Incorporated, Ottawa, Ontario. Staff will be invoicing the Town of Petawawa for their two structures once the inspections are completed.
- County Council passed a resolution to implement a \$750 fee for speed/traffic review requests generated outside of the Corporation of the County of Renfrew. To achieve a balance between the quantity of applications and the associated expenses for the requested studies, a fee of \$750 covers the services of the Infrastructure Technician. This includes tasks such as installing and overseeing data collection, interpreting the gathered data, and drafting a report for County Council.
- County Council supported the Township of Madawaska Valley request for the realignment of County Road 62 and Highway 60 to a maximum upset limit of \$175,000, pending approval of Madawaska Valley's application to the Connecting Links program.
- County Council adopted a resolution for the development of a Municipal Operator Course at Fanshawe College which was initiated by the Association of Ontario Road Supervisors (AORS).
- County Council supported the resolution from the County of Lambton requesting the Province of Ontario upload from local municipalities the responsibility of and costs associated with the continued construct, operation and maintenance of major municipally-owned highways throughout the Province of Ontario to the Ontario Ministry of Transportation or increase the Ontario Community Infrastructure Fund to municipalities.
- County Council directed staff to move forward with incorporating white vehicles as part of their fleet for future purchases. Under the direction of the Operations Committee, staff initiated a survey, conducted by the Renfrew County Supervisors Association, to explore the idea of having all upper-tier and lower-tier municipal public works vehicles coordinated to be the same colour (white) and specifications in the future. Eight lower-tier municipalities, responded to the survey, with the majority indicating they have already moved in the direction of transitioning to white vehicles.
- The rehabilitation of County Structure C012 (Farquharson's Culvert), on South McNaughton Road, Township of Admaston/Bromley, will not proceed as tendered as the lowest tender came in well over budget. Staff will continue to monitor the service life of the structure.

- County Council adopted a By-law designating County Road 16 (Victoria Street) at Wolfe Avenue as a Pedestrian Crossover. Public Works and Engineering staff conducted a review of the proposed location, including a traffic count, to determine if the location meets the warrants for a dedicated pedestrian crossover. The results indicate that the location does not meet the warrants for a pedestrian crossover based upon the total traffic and pedestrian volumes. Regardless of the findings, staff is in favour of permitting the installation since the Town Council has shown its support and tendered the installation as part of an upcoming Town construction project. It is noted that the location does provide a link between a Town trail and Municipal sidewalks, although it does not appear that most pedestrians use this location to cross Victoria Street.
- County Council approved several contracts as submitted:
  - For the rehabilitation of County Structures C001 (Berlanquet Creek Culvert), located on County Road 5 (Stone Road), Township of Admaston/Bromley and C134 (Campbell Drive Culvert), located on Campbell Drive, Township of McNab/Braeside to Clearwater Structures Inc., Ajax, Ontario in the amount of \$833,656.50, plus applicable taxes.
  - For the rehabilitation of County Structure C204 (Bellows Creek Culvert), located on County Road 12 (Westmeath Road), approximately 4.5 km east of County Road 21 (Beachburg Road), Township of Whitewater Region to Premier North Ltd., Huntsville, Ontario in the amount of \$963,752, plus applicable taxes.
  - For pavement marking to Trillium Pavement Marking (TPM), Carleton Place, Ontario, in the amount of \$690,471.23, plus applicable taxes. This is an extension of the 2023 contract.

## **Additional Information**

**Craig Kelley, Chief Administrative Officer**

613-735-7288





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AND BONNECHERE CAVES  
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# EARTH DAY BIRTHDAY PARTY

A party for the 90th birthday of  
Dr Jane Goodall on Earth Day  
celebrating 7 local environmental heroes  
who will share the projects they are  
working on in our community

**MONDAY, APRIL 22, 2024**

**6:30 PM - 9:00 PM**

**Royal Canadian Legion Branch 353  
57 Veterans Way, Eganville, ON K0J 1T0**

**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** Thursday, April 04, 2024 10:01 AM  
**To:** Annette Gilchrist  
**Subject:** AMO Watchfile - April 4, 2024



April, 04 2024

**In This Issue**

- 2024 is an AMO Board election year!
- Information to assist Municipalities in flood preparedness.
- Consultation on *Ontario Energy Board Act* changes.
- Consultation on Rural Economic Development Strategy.
- Nominations open for Lieutenant Governor's Award.
- Housing-Enabling Water Systems Fund.
- Survey: Asset Management Quality Assurance Review.
- Consultation: 2025 National Construction Codes.
- Strategies for Navigating Conflict Relationships for Strong Council Outcomes.
- Land Use Planning - Foundations and Deeper Dive workshops.
- AntiSemitism and Anti-Islamophobia: Spring workshops.
- Councillor Training - Refresh and refine your leadership, May workshop.
- Advanced Councillor Training Series to revitalize your leadership.
- Municipal Codes of Conduct Workshop: Essential to Good Governance.
- Understanding Competing Human Rights - Upcoming workshop.
- OSUM 2024 - Join the OSUM Executive and colleagues in beautiful Orillia.
- Canoe Spring Webinar Series is a week away.
- Upcoming webinar: Measurement and Verification for Energy.
- Blog: Now is the Perfect Time to Review Your Employee Group Benefits Plan.
- Service and Water Line Warranty Overview Webinar.
- Why the future of natural gas matters for Ontarians.
- Leading local change through Canada's net-zero building codes.
- Call for delegates to SIESLR Conference.
- Invasive Species Action Fund.
- Join thought leaders and changemakers at the Future of Aging Summit next May.
- Matrix Cares Affordable Housing Summit.
- Careers.

**AMO Matters**

Elections for positions to the AMO Board of Directors will occur at the AMO Annual Conference, hosted by the City of Ottawa in August 2024. [Click here](#) for answers to some frequently asked questions if you are considering running.

**Provincial Matters**

As Ontario flood season arrives, MNRF has circulated a [fact sheet](#) with [roles and responsibilities](#) to assist municipalities in flood preparedness (French versions [1](#) & [2](#)). Information is also available [online](#).

The Ministry of Energy is considering [changes to the Ontario Energy Board Act](#) that would require broader consultation by the OEB (including with municipalities) and increase the leave to consult threshold. Submissions due by April 7.

The province is conducting a [survey](#) to inform the creation of a Rural Economic Development Strategy. Share your ideas on how the province can support rural communities plan for economic success.

Nominations are open for the Lieutenant Governor's Medal of Distinction in Public Administration, Ontario's highest honour for public service. [Nominate someone](#) from your municipality by April 30.

Applications to the Ministry of Infrastructure's Housing-Enabling Water Systems Fund [are open](#) until April 19, 2024. Review the program and application guidelines online.

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The Canadian Board for Harmonized Construction Codes is [consulting on proposed changes](#) for the 2025 national codes. Feedback collected will also serve as [consultation for Ontario's 2026/27 Building Code](#). Submissions due April 14.

### **Education Opportunities**

AMO's Navigating Conflict for Elected Officials is an invaluable resource for AMO members and your councils. Learn how to move from conflict to collaboration in the [June 26 - 27 Navigating Conflict workshop](#). If you have completed this training already, take your skills to the next level at the [April 9 - 10 Advanced Strategies to Navigating Conflict workshop](#).

AMO's is offering two education opportunities focused on planning issues and strategies: [April 17 Foundations in Planning workshop](#) builds foundational knowledge and insight into planning legislation and municipal roles and responsibilities. Our [April 18 Advanced Land Use Planning workshop](#) includes analysis of case studies and lessons learned to build your strategic management and decision making on local planning matters.

Don't miss this time limited opportunity: register for the [April 24 antisemitism workshop](#) and the [May 15 anti-islamophobia workshop](#). These important workshops provide you invaluable insight on the historical and contemporary roots of antisemitism and anti-islamophobia, how to address these and how to build relationships and allyships.

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As an elected municipal official we know the pressure you deal with is real and we are here to support you. AMO has developed [Advanced Councillor Training](#) in 3 sessions focused on core elements of leadership. Register for the [May 8 Session 1 workshop](#), [May 29 Session 2 workshop](#), and the [October 2 Session 3 workshop](#).

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AMO and Hicks Morley have developed training to support municipal elected officials and council in understanding their obligations related to human rights and understanding how to manage seemingly competing human rights. Register for this important [Competing Rights May 23 workshop](#).

Join your small urban colleagues May 1 - 3 for discussion, examination and advocacy on matters unique to your communities and to hear provincial leaders. [View the full program](#) and [register today](#).

### **LAS**

The Canoe Procurement Group [Spring Webinar Series](#) starts in one week. Join our colleagues at Canoe on April 11 at 11am as they discuss their experience helping governments prepare for natural disasters like floods and fires. [Register here to attend](#).

'You can't manage what you can't measure'. Measurement & Verification is the missing link that plays a crucial role in energy projects. Join SaveONenergy with us on April 18 at 2:30pm to explore how to



monitor and assess your project outcomes. [Register here today](#).

Employee group benefits plans are an important part of any employee's compensation package, but when is the best time to review and renew your current plan? [Read more in our latest blog](#) by our Group Benefits Program partner.

Who is responsible for damaged sewer and water lines running from residential properties, and what options are available? Our Sewer and Waterline Warranty Program webinar will cover this and more. [Register to attend](#) or to receive a recording.

### **Municipal Wire\***

The OEB's decision has a direct impact on our ability to provide affordable and reliable energy to Ontario homes and businesses. Learn more here. [Natural Gas Matters | Enbridge Gas](#).

Efficiency Canada's [Municipal Guides](#) contain everything you need to leverage the 2020 model codes to enhance building performance, drive decarbonization, and amplify local benefits in climate action initiatives.

Explore economic trends impacting Canada and the world at the [Summer Institute on Economic Security and Local Resilience](#) (SIESLR) conference on July 18-19, 2024 in Orillia. Register by June 1.

The Invasive Species Centre with support from Ontario's Ministry of Natural Resources and Forestry opens the [Invasive Species Action Fund](#) intake. The fund assists municipalities in combating priority species. Apply by April 11.

The Future of Aging Summit in Toronto from May 15-17, 2024 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at [agingsummit.ca](#).

Join the [Affordable Housing Summit & Skilled Trades Fair](#) from May 23-26 with over 10,000 policymakers, prospective housing project owners and the off-site modular industry to accelerate actionable, affordable housing projects.

### **Careers**

[Director of Finance & Operations - Walkerton Clean Water Agency](#). Closing date: Apr 19, 2024

[Senior Accounting Clerk - County of Simcoe](#). Closing Date: April 18, 2024

[Manager of Public Works - Town of Moosonee](#). Closing Date: May 3, 2024

[Associate Solicitor, Municipal Law - City of Guelph](#). Closing Date: April 15, 2024.

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### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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### **AMO Contacts**

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** Monday, April 08, 2024 1:15 PM  
**To:** Annette Gilchrist  
**Subject:** AMO Policy Update – New Federal Infrastructure & Housing Items in Upcoming 2024 Budget



## Policy Update – New Federal Infrastructure & Housing Items in Upcoming 2024 Budget

Recently, the Federal Government announced new investments in [infrastructure](#), changes to increase construction of [rental apartments](#), and actions to protect and increase [affordable housing](#) that will be coming forth in Canada's 2024 Budget.

### New Infrastructure Investments

**A new Canada Housing Infrastructure Fund** will provide:

- \$1 billion directly to municipalities to support urgent infrastructure needs
- \$5 billion for agreements with provinces and territories for longer-term priorities.

Agreements with provinces and territories will require commitment to housing-related conditions, for example:

- Adoption of four units as-of-right
- Implementation of measures from the Home Buyers' Bill of Rights and Renters' Bill of Rights
- A three-year freeze on increasing development charges for municipalities with a population greater than 300,000

In addition, the announcements noted a **top-up to the Housing Accelerator Fund** with an additional \$400 million, and signaled

criteria to access the federal government's forthcoming public transit fund.

These much-needed investments to municipal infrastructure required for growth can help to offset the almost \$100 billion in growth-related infrastructure that Ontario's municipalities are planning for over the next 10 years. Significant questions remain regarding funding eligibility, including accessibility for regional municipal governments and the scope of eligible investments, as well as the potential impact of key conditions – most notably the three-year freeze on development charges.

AMO is working with municipal staff to unpack potential implications to help inform next steps with provincial and federal partners.

## **Measures to Improve Housing Affordability and Rent**

### **Investments and changes to the Canada Construction Loan Program, including:**

- An additional \$15 billion investment in the program
- Modifications to conditions (e.g., extending loan terms, extending access to financing to include housing for students and seniors)
- A partnership program to help support provincial and territorial housing plans

The new funding can help get more residential rentals built, including affordable units and is consistent with recommendations in AMO's [Blueprint for Action: An Integrated Approach to Address the Ontario Housing Crisis](#).

At the same time, the federal government also announced a series of actions to support rental tenants with housing affordability, including:

- Launching a new \$15 million Tenant Protection Fund
- Creating a new Canadian Renters' Bill of Rights, to be developed and implemented in partnership with provinces and territories
- Making sure renters get credit for on-time rent payments

AMO looks forward to additional details on the Home Buyers' Bill of Rights and Renters' Bills of Rights in the federal Budget.

## Measures to Protect and Create New Affordable Housing Apartments

The federal government will be launching a new \$1.5 billion Canada Rental Protection Fund intended to protect affordable housing and create thousands of new affordable apartments.

The fund will provide \$1 billion in loans and \$470 million in contributions to non-profit organizations and other partners so they can acquire units and preserve rent prices in the long term.

These measures are responsive to AMO advocacy dating back to 2022.

## Additional Announcements

The Federal Government also announced funding for a [National School Food Program](#), investing \$1 billion over 5 years to provide meals to 400,000 more kids every year, beyond those served by existing school food programs. [AMO wrote to Minister Freeland](#) in March expressing our support for the implementation of a national school food program and we are pleased to see it will be included in the 2024 Budget.

A [\\$2.4 billion investment](#) in Artificial Intelligence measures were also announced.

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## **MEDIA RELATIONS**

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(613) 735-7288  
www.countyofrenfrew.on.ca



**FOR  
IMMEDIATE  
RELEASE**

### **RELEASE DATE:**

April 8, 2024

## **County of Renfrew hosts Affordable Housing Summit**

RENFREW – On Thursday, April 4, 2024, the County of Renfrew hosted a successful and informative Affordable Housing Summit; a full day which opened a dialogue towards the development of critical relationships to grow affordable housing across the Renfrew County region.

The goal of the Summit was to identify innovative partnership opportunities. It was a dynamic gathering aimed at creating a collaborative environment for developers, builders, investors, real estate specialists, elected officials and municipal staff to spark out-of-the box-thinking to address the housing crisis being felt across Ontario and beyond.

The conversation was sparked by Jason Davis, Director of Development and Property, who introduced the County of Renfrew's newly launched Expression of Interest, which makes County properties potentially available for developing affordable housing, including existing ageing stock within the Renfrew County Housing Corporation portfolio and other lands owned by the County of Renfrew.

"We are looking for willing partners and we want to develop plans to address the housing crisis that work for all parties involved. We are open to any and all innovative ideas," Mr. Davis said.

Overall, organizers were pleased about the multi-sector community engagement towards finding housing solutions and the feedback throughout the day, including the need for more seamless processes and less red tape.

Attendees heard from a range of speakers including Renfrew-Nipissing-Pembroke MPP John Yakabuski, who indicated the Provincial Government is working on a housing bill, and Renfrew County Warden Peter Emon, who shared details about the Eastern Ontario Wardens' Caucus '7 in 7+' regional housing plan that aims build at least 7,000 community rental units over seven years across eastern Ontario and relieve the pressure of the affordable housing waitlist.

"As Warden, I am heartened by the success of our housing summit, where community members have come together to discuss this important topic," Warden Emon said. "Let us harness the power of collaboration, innovation, and shared purpose to build a brighter future for all members of our communities."

Andrea Patrick, Director of Community Services, provided an overview of the programs offered through her department including Community Housing, Childcare & Early Years, and Ontario Works. She noted the wait for a housing unit ranges between seven and ten years with approximately 1,500 names on the local waiting list, while mentioning that figure is likely low as the wait time is a deterrent for many.

The Community Services Department offers financial assistance for housing through a number of programs: Affordable Home Ownership, Ontario Renovates and the Emergency Minor Home Repair Assistance Program.

Chief Administrative Officer Craig Kelley highlighted the newly minted Mesa initiative, which aims to address the root causes of homelessness, substance abuse and addictions and mental health while fostering a resilient and healthier community for all residents of the County of Renfrew. The Community Services Department along with the County of Renfrew Paramedic Service and Development and Property Department are working together on the program, a collaborative approach to compassionate care in the community.

In addressing the housing crisis, Mr. Kelley stressed the need for willing partners; “In times of crisis this community has stepped forward, and this is the time to do it again to meet the growing need and demand for attainable and affordable housing,” he said. “All options are on the table.”

Attendees also heard speakers from Cahdco, an organization which develops affordable housing solutions, and Habitat for Humanity, which brings communities together to help families build strength, stability and independence through affordable homeownership. Attendees received information about potential funding from the Federation of Canadian Municipalities’ Green Municipal Fund, and the need for shovel-ready projects when applying for funding from the Canadian Housing and Mortgage Corporation.

Submissions for the aforementioned Expression of Interest are due by June 7, 2024 and the County is looking forward to seeing the proposals that come forward to address the housing crisis. The Expression of Interest can be found on the County’s website at <https://bit.ly/AffordableHousingEOI>. A report on the Summit will follow the results of a post-event survey and be presented along with the results of the RFEIOI, later this spring.

#### **FOR MORE INFORMATION CONTACT:**

Craig Kelley	Chief Administrative Officer	613-735-7288
Tina Peplinskie	Media Relations Coordinator	613-735-7288



**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** Wednesday, April 10, 2024 6:50 PM  
**To:** Annette Gilchrist  
**Subject:** AMO Policy Update - Bill 185, Cutting Red Tape to Build More Homes Act, 2024



## **Policy Update – Bill 185, *Cutting Red Tape to Build More Homes Act*, 2024**

Today the Government [introduced Bill 185](#), the *Cutting Red Tape to Build More Homes Act*. This omnibus bill includes changes to [a range of legislation](#) including changes to development charges and Ontario's land-use planning framework with the stated intent of removing barriers to building 1.5 million homes by 2031.

### **Changes to Development Charges**

In response to AMO advocacy, Bill 125 would make significant steps towards restoring municipalities' ability to fund growth-related infrastructure by:

- repealing the five-year phase-in of development charges introduced under Bill 23, and
- restoring studies as eligible development charge costs.

The bill moves forward with development charge exemptions for affordable units, with a commitment to release a bulletin by June providing necessary implementation information. AMO has supported these exemptions following the inclusion of income criteria in the definition of affordable.

AMO will continue to highlight the need to reinstate both housing services and the cost of land as eligible DC costs. Together, these changes are costing municipalities around \$4 billion over a 10-year

period and will have a material impact on municipalities' ability to invest in community housing.

AMO recognizes that that these changes are the result of a renewed approach to collaboration between the province and municipalities. The proposed changes make progress in walking back elements of Bill 23 that significantly undermined municipalities' ability to support housing. They do not, however, replace the need for a comprehensive conversation to update the provincial-municipal fiscal framework to support sustainability, affordability and economic prosperity.

## **Minister's Zoning Orders**

Bill 185 would replace the Community Infrastructure and Housing Accelerator (CHIA) tool with a new Minister's Zoning Order (MZO) [framework](#) that requires:

- Demonstration of how infrastructure servicing will be addressed;
- Anticipated timelines for downstream approvals and project completion;
- Evidence that they deliver on a provincial priority or are supported by a single-tier or lower-tier municipality.

The new MZO framework takes steps towards improving transparency, but fall short of AMO's recommendations that the government:

- use MZOs only in collaboration with municipalities
- use MZOs only in situations of extraordinary urgency, and
- enshrine this requirement in legislation.

## **Land-Use Planning Changes**

Bill 185 includes a number of changes intended to streamline planning processes and speed up housing development, including:

- Allowing municipalities to reallocate infrastructure servicing allocations from stalled developments to ready-to-build ones in order to better support growth
- Removing the planning application fee refund framework introduced through 2022's Bill 109

- Exempting public universities from planning approvals to facilitate faster construction of student residences
- Limiting third-party appeals for approved Official Plans and Zoning By-laws
- Authorities needed to move forward with removing planning authorities from seven upper-tier municipalities

Along with these measures, the government is introducing the next edition of the Building Code and will be sharing an updated draft of the next Provincial Planning Statement (PPS) for a 30-day consultation.

AMO calls on the province to support effective implementation of measures by limiting future changes to the land-use planning process and restoring stability and certainty to the system.

## Other Items

Bill 185 also proposes to streamline the anti-bonusing exemptions process by providing the Lieutenant Governor in Council the authority to allow municipalities to grant direct or indirect assistance to specific types of businesses, subject to certain conditions.

Bill 185 makes changes to the *Hazel McCallion Act (Peel Dissolution)* which would require the transition board to provide recommendations on the transfer of powers, responsibility or jurisdiction from Peel Region with respect to land use planning, water and wastewater, storm water, highways and waste management. AMO will continue to monitor the work of the Peel Transition Board to identify any policy recommendations that may impact municipalities in the future.

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**To:** Annette Gilchrist  
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April, 11 2024

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- Survey: National Climate Project.
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- Call for delegates to SIESLR Conference.
- Invasive Species Action Fund.
- Future of Aging Summit - May 15-17.
- Matrix Cares Affordable Housing Summit.
- Careers: Brampton, Peterborough and Simcoe County.

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The Peter J. Marshall Municipal Innovation Award celebrates municipal governments in Ontario that implement new and innovative ways to make public services, facilities, and infrastructure better for Ontarians. View [full details here](#).

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### **LAS**

Join our Barrier-free Website Builder Program partner on April 15 for an [accessibility webinar](#) with a panel of experts.

Canoe's [spring webinar series](#) continues this spring. Do your local suppliers contact you wondering how they can get on Canoe's vendor list? On May 2 at 11am, Tony DeSciscio explains on how suppliers are selected and the benefits of Canoe Procurement to the private sector. [Register here to attend](#).

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With the July 1, 2024 Energy Reporting deadline less than 3 months away, the focus is on 5-year Conservation Plans. LAS is here to help with a limited time energy consulting service. Don't wait til the last minute - [contact us](#) to get started before it's too late.

### **Municipal Wire\***

Congratulations to Elliot Lake! Crowned [2024 Kraft Hockeyville](#), Elliot Lake will receive the opportunity to host an NHL® Pre-Season game and \$250,000 for upgrades to Centennial Arena.

Are you from a small or medium-sized municipality with perspectives on local climate initiatives? If yes, share your thoughts here [EN](#) | [FR](#) by April 15. Insights inform supports for carbon resilience.

Registrations for Canada's inaugural Basic Income Guarantee Forum are open. [BIG 2024](#) takes place from May 23-26 at the University of Ottawa. Elected officials and staff are encouraged to attend.

Explore economic trends impacting Canada and the world at the [Summer Institute on Economic Security and Local Resilience](#) (SIESLR) conference on July 18-19, 2024 in Orillia. Register by June 1.

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### **Careers**

[Coordinator, Financial - Zero Emission Mobility - City of Brampton](#). Closing date: April 21, 2024.

[Manager, Public Works Operations \(Forestry and Sanitation\) - City of Peterborough](#). Closing date: April 26, 2024 at 12:00 pm.

[Manager, People & Inclusivity - County of Simcoe](#). Closing date: April 20, 2024.

[Engineering Technician II - County of Simcoe](#). Closing date: April 14, 2024.

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March 28, 2024

Larry Brock, MP Brant  
108 St. George Street, Suite #3  
Brantford, ON N3R 1V6

Sent via email: [larry.brock@parl.gc.ca](mailto:larry.brock@parl.gc.ca)

Will Bouma, MPP  
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Suite 101  
Brantford, ON N3T 2X1

Sent via email: [will.bouma@pc.ola.org](mailto:will.bouma@pc.ola.org)

To whom it may concern:

Please be advised that Brantford City Council at its meeting held March 26, 2024 adopted the following:

### **12.6.13 Home Heating Sustainability**

WHEREAS home heating energy costs is a major and onerous burden for Seniors and those with limited or fixed incomes; and

WHEREAS the cost of natural gas to heat homes continues to climb due to many factors such as inaccurate meter readings, inflation, delivery and customer charges, carbon tax, among others, causing financial strain for many citizens; and

WHEREAS 3.8 million households in Ontario currently use natural gas for home heating, representing about 70 per cent of Ontario households; and

WHEREAS the carbon tax charged on heating bills is highly dependent on the amount of natural gas used and accounts for 20-25% of the utility bill; and

WHEREAS Canadians have no choice but to heat their homes throughout the winter; and

WHEREAS no citizen should have to choose between putting food on the table or heating their homes; and

WHEREAS the carbon tax is increasing as of April 1, 2024 to \$0.15 per cubic meter for natural gas, and the carbon tax rebate for homeowners is also increasing; and

WHEREAS Ontario homeowners can now expect to receive \$1,120 annually for the rebate on average and the rebate will be renamed to the Canada Carbon Rebate; and

WHEREAS starting on January 1, 2024, both SaskEnergy and SaskPower removed the federal carbon tax from home heating, resulting in savings for approximately 98 per cent of Saskatchewan families by exempting them from carbon tax on home heating oil; and

WHEREAS the Canadian government has implemented new measures to help Atlantic Canadians lower their energy bills by making the average heat pump free to help low- to median-income Canadians switch to cleaner fuel and incentivizing the switch to heat pumps with \$250 upfront payments; and

WHEREAS the Canadian and Ontario governments have discontinued grant and rebate programs for Ontarians to retrofit their homes to be energy efficient such as Ontario's green home-retrofit rebate program, the ecoENERGY home retrofit program, and the Canada Greener Homes Grant, making it difficult for homeowners to reduce their reliance on natural gas.

NOW THEREFORE BE IT RESOLVED:

- A. THAT the Federal Government exclude home heating from the federal carbon tax to reduce the burden on citizens, as has been done in Saskatchewan; and
- B. THAT the Federal and Provincial Governments reinstate home energy retrofit rebate and grant programs to help Brantford residents retrofit their homes to be more energy efficient and provide barrier-free options for switching to less carbon-intensive fuel sources to lower their utility bills and avoid the carbon tax; and
- C. THAT the Clerk BE DIRECTED to forward a copy of this resolution to The Federal Minister of the Environment and Climate Change, The Honourable Steven Guilbeault, The Provincial Minister of Environment, Conservation and Parks, The Honourable Andrea Khanjin, The City of Brantford Member of Parliament, The Honourable Larry Brock, The City of Brantford Member of Provincial Parliament, The Honourable Will Bouma, and to each municipality in Ontario; and
- D. THAT the Mayor of the City of Brantford request that this resolution be added as an agenda item for consideration by the Ontario Big City's Mayor Caucus.

I trust this information is of assistance.

Yours truly,



Chris Gauthier  
City Clerk, [cgauthier@brantford.ca](mailto:cgauthier@brantford.ca)

cc Federal Minister of the Environment and Climate Change, Honourable Steven Guilbeault  
Provincial Minister of Environment, Conservation and Parks, Honourable Andrea Khanjin  
All Ontario Municipalities

March 26, 2024

Annette Gilchrist  
Township of Bonnechere Valley  
Box 100  
Eganville Ontario K0J 1T0



Hi Annette,

Now that Spring is officially here, it's that time again to reach out to you regarding your Golden Lake Property Owners' Association corporate sponsorship. You're not alone if you're asking yourself what happened to winter but I think we're all ready for warmer, sunnier days.

Our association has been busy once again in the early days of January creating our Snow Moon skating loop/rinks for our community. We had an earlier start than we planned due to very good ice conditions as well as a chance to have our loop featured on an HGTV series; our small but mighty team of volunteers had the ice ready to go and while Mother Nature decided to not cooperate with the taping, it was a great kickoff for the public skating rink.

Our board continues to work hard on lake levels, water quality testing, shoal marking, membership and communication to all members through our website, social media channels and newsletters. Our fish committee has been working very hard on stocking solutions, and are doing a great job ensuring everyone in our area understands what the process looks like and what our goals are. This summer we are planning the first annual Great Golden Lake Regatta which will involve canoe, kayak and paddle board races, reminiscent of the popular canoe races from the past. More to come on the Regatta as we finalize plans!

As always we cannot do our work without the support of our sponsors. It is not taken for granted. I hope we can count on your support again this year. The sponsorship fees for 2024 remain at \$175. Payment options are listed at the bottom of your attached invoice including our e-transfer option. Should you need assistance to revise your ad, please contact Matthew Cherry at [natureofdesign@gmail.com](mailto:natureofdesign@gmail.com) / 613.757.2778 before April 8, 2024. Any changes to an existing ad will be at the expense of the sponsor; Matthew offers a very reasonable charge of \$20 for a one-time ad change.

GLPOA continues to promote our sponsors in the following ways:

1. Your company's advertisement is displayed on each of our four boat launch billboards.
2. Your organization is advertised and recognized for your support in our winter digital newsletter and spring newsletter, which is distributed to our full membership.
3. Your advertisement is displayed in the sponsors' directory of the GLPOA website at [www.goldenlake.co](http://www.goldenlake.co).
4. Recognition of your business and dedication is acknowledged at our AGM and all GLPOA events.
5. New events open up new opportunities to be in front of our members and community through event partnerships. This year's planned regatta offers the chance for sponsors of the event to be in front of both residents and visitors to our beautiful lake and area. Reach out to me if you're interested in being a part of this fun event!

If for any reason you do not wish to continue with your sponsorship, please let me know immediately so we can make changes on our boards and social media sites.

Thank you for considering and ideally sponsoring our association once again this year.

Sincerely,

Theresa Rasp

Corporate Sponsorship, Golden Lake Property Owners Association  
Phone: 613.462.6216 | Email: rasptheresa407@gmail.com

**Terrace Bay**  
**Regular Council - 02 Apr 2024**

Item c)

**Date: April 2, 2024**

**CR93-2024**

Moved by

Seconded by



RESOLVED THAT the Council of the Township of Terrace Bay supports the request of the Township of Amaranth in calling upon the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities.

☒ Carried

☐ Defeated

☐ Recorded Vote

**Recorded Vote:**

	Yes	No
Mayor Paul Malashevski		
Councillor Gary Adduono		
Councillor Chris Dube		
Councillor Bert Johnson		
Councillor Rick St. Louis		

  
**Mayor**

**From:** Minister, MECP (MECP) <Minister.MECP@ontario.ca>  
**Sent:** Monday, April 08, 2024 10:09 AM  
**Cc:** Act ON Litter (MECP)  
**Subject:** Helpful Resources for the Provincial Day of Action on Litter - (May 14, 2024) | Ressources utiles pour la Journée provinciale d'action contre les débris (14 mai 2024)

Good morning,

Below please find an email that was sent to your Head of Council.

\*\*\*\*\*

Ontario is gearing up for the **fifth annual Provincial Day of Action on Litter**, taking place on **Tuesday, May 14, 2024**. This is a day for everyone across the province – citizens, municipalities and businesses – to unite under the common cause of creating a greener, cleaner and more sustainable environment for ourselves and for future generations.

To help make this year's Day of Action on Litter a success, we are seeking your support with the following activities:

1. **Promote** public participation in a local cleanup to celebrate the Day of Action on Litter and educate others on the impact of litter and waste. Please consult our [Day of Action on Litter Toolkit](#) for helpful tips and resources, including access to promotional photos and videos that you can share on your social media channels in the weeks leading up to the event.
2. **Host** a litter cleanup on or around the Day of Action on Litter - Tuesday, May 14, 2024, and invite the public, volunteers, employees or members to participate. Here are some ideas to help boost cleanup participation:
  - Organize a friendly cleanup competition. Divide your cleanup crew into teams and compete for awards like Best Team Spirit or Most Unique Item Collected. Consider organizing a multi-day cleanup competition among municipalities, businesses or organizations in your region.
  - Team up with your neighbours! Partner with your municipality, a local organization or business and offer communication, coordination, cleanup supplies or other support to encourage people to get involved. This could also be a great way to increase your brand visibility.
3. **Share and promote** use of the [Litter Cleanup Guides](#) and [Litter Cleanup Reporting Form](#) to others who may be interested in coordinating their own cleanup events:
  - Our [Litter Cleanup Guides](#) include information on how to organize a safe, successful litter cleanup and a form for participants to track what they collect during their cleanup.

Please note the cleanup guides remind participants of potential municipal requirements, such as: confirming whether a permit is required to clean up a certain area or seeking a litter disposal method.

- Our [Litter Cleanup Reporting Form](#) is where participants can submit information about their cleanups with us. This information will help us better understand litter in our environment and may help inform future government decision making. To show our gratitude for your actions and support, we will email you a Certificate of Participation when you share with us the details of your cleanup activity using the [Litter Cleanup Reporting Form](#) or by emailing cleanup information to [actONlitter@ontario.ca](mailto:actONlitter@ontario.ca).



4. On the Day of Action on Litter, **post** before and after pictures of your cleanup site on your social media accounts to document your team's progress, using the hashtag #actONlitter.

Please keep an eye out for shareable social posts on our social media accounts (@ONenvironment on [Facebook](#), [X/Twitter](#), [LinkedIn](#) and [Instagram](#)) and follow the #actONlitter hashtag. In past years, our Day of Action on Litter posts reached up to 3.1 million people — help us continue to build awareness and encourage action!

On May 14, let's get our communities outside and taking part in litter cleanups on our streets, parks and lakefronts. By working together, we **can** make a difference, helping keep land and waterways clean, contributing to a safer and healthier province now and for future generations.

If you have any questions, please reach out to [actONlitter@ontario.ca](mailto:actONlitter@ontario.ca) or visit [www.ontario.ca/actONlitter](http://www.ontario.ca/actONlitter) for more great tips and information.

Thank you for your support and for contributing to a cleaner environment.

Andrea Khanjin  
Minister of the Environment, Conservation and Parks

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Bonjour,

Vous trouverez ci-dessous un courriel qui a été envoyé au président de votre conseil.

\*\*\*\*\*

L'Ontario se prépare à la **cinquième Journée provinciale annuelle d'action contre les détrit**us qui aura lieu le **mardi 14 mai 2024**. Cette journée est l'occasion pour tous les habitants de la province, citoyens, municipalités et entreprises, de s'unir autour d'une cause commune, soit celle de créer un environnement plus vert, plus propre et plus durable pour nous maintenant et pour les générations futures.

Pour contribuer à la réussite de la Journée d'action contre les détritus de cette année, nous vous demandons votre soutien pour les activités suivantes :

1. **Promouvoir** la participation du public à un nettoyage local pour célébrer la Journée d'action contre les détritus et sensibiliser les gens à l'impact de la pollution et des déchets. Veuillez consulter notre [boîte à outils pour la Journée d'action contre les détritus pour obtenir des conseils et des ressources utiles, y compris l'accès à des photos et des vidéos promotionnelles que vous pouvez partager sur vos canaux de médias sociaux dans les semaines précédant l'évènement.](#)
2. **Organiser** un nettoyage des déchets pendant ou autour de la Journée d'action contre les détritus, qui a lieu le mardi 14 mai 2024, et inviter le public, les bénévoles, les employés ou les membres à y participer. Voici quelques idées pour stimuler la participation au nettoyage :
  - Organisez une compétition amicale de nettoyage. Divisez votre équipe de nettoyage en plusieurs équipes qui se disputeront des prix comme celui du meilleur esprit d'équipe ou de l'objet le plus unique collecté. Envisagez d'organiser une compétition de nettoyage de plusieurs jours entre les municipalités, les entreprises ou les organisations de votre région.
  - Faites équipe avec vos voisins! Associez-vous à votre municipalité, à une organisation locale ou à une entreprise et offrez des services de communication, de coordination, des fournitures de nettoyage ou d'autres formes de soutien afin d'encourager les gens à participer. C'est aussi un excellent moyen d'accroître la visibilité de votre marque.

3. Partagez et encouragez l'utilisation des [Guides pour le ramassage des débris](#) et du [Formulaire de rapport sur le ramassage de débris](#) avec d'autres personnes qui pourraient être intéressées par la coordination de leurs propres activités de nettoyage:
  - Nos [guides pour le ramassage des débris](#) incluent des informations sur la manière d'organiser un nettoyage des débris sécuritaire et réussi, ainsi qu'un formulaire permettant aux participants de faire le suivi de ce qu'ils ont ramassé au cours de leur nettoyage.

Veillez noter que les guides pour le ramassage rappellent aux participants les exigences municipales potentielles, telles que : confirmer si un permis est nécessaire pour nettoyer une certaine zone ou chercher une méthode d'élimination des débris.

- Notre [Formulaire de rapport sur le ramassage de débris](#) est l'endroit où les participants peuvent soumettre des informations sur les nettoyages qu'ils ont effectués avec nous. Ces informations nous aideront à mieux comprendre la présence de débris dans notre environnement et pourront contribuer à la prise de décision des autorités gouvernementales à l'avenir. Pour vous remercier de vos actions et de votre soutien, nous vous enverrons par courriel un certificat de participation si vous nous communiquez les détails de votre activité de ramassage en utilisant le [Formulaire de rapport sur le ramassage de débris](#) ou en envoyant les informations sur le ramassage par courriel à l'adresse [actONlitter@ontario.ca](mailto:actONlitter@ontario.ca).
4. Lors de la Journée d'action contre les débris, **publiez** des photos avant et après le nettoyage de votre site sur vos comptes de médias sociaux pour documenter les progrès de votre équipe, tout en utilisant le mot-clic #luttercontrelesdechets.

Surveillez nos comptes de médias sociaux (@Onenvironnement sur [Facebook](#), [X/Twitter](#), [LinkedIn](#) et [Instagram](#)) et suivez le mot-clic #luttercontrelesdechets. Au cours des années précédentes, les publications de la Journée d'action sur les débris ont joint jusqu'à 3,1 millions de personnes. Aidez-nous à continuer à sensibiliser et à encourager l'action!

Le 14 mai, invitons nos communautés à sortir et à participer à des ramassages de débris dans nos rues, nos parcs et au bord de nos lacs. En travaillant ensemble, nous **pouvons** faire la différence, en aidant à garder les terres et les cours d'eau propres, contribuant ainsi à une province plus sécuritaire et plus saine aujourd'hui et pour les générations futures.

Si vous avez des questions, n'hésitez pas à envoyer un courriel à l'adresse [actONlitter@ontario.ca](mailto:actONlitter@ontario.ca) ou à visiter <https://www.ontario.ca/fr/page/contribuez-reduire-debris> pour obtenir d'autres conseils et informations.

Merci de votre soutien et de votre contribution à un environnement plus propre.

Andrea Khanjin  
Ministre de l'Environnement, de la Protection de la nature et des Parcs



**CITY OF PEMBROKE**

1 Pembroke Street East  
Pembroke, Ontario  
K8A 3J5  
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**general email:**  
[pembroke@pembroke.ca](mailto:pembroke@pembroke.ca)

[www.pembroke.ca](http://www.pembroke.ca)

April 8, 2024

Honourable Doug Ford  
Via email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford:

Please be advised that Council of the Corporation of the City of Pembroke passed the following resolution at its meeting of April 2, 2024:

Resolution #012 (April 2, 2024)

Moved by Deputy Mayor Brian Abdallah

Seconded by Councillor Troy Purcell

Whereas the City of Pembroke faces challenges related to limited access to transportation, and there exists a pressing need for a ridesharing service to address transportation gaps within our community; and

Whereas rideshare services are increasingly relied upon by seniors, students, visitors, and tourists, and residents looking for safe, affordable, convenient, and reliable ways to travel, and

Whereas the standardization and consistency of regulations across municipalities, particularly in Ontario, can improve the efficiency and effectiveness of the regulatory framework; and

Whereas transferring the responsibility of rideshare regulations and licensing to the provincial level would contribute to a more streamlined and uniform governance structure, while eliminating associated red tape and unnecessary administrative costs.

Therefore, Be It Resolved that the Council of the City of Pembroke formally requests the Government of Ontario to initiate the transfer of responsibilities in the interest of creating a more coherent and standardized regulatory framework for ridesharing services across the province; and

Be It Further Resolved that copies of this resolution be distributed to the Honourable Doug Ford, Premier of Ontario; the Honourable Prabmeet Sarkaria, Minister of Transportation; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable John Yakabuski, Member of Parliament for Renfrew, Nipissing, Pembroke; the Association of Municipalities of Ontario (AMO); the Eastern Ontario Wardens Caucus; Eastern Ontario Mayors Caucus; the County of Renfrew; and all neighbouring County of Renfrew lower-tier municipalities.

Carried

Sincerely,

David Unrau  
Chief Administrative Officer

/nr

Wednesday, April 10, 2024

Matthew Pearson  
Chair  
Ausable Bayfield Maitland Valley Source Protection Committee  
71108 Morrison Line  
RR3, Exeter Ontario  
N0M 1S5

SENT VIA EMAIL: [mpearson@bmross.net](mailto:mpearson@bmross.net)

RE: Recommended Phase-Out of Free Well Water Testing in the 2023 Auditor General's Report

Dear M. Pearson,

Please be advised of the following motion passed at the Monday, March 18, 2024, Goderich Town Council Meeting:

Moved By: Councillor Segeren  
Seconded By: Deputy Mayor Noel

That the Town of Goderich direct a letter to Minister Lisa Thompson requesting that the province not proceed with the recommended phase-out of free private well testing in Ontario;

And Further That area municipalities, the Minister of Environment Conservation and Parks, the Minister of Health and Long-Term Care, other Source Protection Committees, and local health units be forwarded the letter and asked for their support.

**CARRIED**

If you have any questions, please do not hesitate to contact me at 519-524-8344 ext. 210 or [afisher@goderich.ca](mailto:afisher@goderich.ca).

Yours truly,



Andrea Fisher  
Director of Legislative Services/Clerk  
/ar

cc. Premier Doug Ford [premier@ontario.ca](mailto:premier@ontario.ca)  
Hon. Paul Calandra [Paul.Calandra@pc.ola.org](mailto:Paul.Calandra@pc.ola.org)

The Town of Goderich  
57 West Street  
Goderich, Ontario  
N7A 2K5  
519-524-8344  
townhall@goderich.ca  
www.goderich.ca



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MPP Lisa Thompson, Huron–Bruce [lisa.thompsonco@pc.ola.org](mailto:lisa.thompsonco@pc.ola.org)  
MPP Andrea Khanjin, Minister of Environment Conservation and Parks  
[andrea.khanjin@pc.ola.org](mailto:andrea.khanjin@pc.ola.org)  
MPP Stan Cho, Minister of Long-Term Care [Stan.Cho@pc.ola.org](mailto:Stan.Cho@pc.ola.org)  
Ontario Municipalities

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Monday, April 8, 2024

Michael de Rond  
Clerk  
Town of Aurora  
100 John West, Box 1000  
Aurora, Ontario  
L4G 6J1

SENT VIA EMAIL: [mderond@aurora.ca](mailto:mderond@aurora.ca)

RE: Town of Goderich Resolution – Legislative Amendments to Improve Municipal Code of Conduct

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Dear M. Rond,

Please be advised of the following motion passed at the Monday, March 18, 2024, Goderich Town Council Meeting:

Moved By: Councillor Thompson

Seconded By: Councillor Kelly

**WHEREAS** all Ontarians deserve and expect a safe and respectful workplace;  
and

**WHEREAS** municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse; and Whereas several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst municipal members of councils across Ontario; and

**WHEREAS** these incidents seriously and negatively affect the people involved and lower public perceptions of local governments; and

**WHEREAS** municipal Codes of Conduct are helpful tools to set expectations of council member behaviour; and

**WHEREAS** municipal governments have limited abilities in their toolkit to adequately enforce compliance with municipal Codes of Conduct; and

**WHEREAS** the most severe penalty that can be imposed on a municipal member of council is the suspension of pay for 90 days, even when egregious acts are committed and substantiated; and

**WHEREAS** AMO has called on the government to table and pass legislation that reflects the following recommendations:

- Updating municipal Codes of Conduct to account for workplace safety and harassment.
- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario.
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province.
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner.
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office;

**NOW THEREFORE BE IT HEREBY RESOLVED THAT:**

1. The Town of Goderich supports the call of action the Association of Municipalities of Ontario (AMO) has submitted to the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them, in consultation with municipal governments; and
2. Be It Further Resolved That the legislation encompasses the Association of Municipalities of Ontario's letter of recommendations which includes options for enforcing compliance by council members with municipal Codes of Conduct such as;
  - Updating municipal Codes of Conduct to account for workplace safety and harassment.
  - Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario.
  - Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the Province.
  - Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner o Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office; and
3. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Lisa Thompson, MPP Huron-Bruce, and the Hon. Paul Calandra, Minister of Municipal Affairs and Housing, and Ontario municipalities.



The Town of Goderich  
57 West Street  
Goderich, Ontario  
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519-524-8344  
townhall@goderich.ca  
www.goderich.ca



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**CARRIED**

If you have any questions, please do not hesitate to contact me at 519-524-8344 ext. 210 or [afisher@goderich.ca](mailto:afisher@goderich.ca).

Yours truly,

A handwritten signature in dark ink that reads "Andrea Fisher".

Andrea Fisher  
Director of Legislative Services/Clerk  
/ar

cc. Premier Doug Ford [premier@ontario.ca](mailto:premier@ontario.ca)  
Hon. Paul Calandra [Paul.Calandra@pc.ola.org](mailto:Paul.Calandra@pc.ola.org)  
MPP Lisa Thompson, Huron–Bruce [lisa.thompsonco@pc.ola.org](mailto:lisa.thompsonco@pc.ola.org)  
Ontario Municipalities



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April 8, 2024

Honourable Doug Ford

Via email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford:

Please be advised that Council of the Corporation of the City of Pembroke passed the following resolution at its meeting of April 2, 2024:

Resolution #011 (April 2, 2024)

Moved by Deputy Mayor Brian Abdallah

Seconded by Councillor Troy Purcell

Whereas the well-being of our community members is of paramount importance, and addressing mental health and substance use disorder is crucial for the overall health and safety of all our residents; and Whereas the County of Renfrew, like many other regions, faces significant challenges related to mental health and addiction, with individuals and families grappling with the devastating impact of these conditions; and Whereas timely access to specialized treatment and residential rehabilitation services and transitional housing is essential for those struggling with mental health issues and substance use disorders; and Whereas we need to address the urgent need for additional treatment beds, especially for adults requiring intensive supports, and to improve access to care in rural, Northern, and Indigenous communities; and Whereas the number of drug-related deaths in the County of Renfrew, as a whole, is on the rise underscoring the critical importance of accessible treatment options for those at risk of negative impacts including overdose and death; and

Whereas the establishment of a mental health, drug addiction treatment and residential rehabilitation facility serving the County of Renfrew would provide the following benefits:

1. Local Accessibility: Residents would have access to specialized services without the burden of traveling long distances, ensuring timely intervention and continuity of care.
2. Holistic Approach: The facility could offer integrated care, addressing both mental health and substance use disorders concurrently, thereby improving outcomes for clients.
3. Community Support: By providing a safe and supportive environment, the facility would contribute to reducing stigma and fostering community understanding of mental health and addiction.
4. Collaboration with Existing Services: The facility could collaborate with existing community organizations, healthcare and social service



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[www.pembroke.ca](http://www.pembroke.ca)

providers, and law enforcement agencies to create a comprehensive network of support (i.e. County of Renfrew MESA program).

Now Therefore, be it resolved that Council of the Corporation of the City of Pembroke:

1. Urgently requests the Province of Ontario to allocate funding specifically for the establishment of a mental health, addiction, and residential drug treatment rehabilitation facility serving the County of Renfrew.
2. Advocates for a facility that offers evidence-based, trauma-informed care, addressing both addiction and concurrent mental health issues.
3. Commits to working collaboratively with neighbouring municipalities, all community stakeholders, and provincial authorities to ensure the successful implementation of this vital facility.

Furthermore, the City of Pembroke Council encourages all residents to support this resolution and join the collective effort to enhance mental health and addiction services in our region.

Be It Further Resolved that copies of this motion be distributed to the Honourable Doug Ford, Premier of Ontario; Sylvia Jones, Deputy Premier and Minister of Health; Michael Tibollo, Associate Minister of Mental Health and Addictions; Robin Martin, Parliamentary Assistant to the Minister of Health; the Honourable John Yakabuski, Member of Provincial Parliament for Renfrew~Nipissing~Pembroke; the Association of Municipalities of Ontario (AMO); the Eastern Ontario Wardens Caucus; Eastern Ontario Mayor's Caucus; Peter Emon, Warden, for the County of Renfrew; and all neighbouring County of Renfrew lower-tier municipalities. Carried

Sincerely,

David Unrau  
Chief Administrative Officer

/nr

## CEO Report – March 12, 2024 Board Meeting

February usage	February 2024	February 2023
Circulation, Library Visits, Reference Services, Programming	4,475	4,166
Internet Usage ( <i>databases, Overdrive, Wi-Fi, public computers</i> ) & Online engagement ( <i>social media, website</i> )	3,089	2,247
Grand total of all usage	7,564	6,413

Total patrons	February 2024	February 2023
New patrons	14	6
Active patrons	1,692	1,698
BV	1,134	1,144
NAW	485	77
Killaloe	27	27
Admaston/Bromley	14	12
Non-resident	32	38

### Reflection on February usage:

Circulation, Reference Services, Programming:

- Circulation was good for February, with 1,745 checkouts.
- We welcomed 14 new members this month, and currently have 1,692 active cardholders.
- Library visits were at 1,393, including 57 between 6 and 8 p.m. on Tuesdays, Wednesdays, and Thursdays. Our busiest days continue to be Wednesdays.

Internet Usage (*databases, Overdrive, Wi-Fi, public computers*) & Online engagement (*social media, website*):

- Wi-Fi usage in February was as expected, and higher than January, with 205 unique clients. The average number of clients per day was 29. The highest traffic days were the 22<sup>nd</sup>, 23<sup>rd</sup>, and 29<sup>th</sup>.
- The website had 750 unique visitors in February, with 2,894 page views, which is good for this time of year, and for a short month. The busiest days were the 7<sup>th</sup>, 22<sup>nd</sup>, and 28<sup>th</sup>.

- There were 407 Public Access Computer sessions in February, which is good. Usage was highest on Wednesdays, and on the 7<sup>th</sup>, 21<sup>st</sup>, and 28<sup>th</sup> (all Wednesdays).
- Overdrive (eBooks, eAudiobooks, and magazines) use continues to be high, with 717 checkouts in February. This includes an all-time high of 223 magazines.
- Database usage showed some action in February, with 6 citations for Ancestry.

### Collections Development

- Materials by date added to the BUPL collection (February 1 – February 29, 2024): 84 items, \$1,611.99 total.

Material Type	Items Added	Value Added
ADULT Fiction	19	\$432.53
ADULT Non-Fiction	4	\$105.55
BOARD BOOK	5	\$48.91
GRAPHIC NOVEL	7	\$101.43
JUNIOR Fiction	2	\$30.78
LARGE PRINT	10	\$355.30
MAGAZINES	15	\$127.31
PICTURE BOOK	14	\$248.93
PRE-TEEN FICTION	1	\$8.74
TELEVISION SERIES	1	\$5.59
VIDEO GAME	2	\$79.96
YOUNG ADULT Fiction	4	\$66.96

### Programs

- Game Night continues on Tuesday evenings, still with very low attendance. We are open until 8 anyway, so just offer the opportunity to play games.
- Youth Night continues to be popular on Wednesday evenings. We have an average of 18 youth each week.
- Chronicles of Yarnia is every Thursday evening from 6 to 8 p.m. Attendance in February was a bit higher than January, averaging 5 people each week.
- We continue with a self-led craft on Saturdays in the Makerspace. Bee and/or Maddy organize a different craft each week and have the supplies and instructions prepared.
- The Homeschool Group winter session ended on February 23. Bee, Laura, and the children had a Valentine's party the week before, so the session ended with a

show-and-tell and we had a cat in the library again. The next, and final, session will start the first week of April, and they will be working on dioramas.

- We welcomed Marc Audet to the library on Friday, February 9 for his “Forgotten Memories of the Ottawa Valley: a Folk Show” performance. We had 39 people in attendance for this interesting, entertaining, and informative show. We all learned a lot about the history of the Ottawa Valley, with primarily original music by Marc, and beautiful slides as an accompaniment. There was tea, coffee, juice, and lots of delicious food. For this event, we tried to be waste-free, while saving money. We had enough reusable (glass and crockery) plates, bowls, glasses, and mugs and used bamboo cutlery. A dedicated volunteer helped us wash up afterwards. This was more of an event than a fundraiser, although we did make \$200 from ticket sales (40 at \$10 each, and \$200 to Marc Audet).

### **DEVELOP LITERACY AND ENABLE LEARNING**

- The book club, *Book Ends*, meets at the library on the last Tuesday of the month. In February there were 8 people here for another very lively conversation. Now that Fifth Chute Coffee is open again, the book club will go back to that location for the monthly meetings.
- The books on display in February were part of our annual “Blind Date with a Book” program. Staff members choose some of their favourite (or otherwise) books, which each get wrapped in brown paper, and have just the catalogue number on the back. Patrons are encouraged to borrow one of these books in case they find their new favourite! There is no pressure to read the whole book.
- As part of Freedom to Read Week (February 18 to 24 in Canada), we showcased banned and challenged books that are in our collection. These books include fiction, non-fiction, Graphic Novels, young adult books, and pictures books. Each book contained an insert explaining why it was challenged, and we wrapped some of these books in black paper, similar to the Blind Date books. The staff also had some eye-catching displays for this annual event.
- February was Black History month and we had information and a display of books at the front of the library.
- We also had a display of the 2024 Canada Reads books in anticipation of the debates the first week of March.

### **SUPPORT COMMUNITY CONNECTIONS/ENCOURAGE RECREATION**

- Bee continues to go to Fairfield’s with books every two weeks. The residents making use of this service are very appreciative, and there were an average of 8 people taking advantage of this service each time in February. We also continue

with outreach to a couple of patrons who are unable to come to the library themselves. Staff and volunteers choose books every few weeks to deliver, and pick up books to return.

- The photography club continues to meet on the second Thursday of the month.
- We had a 3D printer workshop in the library on February 3. A volunteer helps with this, and we made pendant initials and hearts, other items requested by patrons, and did some 3D printer maintenance for another young patron's printer.
- We are adding to our Library of Things utilizing funds from the Commonwell LEAF Grant (which has all now been spent), including an EMF (Electro Magnetic Frequency) Reader, 2 C-Pen Readers (a portable pen-like device that reads text aloud when it is scanned across words), 2 Launch Pads (preloaded educational tablet for youngsters), and a cordless drill with accessories

### **STRENGTHEN OUR PEOPLE AND ORGANIZATION**

- Laura Kewin, the Bachelor of Education student from Nipissing University, is still here at BUPL and will finish her 60 hours over March Break.
- Now that the fireplace wall is finished, we have our first art installation as part of the Artist Nook initiative. This is where we will showcase a local artist every three to four months on the wall above the fireplace. The art will be for sale with a percentage of the sales going to the library as a donation; the percentage amount will be agreed upon between the library and the artist, with a minimum amount of 10%. The first artist, who is our trial artist and is working with us to ensure that the procedures we have in place are working well, is Kathryn Stuart. She has a collection of acrylic-on-canvas works in a *Winter's Trees* theme. In the first week of the exhibition, 5 paintings were already sold. We have an application form that will be up on our website for other interested artists to apply to have their work exhibited. We are very excited for this partnership, and happy to have beautiful art in the library.
- The Makerspace is being used more and more these last two months, with more than double the amount of people using it than any month last year. One day, there were 4 separate groups/people using it for a total of 15 people. This includes social worker meetings, a guitar instructor, various garden groups, an EA with a special needs student, the photography club, some people needing a quiet, private place for a Zoom meeting, and others, but does not include the Homeschool Group or Board Meetings, for example.