



**THE CORPORATION OF THE  
TOWNSHIP OF BONNECHERE VALLEY  
COMMITTEE MEETING  
AGENDA**

**Tuesday, January 13, 2026, 1:30 p.m.**

**COUNCIL CHAMBERS, MUNICIPAL BUILDING AND ZOOM CONFERENCING**

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- 1. CALL TO ORDER**
- 2. ADDITIONS/CONFIRMATION OF AGENDA**
- 3. PECUNIARY INTEREST OR GENERAL NATURE THEREOF**
- 4. APPROVAL OF MINUTES**
- 5. DELEGATIONS**
- 6. REPORTS**
  - 6.1 1:30 pm Daryl Verch Water and Sewer
  - 6.2 1:40 pm Jason Zohr Public Works
  - 6.3 1:50 pm Kevin McGrath Recreation
  - 6.4 2:00 pm Sandra Barr Finance
  - 6.5 2:10 pm Annette Gilchrist Administration
  - 6.6 2:20 pm Darryl Wagner Fire and Building
- 7. CORRESPONDENCE**
  - 7.1 Correspondence "A"
    1. AMO Policy December 15
    2. AMO Watchfile December 18
    3. AMO Policy December 19
    4. AMO Policy December 23
    5. AMO Watchfile January 8
    6. EORN December 2025
    7. EOWC December 2025 Newsletter
    8. FCM December 16

9. ROMA December 23

7.2 Correspondence "B"

1. Library Board Resignation Notice
2. Barn Quilt Proposal
3. Call for Reform and Publication of the Ontario Sex Offender Registry
4. Resolution Steel and Softwood Lumber Support
5. Resolution - Elbows Up for Climate Action
6. Removal of HST GST from New Homes
7. Municipal Accountability Act

7.3 Correspondence "C"

**8. NEW/UNFINISHED BUSINESS**

8.1 Mayors Report

8.2 Youth Dances

**9. ESTABLISH NEXT MEETING DATE**

**10. MEDIA SESSION**

**11. CLOSED SESSION**

**12. CONCLUSION OF MEETING**

**PRESENT**

**Mayor Jennifer Murphy**  
**Deputy Mayor John Epps**  
**Councillor Merv Buckwald**  
**Councillor Meredith Caplan Jamieson**  
**Councillor Tracey Sanderson**  
**CAO/Clerk Annette Gilchrist**  
**Treasurer/Deputy CAO Sandra Barr**

## GALLERY 1

Chair, Jennifer Murphy called the meeting to order at 1:30 p.m.

Carried

Carried

- g) Adam Bernard is renting ice every Wednesday morning as a training camp in January;
  - h) The arena is closed December 24, 25, 26, 31 and January 1;
  - i) Eagles Nest hall has five private rentals this month;
  - j) Gerald Tracey Park – Staff started the outdoor rink the second week of December;
  - k) Village - There was a great turn out for the tree lighting at the tourist booth and the lighting of the bridge on November 28th. Christmas songs were sung, and hot chocolate was served. The tree has grown 8 inches since last year.
- Recreation Report Received.*

## **Finance**

Sandra Barr, Treasurer/Deputy CAO, was present and gave her report.

- a) The November 12, 2025 Provisional Budget Report and the Balance Sheet as of October 31, 2025 were provided to Committee;
- b) Calculated and billed out property tax Write Off's in the amount of \$1,382.05;
- c) Transferred \$58,240.29 in water and sewer arrears over to the property tax accounts as per Section 398(2) of the Municipal Act, R.S.O.2001, as amended;
- d) On November 24, 2025 we received our second and final CCBF payment in the amount of \$63,829.99;
- e) Processed the final volunteer Fire Fighter payroll for fifteen volunteer firefighters for 2025 in the amount of \$30,099.67;
- f) Received our 2026 OPP Annual Billing Statement total cost is \$855,923 which is an 11% increase over 2025. (The amount of our costs uncapped would have been \$991,397). Included in your package is a copy of the 2026 Annual Billing Statement;
- g) Township was notified by the Ministry of Finance that the "Property Tax Reassessment Planning for the next reassessment requires a balanced and thoughtful approach to ensure substantial market shifts do not create unmanageable impacts on taxpayers. With tariff impacts and the on-going trade threats, it is also important that Ontario maintains property assessment certainty. Therefore, the government will continue to hold property assessment values stable across the province and continue to defer the province-wide property tax reassessment for the 2026 taxation year.";
- h) Reconciled the accounts and issued the final installments to the four local school boards and the County of Renfrew for their respective shares of the taxes collected on their behalf. The total payment of \$866,092.40 is due on December 15, 2025;
- i) Collaborating with the CAO and other staff on the transition of our Asset Management and Maintenance software to Citywide;
- j) The financial statements for 2024 were reported to the Province in May 2025 upon completion of the audit. The Province reviewed our financial data and issued a *Financial Indicator Review* for 2024, a copy of which was included in your package. This review provides an assessment of the Township's financial health; however, it represents only a snapshot at a single point in time and should not be interpreted in isolation. The Province also compares our financial indicators to those of other municipalities of similar size.

### **Financial Indicator Review**

- **Taxes Receivables:** Our risk is has increased from Low to Moderate at 11.1% (we tend to fluctuate between 8 & 10%) This indicates that for the most part our rate payers are able to pay their taxes, however compared to similar municipalities our tax arrears are slightly higher.
- **Net Financial Assets or Net Debt as a % of Own Source Revenues:** Our debt risk is Low, however our debt level is higher compared to similar municipalities. The increase from 2022 to 2023 was the amount of borrowing that the Township did in 2023.



*The Net Financial Assets or Net Debt as a % of Own Source Revenues indicator is a measure of how much tax and fee revenue exists in relation to debt. A positive amount indicates that resources may be available for future needs. A negative amount provides a measure of the future revenue that may be required to pay for past spending decisions. If the percentage is moving from negative to positive, then the municipal debt is becoming less of a "burden" on a municipality's own source revenues. Conversely, if the percentage is increasing to a larger negative amount, debt is increasing at a rate that may be unsustainable.*

- **Total reserves and Discretionary Reserves as a % of Municipal**

**Expenses:** We are at 50.4% as our reserves are holding due to our AMP and Reserve Policy. Based on the average Risk is low which is good. However, we are lower than the average which is 82.6%.

*The Total Reserves and Discretionary Reserves as a % of Municipal Expenses indicator looks at how much money is set aside for future needs and contingencies. A high risk in this category could indicate that the municipality has limited flexibility to offset non-budgeted revenue losses, emergency expenses and future capital replacement / upgrades. Reserve levels decreasing over time could indicate a municipality is depleting its reserves.*

- **Cash Ratio:** which represents our cash flow – our Risk is low – this is due to the reserves.

**Flexibility Indicators**

- **Debt Servicing Cost as a % of Total Revenues:** - we are at 8.2% - our risk is moderate.

*The Debt Servicing Cost as a % of Total Revenues indicator looks at how much of each dollar raised in revenue is spent paying down existing debt. This indicator illustrates the extent to which past borrowing decisions present a constraint on your municipality's ability to meet current commitments. Specifically, the more current revenues a municipality uses to meet the costs of past borrowing, the less money will be available for program spending. A high risk for this indicator suggests that the municipality's debt may represent fiscal pressures, unless sufficient additional revenue is raised to cover the debt repayments. An increasing indicator could indicate that the municipality has taken on additional debt. It may also indicate that debt repayment has been accelerated or that a balloon payment has been made. Alternatively, it may show that total revenues have decreased.*

- Closing Amort Balance is at 55.6% – is also rated a Moderate level of risk. As far as the Province is concerned we are in a good position. But we are consuming our assets faster than we are replacing them. We are using Debt to service our assets. (we are borrowing to fix / or replace assets). However the average is 48.8% so we are not far off the average.
- Annual Surplus at -3.9% is Moderate, compared to the average which is 12.9%

*Finance Report Received*

**Administration**

Annette Gilchrist, CAO/Clerk, was present and gave her report.

- a) The 2026 Annual AMO Conference will be in Ottawa from August 16 – 19, 2026. As you are busy preparing for the holidays make sure you mark your calendars for January 6, 2026 at 10:00 A.M. EST, as hotel bookings for the conference open. Please let us know if you wish to attend as we do not have another meeting until after January 6<sup>th</sup>;
  - b) Results are in for those who filled out the anonymous survey regarding my performance and between 89% and 100% agree or strongly agree with the statements below.
- Manages all aspects of the Corporation's operations in an effective manner.

- Plans well in advance but is able to adjust quickly and effectively to changing circumstances and priorities.
  - Represents the organization in a positive and professional manner and effectively utilizes available communication channels.
  - Interacts with staff and with external stakeholders in a positive and professional manner.
  - Participates in professional activities and encourages continuing development for all Bonnechere Valley Staff.
  - Engages in honest, open, concerned and congenial relations with staff including open communication and respectful problem solving.
  - Demonstrates an ability to think strategically and possess clear vision.
  - Encourages and rewards initiative. Believes and demonstrates employee empowerment.
  - Motivates and develops others through clear direction and goal setting.
  - Leads by example and exhibits integrity and humility.
- Areas for improvement were employee empowerment and goal setting. I will set up conversations in the new year with staff to see how I can support them better in this regard;
- c) Work continues for the software transition and staff have some large projects coming up in 2026. Between capital projects for the Arena, water, sewer, storm and road investments, the ride share program, recycling transition, 25<sup>th</sup> anniversary of amalgamation and the election staff are at capacity for 2026 initiatives and very grateful for funding opportunities and Council's support for continued investment in capital and new initiatives for Bonnechere Valley;
  - d) The inaugural meeting of County Council was held on December 10<sup>th</sup> with Mayor Murphy being elected Warden;
  - e) Meetings continue with AMO and LAS on water and wastewater as well as utility leadership and service excellence. Annette has been asked to join an MPAC municipal liaison group along with the City of Kingston and City of Ottawa. The Mayor, Treasurer and Annette will be meeting with BMO on December 15<sup>th</sup> in follow up to our December 10<sup>th</sup> meeting;
  - f) We are commencing our second cohort for the municipal administration program in collaboration with the Renfrew County Clerks and Treasurers Association and Association of Municipal Managers Clerks and Treasurers and with support from the County of Renfrew. I have reached out to the local treasurers to confirm their 2026 OPP Costs and update the spreadsheet from 2025 for our delegation with the Solicitor General. I am looking forward to our training session on December 18<sup>th</sup> with Council and Department Heads and strengthening the team for 2026;
  - g) Health and Safety Policy – Committee was provided a copy of the health and safety policy, which must be reviewed and reconfirmed by Council on an annual basis;
  - h) Recycling - Transition Changes to take effect in January 2026 are as follows:  
Depots - Circular Materials has agreed to service all our depots. The Township signed an agreement and will receive payment for maintenance of these depots. There are very little non eligible source materials coming to our depots. We will provide bins for non-eligibles along with Millers Waste the provincial contractor for residential sources. Millers will pick up once a week similar to what Barrons Disposal does now however, there will be no cost to the Township for hauling or processing residential recycling as these are paid by the province. We have asked Barrons Disposal to continue to assist us with hauling waste from the Depots weekly and hauling non-eligibles to Emterra on a monthly basis for Sand and Ruby and on-call for the other 3 sites. This will result in savings as we currently have Barrons hauling recycling weekly from all sites. We will review at year end to determine if additional savings can be found. There will be no change to service for our residents using the Depots.  
Village Collection - Millers subcontracted BV staff for residential collection. This revenue will cover all of our expenses including our garbage truck loan

- payments. This will reduce the amount currently funded through property taxes. There will be no change in service for our residential properties. For non-eligibles Millers will pick up for our 51 non eligible sites as part of the Renfrew County Recycling Group until March 2027. An agreement will come forward to Council in January. As we are part of the larger Renfrew County Group there will be a change for our businesses. The change will be communicated through the newsletter, social media, the website, a letter to each business and the newspaper. The pick up for non eligibles will now be Friday instead of Tuesday and the materials will have to be brought out to the curb. The curb requirement will impact 3 businesses which currently receive pick up from the back of their properties and we will reach out to them individually to ensure they are aware. The Renfrew County Recycling Group has been meeting regularly to ensure we are all prepared for the January 1<sup>st</sup> transition. Jason, Dana and Annette met with Millers to finalize the details on non eligible sources. The regulation states that the municipality is not responsible for collecting recycling or waste from commercial sites. The processing facilities are also not responsible for these materials. We want to continue to offer this service and working as a group in Renfrew County provides us with purchasing power to ensure we have somewhere to take it that is not our landfill at a reasonable price. This and the fact that we are having staffing challenges for our sanitation collection in the village and adding another day and service at this time would be difficult is the reason we are moving forward with Millers for non eligible collection. We will review at the end of 2026. The contract is until March 2027;
- i) 2026 Election - Staff continue training for the upcoming election. Annette contacted Andrew Polley, Brian Weckwerth and Brenda Pilatzke and all have agreed to continue on as our Compliance Audit Committee members for the next term of Council. A by-law will come forward to a future meeting. We also received our contract for mail in ballots and we continue to work with elections Ontario on the electors list;
  - j) Official Plan Amendment Appeal - The official plan amendment for Lake Clear has been appealed. Annette will speak to our lawyer to get an estimate on our legal fees for budget deliberations. There is no action required at this time but this does put our amendment on hold;
  - k) Proposed Site Plan – Committee was provided with a copy of a proposed site plan agreement reviewed by our Solicitor. The only comments back were that it should be registered on title which is part of the conditions of approval so does not need to be added to the agreement specifically and there is no text in the agreement obligating the owners to implement the hydrogeological recommendations so we should add a clause specifically stating that. If there are no further comments or concerns staff can make this change and bring forward with a by-law for at our January meeting;
  - l) Transfer from Reserves Resolution for Council - Committee directed staff to allocate \$47,347 from reserves to the purchase and implementation of this software;
  - m) Surplus Equipment Resolution for Council - the following equipment is hereby declared surplus: a 2007 Sterling Tandem Garbage Truck with McNielus Compactor, Model LT7501, 197,000 km and a 2009 Chevrolet Extended Cab 4x4 Truck with 423,000 km;
  - n) Year End Provincial Reports Due - The Accessibility and Information Reports are due by December 31 2025, Annette will provide a copy in January Report;
  - o) Church Book - As requested by Council, Sarah has taken photos of the following churches:
    - a. St. John the Evangelist Anglican Church – 109 Victoria St.
    - b. St. Clements Anglican Church – 3603 Opeongo Rd.
    - c. Eganville Baptist Church – 326 Bonnechere St. W.
    - d. Sebastopol Baptist Church – 374 Baptist Church Rd.
    - e. Grace Lutheran Church – 14 Bonnechere St. W.
    - f. St. John’s Lutheran Church – 5186 Opeongo Rd.

- g. St. Luke's Lutheran Church – 77 Hartwig St.
- h. Zion Lutheran Church – 1251 Augsburg Rd.
- i. St. John's Lutheran Church – 799 Silver Lake Rd.
- j. St. James Catholic Church – 70 Wellington St.
- k. St. Ann's Catholic Church – 50 McCauley Mountain Rd.
- l. St. Joseph's Catholic Church – 2720 Opeongo Rd.
- m. Salem Evangelical Missionary Church – 7 Crimson Maple Rd;  
Once Complete they will be uploaded to the website;
- p) Games at the Eagle's Nest Staff have sent out the call for volunteers. So far, only one response received from one individual. Staff will continue posting. It is also on the website and will be in the next edition of the newsletter;
- q) 25<sup>th</sup> Amalgamation Committee - The call for volunteers will be going out on social media and website this week. Staff have emailed the local community groups to see if they are interested, as well as requesting any events that can be used as part of the combined advertising. This will also be going in the next edition of the newsletter;
- r) Canada Day 2026 - Staff have reached out to a local artist, who did a shadow puppet show for Golden Lake's Tree Lighting, to see if this were something we would like to explore for Canada Day. She works in a community arts model. This engages community members in developing the storyline, creating the puppets and performing together. Staff have requested an estimate cost.

*Administrative Report Received.*

## **CORRESPONDENCE**

### **(A) Correspondence "A"**

- 1. AMO Dec 5
- 2. AMO Dec 11
- 3. AMO Policy Nov 28
- 4. AMO Policy Dec 3
- 5. AMO Policy Dec 5
- 6. County Construction Update December 2025
- 7. EOWC Dec 12
- 8. FCM Dec 2
- 9. FCM Dec 12
- 10. Renfrew County November 2025.

### **(B) Correspondence "B"**

- 1. Site Ready Funding Criteria
- 2. Notification Letter - Streamlined EA Municipal Infrastructure
- 3. OPA Appeal Acknowledgement Letter
- 4. Ontario Pre Budget Consultation
- 5. Professional Activity (P.A) Day on Municipal Election Day School
- 6. Resolution 2025-382 regarding Ontario Community Infrastructure Fund

### **(C) Correspondence "C"**

- 1. Opposition to the Protect Ontario by Unleashing our Economy Act 2025

B.6 Committee supports the resolution regarding the Ontario Community Infrastructure Fund and directed staff to bring the resolution to the January 13, 2026 meeting of Council.

## **NEW/UNFINISHED BUSINESS**

- (1) Mayor's Report – Committee agreed to move the Council and Committee meeting from February 17<sup>th</sup> to February 18<sup>th</sup>

Mayor Murphy updated Committee on the meeting she and CAO/Clerk Annette Gilchrist had with BMO Bank of Montreal Vice Presidents. BMO Bank of Montreal will get back to Mayor Murphy the first week of January.

As we come to the close of 2025, Mayor Murphy wanted to take a moment to pause and reflect on what we have accomplished together, and where we are headed next. First and foremost, she wanted to thank Council and staff for the dedication and care you bring to this Township every single day. Municipal work is not always visible, and it is rarely easy, but it is essential. The work you do touches people's lives in very real ways, and that matters. This past year reminded us, once again, that local government sits on the front line. We are where big challenges land first, whether it's infrastructure pressures, affordability, changing legislation, or simply residents looking for help navigating a complex world. And through all of that, you showed up.

She thanked Council for their thoughtful debate, their willingness to listen, and their shared commitment to serving the whole community, even when decisions are difficult. Council does not always agree on every issue, but they remain united by a common goal: doing what is best for Bonnechere Valley.

To the staff, and she emphasized that she cannot say this strongly enough, but they are the backbone of this organization. Their expertise, their problem-solving, and their calm under pressure keep this Township moving forward. They adapt to new requirements, tight timelines, and changing expectations with professionalism and good humour, and the Mayor is deeply grateful for that.

This year, we continued to make progress on the fundamentals: maintaining and improving our roads and infrastructure, supporting community organizations and volunteers, strengthening relationships with our County partners, and advocating, loudly and consistently, for rural communities at every level of government. These are not flashy wins, but they are the building blocks of a strong and resilient municipality.

As we look ahead to 2026, Mayor Murphy wanted to be clear-eyed and honest: it will not be an easy year. Municipalities across Ontario are facing growing pressures, financial, legislative, and operational, often without the tools or funding to match. But Mayor Murphy also believes we are well positioned to meet those challenges.

We will continue to advocate for fair, sustainable funding that recognizes the realities of rural Ontario. We will keep looking for smarter ways to deliver services, share resources, and plan for the future. And we will continue to lead with collaboration, with our County partners, neighbouring municipalities, community organizations, and residents.

Most importantly, we will continue to lead with respect, for each other, for the work we do, and for the community we serve.

Bonnechere Valley is a special place, not because it is perfect, but because of the people who care enough to make it better. Mayor Murphy is proud to serve alongside this Council and this staff team, and she is confident that together, we will continue to move this Township forward in 2026 and beyond.

As we look ahead to 2026, there is also a great deal to be excited about. We are moving forward on several important projects that will have a lasting impact on our community, including the addition of EV charging infrastructure and ride share program, new arena funding which will take us closer to net zero, the 25 events to celebrate the 25<sup>th</sup> anniversary of amalgamation and other funding opportunities that are currently in development. While not everything can be

announced just yet, she can say that significant work is happening behind the scenes, with staff and Council actively pursuing opportunities that support sustainability, recreation, economic vitality, and long-term community resilience. These projects reflect both careful planning and strong advocacy, and she looks forward to sharing more as details are finalized in the year ahead.

Mayor Murphy also want to sincerely thank Council and staff for the support you have shown as she prepare to serve as Warden in the coming year. That confidence means a great deal to her. The role of Warden is an opportunity to strengthen relationships, to collaborate across all of our municipalities, and to advocate clearly and consistently for the needs of Renfrew County, particularly for rural communities like ours. Mayor Murphy is proud to represent Bonnechere Valley at the County table, and she commits to carrying forward our shared priorities, building strong partnerships with my County colleagues, staff, and provincial partners, and ensuring our Township’s voice continues to be heard and respected.

Mayor Murphy wished all the families a safe, restful, and well-deserved holiday season — and she looks forward to working with everyone in the year ahead.

**ESTABLISH NEXT MEETING DATE**

The next Meeting will be held on Tuesday January 13, 2026.

**MEDIA SESSION**

**CLOSED SESSION**

**MOVED BY           Meredith Caplan Jamieson**

**THAT:** Committee proceed in Closed Session in accordance with the Municipal Act 2001, section 239.2 to deal with the matters as indicated below:

- (b) Personal matters about an identifiable individual, including municipal employees
  - (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- Carried

**MOVED BY           Tracey Sanderson**

**THAT:** Committee moves out of Closed Session at 4:08 p.m. to rise and report that Committee met to receive information and give staff direction regarding the request to revoke a building permit and complaint regarding information timelines and approved minutes from November 18, 2025.

Carried

**CONCLUSION**

**MOVED BY           Merv Buckwald**

**THAT:** the meeting adjourns at 4:08 p.m.

Carried

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Jennifer Murphy, Chair

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Annette Gilchrist, CAO/Clerk

*The Corporation of the Township of Bonnechere Valley*  
*Water and Sewage Department*

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**Report to Public Works Committee**  
**January 2026**

**1: Water Operations**

- A - The Eganville Drinking Water System continues to operate in full compliance with all requirements.
- B – We have received our 2025 Focused MOE Compliance Report we have any Non-Compliance issues, there was Maximum Risk Rating with 447 Question in the and we scored 100%
- D – We installed 4 new Electric Actuators on both Mono plant Filters
- E - We had a water service break on the 31<sup>st</sup> Queen Street

**2: Wastewater Operations**

- A - The Eganville Wastewater System continues to operate in full compliance According to the Provincial Guidelines that is set out in the C of A
- B – We Emptied the # 2 Treatment Plant due to lack of food for the Bacteria and the bugs were dying and cause our level to increase.

**Respectfully Submitted Daryl Verch**

**Ministry of the  
Environment,  
Conservation and Parks**  
Eastern Region  
Ottawa District Office  
*2430 Don Reid Drive, Suite 103*  
*Ottawa ON K1H 1E1*  
Phone: 613.521.3450  
or 800.860.2195  
Fax: 613.521.5437

**Ministère de l'Environnement,  
de la Protection de la nature  
et des Parcs**  
Région de l'Est  
Bureau du district d'Ottawa  
*2430, promenade Don Reid unité 103*  
*Ottawa (Ontario) K1H 1E1*  
Tél: 613 521-3450  
ou 800 860-2195  
Téléc: 613 521-5437



December 16, 2024

**Sent by Email: [annetteg@eganville.com](mailto:annetteg@eganville.com)**

Annette Gilchrist  
Chief Administrative Officer  
The Corporation of the Township of Bonnechere Valley  
49 Bonnechere St E  
Eganville, Ontario  
K0J 1T0

Attention: Annette,

Re: Eganville DWS 2024-25 Inspection Report # 1-382977480

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The enclosed report documents findings of the inspection that was performed at the Eganville drinking water system on October 29, 2024.

One section of the report, namely "Non-compliance/Non-conformance Items", if found, may cite due dates for the submission of information or plans to my attention.

Please note that Non-compliance Items are linked to incidents of non-compliance with regulatory requirements contained within an act, a regulation, or site-specific approvals, licenses, permits, orders, or instructions. Such violations may result in the issuance of mandatory abatement instruments which could include orders, tickets, penalties, or referrals to the ministry's Environmental Enforcement and Compliance Office.

Non-conformance Items convey information that the owner or operating authority should consider implementing in order to advance efforts already in place to address such issues as emergency preparedness, the fulsome availability of information to consumers, and conformance with existing and emerging industry standards. Please note that items which appear as recommended actions do not, in themselves, constitute violations.



In order to measure individual inspection results, the ministry continues to adhere to an inspection compliance risk framework based on the principles of the Inspection, Investigation & Enforcement (II&E) Secretariat and advice of internal/external risk experts. The Inspection Rating Record (IRR) provides the ministry, the system owner and the local Public Health Unit with a summarized quantitative measure of the drinking water system's annual inspection and regulated water quality testing performance. IRR ratings are published in the ministry's Chief Drinking Water Inspector's Annual Report. If you have any questions or concerns regarding the rating, please contact Shannon Hamilton-Browne, Acting Water Compliance Supervisor, at 613-521-3450.

Section 19 of the Safe Drinking Water Act, 2002 (Standard of Care) cites a number of obligations of individuals who exercise decision-making authority over municipal drinking water systems. The ministry encourages individuals, particularly municipal councilors, to take steps to be well informed about the drinking water systems over which they have decision-making authority. These steps could include asking for a copy of this inspection report and a review of its findings.

Thank you for the assistance afforded to me during the conduct of the compliance assessment. Should you have any questions regarding the content of the enclosed report, please do not hesitate to contact me.

Yours truly,



David Trombley  
Water Compliance Officer, Badge #1532  
Ministry of the Environment, Conservation and Parks  
Drinking Water and Environmental Compliance Division, Ottawa District Office  
Cell: 613-876-1635

Enclosure

- ec:    -Andrew Polley, Environmental Project Manager, Township of Bonnechere Valley, [andrewp@eganville.com](mailto:andrewp@eganville.com)
- Daryl Verch, Water & Sewer Systems Manager, Township of Bonnechere Valley, [darylverch@eganville.com](mailto:darylverch@eganville.com)
- Randy McLaren, District Manager, Ministry of Natural Resources and Forestry, [randy.mclaren@ontario.ca](mailto:randy.mclaren@ontario.ca)
- David Tantalo, Manager, Healthy Environments, Renfrew County & District Health Unit, [dtantalo@rcdhu.com](mailto:dtantalo@rcdhu.com)
- c:       File SI-RE-BV-WA-540 (2024-25)



EGANVILLE DRINKING WATER SYSTEM  
Physical Address: 401 WATER ST, , BONNECHERE  
VALLEY, ON K0J 1T0

## INSPECTION REPORT

System Number: 210000675  
Entity: THE CORPORATION OF THE  
MUNICIPALITY OF  
BONNECHERE VALLEY  
Inspection Start Date: October 29, 2024  
Site Inspection Date: October 29, 2024  
Inspection End Date: November 19, 2024  
Inspected By: David Trombley  
Badge #: 1532



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(signature)

## INTRODUCTION

### Purpose

This unannounced, focused inspection was conducted to confirm compliance with Ministry of the Environment, Conservation and Parks' (MECP) legislation and conformance with ministry drinking water policies and guidelines.

### Scope

The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management and the operation of the system.

The inspection of the drinking water system included both the physical inspection of the component parts of the system listed in section 4 "Systems Components" of the report and the review of data and documents associated with the operation of the drinking water system during the review period.

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

### Facility Contacts and Dates

The Eganville drinking water system is owned and operated by The Corporation of the Township of Bonnechere Valley.

The system serves an estimated population of 1,255 and is categorized as a Large Municipal Residential System.

Information reviewed for this inspection covered the time period of January 11, 2024 to October 29, 2024 and will be referred to as the Inspection Period in this report.

The Water Compliance Officer (WCO) met with Township of Bonnechere Valley staff, Daryl Verch, Manager and Andrew Polley, Environmental Project Manager as part of the inspection process.

## **Systems/Components**

Visible infrastructure within the Eganville drinking water system (see Appendix A " System Components, Drinking Water Licence and Works Permit"), consists of the water treatment facility located at 401 Water Street and the elevated storage (standpipe) located at 142 Bruce Street. The Eganville water treatment plant was visited during the inspection. The elevated storage facility was not attended during this inspection.

## **Permissions/Approvals**

Municipal Drinking Water Licence (MDWL) 171-101 Issue #4.

Drinking Water Works Permit (DWWP) 171-201 Issue # 3.

Permit To Take Water (PTTW) #P-300-5172635521, version 1.0, issued April 29, 2022.

## **NON-COMPLIANCE**

This should not be construed as a confirmation of full compliance with all potential applicable legal requirements. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

## RECOMMENDATIONS

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

## INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

**Ministry Program:** DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1012001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the owner have a harmful algal bloom monitoring plan in place that met the requirements of the Municipal Drinking Water Licence?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner had a harmful algal bloom monitoring plan in place which met the requirements.			

Question ID	DWMR1014001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Was flow monitoring performed as required by the Municipal Drinking Water Licence or Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Flow monitoring was performed as required.  The Eganville DWS has a raw flow meter, measuring flows taken from the Bonnechere River and a treated flow meter, measuring flows pumped into the distribution system. Flow meters are calibrated annually by SCG Flowmetrix, a third party service provider.			

Question ID	DWMR1016001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Was the owner in compliance with the conditions associated with maximum flow rate or the rated/operational capacity in the Municipal Drinking Water Licence?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner was in compliance with the conditions associated with maximum flow rate and/or the rated/operational capacity conditions.			



The Municipal Drinking Water Licence (MDWL), Schedule C, Section 1.0, specifies a maximum allowable treated flow to the distribution system of 2070m<sup>3</sup>/day. The maximum treated water flow during the inspection period was 623.9 m<sup>3</sup>/day recorded on September 12, 2024.

Question ID	DWMR1018001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the owner ensure that equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner ensured that equipment was installed as required.			

Question ID	DWMR1021001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were Form 2 documents prepared as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Form 2 documents were prepared as required.  During the inspection period, Form 2 documents were prepared for the replacement of GAC filter media, a distribution system gate valve and hydrant and water treatment plant butterfly valves and actuators.			

Question ID	DWMR1025001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were all parts of the drinking water system that came in contact with drinking water disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All parts of the drinking water system were disinfected as required.			

Question ID	DWMR1023001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Did records indicate that the treatment equipment was operated in a manner that achieved the design capabilities prescribed by O. Reg. 170/03, Drinking Water Works Permit and/or Municipal Drinking Water Licence at all times that water was being supplied to consumers?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities prescribed.  The Eganville DWS treatment provides conventional filtration with chlorination for disinfection. Two (2) separate treatment units provide the same treatment with coagulation, flocculation, sedimentation and filtration. Each treatment unit has two (2) multimedia filters, each equipped with continuous turbidity monitoring, followed by granular activated carbon (GAC) filters. Water is then delivered to the underground clearwells where primary disinfection is achieved with sodium hypochlorite. Highlift pumps then deliver water to the distribution system and the standpipe located within the distribution system.  Wastewater generated from filter backwash and filter-to-waste is discharged to a storage tank and then to the sanitary system for treatment at the sewage treatment plant. There are no discharges to the natural environment from the wastewater system.  Certified operators visit the plant on a daily basis, completing various checks on the plant. Operators review daily reports printed from the SCADA system which notes minimum, maximum and average values for various parameters and includes a time stamp for the minimum and maximum values. A monthly report is printed at the end of the month which provides a summary of the same readings over the course of the month. Operation of the plant is closely monitored and a detailed, up-to-date process drawing is available to operators.  Records indicate that during the inspection period all disinfection system processes were in operation at all times that water was being directed to consumers.			

Question ID	DWMR1024001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Did records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required.			

Secondary chlorine residuals were maintained within the distribution system. The minimum recorded secondary disinfection free chlorine residual during the inspection period was 0.20 mg/L, recorded on August 17, 2024.

Question ID	DWMR1033001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-2   (3); SDWA   O. Reg. 170/03   7-2   (4);			
<b>Question:</b> Was secondary disinfectant residual tested as required for the large municipal residential distribution system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Secondary disinfectant residual was tested as required.  The Eganville drinking water system operators collect grab samples daily, including weekends and statutory holidays from the distribution system and test for free and total chlorine residuals. Residuals are also monitored throughout the distribution system during weekly microbiological sampling activities and dead end flushing during the summer period.  Records reviewed indicated that during the inspection period, all distribution chlorine residual measurements were appropriately documented as to their location and date of sampling.			

Question ID	DWMR1030001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-2   (1); SDWA   O. Reg. 170/03   7-2   (2);			
<b>Question:</b> Was primary disinfection chlorine monitoring being conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit or at/near a location where the intended CT had just been achieved?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Primary disinfection chlorine monitoring was conducted as required.  Primary disinfection chlorine monitoring is performed using continuous monitoring equipment installed at the exit of the treated water reservoir as the water enters the distribution system. This sampling location represents the point in the treatment system where the intended CT has been satisfied.			

Question ID	DWMR1032001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-3   (2);			
<b>Question:</b> If the drinking water system obtained water from a surface water source and provided			

filtration, was continuous monitoring of each filter effluent line performed for turbidity?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Continuous monitoring of each filter effluent line was performed for turbidity.

Question ID	DWMR1035001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4;			
<b>Question:</b> Were operators examining continuous monitoring test results and did they examine the results within 72 hours of the test?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Operators were examining continuous monitoring test results as required.  The system is staffed by certified operators Monday to Friday, 7:00 am to 3:30 pm. As part of operator duties, data review is to be examined when conducting morning routine inspections. An on-call operator comes in on weekends and Statutory Holidays to conduct a review of the SCADA daily report for the previous day and collect daily distribution chlorine sample.  During the inspection period, these reviews were confirmed and signed off by operators on the SCADA daily reports.			

Question ID	DWMR1038001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4;			
<b>Question:</b> Was continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format.			

Question ID	DWMR1037001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)5-10; SDWA   O. Reg. 170/03   6-5   (1.1);			

**Question:**

Were all continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, equipped with alarms or shut-off mechanisms that satisfied the standards described in Schedule 6?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

All required continuous monitoring equipment utilized for sampling and testing were equipped with alarms or shut-off mechanisms that satisfied the standards

Question ID	DWMR1040001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4; SDWA   O. Reg. 170/03   6-5   (1)5-10;			
<b>Question:</b> Were all continuous analysers calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All continuous analysers were calibrated, maintained, and operated as required.  Instrument calibration records indicate that during the inspection period, continuous monitoring equipment was verified, calibrated and maintained in accordance with manufacturers instructions.			

Question ID	DWMR1099001	Question Type	Information
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Do records show that water provided by the drinking water system met the Ontario Drinking Water Quality Standards?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records showed that all water sample results met the Ontario Drinking Water Quality Standards.			

Question ID	DWMR1083001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10-3;			
<b>Question:</b> Were treated microbiological sampling requirements prescribed by Schedule 10-3 of O. Reg. 170/03 for large municipal residential systems met?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Treated microbiological sampling requirements were met.

O. Reg. 170/03 Schedule 10:

10-3. The owner of a drinking water system and the operating authority for the system shall ensure that a water sample is taken at least once every week and tested for,

- (a) Escherichia coli;
- (b) total coliforms; and
- (c) general bacteria population expressed as colony counts on a heterotrophic plate count.

Records indicate that during the inspection period, samples were collected weekly from treated water and tested for Escherichia coli, total coliforms and general bacteria population expressed as colony counts on a heterotrophic plate count.

Question ID	DWMR1081001	Question Type	Legislative
<b>Legislative Requirement(s):</b>			
SDWA   O. Reg. 170/03   10-2   (1); SDWA   O. Reg. 170/03   10-2   (2); SDWA   O. Reg. 170/03   10-2   (3);			
<b>Question:</b>			
Were distribution microbiological sampling requirements prescribed by Schedule 10-2 of O. Reg. 170/03 for large municipal residential systems met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b>			
Distribution microbiological sampling requirements were met.			
O. Reg. 170/03 Schedule 10:			
10-2. (1) The owner of a drinking water system and the operating authority for the system shall ensure that,			
(a) if the system serves 100,000 people or less, at least eight distribution samples, plus one additional distribution sample for every 1,000 people served by the system, are taken every month, with at least one of the samples being taken in each week; and			
(b) if the system serves more than 100,000 people, at least 100 distribution samples, plus one additional distribution sample for every 10,000 people served by the system, are taken every month, with at least three of the samples being taken in each week.			
(2) The owner of the drinking water system and the operating authority for the system shall ensure that each of the samples taken under subsection (1) is tested for,			
(a) Escherichia coli; and			
(b) total coliforms.			
(3) The owner of the drinking water system and the operating authority for the system shall ensure that at least 25 per cent of the samples required to be taken under subsection (1) are tested for general bacteria population expressed as colony counts on a heterotrophic plate			

count.

According to the Eganville drinking water system information provided, the system serves a population of approximately 1,255.

Records indicate that during the inspection period, a minimum of three (3) distribution samples were collected weekly, this number exceeds the minimum number of samples required by the regulations. All samples were tested for Escherichia coli, total coliforms and general bacteria population expressed as colony counts on a heterotrophic plate count.

Question ID	DWMR1096001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-3   (1);			
<b>Question:</b> Did records confirm that chlorine residual tests were conducted at the same time and location as microbiological samples?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that chlorine residual tests were conducted as required.  Sampling records indicate that chlorine residual testing is being conducted at the same time and same location that microbiological samples are collected. The results are recorded on the laboratory chain of custody forms and reported by the laboratory as data that has been provided by client.			

Question ID	DWMR1084001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-2;			
<b>Question:</b> Were inorganic parameter sampling requirements prescribed by Schedule 13-2 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Inorganic parameter sampling requirements were met.  O. Reg. 170/03 Schedule 13:  13-2. (1) The owner of a large municipal residential system and the operating authority for the system shall ensure that, (a) at least one water sample is taken every 12 months, if the system obtains water from a raw water supply that is surface water; or (b) at least one water sample is taken every 36 months, if the system obtains water from a raw water supply that is ground water.			



(2) The owner of a large municipal residential system and the operating authority for the system shall ensure that each of the samples taken under subsection (1) is tested for every parameter set out in Schedule 23.

The Eganville DWS obtains its raw water from the Bonnechere River (surface water).

Sampling records indicate that the DWS sampled and tested treated water for every parameter set out in Schedule 23, during the inspection period on January 23, 2024 and previously on January 24, 2023. This sampling was performed within the required frequency.

Sampling and testing for inorganic parameters cited in schedule 23 is next due on January 23, 2025 (+/-) 30 days.

Question ID	DWMR1085001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-4   (1); SDWA   O. Reg. 170/03   13-4   (2); SDWA   O. Reg. 170/03   13-4   (3);			
<b>Question:</b> Were organic parameter sampling requirements prescribed by Schedule 13-4 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Organic parameter sampling requirements were met.  O. Reg. 170/03 Schedule 13:  13-4. (1) The owner of a large municipal residential system and the operating authority for the system shall ensure that, (a) at least one water sample is taken every 12 months, if the system obtains water from a raw water supply that is surface water; or (b) at least one water sample is taken every 36 months, if the system obtains water from a raw water supply that is ground water.  (2) The owner of a large municipal residential system and the operating authority for the system shall ensure that each of the samples taken under subsection (1) is tested for every parameter set out in Schedule 24.  The Eganville DWS obtains its raw water from the Bonnechere River (surface water).  Sampling records indicate that the DWS sampled and tested treated water for every parameter set out in Schedule 24, during the inspection period on January 23, 2024 and previously on January 24, 2023. This sampling was performed within the required frequency.  Sampling and testing for organic parameters cited in schedule 24 is next due on January 23, 2025 (+/-) 30 days.			



Question ID	DWMR1086001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-6.1   (1); SDWA   O. Reg. 170/03   13-6.1   (2); SDWA   O. Reg. 170/03   13-6.1   (3); SDWA   O. Reg. 170/03   13-6.1   (4); SDWA   O. Reg. 170/03   13-6.1   (5); SDWA   O. Reg. 170/03   13-6.1   (6);			
<b>Question:</b> Were haloacetic acid sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Haloacetic acid sampling requirements were met.  O. Reg. 170/03 Schedule 13:  13-6.1 (1) The owner of a drinking water system that provides chlorination or chloramination and the operating authority for the system shall ensure that at least one distribution sample is taken in each calendar quarter, from a point in the drinking water system's distribution system, or plumbing that is connected to the drinking water system, that is likely to have an elevated potential for the formation of haloacetic acids.  (2) The owner of the drinking water system and the operating authority for the system shall ensure that each of the samples taken under subsection (1) is tested for haloacetic acids.  Sampling records indicate that during the inspection period, samples were collected from the distribution system quarterly during the months of January, April, July and October and tested for haloacetic acids. This sampling was conducted from an appropriate location and within the required frequency.			

Question ID	DWMR1087001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-6   (1); SDWA   O. Reg. 170/03   13-6   (2); SDWA   O. Reg. 170/03   13-6   (3); SDWA   O. Reg. 170/03   13-6   (4); SDWA   O. Reg. 170/03   13-6   (5); SDWA   O. Reg. 170/03   13-6   (6);			
<b>Question:</b> Were trihalomethane sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Trihalomethane sampling requirements were met.  O. Reg. 170/03 Schedule 13:  13-6. (1) The owner of a drinking water system that provides chlorination or chloramination and the operating authority for the system shall ensure that at least one distribution sample is			

taken in each calendar quarter, from a point in the drinking water system's distribution system, or plumbing that is connected to the drinking water system, that is likely to have an elevated potential for the formation of trihalomethanes.

(2) The owner of the drinking water system and the operating authority for the system shall ensure that each of the samples taken under subsection (1) is tested for trihalomethanes.

Sampling records indicate that during the inspection period, samples were collected from the distribution system quarterly during the months of January, April, July and October and tested for trihalomethanes. This sampling was conducted from an appropriate location and within the required frequency.

Question ID	DWMR1088001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-7;			
<b>Question:</b> Were nitrate/nitrite sampling requirements prescribed by Schedule 13-7 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Nitrate/nitrite sampling requirements were met.  O. Reg. 170/03 Schedule 13:  13-7. The owner of a drinking water system and the operating authority for the system shall ensure that at least one water sample is taken every three months and tested for nitrate and nitrite.  O. Reg. 170/03 Schedule 6:  6-1.1 (4) If this Regulation or an approval, municipal drinking water licence or order, including an OWRA approval or OWRA order, requires at least one water sample to be taken every three months or in each calendar quarter and tested for a parameter, the owner of the drinking water system and the operating authority for the system shall ensure that at least one sample that is taken during a three-month period or calendar quarter for the purpose of being tested for that parameter is taken at least 60 days, and not more than 120 days, after a sample was taken for that purpose in the previous three-month period or calendar quarter.  Sampling records indicate that during the inspection period, samples were collected from treated water quarterly during the months of January, April, July and October and tested for nitrate and nitrite. This sampling was conducted within the required frequency.			

Question ID	DWMR1089001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-8;			
<b>Question:</b> Were sodium sampling requirements prescribed by Schedule 13-8 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Sodium sampling requirements were met.  O. Reg. 170/03 Schedule 13:  13-8. The owner of a drinking water system and the operating authority for the system shall ensure that at least one water sample is taken every 60 months and tested for sodium.  Sampling records indicate that during the inspection period, treated water samples were collected and sampled for sodium on January 23, 2024. The drinking water system conducts sodium sampling activities annually regardless of the 60 month cycle required by the regulation.			

Question ID	DWMR1090001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-9;			
<b>Question:</b> Where fluoridation is not practiced, were fluoride sampling requirements prescribed by Schedule 13-9 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Fluoride sampling requirements were met.  O. Reg. 170/03 Schedule 13:  13-9. If a drinking water system does not provide fluoridation, the owner of the system and the operating authority for the system shall ensure that a water sample is taken at least once every 60 months and tested for fluoride.  Sampling records indicate that, during the inspection period, treated water samples were collected and sampled for fluoride on January 23, 2024. The drinking water system conducts fluoride sampling activities annually regardless of the 60 month cycle required by the regulation.			

Question ID	DWMR1060001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			

**Question:**

Did the operations and maintenance manual(s) meet the requirements of the Municipal Drinking Water Licence?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

The operations and maintenance manual(s) met the requirements of the Municipal Drinking Water Licence.

Question ID	DWMR1062001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-5;			
<b>Question:</b> Did records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03.			

Question ID	DWMR1071001	Question Type	BMP
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Did the owner provide security measures to protect components of the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner provided security measures to protect components of the drinking water system.  Facilities are locked and alarm systems are monitored by a third party security provider.			

Question ID	DWMR1073001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   23   (1);			
<b>Question:</b> Was an overall responsible operator designated for all subsystems which comprise the drinking water system?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

An overall responsible operator was designated for all subsystem.

The overall responsible operator for the Eganville drinking water system is Daryl Verch.

Question ID	DWMR1074001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   25   (1);			
<b>Question:</b> Were operators-in-charge designated for all subsystems which comprise the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Operators-in-charge were designated for all subsystems.  Operator-in-charge duties are shared on a weekly rotation. All operators that meet the certification/training requirements cited in O. Reg. 128/04 are designated to act as Operator-in-Charge.			

Question ID	DWMR1075001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   22;			
<b>Question:</b> Were all operators certified as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All operators were certified as required.			

Question ID	DWMR1076001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Were adjustments to the treatment equipment only made by certified operators?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Adjustments to the treatment equipment were only made by certified operators.			

**APPENDIX A**

**SYSTEM COMPONENTS,  
DRINKING WATER LICENCE AND  
WORKS PERMIT**



## MUNICIPAL DRINKING WATER LICENCE

**Licence Number: 171-101**

**Issue Number: 4**

Pursuant to the *Safe Drinking Water Act*, 2002, S.O. 2002, c. 32, and the regulations made thereunder and subject to the limitations thereof, I hereby issue this municipal drinking water licence under Part V of the *Safe Drinking Water Act*, 2002, S.O. 2002, c. 32 to:

**The Corporation of the Township of Bonnechere Valley**  
**49 Bonnechere St. E.**  
**Eganville ON, K0J 1T0**

For the following municipal residential drinking water system:

### **Eganville Drinking Water System**

This municipal drinking water licence includes the following:

<b>Schedule</b>	<b>Description</b>
Schedule A	Drinking Water System Information
Schedule B	General Conditions
Schedule C	System-Specific Conditions
Schedule D	Conditions for Relief from Regulatory Requirements
Schedule E	Pathogen Log Removal/Inactivation Credits

Upon the effective date of this drinking water licence # 171-101, all previously issued versions of licence # 171-101 are revoked and replaced by this licence.

DATED at TORONTO this 7th day of December, 2021

Signature

Aziz Ahmed, P.Eng.  
Director  
Part V, *Safe Drinking Water Act*, 2002

## Schedule A: Drinking Water System Information

System Owner	The Corporation of the Township of Bonnechere Valley
Licence Number	171-101
Drinking Water System Name	Eganville Drinking Water System
Licence Effective Date	December 7, 2021

### 1.0 Licence Information

Licence Issue Date	December 7, 2021
Licence Effective Date	December 7, 2021
Licence Expiry Date	December 7, 2026
Application for Licence Renewal Date	June 7, 2026

### 2.0 Incorporated Documents

The following documents are applicable to the above drinking water system and form part of this licence:

#### 2.1 Drinking Water Works Permit

Drinking Water System Name	Permit Number	Issue Date
Eganville Drinking Water System	171-201	December 7, 2021

#### 2.2 Permits to Take Water

Water Taking Location	Permit Number	Issue Date
Bonnechere River - Heat Pumps, Bonnechere River - Water Supply	2101-8W4LN3	July 17, 2012

### 3.0 Financial Plans

The Financial Plan Number for the Financial Plan required to be developed for this drinking water system in accordance with O. Reg. 453/07 shall be:	171-301
Alternately, if one Financial Plan is developed for all drinking water systems owned by the owner, the Financial Plan Number shall be:	171-301A

### 4.0 Accredited Operating Authority

Drinking Water System or Operational Subsystems	Accredited Operating Authority	Operational Plan No.	Operating Authority No.
Eganville Water Treatment Plant	The Corporation of the Township of Bonnechere Valley	171-401	171-OA1



## Schedule B: General Conditions

System Owner	The Corporation of the Township of Bonnechere Valley
Licence Number	171-101
Drinking Water System Name	Eganville Drinking Water System
Licence Effective Date	December 7, 2021

### 1.0 Definitions

**1.1** Words and phrases not defined in this licence and the associated drinking water works permit shall be given the same meaning as those set out in the SDWA and any regulations made in accordance with that act, unless the context requires otherwise.

**1.2** In this licence and the associated drinking water works permit:

“**adverse effect**”, “**contaminant**” and “**natural environment**” shall have the same meanings as in the EPA;

“**alteration**” may include the following in respect of this drinking water system:

- (a) An addition to the system,
- (b) A modification of the system,
- (c) A replacement of part of the system, and
- (d) An extension of the system;

“**compound of concern**” means a contaminant described in paragraph 4 subsection 26 (1) of O. Reg. 419/05, namely, a contaminant that is discharged to the air from a component of the drinking water system in an amount that is not negligible;

“**CT**” means the CT Disinfection Concept, as described in subsection 3.1.1 of the Ministry’s Procedure for Disinfection of Drinking Water in Ontario, dated July 29, 2016.

“**Director**” means a Director appointed pursuant to section 6 of the SDWA for the purposes of Part V of the SDWA;

“**drinking water works permit**” means the drinking water works permit for the drinking water system, as identified in Schedule A of this licence and as amended from time to time;

“**emission summary table**” means a table described in paragraph 14 of subsection 26 (1) of O. Reg. 419/05;

“**EPA**” means the *Environmental Protection Act*, R.S.O. 1990, c. E.19;

“**financial plan**” means the financial plan required by O. Reg. 453/07;

“**Harmful Algal Bloom (HAB)**” means an overgrowth of aquatic algal bacteria that produce or have the potential to produce toxins in the surrounding water, when the algal

cells are damaged or die. Such bacteria are harmful to people and animals and include microcystins produced by cyanobacterial blooms.

**“licence”** means this municipal drinking water licence for the municipal drinking water system identified in Schedule A of this licence;

**“Ministry”** means the Ontario Ministry of the Environment, Conservation and Parks;

**“operational plan”** means an operational plan developed in accordance with the Director’s Directions – Minimum Requirements for Operational Plans made under the authority of subsection 15(1) of the SDWA;

**“owner”** means the owner of the drinking water system as identified in Schedule A of this licence;

**“OWRA”** means the *Ontario Water Resources Act*, R.S.O. 1990, c. 0.40;

**“permit to take water”** means the permit to take water that is associated with the taking of water for purposes of the operation of the drinking water system, as identified in Schedule A of this licence and as amended from time to time;

**“point of impingement”** has the same meaning as in section 2 of O. Reg. 419/05 under the EPA;

**“point of impingement limit”** means the appropriate standard from Schedule 2 or 3 of O. Reg. 419/05 under the EPA and if a standard is not provided for a compound of concern, the concentration set out for the compound of concern in the document titled “Air Contaminants Benchmarks (ACB) List: Standards, guidelines and screening levels for assessing point of impingement concentrations of air contaminants”, as amended from time to time and published by the Ministry and available on a government of Ontario website;

**“licensed engineering practitioner”** means a person who holds a licence, limited licence or temporary licence under the Professional Engineers Act;

**“provincial officer”** means a provincial officer designated pursuant to section 8 of the SDWA;

**“publication NPC-300”** means the Ministry publication titled “Environmental Noise Guideline: Stationary and Transportation Sources – Approval and Planning” dated August 2013, as amended;

**“SCADA system”** means a supervisory control and data acquisition system used for process monitoring, automation, recording and/or reporting within the drinking water system;

**“SDWA”** means the *Safe Drinking Water Act*, 2002, S.O. 2002, c. 32;

**“sensitive receptor”** means any location where routine or normal activities occurring at reasonably expected times would experience adverse effect(s) from a discharge to air from an emergency generator that is a component of the drinking water system, including one or a combination of:

- (a) private residences or public facilities where people sleep (e.g.: single and multi-unit dwellings, nursing homes, hospitals, trailer parks, camping grounds, etc.),
- (b) institutional facilities (e.g.: schools, churches, community centres, day care centres, recreational centres, etc.),
- (c) outdoor public recreational areas (e.g.: trailer parks, play grounds, picnic areas, etc.), and
- (d) other outdoor public areas where there are continuous human activities (e.g.: commercial plazas and office buildings).

**“sub-system”** has the same meaning as in Ontario Regulation 128/04 (Certification of Drinking Water System Operators and Water Quality Analysts) under the SDWA;

**“surface water”** means water bodies (lakes, wetlands, ponds - including dug-outs), water courses (rivers, streams, water-filled drainage ditches), infiltration trenches, and areas of seasonal wetlands;

**“UV”** means ultraviolet, as in ultraviolet light produced from an ultraviolet reactor.

## 2.0 Applicability

- 2.1 In addition to any other applicable legal requirements, the drinking water system identified above shall be established, altered and operated in accordance with the conditions of the drinking water works permit and this licence.

## 3.0 Licence Expiry

- 3.1 This licence expires on the date identified as the licence expiry date in Schedule A of this licence.

## 4.0 Licence Renewal

- 4.1 Any application to renew this licence shall be made on or before the date identified as the application for licence renewal date set out in Schedule A of this licence.

## 5.0 Compliance

- 5.1 The owner and operating authority shall ensure that any person authorized to carry out work on or to operate any aspect of the drinking water system has been informed of the SDWA, all applicable regulations made in accordance with that act, the drinking water works permit and this licence and shall take all reasonable measures to ensure any such person complies with the same.

## **6.0 Licence and Drinking Water Works Permit Availability**

- 6.1** At least one copy of this licence and the drinking water works permit shall be stored in such a manner that they are readily viewable by all persons involved in the operation of the drinking water system.

## **7.0 Permit to Take Water and Drinking Water Works Permit**

- 7.1** A permit to take water identified in Schedule A of this licence is the applicable permit on the date identified as the Effective Date of this licence.
- 7.2** A drinking water works permit identified in Schedule A of this licence is the applicable permit on the date identified as the Effective Date of this licence.

## **8.0 Financial Plan**

- 8.1** For every financial plan prepared in accordance with subsections 2(1) and 3(1) of O. Reg. 453/07, the owner of the drinking water system shall:
- 8.1.1 Ensure that the financial plan contains on the front page of the financial plan, the appropriate financial plan number as set out in Schedule A of this licence; and
- 8.1.2 Submit a copy of the financial plan to the Ministry of Municipal Affairs and Housing within three (3) months of receiving approval by a resolution of municipal council or the governing body of the owner.

## **9.0 Interpretation**

- 9.1** Where there is a conflict between the provisions of this licence and any other document, the following hierarchy shall be used to determine the provision that takes precedence:
- 9.1.1 The SDWA;
- 9.1.2 A condition imposed in this licence that explicitly overrides a prescribed regulatory requirement;
- 9.1.3 A condition imposed in the drinking water works permit that explicitly overrides a prescribed regulatory requirement;
- 9.1.4 Any regulation made under the SDWA;
- 9.1.5 Any provision of this licence that does not explicitly override a prescribed regulatory requirement;
- 9.1.6 Any provision of the drinking water works permit that does not explicitly override a prescribed regulatory requirement;
- 9.1.7 Any application documents listed in this licence, or the drinking water works permit from the most recent to the earliest; and

- 9.1.8 All other documents listed in this licence, or the drinking water works permit from the most recent to the earliest.
- 9.1.9 Any other technical bulletin or procedure issued by the Ministry from the most recent to the earliest.
- 9.2** If any requirement of this licence or the drinking water works permit is found to be invalid by a court of competent jurisdiction, the remaining requirements of this licence and the drinking water works permit shall continue to apply.
- 9.3** The issuance of and compliance with the conditions of this licence and the drinking water works permit does not:
  - 9.3.1 Relieve any person of any obligation to comply with any provision of any applicable statute, regulation or other legal requirement, including the *Environmental Assessment Act*, R.S.O. 1990, c. E.18; and
  - 9.3.2 Limit in any way the authority of the appointed Directors and provincial officers of the Ministry to require certain steps be taken or to require the owner to furnish any further information related to compliance with the conditions of this licence or the drinking water works permit.
- 9.4** For greater certainty, nothing in this licence or the drinking water works permit shall be read to provide relief from regulatory requirements in accordance with section 46 of the SDWA, except as expressly provided in the licence or the drinking water works permit.

## 10.0 Adverse Effects

- 10.1** Nothing in this licence or the drinking water works permit shall be read as to permit:
  - 10.1.1 The discharge of a contaminant into the natural environment that causes or is likely to cause an adverse effect; or
  - 10.1.2 The discharge of any material of any kind into or in any waters or on any shore or bank thereof or into or in any place that may impair the quality of the water of any waters.
- 10.2** All reasonable steps shall be taken to minimize and ameliorate any adverse effect on the natural environment or impairment of the quality of water of any waters resulting from the operation of the drinking water system including such accelerated or additional monitoring as may be necessary to determine the nature and extent of the effect or impairment.
- 10.3** Fulfillment of one or more conditions imposed by this licence or the drinking water works permit does not eliminate the requirement to fulfill any other condition of this licence or the drinking water works permit.

## **11.0 Change of Owner or Operating Authority**

- 11.1** This licence is not transferable without the prior written consent of the Director.
- 11.2** The owner shall notify the Director in writing at least 30 days prior to a change of any operating authority identified in Schedule A of this licence.
- 11.2.1 Where the change of operating authority is the result of an emergency situation, the owner shall notify the Director in writing of the change as soon as practicable.

## **12.0 Information to be Provided**

- 12.1** Any information requested by a Director or a provincial officer concerning the drinking water system and its operation, including but not limited to any records required to be kept by this licence or the drinking water works permit, shall be provided upon request.

## **13.0 Records Retention**

- 13.1** Except as otherwise required in this licence or the drinking water works permit, any records required by or created in accordance with this licence or the drinking water works permit, other than the records specifically referenced in section 12 or section 13 of O. Reg. 170/03, shall be retained for at least 5 years and made available for inspection by a provincial officer, upon request.

## **14.0 Chemicals and Materials**

- 14.1** All chemicals and materials used in the alteration or operation of the drinking water system that come into contact with water within the system shall meet all applicable standards set by both the American Water Works Association ("AWWA") and the American National Standards Institute ("ANSI") safety criteria standards NSF/60, NSF/61 and NSF/372.
- 14.1.1 In the event that the standards are updated, the owner may request authorization from the Director to use any on hand chemicals and materials that previously met the applicable standards.
- 14.2** The most current chemical and material product registration documentation from a testing institution accredited by either the Standards Council of Canada or by the American National Standards Institution ("ANSI") shall be available at all times for each chemical and material used in the operation of the drinking water system that comes into contact with water within the system.
- 14.3** Conditions 14.1 and 14.2 do not apply in the case of the following:
- 14.3.1 Water pipe and pipe fittings meeting AWWA specifications made from ductile iron, cast iron, PVC, fibre and/or steel wire reinforced cement pipe or high density polyethylene (HDPE);
- 14.3.2 Articles made from stainless steel, glass, HDPE or Teflon®;

- 14.3.3 Cement mortar for watermain lining and for water contacting surfaces of concrete structures made from washed aggregates and Portland cement;
- 14.3.4 Gaskets that are made from NSF approved materials;
- 14.3.5 Food grade oils and lubricants, food grade anti-freeze, and other food grade chemicals and materials that are compatible for drinking water use that may come into contact with drinking water, but are not added directly to the drinking water; or
- 14.3.6 Any particular chemical or material where the owner has written documentation signed by the Director that indicates that the Ministry is satisfied that the chemical or material is acceptable for use within the drinking water system and the chemical or material is only used as permitted by the documentation.

## 15.0 Drawings

- 15.1 All drawings and diagrams in the possession of the owner that show any treatment subsystem as constructed shall be retained by the owner unless the drawings and diagrams are replaced by a revised or updated version showing the subsystem as constructed subsequent to the alteration.
- 15.2 Any alteration to any treatment subsystem shall be incorporated into process flow diagrams, process and instrumentation diagrams, and record drawings and diagrams within one year of the alteration being completed or placed into service.
- 15.3 Process flow diagrams and process and instrumentation diagrams for any treatment subsystem shall be kept in a place, or made available in such a manner, that they may be readily viewed by all persons responsible for all or part of the operation of the drinking water system.

## 16.0 Operations and Maintenance Manual

- 16.1 An up-to-date operations and maintenance manual or manuals shall be maintained and applicable parts of the manual or manuals shall be made available for reference to all persons responsible for all or part of the operation or maintenance of the drinking water system.
- 16.2 The operations and maintenance manual or manuals, shall include at a minimum:
  - 16.2.1 The requirements of this licence and associated procedures;
  - 16.2.2 The requirements of the drinking water works permit for the drinking water system;
  - 16.2.3 A description of the processes used to achieve primary and secondary disinfection within the drinking water system including where applicable:
    - a) A copy of the CT calculations that were used as the basis for primary disinfection under worst case operating conditions and other operating conditions, if applicable; and

- b) The validated operating conditions for UV disinfection equipment, including a copy of the validation certificate;
- 16.2.4 Procedures for monitoring and recording the in-process parameters necessary for the control of any treatment subsystem and for assessing the performance of the drinking water system;
- 16.2.5 Procedures for the operation and maintenance of monitoring equipment;
- 16.2.6 Contingency plans and procedures for the provision of adequate equipment and material to deal with emergencies, upset conditions and equipment breakdown;
- 16.2.7 Procedures for dealing with complaints related to the drinking water system, including the recording of the nature of the complaint and any investigation and corrective action taken in respect of the complaint;
- 16.3** Procedures necessary for the operation and maintenance of any alterations to the drinking water system shall be incorporated into the operations and maintenance manual or manuals prior to those alterations coming into operation.
- 16.4** All of the procedures included or referenced within the operations and maintenance manual must be implemented.



## Schedule C: System-Specific Conditions

System Owner	The Corporation of the Township of Bonnechere Valley
Licence Number	171-101
Drinking Water System Name	Eganville Drinking Water System
Licence Effective Date	December 7, 2021

### 1.0 System Performance

#### Rated Capacity

- 1.1** For each treatment subsystem listed in column 1 of Table 1, the maximum daily volume of treated water that flows from the treatment subsystem to the distribution system shall not exceed the value identified as the rated capacity in column 2 of the same row.

Table 1: Rated Capacity	
Column 1 Treatment Subsystem Name	Column 2 Rated Capacity (m <sup>3</sup> /day)
Eganville Water Treatment Plant	2070

#### Maximum Flow Rates

- 1.2** For each treatment subsystem listed in column 1 of Table 2, the maximum flow rate of water that flows into a treatment subsystem component listed in column 2 shall not exceed the value listed in column 3 of the same row.

Table 2: Maximum Flow Rates		
Column 1 Treatment Subsystem Name	Column 2 Treatment Subsystem Component	Column 3 Maximum Flow Rate (L/s)
Not Applicable	Not Applicable	Not Applicable

- 1.3** Despite conditions 1.1 and 1.2, a treatment subsystem may be operated temporarily at a maximum daily volume and/or a maximum flow rate above the values set out in column 2 of Table 1 and column 3 of Table 2 respectively for the purposes of fighting a large fire or for the maintenance of the drinking water system.
- 1.4** Condition 1.3 does not authorize the discharge into the distribution system of any water that does not meet all of the requirements of this licence and all other regulatory requirements, including compliance with the Ontario Drinking Water Quality Standards.

### Residuals Management

- 1.5** In respect of an effluent discharged into the natural environment from a treatment subsystem or treatment subsystem component listed in column 1 of Table 3:
- 1.5.1 The annual average concentration of a test parameter identified in column 2 shall:
- a) not exceed the value in column 3 of the same row; and
  - b) be calculated at least once monthly as the running annual average based on the previous twelve months of results;
- 1.5.2 Where the average concentration of a test parameter identified in column 2 exceeds the value in column 3, the concentration shall be reported to the local Ministry district office within 72 hours of receipt of the last lab result used in the calculation;
- 1.5.3 The maximum concentration of a test parameter identified in column 2 shall not exceed the value in column 4 of the same row;
- 1.5.4 Where the maximum concentration of a test parameter identified in column 2 exceeds the value in column 4, the discharge shall be reported in accordance with s.13.2 of O. Reg. 675.98 and recorded in accordance with s.12.2 of O. Reg. 675.98 within 24 hours of receipt of the lab result; and,
- 1.5.5 The test parameters listed in column 2 of Table 3 shall be sampled in accordance with conditions 5.2, 5.3 and 5.4 of Schedule C in this Licence.

Table 3: Residuals Management			
Column 1 Treatment Subsystem or Treatment Subsystem Component Name	Column 2 Test Parameter	Column 3 Annual Average Concentration (mg/L)	Column 4 Maximum Concentration (mg/L)
Not Applicable	Not Applicable	Not Applicable	Not Applicable

### UV Disinfection Equipment Performance

- 1.6** For each treatment subsystem or treatment subsystem component listed in column 1 of Table 4, and while directing water to the distribution system and being used to meet pathogen log removal/inactivation credits specified in Schedule E:
- 1.6.1 The UV disinfection equipment shall be operated within the validated limits for the equipment at all times such that a continuous pass-through UV dose is maintained throughout the life time of the UV lamp(s) that is at least the minimum continuous pass-through UV dose set out in column 2 of the same row
- 1.6.2 In addition to any other sampling, analysis and recording that may be required, the ultraviolet light disinfection equipment shall test for the test parameters set

out in column 4 of the same row at a testing frequency of once every five (5) minutes or less and record the test data at a recording frequency of once every four (4) hours or less;

- 1.6.3 If there is a UV disinfection equipment alarm signaling that the disinfection equipment is malfunctioning, has lost power, or is not providing the appropriate level of disinfection the test parameters set out in column 4 of the same row shall be recorded at a recording frequency of once every five minutes or less until the alarm condition has been corrected;
- 1.6.4 A monthly summary report shall be prepared at the end of each calendar month which sets out the time, date and duration of each UV equipment alarm described in condition 1.6.3, the volume of water treated during each alarm period and the actions taken by the operating authority to correct the alarm situation;

**Table 4: UV Disinfection Equipment**

<b>Column 1 Treatment Subsystem or Treatment Subsystem Component Name</b>	<b>Column 2 Minimum Continuous Pass-Through UV Dose (mJ/cm<sup>2</sup>)</b>	<b>Column 3 Control Strategy</b>	<b>Column 4 Test Parameter</b>
Not Applicable	Not Applicable	Not Applicable	Not Applicable

## 2.0 Flow Measurement and Recording Requirements

- 2.1 For each treatment subsystem identified in column 1 of Table 1 and in addition to any other flow measurement and recording that may be required, continuous flow measurement and recording shall be undertaken for:
- 2.1.1 The flow rate (L/s) and daily volume (m<sup>3</sup>/day) of treated water that flows from the treatment subsystem to the distribution system.
- 2.1.2 The flow rate (L/s) and daily volume (m<sup>3</sup>/day) of water that flows into the treatment subsystem.
- 2.2 For each treatment subsystem component identified in column 2 of Table 2 and in addition to any other flow measurement and recording that may be required, continuous flow measurement and recording shall be undertaken for the flow rate and daily volume of water that flows into the treatment subsystem component.

- 2.3** Where a rated capacity from Table 1 or a maximum flow rate from Table 2 is exceeded, the following shall be recorded:
- 2.3.1 The difference between the measured amount and the applicable rated capacity or maximum flow rate specified in Table 1 or Table 2;
  - 2.3.2 The time and date of the measurement;
  - 2.3.3 The reason for the exceedance; and
  - 2.3.4 The duration of time that lapses between the applicable rated capacity or maximum flow rate first being exceeded and the next measurement where the applicable rated capacity or maximum flow rate is no longer exceeded.

### **3.0 Calibration of Flow Measuring Devices**

- 3.1** All flow measuring devices that are required by regulation, by a condition in the drinking water works permit 171-201, or by a condition otherwise imposed by the Ministry, shall be checked and where necessary calibrated in accordance with the manufacturer's instructions.
- 3.2** If the manufacturer's instructions do not indicate how often to check and calibrate a flow measuring device, the equipment shall be checked and where necessary calibrated at least once every 12 months during which the drinking water system is in operation.
- 3.2.1 For greater certainty, if condition 3.2 applies, the equipment shall be checked and where necessary calibrated not more than 30 days after the first anniversary of the day the equipment was checked and calibrated in the previous 12-month period.

### **4.0 Calibration of CT Monitoring System**

- 4.1** Any measuring instrumentation that forms part of the monitoring system for CT shall be checked and where necessary calibrated at least once every 12 months during which the drinking water system is in operation, or more frequently in accordance with the manufacturer's instructions.
- 4.1.1 For greater certainty, if condition 4.1 applies, the instrumentation shall be checked and where necessary calibrated not more than 30 days after the first anniversary of the day the equipment was checked and calibrated in the previous 12-month period.

### **5.0 Additional Sampling, Testing and Monitoring**

#### **Drinking Water Health and Non-Health Related Parameters**

- 5.1** For each treatment subsystem or treatment subsystem component identified in column 1 of Tables 5 and 6 and in addition to any other sampling, testing and monitoring that may be required, sampling, testing and monitoring shall be undertaken for a test parameter

listed in column 2 at the sampling frequency listed in column 3 and at the monitoring location listed in column 4 of the same row.

**Table 5: Drinking Water Health Related Parameters**

Column 1 Treatment Subsystem or Treatment Subsystem Component Name	Column 2 Test Parameter	Column 3 Sampling Frequency	Column 4 Monitoring Location
Not Applicable	Not Applicable	Not Applicable	Not Applicable

**Table 6: Drinking Water Non-Health Related Parameters**

Column 1 Treatment Subsystem or Treatment Subsystem Component Name	Column 2 Test Parameter	Column 3 Sampling Frequency	Column 4 Monitoring Location
Not Applicable	Not Applicable	Not Applicable	Not Applicable

### Environmental Discharge Parameters

- 5.2** For each treatment subsystem or treatment subsystem component identified in column 1 of Table 7 and in addition to any other sampling, testing and monitoring that may be required, sampling, testing and monitoring shall be undertaken for a test parameter listed in column 2 using the sample type identified in column 3 at the sampling frequency listed in column 4 and at the monitoring location listed in column 5 of the same row.
- 5.3** For the purposes of Table 7:
- 5.3.1 Manual Composite means the mean of at least three grab samples taken during a discharge event, with one sample being taken immediately following the commencement of the discharge event, one sample being taken approximately at the mid-point of the discharge event and one sample being taken immediately before the end of the discharge event; and
- 5.3.2 Automated Composite means samples must be taken during a discharge event by an automated sampler at a minimum sampling frequency of once per hour.
- 5.4** Any sampling, testing and monitoring for the test parameter Total Suspended Solids shall be performed in accordance with the requirements set out in the publication "Standard Methods for the Examination of Water and Wastewater", 23<sup>rd</sup> Edition, 2017, or as amended from time to time by more recently published editions.

**Table 7: Environmental Discharge Parameters**

Column 1 Treatment Subsystem or Treatment Subsystem Component Name	Column 2 Test Parameter	Column 3 Sample Type	Column 4 Sampling Frequency	Column 5 Monitoring Location
Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable

**5.5** Pursuant to Condition 10 of Schedule B of this licence, the owner may undertake the following environmental discharges associated with the maintenance and/or repair of the drinking water system:

5.5.1 The discharge of potable water from a watermain to a road or storm sewer;

5.5.2 The discharge of potable water from a water storage facility or pumping station:

a) To a road or storm sewer; or

b) To a watercourse where the discharge has been dechlorinated and if necessary, sediment and erosion control measures have been implemented.

5.5.3 The discharge of dechlorinated non-potable water from a watermain, water storage facility or pumping station to a road or storm sewer;

5.5.4 The discharge of raw water from a groundwater well to the environment where if necessary, sediment and erosion control measures have been implemented; and

5.5.5 The discharge of raw water, potable water or non-potable water from a treatment subsystem to the environment where if necessary, the discharge has been dechlorinated and sediment and erosion control measures have been implemented.

5.5.6 The discharge of any excess water to a road, storm sewer or the environment, associated with the management of materials excavated as part of watermain construction or repair, where necessary sediment, erosion and environmental control measures have been implemented.

## 6.0 Studies Required

### Harmful Algal Blooms

**6.1** The owner shall develop and keep up to date a Harmful Algal Bloom monitoring, reporting and sampling plan, herein known as the "Plan", to be implemented when a potential harmful algal bloom is suspected or present. The owner shall have the Plan in place on or before December 7, 2021.

6.1.1 The owner must have a copy of the Plan available onsite at the drinking water system, for inspection upon request by Ministry staff.

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- 6.1.2 The owner must implement the Plan annually during the harmful algal bloom season, during but not limited to the warm seasonal period between June 1 and October 31 each year, or as otherwise directed by the Ministry or the Medical Officer of Health.
- 6.1.3 The owner must train all relevant drinking water system staff on the Plan prior to the beginning of each warm season, as described in Condition 6.1.2.
- 6.2** For clarity, a Harmful Algal Bloom is considered suspected or occurring when:
- 6.2.1 the owner or operating authority has observed an algal bloom:
- a) near the shoreline at or near the source water intake(s) described in drinking water works permit 171-201, or
  - b) where the intake has an Intake Protection Zone in a source protection plan, within IPZ-1, or
  - c) within a circle that has a radius, measured from the intake, equal to the distance from the intake to the farthest edge of IPZ-2.
- 6.2.2 microcystin has been detected in a raw or treated water sample; and/or,
- 6.2.3 the owner has received any form of notification related to an algal bloom from the Ministry, a Medical Officer of Health, or the public; or,
- 6.2.4 the presence of or identification of cyanobacteria has been determined through optical probes or other analytic techniques used by the drinking water system.
- 6.3** The Plan described in condition 6.1 must include, at a minimum:
- 6.3.1 details relating to visual monitoring for harmful algal blooms at or near the drinking water system intake(s),
- a) as described in drinking water works permit 171-201, or
  - b) where the intake has an Intake Protection Zone in a source protection plan, within IPZ-1, or
  - c) within a circle that has a radius, measured from the intake, equal to the distance from the intake to the farthest edge of IPZ-2.
- 6.3.2 details relating to visual monitoring of shoreline; this is applicable to drinking water systems where the proximity of the intake(s) may be of concern.
- 6.3.3 details relating to reporting the observed or suspected harmful algal bloom, as described in section 6.2:
- a) to the Overall Responsible Operator(s) and/or Operator(s)-in-Charge if the blooms have been observed or suspected by a duty operator; the Plan shall include wording that directs relevant drinking water staff to follow the instructions provided by the Overall Responsible Operator(s) or the Operator(s)-in-Charge;

- b) to the medical officer of health; and
  - c) to the Ministry's Spills Action Centre.,
- 6.3.4 a sampling plan, including the identification of sample location(s) and frequencies that at a minimum match those described in condition 6.4.
- 6.3.5 triggers that may increase the required sampling frequency;
- 6.3.6 up-to-date records that document staff training on the harmful algal bloom monitoring, reporting, and sampling procedures.
- 6.4** Any water samples collected under Condition 6.3.4 must be:
  - 6.4.1 collected, at a minimum, once per week, or as otherwise directed by the Ministry or the medical officer of health;
  - 6.4.2 collected prior to any treatment, if the sample is taken from raw water;
  - 6.4.3 collected at the point of entry into the distribution system, if the sample is taken from treated water;
  - 6.4.4 collected from the shoreline by the drinking water system, if applicable based on Condition 6.3.1;
  - 6.4.5 submitted to a laboratory licensed to perform ELISA testing for total microcystin;
  - 6.4.6 repeatedly collected until 3 consecutive samples have shown non-detection of microcystin and the algal bloom is no longer suspected or visually observed.

## 7.0 Source Protection

- 7.1** The owner of the drinking water system shall implement risk management measures, as appropriate, to manage any potential threat to drinking water that results from the operation of the drinking water system.
- 7.2** The owner of the system shall notify the Director in writing within thirty (30) days of any approved changes to an applicable source protection plan that impact the assessed threat level of a fuel oil system identified in Schedule A of drinking water works permit.
- 7.3** The notification required in condition 7.2 shall include:
  - 7.3.1 A description of the changes and their impact on the assessed threat level of the fuel oil system(s); and,
  - 7.3.2 A timeline for re-assessing the threat level and providing the results of the assessment to the Director.



## **Schedule D: Conditions for Relief from Regulatory Requirements**

System Owner	<b>The Corporation of the Township of Bonnechere Valley</b>
Licence Number	<b>171-101</b>
Drinking Water System Name	<b>Eganville Drinking Water System</b>
Licence Effective Date	<b>December 7, 2021</b>

As per the effective date of this licence, no relief from regulatory requirements is authorized by the Director under section 46 of the SDWA in respect of the drinking water system.

## Schedule E: Pathogen Log Removal/Inactivation Credits

System Owner	The Corporation of the Township of Bonnechere Valley
Licence Number	171-101
Drinking Water System Name	Eganville Drinking Water System
Licence Effective Date	December 7, 2021

### 1.0 Primary Disinfection Pathogen Log Removal/Inactivation Credits

#### Eganville Water Treatment Plant

Bonnechere River [SURFACE WATER]

Minimum Log Removal/ Inactivation Required	Cryptosporidium Oocysts	Giardia Cysts <sup>a</sup>	Viruses <sup>b</sup>
Eganville Water Treatment Plant	2	3	4

<sup>a</sup> At least 0.5 log inactivation of Giardia shall be achieved by the disinfection portion of the overall water treatment process.

<sup>b</sup> At least 2 log inactivation of viruses shall be achieved by disinfection.

Log Removal/Inactivation Credits Assigned <sup>c</sup>	Cryptosporidium Oocysts	Giardia Cysts	Viruses
Conventional Filtration	2	2.5	2
Chlorination [CT: Clearwells]	-	0.5+	2+

<sup>c</sup> Log removal/inactivation credit assignment is based on each treatment process being fully operational and the applicable log removal/inactivation credit assignment criteria being met.

Treatment Component	Log Removal/Inactivation Credit Assignment Criteria
Conventional Filtration	<ol style="list-style-type: none"> <li>1. A chemical coagulant shall be used at all times when the treatment plant is in operation;</li> <li>2. Chemical dosages shall be monitored and adjusted in response to variations in raw water quality;</li> <li>3. Effective backwash procedures shall be maintained including filter-to-waste or an equivalent procedure during filter ripening to ensure that effluent turbidity requirements are met at all times;</li> <li>4. Filtrate turbidity shall be continuously monitored from each filter; and</li> <li>5. Performance criterion for filtered water turbidity of less than or equal to 0.3 NTU in 95% of the measurements each month shall be met for each filter.</li> </ol>
Chlorination	<ol style="list-style-type: none"> <li>1. Sampling and testing for free chlorine residual shall be carried out by continuous monitoring equipment in the treatment process at or near a location where the intended contact time has just been completed in accordance with the Ministry's Procedure for Disinfection of Drinking Water in Ontario; and</li> <li>2. At all times, CT provided shall be greater than or equal to the CT required to achieve the log removal credits assigned.</li> </ol>
Primary Disinfection Notes	



## DRINKING WATER WORKS PERMIT

**Permit Number: 171-201**

**Issue Number: 3**

Pursuant to the *Safe Drinking Water Act*, 2002, S.O. 2002, c. 32, and the regulations made thereunder and subject to the limitations thereof, I hereby issue this drinking water works permit under Part V of the *Safe Drinking Water Act*, 2002, S.O. 2002, c. 32 to:

### **The Corporation of the Township of Bonnechere Valley**

**49 Bonnechere St. E.  
Eganville ON, K0J 1T0**

For the following municipal residential drinking water system:

### **Eganville Drinking Water System**

This drinking water works permit includes the following:

<b>Schedule</b>	<b>Description</b>
Schedule A	Drinking Water System Description
Schedule B	General
Schedule C	All documents issued as Schedule C to this drinking water works permit which authorize alterations to the drinking water system
Schedule D	Process Flow Diagrams

Upon the effective date of this drinking water works permit #171-201, all previously issued versions of permit #171-201 are revoked and replaced by this permit.

DATED at TORONTO this 7th day of December, 2021

Signature

Aziz Ahmed, P.Eng.  
Director  
Part V, *Safe Drinking Water Act*, 2002

## Schedule A: Drinking Water System Description

System Owner	The Corporation of the Township of Bonnechere Valley
Permit Number	171-201
Drinking Water System Name	Eganville Drinking Water System
Permit Effective Date	December 7, 2021

### 1.0 System Description

- 1.1 The following is a summary description of the works comprising the above drinking water system:

#### Overview

The **Eganville Drinking Water System** consists of one (1) drinking water treatment plant, one (1) standpipe and approximately 13 kilometers of piping, ranging in diameter from 150 mm to 250 mm in diameter.

### Eganville Water Treatment Plant

#### Treatment Plant

Name	Eganville Water Treatment Plant
Street Address	401 Water St., Village of Eganville, Township of Bonnechere Valley
UTM Coordinates	NAD27 UTM Zone 18, 335260.00 m E, 5040780.00 m N
System Type	Surface Water Treatment Plant
Dimensions	24.3 m by 32.6 m
Notes	Housing low lift pumping facilities, two (2) dual train packaged water treatment plants, granular activated carbon (GAC) filters, disinfection facilities, GAC filter pumping facilities, high-lift pumping facilities, dry chemical room, clear water storage area, laboratory, workshop, loading area, generator room, lunch room, office computer room, storage room, polyelectrolyte room, coagulant room and sodium hypochlorite room

### Surface Water Supply

#### Intake Facilities

Description	Intake crib and pipe
Location	Situated approximately 30 m offshore
Notes	One (1) 560 mm adjustable polyethylene intake complete with intake structure
	One (1) 400 mm diameter raw water polyethylene intake pipe, approximately 61 m long

## Low Lift Works

### Low Lift Pumping Facility

Description	Low Lift Pumping Facility
Capacity	Firm capacity of 26.0 L/s
	Three (3) vertical turbine pumps each rated at 13L/s at 186 kPa total dynamic head
Dimensions	Wet well with dimensions of 2.16 m by 9.66 m, located inside the Plant
Notes	Equipped with two (2) static removable screen and associated appurtenances including discharge headers and electrical and control system
	A 150mm diameter static mixer with four triple action elements in the raw water line downstream of the chemical injection points

## Coagulation/Flocculation/Clarification, Filtration and GAC

### Coagulation/Flocculation/Clarification and Filtration Facilities

Description	Two (2) packaged water treatment plants each capable of treating a maximum flow rate of 1035 m <sup>3</sup> /d, each providing treatment processes consisting of coagulation, flocculation, sedimentation, and filtration
Equipment (on each train)	One (1) clarifier 3.66m by 3.73m by 3.51m high, comprised of a centre cone draft tube, sludge recirculation and mixing zone, flocculation zone and settling zone, equipped with floc barriers and clarified water collector flume
	One (1) rapid rate dual media gravity filter with two (2) filter compartments, each with 3 m <sup>2</sup> filter area, for a maximum loading rate of 7.2 m/h at a flow of 43.1 m <sup>3</sup> /h, complete with air scour and gravity backwash systems (backwash tanks filled from the high lift pump discharge header) including controls
Notes	None

### Filtered Water Works

Description	Filtered Water Works
Location	Between the packaged plants and the Granular activated carbon filters
Dimensions	Wet well with dimensions of 5.50m by 5.85m by 2.30m Side Water Depth (SWD) located below the pant enclosure building
Capacity	Three (3) submersible GAC filter pumps located in the filtered water well, each rated at 13.2 L/s at 93 kPa TDH
Notes	Pumps discharge to a splitter box upstream of the two (2) GAC filters

**GAC Filters**

Description	Two granular activated carbon (GAC) filters
Dimensions	Each 2.75 m in diameter, for a maximum loading rate of 7.2 m/h at a low of 43.1 m <sup>3</sup> /h
Notes	Filters can be by-passed. Two (2) compartments consisting of GAC media, a gravity backwash storage compartment (filled from the high lift pump discharge header) and all associated appurtenances and controls

**Clearwells**

Description	A treated water reservoir
Location	Located below the plant enclosure building
	Three (3) clear wells with the following dimensions: - 5.85 m by 10.40 m (Clear Well No. 1) - 5.85 m by 16.30 m (Clear Well No. 2) - 4.90 m by 12.20 m (Clear Well No. 3)
Notes	If the overflow level back to low lift pump well is used, the side water depth would be 3.5m for all clearwells as they are interconnected

**High Lift Works****High Lift Pumps**

Description	Three (3) vertical turbine high lift pumps
Capacity	Two (2) located over High Lift Well No. 1 and one (1) located over High Lift Well No. 2, each rated at 26 L/s at 637 kPa and TDH
Dimensions	Consisting of two (2) high lift wells (High Lift Well No. 1 and High Lift Well No. 2 each 3.20 m by 5.85 m by 2.68 m SWD
Notes	

**Waste Residual Management****Filter Backwash/Filter-to-Waste/Clarifier Sludge/Waste Handling Facility**

Description	A waste handling facility
Equipment	A 4.9 m by 7.5 m surge tank to collect clarifier sludge, spent backwash water from the rapid rate gravity filters and GAC filters, and filter-to-waste from the rapid rate gravity filters
	A 3.2 m by 4.9 m by 3.33 m SWD settling tank with a capacity of 52.2 m <sup>3</sup>
	A submersible pump rated at 5.4 L/s at 44 kPa TDH to convey waste from the surge tank to the settling tank
	A submersible pump rated at 5.4 L/s at 44 kPa TDH to discharge the waste from the settling tank to an existing sewage pump station
Notes	

## Chemical Addition

### Coagulant

Description	Coagulant feed system
Feed Point	From a 400 L day tank to raw water piping upstream of the clarifiers and one (1) 24,200 L coagulant storage tank
Equipment	Consisting of two (2) chemical metering pumps (one duty, one standby) each rated at 18.9 L/h
Notes	

### Polyelectrolyte

Description	Polyelectrolyte Feed System
Feed Point	Raw water piping upstream of the clarifiers
Equipment	Two (2) polyelectrolyte feed systems (duty and standby), standby system consisting of 1 chemical feed pump rated at 18.93 L/h, duty system consisting of 3 chemical feed pumps with 2 pumps at 9.5 L/h and 1 pump at 75.7 L/h each system complete with wetting unit, aging and mixing unit, with a solution metering tank for the two systems
Notes	

### Chlorine (pre-chlorination)

Description	One (1) sodium hypochlorite disinfection system for pre-chlorination
Feed Point	Upstream of clarifiers
Equipment	Consist of two (2) chemical metering pumps (one duty, one spare) each rated at 9.5 L/h, one (1) 400 L capacity solution tank and associated equipment, instrumentation and controls
Notes	Two (2) 1100 L interconnected sodium hypochlorite storage tanks and associated equipment supply both pre and post systems

### Chlorine (post-chlorination)

Description	One (1) sodium hypochlorite disinfection system for post-chlorination
Feed Point	Upstream of the clear water reservoir (post-chlorination)
Equipment	Consist of two (2) chemical metering pumps (one duty, one spare) each rated at 9.5 L/h, one (1) 400 L capacity solution tank and associated equipment, instrumentation and controls, including a chlorine residual analyzer for continuous measurement of free chlorine residual in treated water prior to distribution
Notes	

## Fuel Oil Systems

### Water Treatment Plant

Location	401 Water Street, Eganville, Ontario 18T Easting 335290; Northing 5045034
Description	Stand-by Generator Diesel Fuel Supply consisting of two 1000L double wall tanks, located inside WTP in the generator room and protected by concrete walls and concrete spill containment wall.
Fuel Type	Diesel
Source Protection Area	Not Applicable
Notes	

## Emergency Power

### Backup Power Supply in the WTP

Description	One (1) stand-by power diesel generator rated at 300 kW complete with (2) 1000L diesel fuel tanks
Notes	

## Instrumentation and Control

### SCADA System

Description	Contains monitoring and control systems including continuous chlorine residual and turbidity indicators, raw and treated water flow meters, and tank water levels, electrical and mechanical equipment, heating, ventilation, control and alarm systems
Notes	Includes a PLC control panel and MCC

## Elevated Storage Tanks

### Standpipe



Location	142 Bruce Street, Eganville
UTM Coordinates	NAD83 Zone 18 336411 E, 5045492 N
Description	Bruce Street Standpipe
Dimensions	Total volume is 1,364 m <sup>3</sup>
	Useable volume is 337 m <sup>3</sup>
Equipment	It includes a small underground concrete chamber that houses valving for the fill and drain pipes for the standpipe
Notes	A wireless level control system in the standpipe
	The standpipe provides pressure equalization and fire flow storage within the system and supplies water to the system when the high lift pumps are cycled off

## Watermains

### 1.1 Watermains within the distribution system comprise:

#### 1.1.1 Watermains that have been set out in each document or file identified in column 1 of Table 1.

Table 1: Watermains	
Column 1 Document or File Name	Column 2 Date
Eganville Water Distribution System Map	January 2021

#### 1.1.2 Watermains that have been added, modified, replaced or extended further to the provisions of Schedule C of this drinking water works permit on or after the date identified in column 2 of Table 1 for each document or file identified in column 1.

#### 1.1.3 Watermains that have been added, modified, replaced or extended further to an authorization by the Director on or after the date identified in column 2 of Table 1 for each document or file identified in column 1.

## Schedule B: General

System Owner	The Corporation of the Township of Bonnechere Valley
Permit Number	171-201
Drinking Water System Name	Eganville Drinking Water System
Permit Effective Date	December 7, 2021

### 1.0 Applicability

- 1.1 In addition to any other applicable legal requirements, the drinking water system identified above shall be altered and operated in accordance with the conditions of this drinking water works permit and the licence #171-101.
- 1.2 The definitions and conditions of licence #171-101 are incorporated into this permit and also apply to this drinking water system.

### 2.0 Alterations to the Drinking Water System

- 2.1 Any document issued by the Director to be incorporated into Schedule C to this drinking water works permit shall provide authority to alter the drinking water system in accordance with the applicable conditions of this drinking water works permit and licence #171-101.
- 2.2 All documents issued by the Director as described in condition 2.1 shall form part of this drinking water works permit.
- 2.3 All parts of the drinking water system in contact with drinking water that are added, modified, replaced, extended shall be disinfected in accordance with a procedure approved by the Director or in accordance with the applicable provisions of the following documents:
- a) Until December 7, 2021 the ministry's Watermain Disinfection Procedure, dated November 2015. As of December 8, 2021 the ministry's Watermain Disinfection Procedure, dated August 1, 2020;
  - b) Subject to condition 2.3.2, any updated version of the ministry's Watermain Disinfection Procedure;
  - c) AWWA C652 – Standard for Disinfection of Water-Storage Facilities;
  - d) AWWA C653 – Standard for Disinfection of Water Treatment Plants; and
  - e) AWWA C654 – Standard for Disinfection of Wells.
- 2.3.1 For greater clarity, where an activity has occurred that could introduce contamination, including but not limited to repair, maintenance, or physical / video inspection, all equipment that may come in contact with the drinking water system shall be disinfected in accordance with the requirements of condition 2.3. above.
- 2.3.2 Updated requirements described in condition 2.3 b) are effective six months from the date of publication of the updated Watermain Disinfection Procedure.

- 2.4 The owner shall notify the Director in writing within thirty (30) days of the placing into service or the completion of any addition, modification, replacement, removal or extension of the drinking water system which had been authorized through:
- 2.4.1 Schedule B to this drinking water works permit which would require an alteration of the description of a drinking water system component described in Schedule A of this drinking water works permit;
  - 2.4.2 Any document to be incorporated in Schedule C to this drinking water works permit respecting works other than watermain; or
  - 2.4.3 Any approval issued prior to the issue date of the first drinking water works permit respecting works other than watermain which were not in service at the time of the issuance of the first drinking water works permit.
- 2.5 The notification required in condition 2.4 shall be submitted using the "Director Notification Form" published by the Ministry.
- 2.6 For greater certainty, the notification requirements set out in condition 2.4 do not apply to any addition, modification, replacement, removal or extension in respect of the drinking water system which:
- 2.6.1 Is exempt from subsection 31(1) of the SDWA by subsection 9.(2) of O. Reg. 170/03;
  - 2.6.2 Constitutes maintenance or repair of the drinking water system; or
  - 2.6.3 Is a watermain authorized by condition 3.1 of Schedule B of this drinking water works permit.
- 2.7 The owner shall notify the legal owner of any part of the drinking water system that is prescribed as a municipal drinking water system by section 2 of O. Reg. 172/03 of the requirements of the licence and this drinking water works permit as applicable to the prescribed system.
- 2.8 For greater certainty, the owner may only carry out alterations to the drinking water system in accordance with this drinking water works permit after having satisfied other applicable legal obligations, including those arising from the *Environmental Assessment Act*, *Niagara Escarpment Planning and Development Act*, *Oak Ridges Moraine Conservation Act, 2001* and *Greenbelt Act, 2005*.

### 3.0 Watermain Additions, Modifications, Replacements and Extensions

- 3.1 The owner may alter the drinking water system, or permit it to be altered by a person acting on the owner's behalf, by adding, modifying, replacing or extending a watermain within the distribution system subject to the following conditions:
- 3.1.1 The design of the watermain addition, modification, replacement or extension:
    - a) Has been prepared by a licensed engineering practitioner;
    - b) Has been designed only to transmit water and has not been designed to treat water;

- c) Satisfies the design criteria set out in the Ministry publication “Watermain Design Criteria for Future Alterations Authorized under a Drinking Water Works Permit – June 2012”, as amended from time to time; and
  - d) Is consistent with or otherwise addresses the design objectives contained within the Ministry publication “Design Guidelines for Drinking Water Systems, 2008”, as amended from time to time.
- 3.1.2 The maximum demand for water exerted by consumers who are serviced by the addition, modification, replacement or extension of the watermain will not result in an exceedance of the rated capacity of a treatment subsystem or the maximum flow rate for a treatment subsystem component as specified in the licence, or the creation of adverse conditions within the drinking water system.
- 3.1.3 The watermain addition, modification, replacement or extension will not adversely affect the distribution system’s ability to maintain a minimum pressure of 140 kPa at ground level at all points in the distribution system under maximum day demand plus fire flow conditions.
- 3.1.4 Secondary disinfection will be provided to water within the added, modified, replaced or extended watermain to meet the requirements of O. Reg. 170/03.
- 3.1.5 The watermain addition, modification, replacement or extension is wholly located within the municipal boundary over which the owner has jurisdiction.
- 3.1.6 The owner of the drinking water system consents in writing to the watermain addition, modification, replacement or extension.
- 3.1.7 A licensed engineering practitioner has verified in writing that the watermain addition, modification, replacement or extension meets the requirements of condition 3.1.1.
- 3.1.8 The owner of the drinking water system has verified in writing that the watermain addition, modification, replacement or extension meets the requirements of conditions 3.1.2 to 3.1.6.
- 3.2 The authorization for the addition, modification, replacement or extension of a watermain provided for in condition 3.1 does not include the addition, modification, replacement or extension of a watermain that:
- 3.2.1 Passes under or through a body of surface water, unless trenchless construction methods are used;
  - 3.2.2 Has a nominal diameter greater than 750 mm;
  - 3.2.3 Results in the fragmentation of the drinking water system; or
  - 3.2.4 Connects to another drinking water system, unless:
    - a) Prior to construction, the owner of the drinking water system seeking the connection obtains written consent from the owner or owner’s delegate of the drinking water system being connected to; and

- b) The owner of the drinking water system seeking the connection retains a copy of the written consent from the owner or owner's delegate of the drinking water system being connected to as part of the record that is recorded and retained under condition 3.3.
- 3.3 The verifications required in conditions 3.1.7 and 3.1.8 shall be:
  - 3.3.1 Recorded on "Form 1 – Record of Watermains Authorized as a Future Alteration", as published by the Ministry, prior to the watermain addition, modification, replacement or extension being placed into service; and
  - 3.3.2 Retained for a period of ten (10) years by the owner.
- 3.4 For greater certainty, the verification requirements set out in condition 3.3 do not apply to any addition, modification, replacement or extension in respect of the drinking water system which:
  - 3.4.1 Is exempt from subsection 31(1) of the SDWA by subsection 9.(2) of O. Reg. 170/03; or
  - 3.4.2 Constitutes maintenance or repair of the drinking water system.
- 3.5 The document or file referenced in Column 1 of Table 1 of Schedule A of this drinking water works permit that sets out watermains shall be retained by the owner and shall be updated to include watermain additions, modifications, replacements and extensions within 12 months of the addition, modification, replacement or extension.
- 3.6 The updates required by condition 3.5 shall include watermain location relative to named streets or easements and watermain diameter.
- 3.7 Despite clause (a) of condition 3.1.1 and condition 3.1.7, with respect to the replacement of an existing watermain or section of watermain that is 6.1 meters in length or less, if a licensed engineering practitioner has:
  - 3.7.1 inspected the replacement prior to it being put into service;
  - 3.7.2 prepared a report confirming that the replacement satisfies clauses (b), (c) and (d) of condition 3.1.1 (i.e. "Form 1 – Record of Watermains Authorized by a Future Alteration" (Form 1), Part 3, items No. 2, 3 and 4); and
  - 3.7.3 appended the report referred to in condition 3.7.2 to the completed Form 1,

the replacement is exempt from the requirements that the design of the replacement be prepared by a licensed engineering practitioner and that a licensed engineering practitioner verify on Form 1, Part 3, item No. 1 that a licensed engineering practitioner prepared the design of the replacement.
- 3.8 For greater certainty, the exemption in condition 3.7 does not apply to the replacement of an existing watermain or section of watermain if two or more sections of pipe, each of which is 6.1 meters in length or less, are joined together, if the total length of replacement pipes joined together is greater than 6.1 meters.

## 4.0 Minor Modifications to the Drinking Water System

- 4.1 The drinking water system may be altered by adding, modifying or replacing the following components in the drinking water system:
- 4.1.1 Coagulant feed systems in the treatment system, including the location and number of dosing points:
    - a) Prior to making any alteration to the drinking water system under condition 4.1.1, the owner shall undertake a review of the impacts that the alteration might have on corrosion control or other treatment processes; and
    - b) The owner shall notify the Director in writing within thirty (30) days of any alteration made under condition 4.1.1 and shall provide the Director with a copy of the review.
    - c) The notification required in condition 4.1.1 b) shall be submitted using the "Director Notification Form" published by the Ministry
  - 4.1.2 Instrumentation and controls, including new SCADA systems and upgrades to SCADA system hardware;
  - 4.1.3 SCADA system software or programming that:
    - a) Measures, monitors or reports on a regulated parameter;
    - b) Measures, monitor or reports on a parameter that is used to calculate CT; or,
    - c) Calculates CT for the system or is part of the process algorithm that calculates log removal, where the impacts of addition, modification or replacement have been reviewed by a licensed engineering practitioner;
  - 4.1.4 Filter media, backwashing equipment, filter troughs, and under-drains and associated equipment in the treatment system;
  - 4.1.5 Spill containment works; or,
  - 4.1.6 Coarse screens and fine screens
- 4.2 The drinking water system may be altered by adding, modifying, replacing or removing the following components in the drinking water system:
- 4.2.1 Treated water pumps, pressure tanks, and associated equipment;
  - 4.2.2 Raw water pumps and process pumps in the treatment system;
  - 4.2.3 Inline booster pumping stations that are not associated with distribution system storage facilities and are on a watermain with a nominal diameter not exceeding 200 mm;
  - 4.2.4 Re-circulation devices within distribution system storage facilities;
  - 4.2.5 In-line mixing equipment;

- 4.2.6 Chemical metering pumps and chemical handling pumps;
  - 4.2.7 Chemical storage tanks (excluding fuel storage tanks) and associated equipment; or,
  - 4.2.8 Measuring and monitoring devices that are not required by regulation, by a condition in the Drinking Water Works Permit, or by a condition otherwise imposed by the Ministry.
  - 4.2.9 Chemical injection points;
  - 4.2.10 Valves.
- 4.3 The drinking water system may be altered by replacing the following:
- 4.3.1 Raw water piping, treatment process piping or treated water piping within the treatment subsystem;
  - 4.3.2 Measuring and monitoring devices that are required by regulation, by a condition in the Drinking Water Works Permit or by a condition otherwise imposed by the Ministry.
  - 4.3.3 Coagulants and pH adjustment chemicals, where the replacement chemicals perform the same function;
    - a) Prior to making any alteration to the drinking water system under condition 4.3.3, the owner shall undertake a review of the impacts that the alteration might have on corrosion control or other treatment processes; and
    - b) The owner shall notify the Director in writing within thirty (30) days of any alteration made under condition 4.3.3 and shall provide the Director with a copy of the review.
    - c) The notification required in condition 4.3.3 b) shall be submitted using the "Director Notification Form" published by the Ministry.
- 4.4 Any alteration of the drinking water system made under conditions 4.1, 4.2 or 4.3 shall not result in:
- 4.4.1 An exceedance of a treatment subsystem rated capacity or a treatment subsystem component maximum flow rate as specified in the licence;
  - 4.4.2 The bypassing or removal of any unit process within a treatment subsystem;
  - 4.4.3 The addition of any new unit process other than coagulation within a treatment subsystem;
  - 4.4.4 A deterioration in the quality of drinking water provided to consumers;

- 4.4.5 A reduction in the reliability or redundancy of any component of the drinking water system;
- 4.4.6 A negative impact on the ability to undertake compliance and other monitoring necessary for the operation of the drinking water system; or
- 4.4.7 An adverse effect on the environment.
- 4.5 The owner shall verify in writing that any addition, modification, replacement or removal of drinking water system components in accordance with conditions 4.1, 4.2 or 4.3 has met the requirements of the conditions listed in condition 4.4.
- 4.6 The verifications and documentation required in condition 4.5 shall be:
  - 4.6.1 Recorded on "Form 2 – Record of Minor Modifications or Replacements to the Drinking Water System" published by the Ministry, prior to the modified or replaced components being placed into service; and
  - 4.6.2 Retained for a period of ten (10) years by the owner.
- 4.7 For greater certainty, the verification requirements set out in conditions 4.5 and 4.6 do not apply to any addition, modification, replacement or removal in respect of the drinking water system which:
  - 4.7.1 Is exempt from subsection 31(1) of the SDWA by subsection 9.(2) of O. Reg. 170/03; or
  - 4.7.2 Constitutes maintenance or repair of the drinking water system, including software changes to a SCADA system that are not listed in condition 4.1.3
- 4.8 The owner shall update any drawings maintained for the drinking water system to reflect the modification or replacement of the works, where applicable.

## 5.0 Equipment with Emissions to the Air

- 5.1 The drinking water system may be altered by adding, modifying or replacing any of the following drinking water system components that may discharge or alter the rate or manner of a discharge of a compound of concern to the air:
  - 5.1.1 Any equipment, apparatus, mechanism or thing that is used for the transfer of outdoor air into a building or structure that is not a cooling tower;
  - 5.1.2 Any equipment, apparatus, mechanism or thing that is used for the transfer of indoor air out of a space used for the production, processing, repair, maintenance or storage of goods or materials, including chemical storage;
  - 5.1.3 Laboratory fume hoods used for drinking water testing, quality control and quality assurance purposes;
  - 5.1.4 Low temperature handling of compounds with a vapor pressure of less than 1 kilopascal;



- 5.1.5 Maintenance welding stations;
  - 5.1.6 Minor painting operations used for maintenance purposes;
  - 5.1.7 Parts washers for maintenance shops;
  - 5.1.8 Emergency chlorine and ammonia gas scrubbers and absorbers;
  - 5.1.9 Venting for activated carbon units for drinking water taste and odour control;
  - 5.1.10 Venting for a stripping unit for methane removal from a groundwater supply;
  - 5.1.11 Venting for an ozone treatment unit;
  - 5.1.12 Natural gas or propane fired boilers, water heaters, space heaters and make-up air units with a total facility-wide heat input rating of less than 20 million kilojoules per hour, and with an individual fuel energy input of less than or equal to 10.5 gigajoules per hour; or
  - 5.1.13 Emergency generators that fire No. 2 fuel oil (diesel fuel) with a sulphur content of 0.5 per cent or less measured by weight, natural gas, propane, gasoline or biofuel, and that are used for emergency duty only with periodic testing.
- 5.2 The owner shall not make an addition, modification, or replacement described in condition 5.1 in relation to an activity that is not related to the treatment and/or distribution of drinking water.
- 5.3 The emergency generators identified in condition 5.1.13 shall not be used for non-emergency purposes including the generation of electricity for sale or for peak shaving purposes.
- 5.4 The owner shall prepare an emission summary table for nitrogen oxides emissions only, for each addition, modification or replacement of emergency generators identified in condition 5.1.13.

### Performance Limits

- 5.5 The owner shall ensure that a drinking water system component identified in conditions 5.1.1 to 5.1.13 is operated at all times to comply with the following limits:
- 5.5.1 For equipment other than emergency generators, the maximum concentration of any compound of concern at a point of impingement shall not exceed the corresponding point of impingement limit;
  - 5.5.2 For emergency generators, the maximum concentration of nitrogen oxides at sensitive receptors shall not exceed the applicable point of impingement limit, and at non-sensitive receptors shall not exceed the Ministry half-hourly screening level of 1880 ug/m<sup>3</sup> as amended; and
  - 5.5.3 The noise emissions comply at all times with the limits set out in publication NPC-300, as applicable.

- 
- 5.6 The owner shall verify in writing that any addition, modification or replacement of works in accordance with condition 5.1 has met the requirements of the conditions listed in condition 5.5.
- 5.7 The owner shall document how compliance with the performance limits outlined in condition 5.5.3 is being achieved, through noise abatement equipment and/or operational procedures.
- 5.8 The verifications and documentation required in conditions 5.6 and 5.7 shall be:
- 5.8.1 Recorded on "Form 3 – Record of Addition, Modification or Replacement of Equipment Discharging a Contaminant of Concern to the Atmosphere", as published by the Ministry, prior to the additional, modified or replacement equipment being placed into service; and
- 5.8.2 Retained for a period of ten (10) years by the owner.
- 5.9 For greater certainty, the verification and documentation requirements set out in conditions 5.6 and 5.8 do not apply to any addition, modification or replacement in respect of the drinking water system which:
- 5.9.1 Is exempt from subsection 31(1) of the SDWA by subsection 9.(2) of O. Reg. 170/03; or
- 5.9.2 Constitutes maintenance or repair of the drinking water system.
- 5.10 The owner shall update any drawings maintained for the works to reflect the addition, modification or replacement of the works, where applicable.

## 6.0 Previously Approved Works

- 6.1 The owner may add, modify, replace or extend, and operate part of a municipal drinking water system if:
- 6.1.1 An approval was issued after January 1, 2004 under section 36 of the SDWA in respect of the addition, modification, replacement or extension and operation of that part of the municipal drinking water system;
- 6.1.2 The approval expired by virtue of subsection 36(4) of the SDWA; and
- 6.1.3 The addition, modification, replacement or extension commenced within five years of the date that activity was approved by the expired approval.

## 7.0 System-Specific Conditions

- 7.1 Not Applicable

## 8.0 Source Protection

- 8.1 Not Applicable

## Schedule C: Authorization to Alter the Drinking Water System

System Owner	The Corporation of the Township of Bonnechere Valley
Permit Number	171-201
Drinking Water System Name	Eganville Drinking Water System
Permit Effective Date	December 7, 2021

### 1.0 General

- 1.1 Table 2 provides a reference list of all documents to be incorporated into Schedule C that have been issued as of the date that this permit was issued.

- 1.1.1 Table 2 is not intended to be a comprehensive list of all documents that are part of Schedule C. For clarity, any document issued by the Director to be incorporated into Schedule C after this permit has been issued is considered part of this drinking water works permit.

Table 2: Schedule C Documents				
Column 1 Issue #	Column 2 Issued Date	Column 3 Description	Column 4 Status	Column 5 DN#
Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable

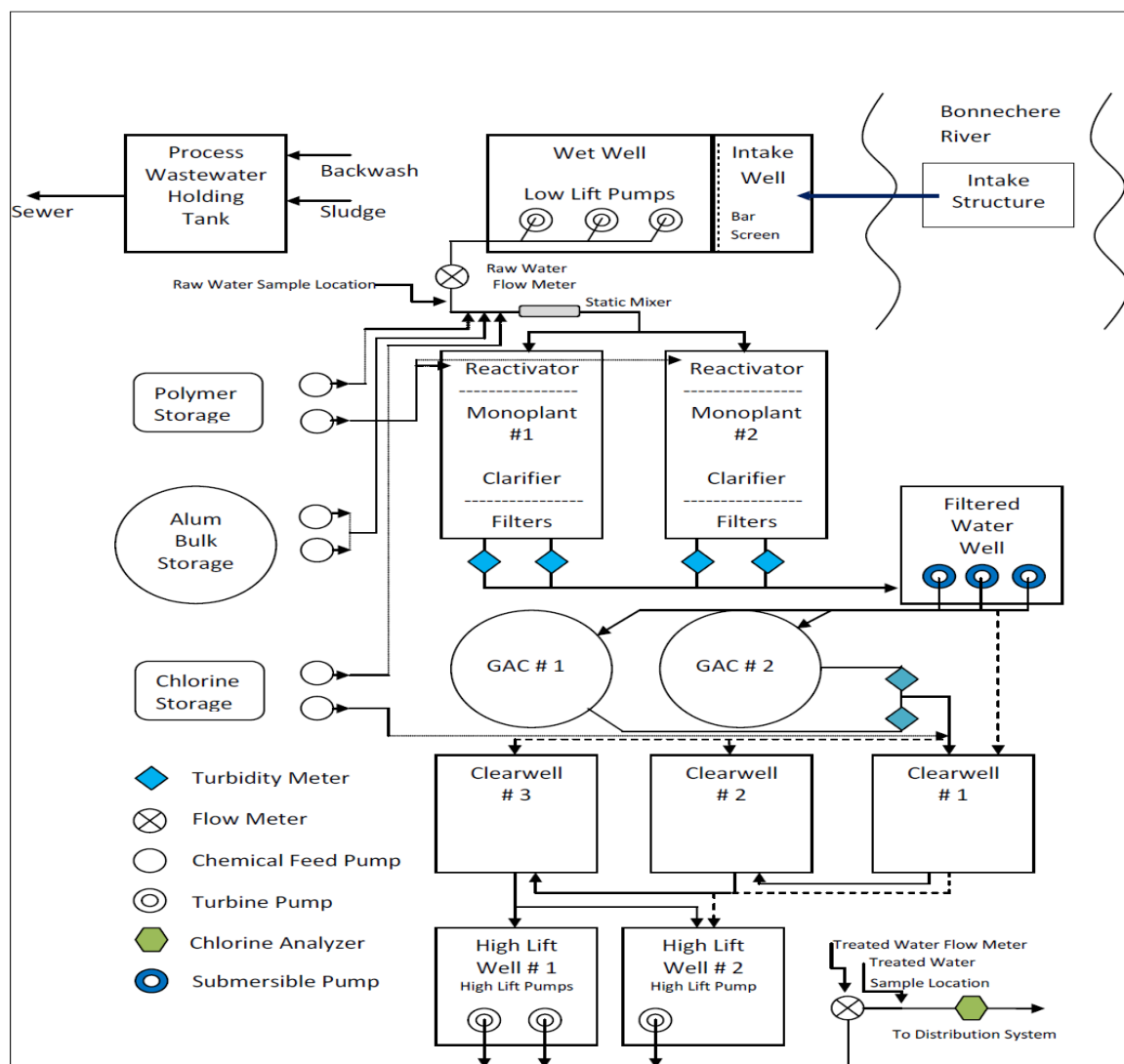
- 1.2 For each document described in columns 1, 2 and 3 of Table 2, the status of the document is indicated in column 4. Where this status is listed as 'Archived', the approved alterations have been completed and relevant portions of this permit have been updated to reflect the altered works. These 'Archived' Schedule C documents remain as a record of the alterations.

## Schedule D: Process Flow Diagrams

System Owner	The Corporation of the Township of Bonnechere Valley
Permit Number	171-201
Drinking Water System Name	Eganville Drinking Water System
Permit Effective Date	December 7, 2021

### 1.0 Process Flow Diagrams

**Water Treatment Process Flow Chart**



[Source: Operational Plan, Revision 18, January 28, 2021]

**Note:** this process flow diagram is for reference only, and represents a high level overview of the system as of February 1, 2021.

# DWS Component Information Report for 210000675

as of 15-DEC-2024

## Drinking Water System Profile Information

**DWS #** 210000675  
**MOE Assigned Name** Eganville Drinking Water System  
**Category** LMRS  
**Regulation** O.REG 170/03  
**DWS Type** Water Treatment Plant  
**Source Type** Surface Water  
**Address** 401 Water Street, Eganville, Ontario, K0J 1T0, Canada  
**Region** Eastern Region  
**District** Ottawa District  
**Municipality** Bonnechere Valley  
**Public Health Unit** Renfrew County And District Health Unit

LWIS Component Name	LWIS Component Type	LWIS Component Sub-Type	Component Address	Comments
Raw Water	Source	Surface Water		<p>The Eganville Water Treatment Plant draws water from the Bonnechere River, which originates in Algonquin Park and flows to the Ottawa River.</p> <p>The water intake consists of a polyethylene intake structure situated approximately 30m offshore. Water flows from the intake point to the intake well through a 400mm diameter, 61m long polyethylene pipe.</p> <p>The wet well is equipped with static removable screens and three fixed speed vertical turbine pumps, each rated at 13L/s at 184kPa total dynamic head. The pumps discharge the raw water through a common header that splits hydraulically into two Graver Monoplant package treatment units.</p>
Treated Water	Treated Water Poe	Treatment Facility	401 Water Street, Lot: 22, Conc.: 21,	<p>Raw water is pumped from the wet well through a single common header equipped with a flow meter and is treated with sodium hypochlorite, coagulant, and polymer prior to entering the treatment units. A 150mm diameter static mixer with four triple action elements is installed in the raw water line downstream of the chemical injection point.</p> <p>Two Graver Monoplant reactivators, each rated for a maximum flow of 1,035m<sup>3</sup>/d, for a total flow of 2,070m<sup>3</sup>/d provide coagulation, flocculation, sedimentation and filtration. Each unit has a clarifier with a center cone draft tube, sludge re-circulation, mixing zone, flocculation zone and settling zone with 60° settling tubes. Clarified water flows into a splitter box to a two-compartment, dual media (sand and anthracite, each 300mm deep) filter. Each filter has an air scour system and a gravity operated backwash water storage compartment located above the parallel filter compartments. A modification to the backwash water storage compartment allows treated water from the high lift pump header to maintain a constant head over the media for filter backwashing.</p> <p>Filtered water flows to a 119m<sup>3</sup> filtered water well. Three submersible pumps lift filtered water to another splitter box where it is divided between two granular activated carbon (GAC) filter beds.</p>

# DWS Component Information Report for 210000675

as of 15-DEC-2024

LWIS Component Name	LWIS Component Type	LWIS Component Sub-Type	Component Address	Comments
				<p>Piping is available to bypass the GAC filters (originally designed for seasonal taste and odour control) however the GAC filters are used year round.</p> <p>Finished water is then treated with sodium hypochlorite and discharged to three unbaffled reservoirs connected in series and then into two high lift wells. A total volume of 710m<sup>3</sup> can be stored in these wells. Level indicators are located in the high lift wells which are one meter deeper than the clear wells. The two high lift wells are equipped with three fixed speed vertical turbine pumps each rated at 26L/s at 637kPa TDH.</p> <p>A SCADA and Operations Control Centre assists in monitoring and controlling water treatment processes using Programmable Logic Controllers (PLC).</p>
Stand-By Power Generation	Stand-By Power Generation		401 Water Street, Lot: 22, Conc.: 21,	A stand-by power diesel generator rated at 300kW with two (2) 1,136L diesel fuel tanks provides emergency power in case of a supply interruption.
Process Wastewater	Other	Other	401 Water Street, Lot: 22, Conc.: 21,	Process wastewater and backwash water are discharged to a surge tank. A submersible sewage pump discharges all process wastewater to a settling tank. A second submersible sewage pump conveys settled sludge into a municipal sewage pumping station. Although the settling tank is equipped with a supernatant weir and effluent outfall to the Bonnechere River, all process wastewater is discharged to the sanitary sewer system.
Distribution	Other	Other	Bruce Street,	<p>Eganville Water Treatment Plant serves a population of approximately 1255 people, with 525 connections. The distribution system consists of 13km of underground PVC or ductile iron piping ranging in diameter from 150mm to 250mm.</p> <p>Water meters have been installed at all service connections. An inventory of the water distribution system has been undertaken and recorded via GIS system.</p> <p>Additionally, a hydraulic capacity model has been developed. Peak hour, maximum daily, and fire flows are now highlighted. The water model also reviews pressure conditions within the distribution system. A detailed condition assessment report of the above ground infrastructure including the standpipe was completed in 2009.</p> <p>The system includes a 1,364m<sup>3</sup> capacity standpipe located on Bruce Street. A wireless level control system in the elevated storage reservoir monitors the water level from the water plant using the SCADA system. The highlift pumps are controlled by the level of the standpipe. The standpipe provides pressure equalization and fire flow storage within the system and supplies water to the system when the high lift pumps are cycled off. A small underground concrete chamber houses valves to fill or drain the standpipe.</p>

## **DWS Component Information Report for 210000675**

**as of 15-DEC-2024**

LWIS Component Name	LWIS Component Type	LWIS Component Sub-Type	Component Address	Comments

**APPENDIX B**  
**PERMIT TO TAKE WATER**





**PERMIT TO TAKE WATER**

Surface Water

NUMBER P-300-5172635521

Version: 1.0

Effective Date: April 29, 2022

Expiry Date: April 25, 2032

*Pursuant to Section 34.1 of the Ontario Water Resources Act, Revised Statutes of Ontario (R.S.O.) 1990 this Permit To Take Water is hereby issued to:*

THE CORPORATION OF THE MUNICIPALITY OF BONNECHERE  
VALLEY

49 BONNECHERE STREET EAST  
EGANVILLE  
ONTARIO  
Canada  
K0J1T0

*For the water taking from*

Bonnechere River

*Located at:*

401 Water Street , Eganville, BONNECHERE VALLEY, ONTARIO, CANADA, K0J 1T0

This Permit cancels and replaces Permit Number 2101-8W4LN3, issued on July 17, 2012.

## DEFINITIONS

*For the purposes of this Permit, and the terms and conditions specified below, the following definitions apply:*

- a. "Director" means any person appointed in writing as a director pursuant to section 5 of the OWRA for the purposes of section 34.1 of the OWRA.
- b. "Provincial Officer" means any person designated in writing by the Minister as a provincial officer pursuant to section 5 of the OWRA.
- c. "Ministry" means the ministry of the government of Ontario responsible for the administration of the OWRA, currently named the Ministry of the Environment, Conservation and Parks.
- d. "District Office" means the Ottawa District Office of the Ministry.
- e. "Permit" or "PTTW" means this Permit to Take Water No. P-300-5172635521 including its Schedules, if any, issued in accordance with Section 34.1 of the OWRA, as may amended.
- f. "Permit Holder" means THE CORPORATION OF THE MUNICIPALITY OF BONNECHERE VALLEY.
- g. "OWRA" means the *Ontario Water Resources Act*, R.S.O. 1990, c. O. 40.

# TERMS AND CONDITIONS

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*You are hereby notified that this Permit is issued subject to the terms and conditions outlined below:*

## 1. Compliance with Permit

- 1.1. Except where modified by this Permit, the water taking shall be in accordance with the application for this Permit To Take Water, attested to by Andrew Polley, on March 29, 2022, and all Schedules included in this Permit.
- 1.2. The Permit Holder shall ensure that any person authorized by the Permit Holder to take water under this Permit is provided with a copy of this Permit and shall take all reasonable measures to ensure that any such person complies with the conditions of this Permit.
- 1.3. Any person authorized by the Permit Holder to take water under this Permit shall comply with the conditions of this Permit.
- 1.4. This Permit is not transferable to another person.
- 1.5. This Permit provides the Permit Holder with permission to take water in accordance with the conditions of this Permit, up to the date of the expiry of this Permit. This Permit does not constitute a legal right, vested or otherwise, to a water allocation, and the issuance of this Permit does not guarantee that, upon its expiry, it will be renewed.
- 1.6. The Permit Holder shall keep this Permit available at all times at or near the site of the taking, and shall produce this Permit immediately for inspection by a Provincial Officer upon his or her request.
- 1.7. The Permit Holder shall report any changes of address to the Director within thirty days of any such change. The Permit Holder shall report any change of ownership of the property for which this Permit is issued within thirty days of any such change. A change in ownership in the property shall cause this Permit to be cancelled.

## 2. General Conditions and Interpretation

### 2.1. Inspections

The Permit Holder must forthwith, upon presentation of credentials, permit a Provincial Officer to carry out any and all inspections authorized by the OWRA, the Environmental Protection Act, R.S.O. 1990, the Pesticides Act, R.S.O. 1990, or the Safe Drinking Water Act, S. O. 2002.

### 2.2. Other Approvals

The issuance of, and compliance with this Permit, does not:

- (a) relieve the Permit Holder or any other person from any obligation to comply with any other applicable legal requirements, including the provisions of the Ontario Water Resources Act, and the Environmental Protection Act, and any regulations made thereunder; or
- (b) limit in any way any authority of the Ministry, a Director, or a Provincial Officer, including the authority to require certain steps be taken or to require the Permit Holder to furnish any further information related to this Permit.

### 2.3. Information

The receipt of any information by the Ministry, the failure of the Ministry to take any action or require any person to take any action in relation to the information, or the failure of a Provincial Officer to prosecute any person in relation to the information, shall not be construed as:

- (a) an approval, waiver or justification by the Ministry of any act or omission of any person that contravenes this Permit or other legal requirement; or
- (b) acceptance by the Ministry of the information's completeness or accuracy.

### 2.4. Rights of Action

The issuance of, and compliance with this Permit shall not be construed as precluding or limiting any legal claims or rights of action that any person, including the Crown in right of Ontario or any agency thereof, has or may have against the Permit Holder, its officers, employees, agents, and contractors.

### 2.5. Severability

The requirements of this Permit are severable. If any requirements of this Permit, or the application of any requirements of this Permit to any circumstance, is held invalid or unenforceable, the application of such requirements to other circumstances and the remainder of this Permit shall not be affected thereby.

#### 2.6. Conflicts

Where there is a conflict between a provision of any submitted document referred to in this Permit, including its Schedules, and the conditions of this Permit, the conditions in this Permit shall take precedence.

### 3. Water Takings Authorized by This Permit

#### 3.1. Expiry

This Permit expires on April 25, 2032. No water shall be taken under authority of this Permit after the expiry date.

#### 3.2. Amounts of Taking Permitted

The Permit Holder shall only take water from the source, during the periods and at the rates and amounts of taking specified in Table A. Water takings are authorized only for the purposes specified in Table A.

Table A (litres)

	Source Name / Description	Source Type	Purpose Category	Specific Purpose	Activity	Maximum Taken per minute	Maximum Number of Hours Taken per day	Maximum volume per Day	Maximum days in a year	Zone / Easting / Northing
1	Bonnechere River (Heat Pumps)	WaterCourse	Utilities	Facility Operations	Heat Pump	714	24	1028160	365	18 / 335338 / 5045115
2	Bonnechere River (Water Supply)	WaterCourse	Utilities	Municipal Supply	Water Supply	2000	24	2070000	365	18 / 335338 / 5045115
<b>Total Taking</b>								<b>3098160</b>		

### 4. Monitoring

4.1. The Permit Holder shall maintain a record of all water takings. This record shall include the dates and times of water takings, the rates of pumping, and the total measured amounts of water pumped per day for each day that water is taken under the authorization of this Permit. A separate record shall be maintained for each source. The Permit Holder shall keep all required records up to date and available at or near the site of the taking and shall produce the records immediately for inspection by a Provincial Officer upon his or her request. The Permit Holder, unless otherwise required by the Director, shall submit, on or before March 31<sup>st</sup> in every year, the records required by this condition to the Ministry's Regulatory Self Reporting System.

4.2. The total amounts of water pumped for water supply shall be measured using a calibrated flow meter and totalizer. The total amounts of water taken for the heat pump system shall be estimated using the pump and heat exchanger specifications.

### 5. Impacts of the Water Taking

#### 5.1. Notification

The Permit Holder shall immediately notify the local District Office of any complaint arising from the taking of water authorized under this Permit and shall report any action which has been taken or is proposed with regard to such complaint. The Permit Holder shall immediately notify the local District Office if the taking of water is observed to have any significant impact on the surrounding waters. After hours, calls shall be directed to the Ministry's Spills Action Centre at 1-800-268-6060.

#### 5.2. Impacts for Water Situation Type

For Surface-Water Takings

The taking of water (including the taking of water into storage and the subsequent or simultaneous withdrawal from storage) shall be carried out in such a manner that streamflow is not stopped and is not reduced to a rate

that will cause interference with downstream uses of water or with the natural functions of the stream.

#### For Groundwater Takings

If the taking of water is observed to cause any negative impact to other water supplies obtained from any adequate sources that were in use prior to initial issuance of a Permit for this water taking, the Permit Holder shall take such action necessary to make available to those affected, a supply of water equivalent in quantity and quality to their normal takings, or shall compensate such persons for their reasonable costs of so doing, or shall reduce the rate and amount of taking to prevent or alleviate the observed negative impact. Pending permanent restoration of the affected supplies, the Permit Holder shall provide, to those affected, temporary water supplies adequate to meet their normal requirements, or shall compensate such persons for their reasonable costs of doing so.

If permanent interference is caused by the water taking, the Permit Holder shall restore the water supplies of those permanently affected.

- 5.3. The taking of water shall be carried out in such a manner as to prevent the disruption or removal of any fish, invertebrates or sediment from the Bonnechere River.

#### 6. Director May Amend Permit

- 6.1. The Director may amend this Permit by letter requiring the Permit Holder to suspend or reduce the taking to an amount or threshold specified by the Director in the letter. The suspension or reduction in taking shall be effective immediately and may be revoked at any time upon notification by the Director. This condition does not affect your right to appeal the suspension or reduction in taking to the Environmental Review Tribunal under the Ontario Water Resources Act, Section 100 (4).

## REASONS

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*The reasons for the imposition of these terms and conditions are as follows:*

1. Condition 1 is included to ensure that the conditions in this Permit are complied with and can be enforced.
2. Condition 2 is included to clarify the legal interpretation of aspects of this Permit.
3. Conditions 3 through 6 are included to protect the quality of the natural environment so as to safeguard the ecosystem and human health and foster efficient use and conservation of waters. These conditions allow for the beneficial use of waters while ensuring the fair sharing, conservation and sustainable use of the waters of Ontario. The conditions also specify the water takings that are authorized by this Permit and the scope of this Permit.

## APPEAL PROVISIONS

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In accordance with Section 100 of the *Ontario Water Resources Act, R.S.O. 1990*, you may by written notice served upon me and the Ontario Land Tribunal within 15 days after receipt of this notice, require a hearing by the Tribunal. Section 101 of the *Ontario Water Resources Act, R.S.O. 1990*, as amended, provides that the notice requiring the hearing ("the Notice") shall state:

1. The portions of the Permit or each term or condition in the Permit in respect of which the hearing is required, and;
2. The grounds on which you intend to rely at the hearing in relation to each portion appealed.

In addition to these legal requirements, the Notice should also include:

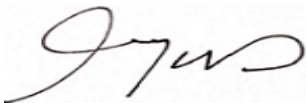
- a. The name of the appellant;
- b. The address of the appellant;
- c. The permit to take water number;
- d. The date of the permit to take water;
- e. The name of the Director;
- f. The municipality within which the works are located;

This Notice must be served upon:

Registrar*		The Director, Section 34.1,
Ontario Land Tribunal		Ministry of the Environment, Conservation and Parks
655 Bay Street, Suite 1500	and	5775 Yonge Street, 8 <sup>th</sup> Floor
Toronto ON		Toronto, ON
M5G 1E5		M2M 4J1
OLT.Registrar@ontario.ca		Fax: (416) 325-6347

**\* Further information on the Ontario Land Tribunal's requirements for an appeal can be obtained directly from the Tribunal at: Tel: (416) 212-6349 or 1 (866) 448-2248, or [www.olt.gov.on.ca](http://www.olt.gov.on.ca)**

Dated at Kingston this 28th day of April, 2022



Archana Uprety

Director, Section 34.1

*Ontario Water Resources Act, R.S.O. 1990*

c: Andrew Polley, THE CORPORATION OF THE MUNICIPALITY OF BONNECHERE VALLEY

# SCHEDULE 1

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This Schedule "A" forms part of Permit To Take Water P-300-5172635521 Version Number 1.0, dated April 28, 2022.

**APPENDIX C**

**INSPECTION RATING RECORD**

<b>DWS Name:</b>	EGANVILLE DRINKING WATER SYSTEM
<b>DWS Number:</b>	210000675
<b>DWS Owner:</b>	THE CORPORATION OF THE MUNICIPALITY OF BONNECHERE VALLEY
<b>Municipal Location:</b>	BONNECHERE VALLEY
<b>Regulation:</b>	O.REG. 170/03
<b>DWS Category:</b>	DW Municipal Residential
<b>Type of Inspection:</b>	Focused
<b>Compliance Assessment Start Date:</b>	Oct-29-2024
<b>Ministry Office:</b>	Ottawa District Office

**Maximum Risk Rating:** 426

Inspection Module	Non Compliance Risk (X out of Y)
Capacity Assessment	0/30
Certification and Training	0/42
Logbooks	0/14
Operations Manuals	0/14
Source	0/0
Treatment Processes	0/214
Water Quality Monitoring	0/112
<b>Overall - Calculated</b>	<b>0/426</b>

<b>Inspection Risk Rating:</b>	<b>0.00%</b>
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<b>Final Inspection Rating:</b>	<b>100.00%</b>
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**DWS Name:** EGANVILLE DRINKING WATER SYSTEM  
**DWS Number:** 210000675  
**DWS Owner Name:** THE CORPORATION OF THE MUNICIPALITY OF BONNECHERE VALLEY  
**Municipal Location:** BONNECHERE VALLEY

**Regulation:** O.REG. 170/03  
**DWS Category:** DW Municipal Residential  
**Type of Inspection:** Focused  
**Compliance Assessment Start Date:** Oct-29-2024  
**Ministry Office:** Ottawa District Office

*All legislative requirements were met. No detailed rating scores.*

Maximum Question Rating: 426

Inspection Risk Rating: 0.00%

FINAL INSPECTION RATING: 100.00%

# APPLICATION OF THE RISK METHODOLOGY USED FOR MEASURING MUNICIPAL RESIDENTIAL DRINKING WATER SYSTEM INSPECTION RESULTS



The Ministry of the Environment (MOE) has a rigorous and comprehensive inspection program for municipal residential drinking water systems (MRDWS). Its objective is to determine the compliance of MRDWS with requirements under the Safe Drinking Water Act and associated regulations. It is the responsibility of the municipal residential drinking water system owner to ensure their drinking water systems are in compliance with all applicable legal requirements.

This document describes the risk rating methodology, which has been applied to the findings of the Ministry's MRDWS inspection

results since fiscal year 2008-09. The primary goals of this assessment are to encourage ongoing improvement of these systems and to establish a way to measure this progress.

MOE reviews the risk rating methodology every three years.

The Ministry's Municipal Residential Drinking Water Inspection Protocol contains 15 inspection modules consisting of approximately 100 regulatory questions. Those protocol questions are also linked to definitive guidance that ministry inspectors use when conducting MRDWS inspections.

[ontario.ca/drinkingwater](http://ontario.ca/drinkingwater)

The questions address a wide range of regulatory issues, from administrative procedures to drinking water quality monitoring. The inspection protocol also contains a number of non-regulatory questions.

A team of drinking water specialists in the ministry assessed each of the inspection protocol regulatory questions to determine the risk (not complying with the regulation) to the delivery of safe drinking water. This assessment was based on established provincial risk assessment principles, with each question receiving a risk rating referred to as the Question Risk Rating. Based on the number of areas where a system is deemed to be non-compliant during the inspection, and the significance of these areas to administrative, environmental, and health consequences, a risk-based inspection rating is calculated by the ministry for each drinking water system.

It is important to be aware that an inspection rating less than 100 per cent does not mean the drinking water from the system is unsafe. It shows areas where a system’s operation can improve. The ministry works with owners and operators of systems to make sure they know what they need to do to achieve full compliance.

The inspection rating reflects the inspection results of the specific drinking water system for the reporting year. Since the methodology is applied consistently over a period of years, it serves as a comparative measure both provincially and in relation to the individual system. Both the drinking water system and the public are able to track the performance over time, which encourages continuous improvement and allows systems to identify specific areas requiring attention.

The ministry’s annual inspection program is an important aspect of our drinking water safety net. The ministry and its partners share a common commitment to excellence and we continue to work toward the goal of 100 per cent regulatory compliance.

## Determining Potential to Compromise the Delivery of Safe Water

The risk management approach used for MRDWS is aligned with the Government of Ontario’s Risk Management Framework. Risk management is a systematic approach to identifying potential hazards, understanding the likelihood and consequences of the hazards, and taking steps to reduce their risk if necessary and as appropriate.

The Risk Management Framework provides a formula to be used in the determination of risk:

**RISK = LIKELIHOOD × CONSEQUENCE**  
(of the consequence)

Every regulatory question in the inspection protocol possesses a likelihood value (L) for an assigned consequence value (C) as described in **Table 1** and **Table 2**.

TABLE 1:	
Likelihood of Consequence Occurring	Likelihood Value
0% - 0.99% (Possible but Highly Unlikely)	L = 0
1 – 10% (Unlikely)	L = 1
11 – 49% (Possible)	L = 2
50 – 89% (Likely)	L = 3
90 – 100% (Almost Certain)	L = 4

TABLE 2:	
Consequence	Consequence Value
Medium Administrative Consequence	C = 1
Major Administrative Consequence	C = 2
Minor Environmental Consequence	C = 3
Minor Health Consequence	C = 4
Medium Environmental Consequence	C = 5
Major Environmental Consequence	C = 6
Medium Health Consequence	C = 7
Major Health Consequence	C = 8

The consequence values (0 through 8) are selected to align with other risk-based programs and projects currently under development or in use within the ministry as outlined in **Table 2**.

The Question Risk Rating for each regulatory inspection question is derived from an evaluation of every identified consequence and its corresponding likelihood of occurrence:

- All levels of consequence are evaluated for their potential to occur
- Greatest of all the combinations is selected.

The Question Risk Rating quantifies the risk of non-compliance of each question relative to the others. Questions with higher values are those with a potentially more significant impact on drinking water safety and a higher likelihood of occurrence. The highest possible value would be 32 (4×8) and the lowest would be 0 (0×1).

**Table 3** presents a sample question showing the risk rating determination process.

TABLE 3:							
Does the Operator in Charge ensure that the equipment and processes are monitored, inspected and evaluated?							
Risk = Likelihood × Consequence							
C=1	C=2	C=3	C=4	C=5	C=6	C=7	C=8
Medium Administrative Consequence	Major Administrative Consequence	Minor Environmental Consequence	Minor Health Consequence	Medium Environmental Consequence	Major Environmental Consequence	Medium Health Consequence	Major Health Consequence
L=4 (Almost Certain)	L=1 (Unlikely)	L=2 (Possible)	L=3 (Likely)	L=3 (Likely)	L=1 (Unlikely)	L=3 (Likely)	L=2 (Possible)
R=4	R=2	R=6	R=12	R=15	R=6	R=21	R=16

### Application of the Methodology to Inspection Results

Based on the results of a MRDWS inspection, an overall inspection risk rating is calculated. During an inspection, inspectors answer the questions related to regulatory compliance and input their “yes”, “no” or “not applicable” responses into the Ministry’s Laboratory and Waterworks Inspection System (LWIS) database. A “no” response indicates non-compliance. The maximum number of regulatory questions asked by an inspector varies by: system (i.e., distribution, stand-alone); type of inspection (i.e., focused, detailed); and source type (i.e., groundwater, surface water).

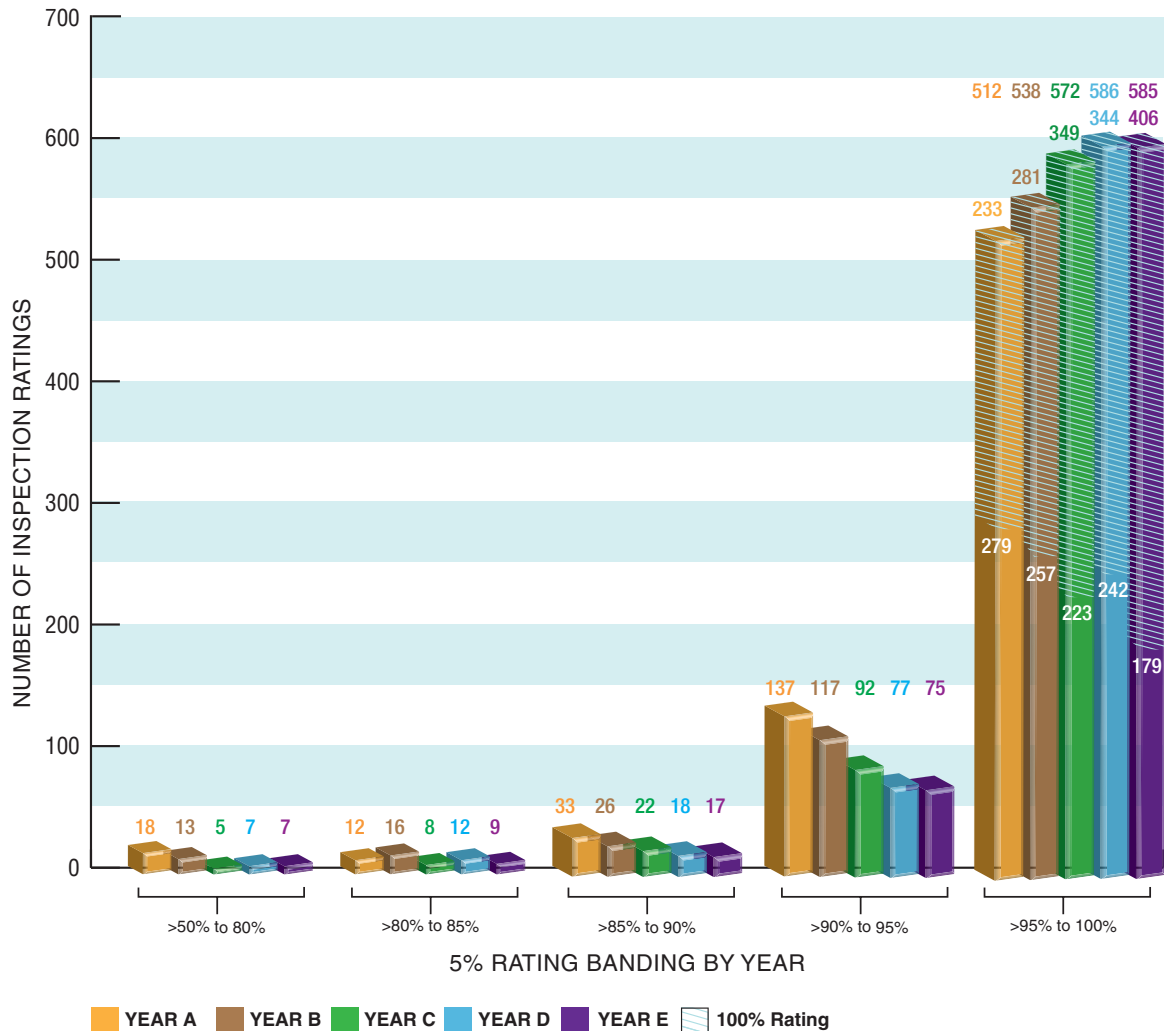
The risk ratings of all non-compliant answers are summed and divided by the sum of the risk ratings of all questions asked (maximum question rating). The resulting inspection risk rating (as a percentage) is subtracted from 100 per cent to arrive at the final inspection rating.

## Application of the Methodology for Public Reporting

The individual MRDWS Total Inspection Ratings are published with the ministry’s Chief Drinking Water Inspector’s Annual Report.

**Figure 1** presents the distribution of MRDWS ratings for a sample of annual inspections. Individual drinking water systems can compare against all the other inspected facilities over a period of inspection years.

**Figure 1: Year Over Year Distribution of MRDWS Ratings**



## Reporting Results to MRDWS Owners/Operators

A summary of inspection findings for each system is generated in the form of an Inspection Rating Record (IRR). The findings are grouped into the 15 possible modules of the inspection protocol,

which would provide the system owner/operator with information on the areas where they need to improve. The 15 modules are:

- |                         |                                 |                                        |                                                    |
|-------------------------|---------------------------------|----------------------------------------|----------------------------------------------------|
| 1. Source               | 5. Treatment Process Monitoring | 9. Logbooks                            | 13. Water Quality Monitoring                       |
| 2. Permit to Take Water | 6. Process Wastewater           | 10. Contingency and Emergency Planning | 14. Reporting, Notification and Corrective Actions |
| 3. Capacity Assessment  | 7. Distribution System          | 11. Consumer Relations                 | 15. Other Inspection Findings                      |
| 4. Treatment Processes  | 8. Operations Manuals           | 12. Certification and Training         |                                                    |

For further information, please visit [www.ontario.ca/drinkingwater](http://www.ontario.ca/drinkingwater)

**APPENDIX D**

**STAKEHOLDER SUPPORT**



# Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles in the table below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or [waterforms@ontario.ca](mailto:waterforms@ontario.ca).

For more information on Ontario's drinking water visit [www.ontario.ca/drinkingwater](http://www.ontario.ca/drinkingwater)



PUBLICATION TITLE	PUBLICATION NUMBER
<b>FORMS:</b> Drinking Water System Profile Information Laboratory Services Notification Adverse Test Result Notification	012-2149E 012-2148E 012-4444E
Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils	Website
Procedure for Disinfection of Drinking Water in Ontario	Website
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids	Website
Filtration Processes Technical Bulletin	Website
Ultraviolet Disinfection Technical Bulletin	Website
Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments	Website
Certification Guide for Operators and Water Quality Analysts	Website
Guide to Drinking Water Operator Training Requirements	9802E
Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption	Website
Drinking Water System Contact List	7128E01
Ontario's Drinking Water Quality Management Standard - Pocket Guide	Website
Watermain Disinfection Procedure	Website
List of Licensed Laboratories	Website

# Principaux guides et documents de référence sur les réseaux résidentiels municipaux d'eau potable

De nombreux documents utiles peuvent vous aider à exploiter votre réseau d'eau potable. Vous trouverez ci-après une liste de documents que les propriétaires et exploitants de réseaux résidentiels municipaux d'eau potable utilisent fréquemment. Pour accéder à ces documents en ligne, cliquez sur leur titre dans le tableau ci-dessous ou faites une recherche à l'aide de votre navigateur Web. Communiquez avec le ministère au 1-866-793-2588, ou encore à [waterforms@ontario.ca](mailto:waterforms@ontario.ca) si vous avez des questions ou besoin d'aide.



Pour plus de renseignements sur l'eau potable en Ontario, consultez le site [www.ontario.ca/eaupotable](http://www.ontario.ca/eaupotable)

TITRE DE LA PUBLICATION	NUMÉRO DE PUBLICATION
Renseignements sur le profil du réseau d'eau potable	012-2149F
Avis de demande de services de laboratoire	012-2148F
Avis de résultats d'analyse insatisfaisants et de règlement des problèmes	012-4444F
Prendre soin de votre eau potable - Un guide destiné aux membres des conseils municipaux	Site Web
Marche à suivre pour désinfecter l'eau potable en Ontario	Site Web
Stratégies pour minimiser les trihalométhanes et les acides haloacétiques de sous-produits de désinfection	Site Web
Filtration Processes Technical Bulletin (en anglais seulement)	Site Web
Ultraviolet Disinfection Technical Bulletin (en anglais seulement)	Site Web
Guide de présentation d'une demande de modification du permis d'aménagement de station de production d'eau potable	Site Web
Guide sur l'accréditation des exploitants de réseaux d'eau potable et des analystes de la qualité de l'eau de réseaux d'eau potable	Site Web
Guide sur les exigences relatives à la formation des exploitants de réseaux d'eau potable	9802F
Échantillonnage et analyse du plomb dans les collectivités : échantillonnage normalisé ou réduit et admissibilité à l'exemption	Site Web
Liste des personnes-ressources du réseau d'eau potable	Site Web
L'eau potable en Ontario - Norme de gestion de la qualité - Guide de poche	Site Web
Procédure de désinfection des conduites principales	Site Web
Laboratoires autorisés	Site Web





## **PUBLIC WORKS DEPARTMENT REPORT**

Prepared by: Jason Zohr, Works Superintendent

Prepared for: Council Meeting

**January 13, 2026**

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**1. Recycling Transition in 2026:**

- Miller Waste has assumed recycling pick up at all the waste sites. Flyers were distributed at the site to aid with public awareness.
- Miller Waste will commence the curbside commercial collection in the Village. Fridays will be the collection day for the commercial properties.

**2. Christmas Tree Drop-Off:** The last day to take real Christmas Trees for them to be recycled was on Friday, January 9, 2025. Residents could take their trees to the John Street Garage. After this date, residents can still take them to the Sand Road Waste Site.

**3. Torchlight Parade:** Working with the organizers for the 50<sup>th</sup> anniversary of the Bonnechere Cup to have the torchlight parade come through the Village. The parade would be the opening event for the February 6<sup>th</sup> weekend.

**4. Winter Maintenance:** Routine winter maintenance is being conducted on all vehicles.

**5. Snow Removal:** After the last series snow falls the department is conducting removal on all sites.



# January Recreation Report



## **Arena**

- Minor hockey tournaments kicked off January 4th and continue every Sunday into February. This means public skating is suspended during this period.
- Public Skating during the holidays brought in about 30-45 people per skate.
- We had 16 private ice time rentals over the holidays.
- Adam Bernard has booked every Wednesday Morning
- The public school is renting ice twice a week in January.
- We have our senior, parent and tot skate every Monday, with a turnout of 15 – 20 people.
- The Bonnechere Cup is using our power to run pumps to fill their water truck for the snowmobiling track

## **Eagles Nest**

- The hall is being used for the hockey tournaments. We continue to have the Eagles Nest open on Friday evenings for the EHL.
- We have two private rentals.
- All the Christmas decorations have been taken down.

## **Gerald Tracey Park**

- We have been cleaning off the outdoor rink and began flooding last week as we had a string of weather cold enough to make ice.

## **Budget**

- We have started working on putting our budget together.

## **FINANCE REPORT**

Prepared by: Sandra Barr  
January 13, 2026 Committee Meeting

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- a) The December 31, 2025 Provisional Budget Report is in your package, along with the Balance Sheet as of December 31, 2025;
- b) Finance staff are working on 2025 year end entries. The auditors will be on-site at the end of February to finalize the 2025 year end, which assists staff in preparing for 2026 budget deliberations in March;
- c) The 2026 Water and Sewer rates have been calculated, and a by-law has been prepared for Council's consideration and approval this evening;
- d) Also included for tonight's Regular Meeting of Council is the 2026 Interim Borrowing By-law and the 2026 Interim Tax Billing By-Law;
- e) In 2025 143 Tax Certificates were issued;
- f) 2025 Council Remuneration

Under Section 284 of the Municipal Act, each year, on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

(a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

(b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and

(c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

In accordance with Bonnechere Valley By-Law 2025-009, the 2025 Council Remuneration is as follows:

## 2025 COUNCIL REMUNERATION & EXPENSES

	<u>PAY</u>	<u>MILEAGE</u>	<u>EXPENSES</u>	<u>CONFERENCE EXPENSES</u>	<u>TOTAL</u>
JENNIFER MURPHY	\$23,503.50	\$0.00	\$1,392.24	\$56.50	<b>\$24,952.24</b>
MERV BUCKWALD	\$17,012.50	\$0.00	\$0.00	\$0.00	<b>\$17,012.50</b>
JOHN EPPS	\$17,012.50	\$0.00	\$0.00	\$1,587.90	<b>\$18,600.40</b>
MEREDITH JAMIESON	\$3,682.16	\$0.00	\$0.00	\$0.00	<b>\$3,682.16</b>
BRENT PATRICK	\$10,646.00	\$0.00	\$0.00	\$0.00	<b>\$10,646.00</b>
TRACEY SANDERSON	\$15,322.50	\$0.00	\$0.00	\$0.00	<b>\$15,322.50</b>
<b>GRAND TOTAL</b>	<b>\$87,179.16</b>	<b>\$0.00</b>	<b>\$1,392.24</b>	<b>\$1,644.40</b>	<b>\$90,215.80</b>

**TOWNSHIP OF BONNECHERE VALLEY**  
**Provisional Budget Report**



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Account Code	Account Description	2023 ACTUAL VALUES	2024 ACTUAL VALUES	2024 FINAL BUDGET	2025 ACTUAL VALUES	2025 FINAL BUDGET
<b>1</b>	<b>GENERAL FUND</b>					
	<b>Revenue</b>					
	<b>TAXATION REVENUES</b>					
1-3-1000-1010	Taxation Levies	-3,720,272	-3,983,166	-3,983,000	-4,194,679	-4,194,588
1-3-1000-2010	Supplementary/Omits	-20,529	-28,841	-30,000	-53,958	-30,000
1-3-1000-3010	Write Off's	10,929	26,483	10,000	10,958	10,000
1-3-1000-5000	Curbside Area Tax Rate	-84,475	-90,148	-88,000	-92,707	-88,000
	<b>Total TAXATION REVENUES</b>	<b>-3,814,347</b>	<b>-4,075,672</b>	<b>-4,091,000</b>	<b>-4,330,386</b>	<b>-4,302,588</b>
	<b>PAYMENTS IN LIEU</b>					
1-3-1050-4040	Payments-In-Lieu	-35,154	-36,856	-35,000	-38,330	-37,500
	<b>Total PAYMENTS IN LIEU</b>	<b>-35,154</b>	<b>-36,856</b>	<b>-35,000</b>	<b>-38,330</b>	<b>-37,500</b>
	<b>PENALTIES &amp; INTEREST</b>					
1-3-1060-7130	Penalties & Interest	-96,986	-110,379	-100,000	-128,135	-120,000
	<b>Total PENALTIES &amp; INTEREST</b>	<b>-96,986</b>	<b>-110,379</b>	<b>-100,000</b>	<b>-128,135</b>	<b>-120,000</b>
	<b>UNCONDITIONAL GRANTS</b>					
1-3-1070-5010	Ontario Municipal Partnership Fund	-1,501,200	-1,475,000	-1,475,000	-1,609,200	-1,609,200
	<b>Total UNCONDITIONAL GRANTS</b>	<b>-1,501,200</b>	<b>-1,475,000</b>	<b>-1,475,000</b>	<b>-1,609,200</b>	<b>-1,609,200</b>
	<b>CONDITIONAL GRANTS</b>					
1-3-1100-5090	Other Provincial Grants	-304	-32,985	-32,985	-16,760	-1,689,168
1-3-1100-5100	Infrastructure Grants - OCIF	0	-1,003,163	-1,172,129	-490,411	-499,000
1-3-1100-5200	Ontario Roads Grants - Other	-23,480	-31,369	-20,000	-40,336	-30,000
1-3-1100-5400	Protection to Person	-7,201	-7,355	-10,000	0	0
1-3-1100-5450	Ontario Recycling Grant (WDO)	-88,147	-94,918	-91,014	-154,422	-100,000
1-3-1100-5500	Crossing Guard Grants	-4,338	-4,556	-4,300	-4,882	-4,600
1-3-1100-5550	Recreation & Culture Grants	-18,812	0	-29,065	0	0
	<b>Total CONDITIONAL GRANTS</b>	<b>-142,282</b>	<b>-1,174,346</b>	<b>-1,359,493</b>	<b>-706,811</b>	<b>-2,322,768</b>
	<b>CANADA GRANTS</b>					
1-3-1150-7910	Canada Grants - Federal	-54,112	-8,159	-410,000	-44,003	-142,101
	<b>Total CANADA GRANTS</b>	<b>-54,112</b>	<b>-8,159</b>	<b>-410,000</b>	<b>-44,003</b>	<b>-142,101</b>
	<b>OTHER MUNICIPAL GRANTS</b>					
1-3-1175-5550	Recr - Other Municipal (User Fees)	-22,000	-26,240	-25,000	-24,089	-25,000
	<b>Total OTHER MUNICIPAL GRANTS</b>	<b>-22,000</b>	<b>-26,240</b>	<b>-25,000</b>	<b>-24,089</b>	<b>-25,000</b>
	<b>RESERVES</b>					

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1-3-1200-8000	Transfers from Reserves	-273,747	-100,000	-150,000	-193,500	-193,500
	<b>Total RESERVES</b>	<b>-273,747</b>	<b>-100,000</b>	<b>-150,000</b>	<b>-193,500</b>	<b>-193,500</b>
<b>FIRE REVENUE</b>						
1-3-2000-7230	FD - Fire Department Revenue	-1,370	-4,693	-3,000	-665,576	-1,500
1-3-2000-7235	FD - Fire Department Revenue - Municipal	-20,925	-4,519	-1,000	-2,312	-2,000
1-3-2000-7240	FD - Fire Department Revenue - Province	-10,318	-4,503	-3,000	-30,635	-10,000
	<b>Total FIRE REVENUE</b>	<b>-32,613</b>	<b>-13,715</b>	<b>-7,000</b>	<b>-698,523</b>	<b>-13,500</b>
<b>CBO - REVENUE</b>						
1-3-2100-7200	CBO - Building Permits	-82,622	-69,687	-70,000	-69,607	-70,000
1-3-2100-7205	CBO - Septic Permits & Site Inspections	-10,600	-13,250	-12,000	-7,400	-12,000
	<b>Total CBO - REVENUE</b>	<b>-93,222</b>	<b>-82,937</b>	<b>-82,000</b>	<b>-77,007</b>	<b>-82,000</b>
<b>BY-LAW REVENUES</b>						
1-3-2200-1300	BLEO - Enforcement (Parking Fines etc.)	-246	-782	-500	-105	-500
1-3-2200-5310	POA Revenues - Garbage,Noise,Fire,Parkin	0	-423	0	-692	0
1-3-2200-7210	BLEO - Dog Licenses & Fines	-2,060	-1,786	-3,000	-1,380	-2,000
	<b>Total BY-LAW REVENUES</b>	<b>-2,306</b>	<b>-2,991</b>	<b>-3,500</b>	<b>-2,177</b>	<b>-2,500</b>
<b>ADMINISTRATION REVENUE</b>						
1-3-2300-7100	ADMIN - Lottery Licenses/Fees	-2,620	-2,314	-2,000	-2,720	-2,000
1-3-2300-7102	ADMIN - Tax Certificates	-5,450	-6,660	-5,000	-7,150	-5,500
1-3-2300-7103	ADMIN - Marriage Lienses	-5,200	-4,150	-5,000	-4,450	-5,000
1-3-2300-7104	ADMIN - Misc., Maps, Copies, Etc.	-15,925	-4,346	-70,000	-44,928	-5,000
1-3-2300-7120	ADMIN - Livestock Revenue	-432	-7,410	-1,000	-1,900	-5,000
1-3-2300-7140	ADMIN - Interest at bank	-118,235	-122,587	-120,000	-103,705	-90,000
1-3-2300-7160	ADMIN - Leases & Rent Revenue	-57,646	-61,971	-63,000	-51,090	-51,000
1-3-2300-7170	ADMIN - Administration Charges Revenue	-56,877	-57,599	-21,000	-23,000	-23,000
1-3-2300-7180	ADMIN -Tax Registration Revenue	0	0	-8,000	0	-4,000
1-3-2300-8000	Transfer from Reserve	307,432	418,926	0	0	0
	<b>Total ADMINISTRATION REVENUE</b>	<b>45,047</b>	<b>151,889</b>	<b>-295,000</b>	<b>-238,943</b>	<b>-190,500</b>
<b>ANIMAL SHELTER</b>						
1-3-2400-2163	AS - Pound Fees - Bonnechere Valley	-1,600	0	0	0	0
	<b>Total ANIMAL SHELTER</b>	<b>-1,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CEMC REVENUES</b>						
1-3-2900-7740	CEMC - Tower Revenue	-1,200	-1,200	-1,200	-1,200	-1,200

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<b>Total CEMC REVENUES</b>		<b>-1,200</b>	<b>-1,200</b>	<b>-1,200</b>	<b>-1,200</b>	<b>-1,200</b>
<b>ROADS REVENUE</b>						
1-3-3000-5030	ROADS - Gas Tax Revenue	0	-74,335	-128,000	-127,660	-322,198
1-3-3000-7300	ROADS - Road Revenues	-25,172	-17,239	-20,000	-114,770	-20,000
1-3-3000-7310	ROADS - Equipment Rental Credits	-614,770	-572,371	0	-515,463	0
<b>Total ROADS REVENUE</b>		<b>-639,942</b>	<b>-663,945</b>	<b>-148,000</b>	<b>-757,893</b>	<b>-342,198</b>
<b>ENVIRONMENTAL REVENUE</b>						
1-3-4010-7402	ENV - Garbage Loads	-42,442	-66,253	-45,000	-78,994	-50,000
1-3-4010-7403	ENV - Garbage Cards	-45,490	-51,494	-50,000	-65,719	-50,000
1-3-4010-7404	ENV - Garbage Tags	-52,797	-56,404	-50,000	-66,746	-55,000
<b>Total ENVIRONMENTAL REVENUE</b>		<b>-140,729</b>	<b>-174,151</b>	<b>-145,000</b>	<b>-211,459</b>	<b>-155,000</b>
<b>RECYCLING REVENUE</b>						
1-3-4030-7410	RECY - Recycling Revenue	-14,563	-15,941	-20,000	-29,549	-20,000
<b>Total RECYCLING REVENUE</b>		<b>-14,563</b>	<b>-15,941</b>	<b>-20,000</b>	<b>-29,549</b>	<b>-20,000</b>
<b>COMMUNITY DEVELOPMENT</b>						
1-3-6000-2009	COMM DEV - Community Development Revenue	-1,111	0	0	-69,000	0
<b>Total COMMUNITY DEVELOPMENT</b>		<b>-1,111</b>	<b>0</b>	<b>0</b>	<b>-69,000</b>	<b>0</b>
<b>RECREATION REVENUE</b>						
1-3-7010-7740	REC - Miscellaneous Recreation Revenues	-6,991	-8,604	-7,000	-10,490	-7,000
1-3-7010-7745	REC - Golf Tournament	-7,495	0	0	0	0
<b>Total RECREATION REVENUE</b>		<b>-14,486</b>	<b>-8,604</b>	<b>-7,000</b>	<b>-10,490</b>	<b>-7,000</b>
<b>ARENA REVENUE</b>						
1-3-7100-7710	ARENA - Rentals -Ice	-121,911	-126,882	-120,000	-131,185	-125,000
1-3-7100-7730	ARENA - Vending Machine Sales	-1,548	-781	-1,500	-1,019	-1,400
1-3-7100-7760	ARENA - Non-Resident User Fees	-100	0	0	0	0
<b>Total ARENA REVENUE</b>		<b>-123,559</b>	<b>-127,663</b>	<b>-121,500</b>	<b>-132,204</b>	<b>-126,400</b>
<b>PARKS REVENUE</b>						
1-3-7200-7750	PARKS - Parks Income	0	0	0	-25,075	0
<b>Total PARKS REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>-25,075</b>	<b>0</b>
<b>BALL FIELD REVENUE</b>						
1-3-7210-7705	BALL FIELDS - Rental	-2,465	-2,081	-2,500	-2,407	-2,500
<b>Total BALL FIELD REVENUE</b>		<b>-2,465</b>	<b>-2,081</b>	<b>-2,500</b>	<b>-2,407</b>	<b>-2,500</b>
<b>HALL REVENUE</b>						

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1-3-7300-7720	HALL - Rentals	-9,320	-11,059	-9,000	-23,309	-15,000
1-3-7300-7725	HALL - Bar Sales	-24,834	-30,048	-20,000	-16,682	-25,000
<b>Total HALL REVENUE</b>		<b>-34,154</b>	<b>-41,107</b>	<b>-29,000</b>	<b>-39,991</b>	<b>-40,000</b>
<b>PLANNING REVENUE</b>						
1-3-8010-7320	PLN - Signs 911	-1,550	-1,492	-1,500	-876	-1,500
1-3-8010-7800	PLN - Planning Revenue	-21,618	-14,058	-10,000	-15,754	-10,000
<b>Total PLANNING REVENUE</b>		<b>-23,168</b>	<b>-15,550</b>	<b>-11,500</b>	<b>-16,630</b>	<b>-11,500</b>
<b>TOURIST BOOTH REVENUE</b>						
1-3-8100-7830	TOUR - Tourist Booth Revenue	-382	0	0	0	0
<b>Total TOURIST BOOTH REVENUE</b>		<b>-382</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenue</b>		<b>-7,020,281</b>	<b>-8,004,648</b>	<b>-8,518,693</b>	<b>-9,387,002</b>	<b>-9,746,955</b>
<b>Expense</b>						
<b>COUNCIL</b>						
1-4-1000-1010	COUNCIL - Salaries	94,589	95,445	100,000	87,179	95,000
1-4-1000-1110	COUNCIL - Benefits (CPP, EI)	2,940	2,988	3,250	2,500	3,100
1-4-1000-1200	COUNCIL - EHT	1,845	1,861	2,100	1,676	2,000
1-4-1000-1220	COUNCIL - Mileage	0	410	0	321	250
1-4-1000-1300	COUNCIL - Education Seminars & Workshops	1,997	6,098	6,500	3,728	1,000
1-4-1000-1350	COUNCIL - Meals	558	126	750	59	500
1-4-1000-2010	COUNCIL - Materials & Supplies	1,838	2,782	3,000	3,177	2,500
1-4-1000-2700	COUNCIL - Funded Donations	0	0	0	6,981	9,544
<b>Total COUNCIL</b>		<b>103,767</b>	<b>109,710</b>	<b>115,600</b>	<b>105,621</b>	<b>113,894</b>
<b>FIRE DEPARTMENT</b>						
1-4-2000-1010	FD - Wages	139,512	127,238	130,000	147,891	135,000
1-4-2000-1090	FD - Vacation Pay	8,460	7,972	8,500	8,391	8,500
1-4-2000-1110	FD - Benefits (CPP, EI, OMERS)	12,879	15,833	13,000	16,875	19,680
1-4-2000-1200	FD - EHT	2,507	2,270	2,700	2,744	2,500
1-4-2000-1210	FD - WSIB	5,916	6,341	6,700	6,209	6,700
1-4-2000-1220	FD - Mileage	296	0	500	78	500
1-4-2000-1320	FD - Memberships	475	885	750	150	900
1-4-2000-1400	FD - Staff Development	15,036	7,132	20,000	26,223	25,000
1-4-2000-2010	FD - Materials/Supplies	19,832	9,929	20,000	9,005	15,000
1-4-2000-2011	FD- Protective Equipment	11,175	35,296	10,000	41,203	24,000



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1-4-2000-2020	FD - Fuel	5,835	7,611	6,600	6,825	7,000
1-4-2000-2024	FD - Heating Fuel	8,450	8,326	9,000	7,987	9,000
1-4-2000-2030	FD - Hydro	6,018	4,951	6,500	5,138	6,500
1-4-2000-2040	FD - Water/Sewer	997	1,399	1,000	814	1,000
1-4-2000-2050	FD - Internet Foymount Hall	910	1,099	1,000	1,298	1,300
1-4-2000-2052	FD - Cell Telephone	1,611	1,200	1,700	441	1,200
1-4-2000-2054	FD - Radio/Pager	18,996	1,436	7,500	2,438	5,000
1-4-2000-2120	FD - Office Supplies	807	1,099	1,000	658	1,000
1-4-2000-2130	FD - Computer Services	4,008	5,754	5,000	2,775	2,500
1-4-2000-4010	FD - Contracts	2,000	2,100	2,000	2,100	2,100
1-4-2000-4020	FD - Insurance	27,420	32,919	30,000	31,750	35,000
1-4-2000-5010	FD - Miscellaneous	1,735	2,332	2,000	1,708	2,000
1-4-2000-7130	FD - Small Equipment & Repairs	8,223	6,775	12,000	6,992	10,000
1-4-2000-7140	FD - Building Maintenance	8,622	4,220	15,000	4,533	10,000
1-4-2000-7200	FD - Payments to Other FDs	6,068	1,320	3,000	3,082	3,000
1-4-2000-7210	FD - Fire Prevention	4,283	3,759	4,000	3,533	4,000
1-4-2000-7220	FD - SCBA Oxygen	2,441	800	2,500	500	2,500
1-4-2000-7230	FD - MNRF Fire Expenses	2,071	2,140	2,200	2,182	2,200
1-4-2000-7250	FD - County Service Charge	7,348	6,784	7,500	0	7,500
1-4-2000-8000	FD - Capital Expenditures	0	0	0	675,025	0
1-4-2000-8040	FD - Capital M&E	0	0	15,200	0	0
1-4-2000-8200	FD - Amortization Expense	66,194	66,194	0	0	0
1-4-2000-9250	FD - Long Term Debt	2,398	1,904	10,435	0	10,435
<b>Total FIRE DEPARTMENT</b>		<b>402,623</b>	<b>377,018</b>	<b>357,285</b>	<b>1,018,548</b>	<b>361,015</b>
<b>FT#2 9829 2008 SEBASTOPOL RESCUE</b>						
1-4-2060-2070	FT#2 9829 - Repair Parts	1,501	2,741	4,500	4,370	4,500
<b>Total FT#2 9829 2008 SEBASTOP</b>		<b>1,501</b>	<b>2,741</b>	<b>4,500</b>	<b>4,370</b>	<b>4,500</b>
<b>FT#3 9645 New 2025 PUMPER</b>						
1-4-2062-2070	FT#3 9645 - Repair Parts	3,818	4,287	4,500	3,371	4,500
<b>Total FT#3 9645 New 2025 PUMP</b>		<b>3,818</b>	<b>4,287</b>	<b>4,500</b>	<b>3,371</b>	<b>4,500</b>
<b>FT#4 9635 93 PUMPER</b>						
1-4-2063-2070	FT#4 9635 - Repair Parts	2,783	8,987	4,500	3,843	4,500
<b>Total FT#4 9635 93 PUMPER</b>		<b>2,783</b>	<b>8,987</b>	<b>4,500</b>	<b>3,843</b>	<b>4,500</b>
<b>FT#5 9636 2012 TANDEM EGANVILLE</b>						

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1-4-2065-2070	FT#5 9636 - Repair Parts	4,770	13,724	4,500	5,340	4,500
<b>Total FT#5 9636 2012 TANDEM E</b>		<b>4,770</b>	<b>13,724</b>	<b>4,500</b>	<b>5,340</b>	<b>4,500</b>
<b>FT#6 9825 2006 EGANVILLE RESCUE</b>						
1-4-2066-2070	FT#6 9825- Repair Parts	9,847	2,738	4,500	2,909	4,500
<b>Total FT#6 9825 2006 EGANVILL</b>		<b>9,847</b>	<b>2,738</b>	<b>4,500</b>	<b>2,909</b>	<b>4,500</b>
<b>FT#7 9863 SUV Ford Explorer</b>						
1-4-2068-2070	FT#7 9863 SUV - Repairs Parts	506	1,403	4,500	5,962	4,500
<b>Total FT#7 9863 SUV Ford Expl</b>		<b>506</b>	<b>1,403</b>	<b>4,500</b>	<b>5,962</b>	<b>4,500</b>
<b>FT#8 9864 SUV Ford Expedition</b>						
1-4-2069-2070	FT#8 9864 SUV Expedition	48	1,051	4,500	0	4,500
<b>Total FT#8 9864 SUV Ford Expe</b>		<b>48</b>	<b>1,051</b>	<b>4,500</b>	<b>0</b>	<b>4,500</b>
<b>BUILDING DEPARTMENT</b>						
1-4-2100-1010	CBO - Wages	48,820	59,204	52,000	50,464	49,445
1-4-2100-1090	CBO - Vacation Pay	4,225	4,796	4,500	4,474	5,000
1-4-2100-1094	CBO - Sick Leave	1,491	866	1,500	1,305	950
1-4-2100-1110	CBO - Benefits	13,359	13,006	15,000	13,666	15,000
1-4-2100-1200	CBO - EHT	1,039	1,056	1,500	1,114	1,200
1-4-2100-1210	CBO - WSIB	1,572	1,915	2,000	1,889	2,015
1-4-2100-1215	CBO - Post Employment Exp	1,467	653	0	0	0
1-4-2100-1220	CBO - Mileage	2,353	910	400	389	400
1-4-2100-1300	CBO - Seminars & Workshops	2,389	2,294	3,000	3,209	3,000
1-4-2100-1320	CBO - Memberships	1,128	830	1,200	215	1,200
1-4-2100-2010	CBO - Materials/Supplies	5,466	3,740	3,500	2,219	1,500
1-4-2100-2020	CBO - Fuel	371	813	1,500	1,361	1,000
1-4-2100-2120	CBO - Office Supplies	327	1,157	1,000	1,385	1,000
<b>Total BUILDING DEPARTMENT</b>		<b>84,007</b>	<b>91,240</b>	<b>87,100</b>	<b>81,690</b>	<b>81,710</b>
<b>BYLAW ENFORCEMENT</b>						
1-4-2200-1010	BLEO - Wages	5,039	0	0	0	0
1-4-2200-1090	BLEO - Vacation Pay	80	0	0	0	0
1-4-2200-1094	BLEO - Sick Leave	422	0	0	0	0
1-4-2200-1110	BLEO - Benefits	1,591	0	0	0	0
1-4-2200-1200	BLEO - EHT	111	0	0	0	0
1-4-2200-1210	BLEO - WSIB	169	0	0	0	0
1-4-2200-2010	BLEO - Materials/Supplies (MLES)	8,690	10,031	15,000	9,231	10,000

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1-4-2200-2053	BLEO - Livestock Evaluation	1,585	6,824	5,000	2,211	5,500
1-4-2200-2140	BLEO - Pound Fees	1,880	0	0	0	0
<b>Total BYLAW ENFORCEMENT</b>		<b>19,566</b>	<b>16,855</b>	<b>20,000</b>	<b>11,442</b>	<b>15,500</b>
<b>ANIMAL SHELTER</b>						
1-4-2210-2150	AS - SPCA Expenses	4,630	3,262	5,000	3,273	5,000
1-4-2210-8200	AS - Amortization Expense	849	849	0	0	0
<b>Total ANIMAL SHELTER</b>		<b>5,479</b>	<b>4,111</b>	<b>5,000</b>	<b>3,273</b>	<b>5,000</b>
<b>EMERGENCY MEASURES</b>						
1-4-2220-2010	CEMC - Materials/Supplies	4,529	20,546	19,800	3,114	5,000
<b>Total EMERGENCY MEASURES</b>		<b>4,529</b>	<b>20,546</b>	<b>19,800</b>	<b>3,114</b>	<b>5,000</b>
<b>ADMINISTRATION</b>						
1-4-2300-1010	ADM - Wages	350,439	342,367	355,000	382,223	372,818
1-4-2300-1090	ADM - Vacation Pay	29,719	33,129	30,000	32,413	35,680
1-4-2300-1094	ADM - Sick Leave	6,616	8,832	7,000	7,506	9,451
1-4-2300-1110	ADM - Benefits	103,887	102,555	110,000	104,500	113,900
1-4-2300-1200	ADM - EHT	7,995	7,773	8,500	8,414	8,303
1-4-2300-1210	ADM - WSIB	11,592	13,260	12,000	13,326	14,060
1-4-2300-1215	ADM - Post Employment Exp	-6,286	1,437	0	0	0
1-4-2300-1220	ADM - Staff Expenses (Mileage)	1,522	2,187	1,000	1,780	1,500
1-4-2300-1300	ADM - Seminars & Workshops	11,223	9,618	12,000	13,711	12,000
1-4-2300-2010	ADM - Materials/Supplies	5,562	4,393	6,000	3,194	5,500
1-4-2300-2024	ADM - Heating Fuel	4,796	4,179	5,000	4,093	5,000
1-4-2300-2030	ADM - Hydro	7,398	5,772	8,000	5,173	6,000
1-4-2300-2040	ADM - Water/Sewer	805	783	1,000	814	1,000
1-4-2300-2050	ADM - Telephone/Internet	13,078	13,054	14,000	12,906	14,000
1-4-2300-2100	ADM - Postage & Mailing Expenses	26,039	27,475	28,000	31,304	28,000
1-4-2300-2110	ADM - Dues & Subscriptions	4,420	4,716	4,500	4,705	4,800
1-4-2300-2120	ADM - Office Supplies	7,149	10,039	8,000	10,772	9,000
1-4-2300-2130	ADM - Computer Services	7,787	5,260	8,000	9,899	8,000
1-4-2300-2131	ADM - Software Licensing	28,991	31,400	40,000	41,997	40,000
1-4-2300-2132	ADM - Computer Hardware	3,891	1,562	6,000	2,769	3,000
1-4-2300-2200	ADM - Accounting / Audit	33,542	41,416	40,000	6,152	40,000
1-4-2300-2210	ADM - Legal Fees	13,379	12,270	20,000	21,960	20,000
1-4-2300-2300	ADM - Advertising	4,115	2,916	4,500	3,065	4,500

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1-4-2300-2310	ADM - Bank Charges	3,784	3,991	4,000	4,072	4,000
1-4-2300-2700	ADM - Sponsorships (EALTCC)	13,741	14,545	15,000	14,723	15,000
1-4-2300-3100	ADM - Consulting	15,903	35,088	50,000	58,868	25,000
1-4-2300-4010	ADM - Contracts	611	611	1,000	611	700
1-4-2300-4020	ADM - Insurance	68,056	75,634	75,000	69,769	80,000
1-4-2300-5010	ADM - Miscellaneous	4,677	13,307	5,000	5,987	5,000
1-4-2300-5015	ADM - Penny Rounding Expense	0	1	0	0	0
1-4-2300-7110	ADM - Tax Sale Registration Costs	0	1,227	4,000	1,605	4,000
1-4-2300-7140	ADM - Building Maintenance	7,067	1,897	10,000	6,809	10,000
1-4-2300-8000	ADM - Capital Expenditures	0	0	484,215	263,341	173,043
1-4-2300-8200	ADM - Amortization Expense	21,208	20,571	0	0	0
1-4-2300-8300	ADM - Gains/Losses	1,273	0	0	0	0
<b>Total ADMINISTRATION</b>		<b>813,979</b>	<b>849,606</b>	<b>1,376,715</b>	<b>1,148,461</b>	<b>1,073,255</b>
<b>CLEANING SERVICES</b>						
1-4-2500-1010	CLEAN - Cleaning Wages	52,739	46,495	55,000	45,719	45,000
1-4-2500-1090	CLEAN - Vacation Pay	3,181	3,116	3,500	2,394	2,000
1-4-2500-1094	CLEAN - Sick Leave	164	1,048	500	0	500
1-4-2500-1110	CLEAN - Benefits	16,587	17,364	17,000	12,386	12,500
1-4-2500-1200	CLEAN - EHT	1,142	1,004	1,500	941	950
1-4-2500-1210	CLEAN - WSIB	1,728	1,824	2,000	1,599	1,608
1-4-2500-1215	CLEAN - Post Employment	0	-320	0	0	0
1-4-2500-1220	CLEAN - Cleaning Mileage	2,437	2,033	2,500	1,716	2,500
1-4-2500-2010	CLEAN - Cleaning Supplies	5,287	4,778	5,000	5,574	5,000
<b>Total CLEANING SERVICES</b>		<b>83,265</b>	<b>77,342</b>	<b>87,000</b>	<b>70,329</b>	<b>70,058</b>
<b>PROTECTIVE SERVICES</b>						
1-4-2600-1010	Crossing Guard - Wages	13,097	13,619	14,000	14,577	14,600
1-4-2600-1110	Crossing Grds & PSB - Benefits (CPP/EI/W	1,875	2,015	2,000	2,105	2,300
1-4-2600-2720	Police Services Board and OPP Office	1,597	1,387	1,500	1,087	3,000
1-4-2600-2730	O.P.P Services	718,909	727,301	733,500	762,128	771,102
1-4-2600-2735	RIDE Grant Expenses	7,201	7,355	5,000	0	0
<b>Total PROTECTIVE SERVICES</b>		<b>742,679</b>	<b>751,677</b>	<b>756,000</b>	<b>779,897</b>	<b>791,002</b>
<b>TRANSPORTATION SERVICES</b>						
1-4-3000-1010	TRANS - Wages	542,155	623,125	587,240	715,811	747,462
1-4-3000-1090	TRANS - Vacation Pay	48,293	49,227	51,000	40,859	59,250

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1-4-3000-1094	TRANS - Sick Leave	28,107	21,390	24,000	23,535	25,929
1-4-3000-1110	TRANS - Benefits	163,415	176,017	165,000	186,708	204,000
1-4-3000-1200	TRANS - EHT	12,466	14,038	13,250	15,585	16,500
1-4-3000-1210	TRANS - WSIB	18,859	25,251	20,000	26,350	26,000
1-4-3000-1215	TRANS - Post Employment Exp	1,008	8,238	0	0	0
1-4-3000-1300	TRANS - Seminars & Workshops	1,780	8,682	8,000	12,007	10,000
1-4-3000-2010	TRANS - Materials/Supplies	254,357	247,800	275,000	268,693	305,000
1-4-3000-2016	TRANS - Winter Control	257,537	208,134	250,000	265,419	260,000
1-4-3000-2022	TRANS - Fuel/Diesel	175,900	163,972	190,000	164,905	190,000
1-4-3000-2024	TRANS - Heating	25,199	20,517	26,500	25,732	26,500
1-4-3000-2030	TRANS - Hydro	16,840	14,642	18,000	17,285	18,000
1-4-3000-2050	TRANS - Telephone	10,343	10,145	12,000	8,864	12,000
1-4-3000-2054	TRANS - Radio / GPS	5,145	6,357	6,000	3,957	6,400
1-4-3000-2070	TRANS - Repairs/Parts	238,695	245,839	240,000	259,787	240,000
1-4-3000-2080	TRANS - Small Tools	794	2,317	2,500	1,604	2,500
1-4-3000-2130	TRANS - Computer Services	17,345	13,387	22,000	14,403	22,000
1-4-3000-2300	TRANS - Office Supplies/Advertising	6,101	6,147	6,000	7,698	6,000
1-4-3000-3010	TRANS - Equipment Charges	509,255	543,524	0	465,365	0
1-4-3000-3100	TRANS - Consulting	34,661	25,664	40,000	35,441	40,000
1-4-3000-4020	TRANS - Insurance	67,710	72,471	75,000	76,989	77,000
1-4-3000-4030	TRANS - Licenses for Vehicles/Equip	17,864	19,311	20,000	19,567	20,000
1-4-3000-4100	TRANS - Construction (Gravel)	89,689	97,472	95,000	92,387	100,000
1-4-3000-7140	TRANS - Building Maintenance	8,167	-13,067	10,000	9,801	10,000
1-4-3000-8050	TRANS - Vehicles	0	0	0	158,966	80,000
1-4-3000-8060	TRANS - Capital Infrs	0	0	1,300,000	1,628,959	2,000,000
1-4-3000-8062	TRANS - Capital Infrs	0	0	0	376,504	425,000
1-4-3000-8064	TRANS - Capital Infrs	0	0	0	14,104	20,000
1-4-3000-8066	TRANS - Capital Infrs	0	0	0	21,382	54,000
1-4-3000-8068	TRANS - Capital Infrs	0	0	0	21,495	27,000
1-4-3000-8069	TRANS - Capital Infrs	0	0	0	393	0
1-4-3000-8200	TRANS - Amortization Expense	1,112,936	1,156,521	0	0	0
1-4-3000-8300	TRANS - Gains/Losses	-37,611	0	0	0	0
1-4-3000-9250	TRANS - Long Term Debt	82,172	103,681	475,000	32,865	475,000
<b>Total TRANSPORTATION SERVICES</b>		<b>3,709,742</b>	<b>3,873,802</b>	<b>3,931,490</b>	<b>5,013,420</b>	<b>5,505,541</b>

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<b>STREETLIGHTS - EGANVILLE</b>						
1-4-3080-2010	Traffic Lights - Energy Materials	3,485	5,505	2,000	824	4,000
1-4-3080-2035	Street Lighting - Ward 1 (Eganville)	39,228	28,553	30,000	33,957	36,000
<b>Total STREETLIGHTS - EGANVILLE</b>		<b>42,713</b>	<b>34,058</b>	<b>32,000</b>	<b>34,781</b>	<b>40,000</b>
<b>STREETLIGHTS - RURAL</b>						
1-4-3085-2036	Street Lighting -Rural (Sebastopol)	2,025	845	2,200	2,502	2,500
<b>Total STREETLIGHTS - RURAL</b>		<b>2,025</b>	<b>845</b>	<b>2,200</b>	<b>2,502</b>	<b>2,500</b>
<b>GARBAGE TRUCK</b>						
1-4-3742-1010	GT1 - Wages	423	184	500	268	252
1-4-3742-1110	GT1 - Benefits	290	308	360	374	375
1-4-3742-1215	GT1 - Waste Post Employment Expense	-4,922	1,487	0	0	0
1-4-3742-2020	GT1 - Fuel	7,504	8,886	10,000	5,569	10,000
1-4-3742-2054	GT1 - Radio	244	244	240	203	240
1-4-3742-2400	GT1 - Repairs & Maintenance	22,428	7,460	12,000	7,036	10,000
1-4-3742-8000	GT1 - Capital	0	0	0	260,506	0
<b>Total GARBAGE TRUCK</b>		<b>25,967</b>	<b>18,569</b>	<b>23,100</b>	<b>273,956</b>	<b>20,867</b>
<b>GARBAGE COLLECTION CURBSIDE</b>						
1-4-4010-1010	WASTE - Wages (Curbside Pick-Up)	19,508	20,655	20,000	25,808	24,720
1-4-4010-1090	WASTE - Vacation Pay (Curbside Pick-up)	677	586	700	524	715
1-4-4010-1110	WASTE - Benefits (Curbside Pick-Up)	2,644	2,968	2,700	3,606	3,200
1-4-4010-1200	WASTE - EHT (Curbside)	394	416	500	515	500
1-4-4010-1210	WASTE - WSIB (Curbside)	596	729	650	859	800
1-4-4010-2010	WASTE - Materials/Supplies (Curbside)	5,101	5,117	5,000	9,774	5,500
1-4-4010-3010	WASTE - Equipment Charges (Curbside)	2,400	1,050	0	1,413	0
1-4-4010-8200	WASTE - Amortization Expense	45,579	178,753	0	0	0
<b>Total GARBAGE COLLECTION CURBS</b>		<b>76,899</b>	<b>210,274</b>	<b>29,550</b>	<b>42,499</b>	<b>35,435</b>
<b>LANDFILL SNO DRIFTERS</b>						
1-4-4020-1010	LF - Wages (Sno-Drifters)	12,783	16,228	14,000	19,337	19,251
1-4-4020-1090	LF - Vacation Pay (Sno-Drifters)	641	774	700	806	921
1-4-4020-1110	LF - Benefits (Sno-Drifters)	2,247	3,152	2,700	3,765	3,500
1-4-4020-1200	LF - EHT (Sno-Drifters)	257	335	300	395	400
1-4-4020-1210	LF - WSIB (Sno-Drifters)	388	587	425	658	650
1-4-4020-2010	LF - Materials/Supplies (Sno-Drifters)	19,782	19,970	35,000	58,651	50,000
1-4-4020-3010	LF - Equipment Charges (Sno-Drifters)	7,895	9,145	0	11,820	0

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1-4-4020-3110	LF - Monitoring (Sno-Drifters)	23,751	23,564	27,000	25,717	27,000
<b>Total LANDFILL SNO DRIFTERS</b>		<b>67,744</b>	<b>124,882</b>	<b>80,125</b>	<b>121,149</b>	<b>101,722</b>
<b>RECYCLING CURBSIDE</b>						
1-4-4030-1010	RECY - Wages (Curbside)	26,076	22,602	25,000	26,244	27,362
1-4-4030-1090	RECY - Vacation Pay (Curbside)	785	666	865	567	819
1-4-4030-1110	RECY - Benefits (Curbside)	3,364	3,209	3,500	3,568	3,880
1-4-4030-1200	RECY - EHT (Curbside)	519	453	530	524	530
1-4-4030-1210	RECY - WSIB (Curbside)	785	796	850	872	850
1-4-4030-3010	RECY - Equipment Charges (Curbside)	4,125	600	0	3,183	0
1-4-4030-3200	RECY - Tipping Fees (Curbside)	9,349	10,543	10,000	0	1,000
<b>Total RECYCLING CURBSIDE</b>		<b>45,003</b>	<b>38,869</b>	<b>40,745</b>	<b>34,958</b>	<b>34,441</b>
<b>HOUSEHOLD HAZARDOUS WASTE</b>						
1-4-4035-1010	MHSW - Wages	2,761	3,735	3,000	4,738	4,408
1-4-4035-1090	MHSW - Vacation Pay	110	113	150	101	150
1-4-4035-1110	MHSW - Benefits	424	454	450	307	500
1-4-4035-1200	MHSW - EHT	56	57	75	54	75
1-4-4035-1210	MHSW - WSIB	85	101	100	91	120
1-4-4035-2010	MHSW - Materials/Supplies	2,045	0	2,100	100	1,000
1-4-4035-3210	MHSW - Hauling expense	5,140	4,198	5,000	5,843	5,000
<b>Total HOUSEHOLD HAZARDOUS WAST</b>		<b>10,621</b>	<b>8,658</b>	<b>10,875</b>	<b>11,234</b>	<b>11,253</b>
<b>LANDFILL SAND ROAD</b>						
1-4-4040-1010	LF - Wages (Sand Road)	12,938	16,391	14,000	17,031	19,431
1-4-4040-1090	LF - Vacation Pay (Sand Road)	580	684	600	551	813
1-4-4040-1110	LF - Benefits (Sand Road)	2,296	2,536	2,500	2,227	3,040
1-4-4040-1200	LF - EHT (Sand Road)	272	314	300	334	350
1-4-4040-1210	LF - WSIB (Sand Road)	412	551	500	557	600
1-4-4040-2010	LF - Materials/Supplies (Sand Road)	14,263	23,607	15,000	18,811	20,000
1-4-4040-3010	LF - Equipment Charges (Sand Road)	10,948	7,440	0	9,968	0
1-4-4040-3110	LF - Monitoring (Sand Road)	16,933	35,493	11,000	17,261	17,500
1-4-4040-3210	LF - Hauling Fees (Sand Road)	22,756	25,997	25,000	26,851	32,000
1-4-4040-3400	LF - Organics Haul/Tip	1,717	2,636	1,800	3,016	3,000
<b>Total LANDFILL SAND ROAD</b>		<b>83,115</b>	<b>115,649</b>	<b>70,700</b>	<b>96,607</b>	<b>96,734</b>
<b>RECYCLING SAND ROAD</b>						
1-4-4045-1010	RECY - Wages (Sand Road)	9,668	11,377	10,000	11,261	13,515

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1-4-4045-1090	RECY - Vacation Pay (Sand Road)	603	655	700	566	800
1-4-4045-1110	RECY - Benefits (Sand Road)	1,418	1,492	1,500	955	1,600
1-4-4045-1200	RECY - EHT (Sand Road)	214	232	250	234	260
1-4-4045-1210	RECY - WSIB (Sand Road)	323	407	350	389	425
1-4-4045-2010	RECY - Materials/Supplies (Sand Road)	0	0	1,000	0	1,000
1-4-4045-3200	RECY - Tipping Fees (Sand Road)	7,146	7,835	7,500	0	1,000
1-4-4045-3210	RECY - Hauling Fees (Sand Road)	24,386	26,618	25,000	28,396	32,000
<b>Total RECYCLING SAND ROAD</b>		<b>43,758</b>	<b>48,616</b>	<b>46,300</b>	<b>41,801</b>	<b>50,600</b>
<b>LANDFILL HWY 41</b>						
1-4-4050-1010	LF - Wages (HWY 41)	2,925	3,961	3,500	4,361	4,708
1-4-4050-1090	LF - Vacation Pay (HWY 41)	48	24	60	28	60
1-4-4050-1110	LF - Benefits (HWY 41)	295	662	500	600	800
1-4-4050-1200	LF - EHT (HWY 41)	45	78	80	79	90
1-4-4050-1210	LF - WSIB (HWY 41)	67	136	80	132	150
1-4-4050-2010	LF - Materials/Supplies (HWY 41)	1,664	691	1,500	433	1,000
1-4-4050-3110	LF - Monitoring (HWY 41)	2,346	819	1,500	819	1,000
1-4-4050-3220	LF - Waste Hauling (HWY 41)	9,003	8,807	9,500	10,421	11,000
1-4-4050-3400	LF - Organics Haul/Tip	234	576	1,000	431	700
<b>Total LANDFILL HWY 41</b>		<b>16,627</b>	<b>15,754</b>	<b>17,720</b>	<b>17,304</b>	<b>19,508</b>
<b>RECYCLING HWY 41</b>						
1-4-4055-1010	RECY - Wages (HWY 41)	3,174	3,790	3,300	4,078	4,499
1-4-4055-1090	RECY - Vacation Pay (HWY 41)	61	24	75	24	50
1-4-4055-1110	RECY - Benefits (HWY 41)	331	609	450	622	800
1-4-4055-1200	RECY - EHT (HWY 41)	50	74	100	80	100
1-4-4055-1210	RECY - WSIB (HWY 41)	75	130	100	133	150
1-4-4055-3200	RECY - Tipping Fees (HWY 41)	1,798	1,969	2,000	0	1,000
1-4-4055-3210	RECY - Hauling Fees (HWY 41)	5,274	321	6,000	5,551	5,000
<b>Total RECYCLING HWY 41</b>		<b>10,763</b>	<b>6,917</b>	<b>12,025</b>	<b>10,488</b>	<b>11,599</b>
<b>LANDFILL RUBY ROAD</b>						
1-4-4060-1010	LF - Wages (Ruby Road)	5,822	6,815	8,000	10,220	8,297
1-4-4060-1090	LF - Vacation Pay (Ruby Road)	227	245	250	266	250
1-4-4060-1110	LF - Benefits (Ruby Road)	1,144	1,388	2,000	2,196	1,500
1-4-4060-1200	LF - EHT (Ruby Road)	200	200	200	205	200
1-4-4060-1210	LF - WSIB (Ruby Road)	178	244	250	341	200



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1-4-4060-2010	LF - Materials/Supplies (Ruby Road)	8,371	5,475	10,000	9,509	10,000
1-4-4060-3010	LF - Equipment Charges (Ruby Road)	4,475	6,725	0	6,725	0
1-4-4060-3110	LF - Monitoring (Ruby Road)	28,681	297,611	33,000	30,896	33,000
1-4-4060-3220	LF - Waste Hauling (Ruby Road)	7,120	9,234	7,500	9,338	11,000
1-4-4060-3400	LF - Organics Haul/Tip	263	447	500	621	500
<b>Total LANDFILL RUBY ROAD</b>		<b>56,398</b>	<b>328,323</b>	<b>61,700</b>	<b>70,317</b>	<b>64,947</b>
<b>RUBY ROAD</b>						
1-4-4061-1010	WST - Wages (Ruby Road cover)	5,203	6,142	5,700	7,876	7,326
1-4-4061-3010	WST - Equipment Charge (Ruby Road Equip)	14,395	10,838	0	12,595	0
<b>Total RUBY ROAD</b>		<b>19,598</b>	<b>16,980</b>	<b>5,700</b>	<b>20,471</b>	<b>7,326</b>
<b>RECYCLING RUBY ROAD</b>						
1-4-4065-1010	RECY - Wages (Ruby Road)	3,801	3,982	4,000	4,601	4,780
1-4-4065-1090	RECY - Vacation Pay (Ruby Road)	227	246	250	276	300
1-4-4065-1110	RECY - Benefits (Ruby Road)	595	667	650	762	800
1-4-4065-1200	RECY - EHT (Ruby Road)	79	85	100	95	110
1-4-4065-1210	RECY - WSIB (Ruby Road)	119	150	120	159	160
1-4-4065-3200	RECY - Tipping Fees (Ruby Road)	2,483	2,491	3,000	0	1,000
1-4-4065-3210	RECY - Hauling Fees (Ruby Road)	8,355	7,760	8,500	9,002	9,300
<b>Total RECYCLING RUBY ROAD</b>		<b>15,659</b>	<b>15,381</b>	<b>16,620</b>	<b>14,895</b>	<b>16,450</b>
<b>LANDFILL MCGRATH ROAD</b>						
1-4-4070-1010	LF - Wages ( McGrath Road)	1,821	2,238	2,000	2,758	2,662
1-4-4070-1090	LF - Vacation Pay ( McGrath Road)	32	2	50	4	40
1-4-4070-1110	LF - Benefits ( McGrath Road)	242	369	400	345	450
1-4-4070-1200	LF - EHT ( McGrath Road)	31	44	40	42	50
1-4-4070-1210	LF - WSIB ( McGrath Road)	47	77	60	70	85
1-4-4070-2010	LF - Materials/Supplies ( McGrath Road)	1,126	402	1,100	351	500
1-4-4070-3220	LF - Waste Hauling ( McGrath Road)	6,392	5,653	6,500	6,915	6,800
1-4-4070-3400	LF - Organics Haul/Tip	531	961	600	787	1,000
<b>Total LANDFILL MCGRATH ROAD</b>		<b>10,222</b>	<b>9,746</b>	<b>10,750</b>	<b>11,272</b>	<b>11,587</b>
<b>RECYCLING MCGRATH ROAD</b>						
1-4-4075-1010	RECY - Wages (McGrath Road)	1,848	2,279	2,000	2,316	2,707
1-4-4075-1090	RECY - Vacation Pay (McGrath Road)	32	2	50	0	40
1-4-4075-1110	RECY - Benefits (McGrath Road)			300	383	450
1-4-4075-1200	RECY - EHT (McGrath Road)	31	45	50	45	50

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1-4-4075-1210	RECY - WSIB (McGrath Road)	47	78	100	75	85
1-4-4075-3200	RECY - Tipping fees (McGrath Road)	1,372	1,964	2,000	0	1,000
1-4-4075-3210	RECY - Recycling Hauling	4,766	5,189	5,000	6,238	6,200
<b>Total RECYCLING MCGRATH ROAD</b>		<b>8,342</b>	<b>9,933</b>	<b>9,500</b>	<b>9,057</b>	<b>10,532</b>
<b>LANDFILL LAKE CLEAR</b>						
1-4-4080-1010	LF - Wages (Lake Clear)	4,066	3,481	4,200	4,495	4,249
1-4-4080-1090	LF - Vacation Pay (Lake Clear)	158	173	200	163	200
1-4-4080-1110	LF - Benefits (Lake Clear)	918	642	1,000	773	1,000
1-4-4080-1200	LF - EHT (Lake Clear)	89	71	100	91	100
1-4-4080-1210	LF - WSIB (Lake Clear)	134	125	150	152	150
1-4-4080-2010	LF - Materials/Supplies (Lake Clear)	1,525	2,247	1,600	885	1,600
1-4-4080-2030	LF - Hydro (Lake Clear)	808	712	700	886	800
1-4-4080-3010	LF - Equipment Charges (Lake Clear)	4,933	1,298	0	2,515	0
1-4-4080-3110	LF - Monitoring (Lake Clear)	4,610	-10,514	13,000	3,389	6,000
1-4-4080-3220	LF - Waste Hauling (Lake Clear)	7,371	7,074	7,600	7,695	8,500
1-4-4080-3400	LF - Organics Haul/Tip	710	1,669	1,000	1,211	2,000
1-4-4080-9250	Waste - Long Term Debt	3,311	2,958	7,300	0	7,300
<b>Total LANDFILL LAKE CLEAR</b>		<b>28,633</b>	<b>9,936</b>	<b>36,850</b>	<b>22,255</b>	<b>31,899</b>
<b>RECYCLING LAKE CLEAR</b>						
1-4-4085-1010	RECY - Wages (Lake Clear)	2,400	2,914	2,500	3,088	3,455
1-4-4085-1090	RECY - Vacation Pay (Lake Clear)	156	173	160	161	180
1-4-4085-1110	RECY - Benefits (Lake Clear)	448	492	500	408	550
1-4-4085-1200	RECY - EHT (Lake Clear)	55	60	100	63	100
1-4-4085-1210	RECY - WSIB (Lake Clear)	84	106	100	106	115
1-4-4085-3200	RECY - Tipping Fees (Lake Clear)	2,359	2,160	2,600	0	1,000
1-4-4085-3210	RECY - Hauling Fees (Lake Clear)	7,808	6,989	8,000	8,690	8,300
<b>Total RECYCLING LAKE CLEAR</b>		<b>13,310</b>	<b>12,894</b>	<b>13,960</b>	<b>12,516</b>	<b>13,700</b>
<b>COMMUNITY DEVELOPMENT</b>						
1-4-6000-1010	COMM DEV - Wages	15,947	25,139	25,000	26,203	27,402
1-4-6000-1090	COMM DEV - Vacation Pay	1,010	602	1,500	1,181	654
1-4-6000-1094	COMM DEV - Sick Leave	55	702	1,200	1,351	762
1-4-6000-1110	COMM DEV - Benefits	4,954	6,572	6,500	8,447	8,460
1-4-6000-1200	COMM DEV - EHT	504	504	500	572	575
1-4-6000-1210	COMM DEV - WSIB	504	756	750	953	955

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1-4-6000-2007	COMM DEV - Events	4,350	509	1,000	3,868	2,420
1-4-6000-2010	COMM DEV - Materials/Supplies	725	75	35,000	3,969	6,200
1-4-6000-2011	COMM DEV - Canada Day	13,175	15,075	16,000	17,684	18,800
1-4-6000-2014	COMM DEV - Community Improvement Plan	1,000	1,994	4,500	2,452	5,000
1-4-6000-2300	COMM DEV - Advertising	407	1,430	2,000	2,600	2,000
1-4-6000-2500	COMM DEV - Communication	2,445	2,537	3,500	2,617	3,000
<b>Total COMMUNITY DEVELOPMENT</b>		<b>44,905</b>	<b>55,822</b>	<b>97,450</b>	<b>71,897</b>	<b>76,228</b>
<b>RECREATION &amp; REC ADMINISTRATION</b>						
1-4-7010-1010	REC - Wages	47,140	46,845	50,000	42,445	50,000
1-4-7010-1090	REC - Vacation Pay	154	192	1,000	138	215
1-4-7010-1110	REC - Benefits	11,525	10,953	12,000	9,567	12,000
1-4-7010-1200	REC - EHT	924	889	1,000	826	1,000
1-4-7010-1210	REC - WSIB	1,397	1,685	2,000	1,447	1,700
1-4-7010-1215	REC - Post Employment Exp	-1,465	2,414	0	0	0
1-4-7010-1300	REC - Seminars & Workshops	236	2,480	4,000	514	4,000
1-4-7010-2006	REC - Golf Tournament	4,497	0	0	0	0
1-4-7010-2010	REC - Materials/Supplies	1,433	2,807	2,500	1,844	2,500
1-4-7010-2020	REC - Vehicle and mower fuel	4,828	4,836	5,000	3,627	5,000
1-4-7010-2080	REC - Small Tools	234	488	1,000	461	1,000
1-4-7010-2120	REC - Office Supplies	391	1,126	2,500	1,078	2,000
1-4-7010-2130	REC - Computer Services	15,276	12,516	15,000	12,445	15,000
1-4-7010-2145	REC - Curling Club Ice Scraper	14,672	0	0	0	0
1-4-7010-2300	REC - Advertising	574	834	1,000	210	1,200
1-4-7010-2400	REC - Vehicle Repairs & Maintenance	2,682	3,011	5,500	1,968	6,500
1-4-7010-3100	REC - Consulting	46,301	0	5,000	10,611	5,000
1-4-7010-4020	REC - Insurance	26,748	29,770	30,000	32,774	32,000
1-4-7010-7756	REC - Event Expenses (Pickle Ball)	869	2,097	1,000	1,653	1,000
1-4-7010-8200	REC - Amortization Expense	56,781	62,043	0	0	0
<b>Total RECREATION &amp; REC ADMINIS</b>		<b>235,197</b>	<b>184,986</b>	<b>138,500</b>	<b>121,608</b>	<b>140,115</b>
<b>ARENA OPERATIONS</b>						
1-4-7100-1010	ARENA - Wages	70,663	80,830	75,000	82,029	85,679
1-4-7100-1090	ARENA - Vacation Pay	8,709	8,783	9,000	6,165	9,000
1-4-7100-1094	ARENA - Sick Leave	1,823	2,893	1,000	3,692	2,000
1-4-7100-1110	ARENA - Benefits	14,788	17,147	15,000	16,698	17,150

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1-4-7100-1200	ARENA - EHT	1,641	1,832	2,000	1,865	2,000
1-4-7100-1210	ARENA - WSIB	2,483	3,213	3,000	3,108	3,200
1-4-7100-2005	ARENA - Vending Machine Expenses	2,062	731	2,000	645	1,000
1-4-7100-2020	ARENA - Propane & Gas	1,326	1,465	2,000	1,466	2,000
1-4-7100-2024	ARENA - Propane (rear of building)	8,720	8,003	9,000	8,502	9,000
1-4-7100-2030	ARENA - Hydro	77,853	73,167	80,000	78,235	80,000
1-4-7100-2040	ARENA - Water/Sewer	58,803	56,267	60,000	54,792	60,000
1-4-7100-2050	ARENA - Telephone	1,361	818	1,700	805	1,500
1-4-7100-2400	ARENA - Repairs & Maintenance	38,092	46,866	30,000	35,802	35,000
1-4-7100-3010	ARENA - Equipment Charges	955	1,590	0	600	0
1-4-7100-4010	ARENA - Contracts	5,603	7,373	7,000	5,432	8,000
1-4-7100-4020	ARENA - Insurance	25,328	27,851	28,000	29,478	30,000
1-4-7100-7140	ARENA - Building Maintenance	0	335	6,000	351	6,000
1-4-7100-8000	ARENA - Capital Expenditures	0	0	85,000	0	0
1-4-7100-8200	ARENA - Amortization Expense	64,463	63,238	0	0	0
1-4-7100-9250	ARENA - Long Term Debt	43,090	39,748	106,500	0	84,205
<b>Total ARENA OPERATIONS</b>		<b>426,963</b>	<b>442,150</b>	<b>522,200</b>	<b>329,665</b>	<b>435,734</b>
<b>OUTDOOR PARKS CENTENIAL PARK &amp; VILLAGE</b>						
1-4-7200-1010	PARKS - Wages (Centenial Park)	37,989	29,569	40,000	35,772	31,343
1-4-7200-1090	PARKS - Vacation Pay (Centenial Park)	538	561	1,000	437	800
1-4-7200-1110	PARKS - Benefits (Centenial Park)	7,896	5,100	8,000	6,538	7,000
1-4-7200-1200	PARKS - EHT (Centenial Park)	803	638	1,000	706	800
1-4-7200-1210	PARKS - WSIB (Centenial Park)	1,215	1,118	1,500	1,176	1,200
1-4-7200-2010	PARKS - Material and Supply (Centenial P	1,432	740	4,000	488	4,000
1-4-7200-2030	PARKS - Hydro (Centenial Park)	2,004	1,575	2,700	2,002	2,500
1-4-7200-2040	PARKS - Water/Sewer (Centenial Park)	2,522	2,192	3,000	2,375	3,000
1-4-7200-2400	PARKS - Repairs & Maintenance (Centenial	11,908	16,780	15,000	12,873	11,000
<b>Total OUTDOOR PARKS CENTENIAL</b>		<b>66,307</b>	<b>58,273</b>	<b>76,200</b>	<b>62,367</b>	<b>61,643</b>
<b>OUTDOOR PARKS (LEGION FIELD)</b>						
1-4-7210-1010	PARKS - Wages (Legion Field)	8,027	11,641	8,500	16,306	12,339
1-4-7210-1090	PARKS - Vacation Pay (Legion Field)	176	273	270	133	300
1-4-7210-1110	PARKS - Benefits (Legion Field)	1,191	1,445	1,500	3,391	1,500
1-4-7210-1200	PARKS - EHT (Legion Field)	158	224	200	326	230
1-4-7210-1210	PARKS - WSIB (Legion Field)	239	388	300	543	400

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Account Code	Account Description	2023 ACTUAL VALUES	2024 ACTUAL VALUES	2024 FINAL BUDGET	2025 ACTUAL VALUES	2025 FINAL BUDGET
1-4-7210-2030	PARKS - Hydro (Legion Field)	4,198	3,996	4,500	4,567	4,500
1-4-7210-2040	PARKS - Water/Sewer (Legion Field)	12,704	17,885	15,000	15,322	18,000
1-4-7210-2400	PARKS - Repairs & Maintenance (Legion Fi	958	3,502	7,500	8,982	22,500
1-4-7210-6100	PARKS - Splash Pad	1,978	1,492	2,000	966	2,000
1-4-7210-8000	PARKS - Capital Expenditures (Legion Fie	0	0	0	19,515	0
<b>Total OUTDOOR PARKS (LEGION FI</b>		<b>29,629</b>	<b>40,843</b>	<b>39,770</b>	<b>70,051</b>	<b>61,769</b>
<b>OUTDOOR PARKS (ROTARY BEACH &amp; SWIM)</b>						
1-4-7220-1010	PARKS - Wages (Rotary Park)	2,880	2,078	3,000	1,554	2,203
1-4-7220-1090	PARKS - Vacation Pay (Rotary Park)	47	120	150	271	150
1-4-7220-1200	PARKS - EHT (Rotary Park)	50	35	50	26	50
1-4-7220-1210	PARKS - WSIB (Rotary Park)	75	61	100	43	100
1-4-7220-2010	PARKS - Materials/Supplies (Rotary Park)	0	0	1,000	0	1,000
1-4-7220-2012	PARKS - Swim Program & Wages (Rotary Bea	465	5,869	10,000	4,780	10,000
1-4-7220-2030	PARKS - Hydro (Rotary Park)	582	384	1,000	394	1,000
1-4-7220-2040	PARKS - Water/Sewer (Rotary Park)	935	1,057	1,000	1,011	1,000
1-4-7220-2400	PARKS - Repairs & Maintenance (Rotary Be	7,066	3,440	7,000	33	4,000
<b>Total OUTDOOR PARKS (ROTARY BE</b>		<b>12,100</b>	<b>13,044</b>	<b>23,300</b>	<b>8,112</b>	<b>19,503</b>
<b>OUTDOOR PARKS (CORMAC)</b>						
1-4-7230-1010	PARKS - Wages (Cormac Park)	0	124	220	43	132
1-4-7230-1110	PARKS - Benefits (Cormac Park)	0	33	65	12	65
1-4-7230-1200	PARKS - EHT (Cormac Park)	0	2	4	1	5
1-4-7230-1210	PARKS - WSIB (Cormac Park)	0	4	6	1	6
1-4-7230-2010	PARKS - Materials/Supplies (Cormac Park	0	28	50	25	50
1-4-7230-2400	PARKS - Repairs and Maintenance (Cormac	28	175	1,000	1,119	1,000
1-4-7230-4010	PARKS - Contracts (Cormac Park)	1,767	1,833	2,000	1,650	2,000
<b>Total OUTDOOR PARKS (CORMAC)</b>		<b>1,795</b>	<b>2,199</b>	<b>3,345</b>	<b>2,851</b>	<b>3,258</b>
<b>OUTDOOR PARKS (OPEONGO)</b>						
1-4-7240-1010	PARKS - Wages (Opeongo Park)	494	316	1,500	1,359	1,500
1-4-7240-1090	PARKS - Vacation Pay (Opeongo Park)	3	0	45	16	45
1-4-7240-1110	PARKS - Benefits (Opeongo Park)	118	82	110	260	110
1-4-7240-1200	PARKS - EHT (Opeongo Park)	10	6	60	27	60
1-4-7240-1210	PARKS - WSIB (Opeongo Park)	15	11	60	45	60
1-4-7240-2400	PARKS - Repairs & Maintenance (Opeongo P			1,000	0	1,000
1-4-7240-4010	PARKS - Contract (Opeongo Park)	1,767	1,833	2,000	1,467	2,000

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<b>Total OUTDOOR PARKS (OPEONGO)</b>		<b>2,407</b>	<b>2,540</b>	<b>4,775</b>	<b>3,174</b>	<b>4,775</b>
<b>OUTDOOR PARKS (FOYMOUNT)</b>						
1-4-7250-1010	PARKS - Wages (Foymount Park)	1,717	1,629	1,500	819	1,727
1-4-7250-1090	PARKS - Vacation Pay (Foymount Park)	14	9	10	9	15
1-4-7250-1110	PARKS - Benefits (Foymount Park)	396	378	200	164	400
1-4-7250-1200	PARKS - EHT (Foymount Park)	34	33	50	16	50
1-4-7250-1210	PARKS - WSIB (Foymount Park)	52	57	100	27	100
1-4-7250-2010	PARKS - Materials/Supplies (Foymount Par	0	1,233	5,000	476	2,500
1-4-7250-4010	PARKS - Contracts (Foymount Park)	1,749	1,833	2,000	1,597	2,000
<b>Total OUTDOOR PARKS (FOYMOUNT)</b>		<b>3,962</b>	<b>5,172</b>	<b>8,860</b>	<b>3,108</b>	<b>6,792</b>
<b>COMMUNITY HALL (EAGLES NEST)</b>						
1-4-7300-1010	HALL - Wages (Hall & Bar Wages)	10,933	12,429	12,000	11,239	13,175
1-4-7300-1090	HALL - Vacation Pay (Eagles Nest)	114	119	200	110	200
1-4-7300-1110	HALL - Benefits (Eagles Nest)	1,548	1,777	2,000	1,926	2,000
1-4-7300-1200	HALL - EHT (Eagles Nest)	153	171	200	185	200
1-4-7300-1210	HALL - WSIB (Eagles Nest)	232	300	300	309	300
1-4-7300-2005	HALL - Bar Supplies (Eagles Nest)	10,319	12,284	12,000	5,844	15,000
1-4-7300-2400	HALL - Repairs & Maintenance (Eagles Nes	951	943	5,000	94	5,000
1-4-7300-4010	HALL - Contracts	940	953	1,000	618	1,000
<b>Total COMMUNITY HALL (EAGLES N</b>		<b>25,190</b>	<b>28,976</b>	<b>32,700</b>	<b>20,325</b>	<b>36,875</b>
<b>LIBRARY</b>						
1-4-7400-1010	LIB - Grant	176,775	193,233	193,233	202,683	202,683
1-4-7400-2024	CULTURAL CENTER- Heating Fuel	2,037	1,515	2,100	1,845	2,100
1-4-7400-2030	CULTURAL CENTER - Hydro	9,574	8,411	9,700	9,915	9,700
1-4-7400-2040	CULTURAL CENTER - Water/Sewer	1,506	1,566	1,600	1,629	1,600
1-4-7400-3010	CULTURAL CENTER - Equipment Charges	284	0	0	0	0
1-4-7400-7140	CULTURAL CENTER - Building Maintenance	4,272	7,145	4,500	2,700	4,500
<b>Total LIBRARY</b>		<b>194,448</b>	<b>211,870</b>	<b>211,133</b>	<b>218,772</b>	<b>220,583</b>
<b>MUSEUM</b>						
1-4-7600-2024	MUSEUM - Heating Fuel	9,932	7,007	11,000	7,719	10,000
1-4-7600-2030	MUSEUM - Hydro	2,451	2,173	2,700	2,891	2,500
1-4-7600-2040	MUSEUM - Water/Sewer	1,536	1,566	1,600	1,629	1,625
1-4-7600-3010	MUSEUM - Equipment Charges			0	0	0
1-4-7600-7140	MUSEUM - Building Maintenance	726	3,012	5,000	4,733	5,000

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<b>Total MUSEUM</b>		<b>14,695</b>	<b>13,758</b>	<b>20,300</b>	<b>16,972</b>	<b>19,125</b>
<b>PLANNING &amp; DEVELOPMENT</b>						
1-4-8010-1920	PLN - O.P. Review & Zoning expenses	53,624	0	2,000	2,200	3,000
1-4-8010-1930	PLN - General Planning Expenses	1,062	1,708	2,000	2,228	2,000
<b>Total PLANNING &amp; DEVELOPMENT</b>		<b>54,686</b>	<b>1,708</b>	<b>4,000</b>	<b>4,428</b>	<b>5,000</b>
<b>TOURISM</b>						
1-4-8100-1010	TOUR - Wages	10,447	10,724	12,000	10,100	12,000
1-4-8100-1090	TOUR - Vacation Pay	417	429	500	405	480
1-4-8100-1110	TOUR - Benefits	824	945	900	583	950
1-4-8100-1200	TOUR - EHT	213	226	300	208	250
1-4-8100-1210	TOUR - WSIB	322	396	400	346	400
1-4-8100-2010	TOUR - Materials/Supplies	994	415	1,000	525	1,000
1-4-8100-2030	TOUR - Hydro	1,273	1,142	1,300	1,176	1,300
1-4-8100-2040	TOUR - Water/Sewer	1,016	1,057	1,100	1,099	1,100
1-4-8100-7140	TOUR - Building Maintenance	2,016	618	2,500	207	2,500
<b>Total TOURISM</b>		<b>17,522</b>	<b>15,952</b>	<b>20,000</b>	<b>14,649</b>	<b>19,980</b>
<b>HORTICULTURAL</b>						
1-4-8110-2700	HORT - Horticultural Society Grant	1,000	1,000	1,000	1,000	1,000
<b>Total HORTICULTURAL</b>		<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Total Expense</b>		<b>7,701,112</b>	<b>8,311,415</b>	<b>8,511,443</b>	<b>10,058,631</b>	<b>9,746,955</b>
<b>Total GENERAL FUND</b>		<b>680,831</b>	<b>306,767</b>	<b>-7,250</b>	<b>671,629</b>	<b>0</b>
<b>2</b>	<b>WATER &amp; SEWER</b>					
<b>Revenue</b>						
<b>WATER REVENUES</b>						
2-3-1010-4900	WATER - Multi-Unit Revenues	-43,225	-44,943	-45,000	-54,551	-48,670
2-3-1010-4905	WATER - Metered Water	-502,717	-528,051	-512,000	-508,313	-532,480
2-3-1010-4930	WATER - Interest	-9,038	-6,924	-7,500	-8,689	-7,800
2-3-1010-4950	WATER - Donated Assets	-15,000	0	0	0	0
2-3-1010-4960	WATER - Other	-14,034	-52,882	-3,000	-25,678	-3,120
2-3-1010-8000	WATER - Transfer from Reserve	0	0	-250,000	0	-230,000
<b>Total WATER REVENUES</b>		<b>-584,014</b>	<b>-632,800</b>	<b>-817,500</b>	<b>-597,231</b>	<b>-822,070</b>
<b>SEWER REVENUES</b>						



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2-3-1015-4910	SEWER - Sewer Revenues	-501,944	-527,715	-512,000	-507,623	-532,480
2-3-1015-4960	SEWER - Other Revenue	-1,763	0	-140,000	-2,925	-160,000
<b>Total SEWER REVENUES</b>		<b>-503,707</b>	<b>-527,715</b>	<b>-652,000</b>	<b>-510,548</b>	<b>-692,480</b>
<b>Total Revenue</b>		<b>-1,087,721</b>	<b>-1,160,515</b>	<b>-1,469,500</b>	<b>-1,107,779</b>	<b>-1,514,550</b>
<b>Expense</b>						
<b>SANITARY SEWER COLLECTIONS</b>						
2-4-4100-1010	SEWER - Wages	8,334	15,821	12,000	15,827	15,000
2-4-4100-1110	SEWER - Benefits	2,480	4,524	2,350	4,100	4,000
2-4-4100-1200	SEWER - EHT	147	276	165	308	250
2-4-4100-2010	SEWER - Materials/Supplies	16,174	9,456	18,000	11,495	18,000
2-4-4100-2030	SEWER - Hydro	10,148	9,894	9,500	11,344	10,000
2-4-4100-2400	SEWER - Repairs & Maintenance	8,986	11,097	10,000	15,504	10,000
2-4-4100-3010	SEWER - Equipment Charges	3,360	3,246	2,650	0	2,000
2-4-4100-7140	SEWER - Building Maintenance	0	0	2,500	0	2,500
2-4-4100-7165	SEWER - Engineering & Consulting Fees	0	0	5,000	0	5,000
2-4-4100-8000	SEWER - Capital	0	0	100,000	0	100,000
<b>Total SANITARY SEWER COLLECTIO</b>		<b>49,629</b>	<b>54,314</b>	<b>162,165</b>	<b>58,578</b>	<b>166,750</b>
<b>SEWER TREATMENT PLANT</b>						
2-4-4200-1010	S-TREAT - Wages	87,505	108,254	85,000	115,742	110,000
2-4-4200-1015	S-TREAT - Administration	10,800	11,000	11,000	11,500	11,500
2-4-4200-1090	S-TREAT - Vacation Pay	360	153	500	81	500
2-4-4200-1110	S-TREAT - Benefits	19,446	26,111	18,000	27,840	25,000
2-4-4200-1200	S-TREAT - EHT	1,720	2,105	1,630	2,239	2,000
2-4-4200-1210	S-TREAT - WSIB	2,602	3,786	2,500	3,766	3,500
2-4-4200-1300	S-TREAT - Seminars & Workshops	0	2,225	3,500	1,802	2,500
2-4-4200-2010	S-TREAT - Materials/Supplies	16,592	14,428	12,500	12,703	12,500
2-4-4200-2024	S-TREAT - Heating Fuel	1,305	1,750	2,000	65	2,000
2-4-4200-2030	S-TREAT - Hydro	50,110	37,323	50,000	50,129	45,000
2-4-4200-2050	S-TREAT - Telephone & Internet	3,087	1,777	2,800	2,683	2,500
2-4-4200-2054	S-TREAT - Radio Expenses & Paging	220	220	400	220	400
2-4-4200-2065	S-TREAT - Chemicals	47,136	35,416	47,500	37,195	50,000
2-4-4200-2070	S-TREAT - Equip Repairs & Maintenance	0	0	250	0	250
2-4-4200-2075	S-TREAT - Sampling Expenses	4,609	6,620	5,000	7,324	7,000
2-4-4200-2080	S-TREAT - Non-Capital Equip & Tools	0	0	500	0	500



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2-4-4200-2120	S-TREAT - Office Supplies	635	699	550	984	500
2-4-4200-2130	S-TREAT - Computer Services	7,643	7,521	7,000	7,522	7,000
2-4-4200-2155	S-TREAT - Sludge Disposal	6,447	2,060	12,000	4,119	12,000
2-4-4200-2400	S-TREAT - Vehicle Repairs & Maintenance	0	0	1,500	0	1,500
2-4-4200-3010	S-TREAT - Equipment Charges	1,550	930	2,000	600	2,000
2-4-4200-3060	S-TREAT - Certification & Calibration	5,928	6,765	10,000	6,934	10,000
2-4-4200-4020	S-TREAT - Insurance	12,511	14,244	14,000	15,629	15,000
2-4-4200-7115	S-TREAT - P.I.L.S	2,219	2,341	2,300	2,451	2,500
2-4-4200-7140	S-TREAT - Building Maintenance	8,328	48,789	15,000	3,986	15,000
2-4-4200-7165	S-TREAT - Engineering/Consulting Fees	0	45,833	6,000	8,058	6,000
2-4-4200-8000	S-TREAT - Capital Expenditures	0	0	60,000	19,146	60,000
2-4-4200-8200	S-TREAT - Amortization Expense	151,673	151,673	0	0	0
2-4-4200-9250	S-TREAT - Long Term Debt	5,369	5,029	0	0	0
<b>Total SEWER TREATMENT PLANT</b>		<b>447,789</b>	<b>537,052</b>	<b>373,430</b>	<b>342,718</b>	<b>406,650</b>
<b>WATER DISTRIBUTION &amp; SUPPLY</b>						
2-4-4300-1010	W-DEL - Wages	13,420	15,844	15,000	22,059	15,000
2-4-4300-1110	W-DEL - Benefits	2,552	5,514	3,000	6,725	3,000
2-4-4300-1200	W-DEL - EHT	172	319	300	416	300
2-4-4300-2010	W-DEL - Materials/Supplies	46,632	38,613	31,000	28,052	35,000
2-4-4300-2030	W-DEL - Hydro	2,109	2,541	2,000	2,995	2,500
2-4-4300-2400	W-DEL - Repairs & Maintenance	0	0	30,000	0	30,000
2-4-4300-3010	W-DEL - Equipment Charges	3,230	0	4,000	680	4,000
2-4-4300-7140	W-DEL - Building Maintenance	0	0	250	0	250
2-4-4300-7165	W-DEL - Engineering/Consulting Fees	0	0	2,400	0	3,000
2-4-4300-8000	W-DEL - Capital Expenditures	0	0	60,000	25,527	60,000
<b>Total WATER DISTRIBUTION &amp; SUP</b>		<b>68,115</b>	<b>62,831</b>	<b>147,950</b>	<b>86,454</b>	<b>153,050</b>
<b>WATER TREATMENT PLANT</b>						
2-4-4400-1010	W-TREAT - Wages	147,470	174,793	150,000	176,738	160,000
2-4-4400-1015	W-TREAT - Administration	10,800	11,000	11,000	11,500	11,500
2-4-4400-1090	W-TREAT - Vacation Pay	25,083	29,210	30,000	31,758	30,000
2-4-4400-1094	W-TREAT - Sick Leave	26,792	13,988	30,000	16,097	10,000
2-4-4400-1110	W-TREAT - Benefits	44,160	48,313	42,000	51,506	45,000
2-4-4400-1200	W-TREAT - EHT	4,039	4,339	4,166	4,563	4,000
2-4-4400-1210	W-TREAT - WSIB	6,110	7,705	6,300	7,631	7,000

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2-4-4400-1215	W-TREAT - Post Employment Exp	3,604	1,124	0	0	0
2-4-4400-1300	W-TREAT - Seminars & Workshops	495	2,802	1,500	2,543	2,500
2-4-4400-2010	W-TREAT - Materials/Supplies	19,797	14,558	21,000	25,814	20,000
2-4-4400-2024	W-TREAT - Heating Fuel	569	1,574	1,000	0	1,600
2-4-4400-2030	W-TREAT - Hydro	64,586	61,596	62,000	65,662	65,000
2-4-4400-2050	W-TREAT - Telephone & Internet	4,488	4,317	4,500	6,116	4,500
2-4-4400-2054	W-TREAT - Radio Expenses & Paging	440	440	1,853	795	1,000
2-4-4400-2065	W-TREAT - Chemicals	38,093	32,100	40,000	27,208	40,000
2-4-4400-2070	W-TREAT - Equipment Repairs and Maint	32	8,698	6,000	1,121	8,000
2-4-4400-2075	W-TREAT - Sampling Expenses	17,444	17,103	16,500	21,296	16,500
2-4-4400-2080	W-TREAT - Non-Capital Equip & Tools	546	366	500	221	500
2-4-4400-2120	W-TREAT - Office Supplies	258	708	600	1,322	1,000
2-4-4400-2130	W-TREAT - Computer Services	9,338	6,964	9,500	7,930	9,500
2-4-4400-2400	W-TREAT - Vehicle Repairs & Maintenance	4,352	6,018	3,000	6,158	5,000
2-4-4400-3010	W-TREAT - Equipment Charges	0	0	2,000	0	2,000
2-4-4400-3060	W-TREAT - Certification & Calibration	9,623	11,186	12,000	7,841	12,000
2-4-4400-4020	W-TREAT - Insurance	12,504	14,244	13,700	15,629	15,000
2-4-4400-5010	W-TREAT - Miscellaneous	0	0	500	0	500
2-4-4400-7115	W-TREAT - P.I.L.S	10,120	8,122	10,336	8,502	10,000
2-4-4400-7140	W-TREAT - Building Maintenance	13,890	13,816	16,000	19,458	16,000
2-4-4400-7165	W-TREAT - Engineering/Consulting Fees	611	49,394	15,000	10,542	15,000
2-4-4400-8000	W-TREAT - Capital Expenditures	0	0	140,000	232,493	140,000
2-4-4400-8030	W-TREAT - Capital M&E	0	0	0	18,815	0
2-4-4400-8200	W-TREAT - Amortization Expense	224,564	227,738	0	0	0
2-4-4400-9000	W-TREAT - Transfer to Reserve	8,205	-144,780	0	0	0
2-4-4400-9250	W-TREAT - Long term Debt	27,364	37,057	135,000	0	135,000
<b>Total WATER TREATMENT PLANT</b>		<b>735,377</b>	<b>664,493</b>	<b>785,955</b>	<b>779,259</b>	<b>788,100</b>
<b>Total Expense</b>		<b>1,300,910</b>	<b>1,318,690</b>	<b>1,469,500</b>	<b>1,267,009</b>	<b>1,514,550</b>
<b>Total WATER &amp; SEWER</b>		<b>213,189</b>	<b>158,175</b>	<b>0</b>	<b>159,230</b>	<b>0</b>



## Balance Sheet

For Period Ending 31-Dec-2025

	2025	2024
<b>GENERAL FUND</b>		
<b>Assets</b>		
<b>Current Assets</b>		
<b>Cash</b>		
<b>CASH ON HAND &amp; IN BANKS</b>		
Petty Cash	650.00	600.00
Bank - General	1,345,833.75	-38,613.22
Bank - Tax	10,026.75	1,928.62
Total CASH ON HAND & IN BANKS	1,356,510.50	-36,084.60
<b>RESERVE BANKS</b>		
Bank - Reserves (SAVINGS)	0.00	3,008,732.37
Total RESERVE BANKS	0.00	3,008,732.37
<b>Taxes Receivable</b>		
<b>TAXES RECEIVABLE</b>		
Taxes - Current	435,737.33	445,592.49
Taxes - Previous Year	199,726.97	191,015.01
Taxes - Prior Years	119,365.05	108,374.60
Penalties & Interest	77,711.17	68,178.04
Allowance for Doubtful Accounts	-20,000.00	-20,000.00
Total TAXES RECEIVABLE	812,540.52	793,160.14
<b>Other Assets</b>		
<b>OTHER ASSETS</b>		
Recreation Inventory	4,307.98	4,307.98
Salt Inventory	27,144.00	27,144.00
Gravel Inventory	19,344.00	19,344.00
Sand Inventory	51,763.00	51,763.00
Sewer Geotube Inventory	12,357.90	16,477.20
Culvert Inventory	79,031.42	79,031.42
Total OTHER ASSETS	193,948.30	198,067.60
<b>MISCELLANEOUS AR</b>		
Miscellaneous AR	64,837.37	76,936.16
Total MISCELLANEOUS AR	64,837.37	76,936.16
<b>FIRE DEPARTMENT - ASSETS</b>		
Cap. Assets in Prog. - Buildings	3,052.80	3,052.80
Capital Assets - Land	54,751.00	54,751.00
Capital Assets - Land Improvements	13,724.61	13,724.61
Capital Assets - Buildings	694,448.93	694,448.93
Capital Assets - Machinery & Equip.	501,140.47	501,140.47
Capital Assets - Vehicles	889,957.84	889,957.84
Capital Assets - Infrastructure	78,596.52	78,596.52
Accum. Amortization - Land Improvements	-13,146.32	-13,146.32
Accum. Amortization - Buildings	-426,056.72	-426,056.72
Accum. Amortization - Machinery & Equip	-347,152.84	-347,152.84
Accum. Amortization - Vehicles	-780,637.42	-780,637.42
Accum. Amortization - Infrastructure	-40,903.68	-40,903.68
Total FIRE DEPARTMENT - ASSETS	627,775.19	627,775.19
<b>BY-LAW ENFORCEMENT ASSETS</b>		
Capital Assets - Machinery & Equip.	2,700.00	2,700.00
Accum. Amortization - Machinery & Equip	-2,700.00	-2,700.00
Total BY-LAW ENFORCEMENT ASSETS	0.00	0.00
<b>GENERAL GOVERNMENT ASSETS</b>		
Capital Assets - Land	28,280.00	28,280.00



## Balance Sheet

For Period Ending 31-Dec-2025

	2025	2024
<b>GENERAL FUND</b>		
Capital Assets - Land Improvements	4,574.87	4,574.87
Capital Assets - Buildings	209,431.52	209,431.52
Capital Assets - Machinery & Equip.	218,392.33	218,392.33
Capital Assets - Infrastructure	533,196.49	533,196.49
Accum. Amortization - Land Improvements	-4,382.10	-4,382.10
Accum. Amortization - Buildings	-123,161.84	-123,161.84
Accum. Amortization - Machinery & Equip.	-173,663.12	-173,663.12
Accum. Amortization - Infrastructure	-415,990.25	-415,990.25
Total GENERAL GOVERNMENT ASSETS	276,677.90	276,677.90
<b>ANIMAL SHELTER ASSETS</b>		
Capital Assets - Buildings	42,655.73	42,655.73
Accum. Amortization - Buildings	-14,626.41	-14,626.41
Total ANIMAL SHELTER ASSETS	28,029.32	28,029.32
<b>TRANSPORTATION SERVICES ASSETS</b>		
Capital Assets - Land	37,190.00	37,190.00
Capital Assets - Land Improvements	37,397.04	37,397.04
Capital Assets - Buildings	1,812,252.11	1,812,252.11
Capital Assets - Machinery & Equip	1,931,117.01	1,931,117.01
Capital Assets - Vehicles	2,124,096.28	2,124,096.28
Capital Assets - Infrastructure	45,159,740.55	45,159,740.55
Accum. Amortization - Land Improvements	-28,107.64	-28,107.64
Accum. Amortization - Buildings	-943,459.24	-943,459.24
Accum. Amortization - Machinery & Equip.	-1,170,082.13	-1,170,082.13
Accum. Amortization - Vehicles	-1,153,438.02	-1,153,438.02
Accum. Amortization - Infrastructure	-23,636,580.35	-23,636,580.35
Total TRANSPORTATION SERVICES ASSETS	24,170,125.61	24,170,125.61
<b>ENVIRONMENTAL SERVICES ASSETS</b>		
Capital Assets - Land	428,794.09	428,794.09
Capital Assets - Land Improvements	1,712,286.39	1,712,286.39
Capital Assets - Buildings	76,376.53	76,376.53
Capital Assets - Machinery & Equip	120,188.19	120,188.19
Capital Assets - Vehicles	133,143.99	133,143.99
Capital Assets - Infrastructure	184,288.15	184,288.15
Accum. Amortization - Land	-68,707.79	-68,707.79
Accum. Amortization - Land Improvements	-544,745.43	-544,745.43
Accum. Amortization - Buildings	-19,811.70	-19,811.70
Accum. Amortization - Machinery & Equip.	-86,405.38	-86,405.38
Accum. Amortization - Vehicles	-133,143.99	-133,143.99
Accum. Amortization - Infrastructure	-119,114.40	-119,114.40
Total ENVIRONMENTAL SERVICES ASSETS	1,683,148.65	1,683,148.65
<b>SEWER TREATMENT PLANT ASSETS</b>		
Capital Assets - Land	14,015.00	14,015.00
Capital Assets - Land Improvements	27,185.76	27,185.76
Capital Assets - Buildings	1,568,568.44	1,568,568.44
Capital Assets - Machinery & Equip	2,399,971.18	2,399,971.18
Capital Assets - Infrastructure	4,059,478.51	4,059,478.51
Accum. Amortization - Land Improvements	-24,965.34	-24,965.34
Accum. Amortization - Building	-1,056,396.25	-1,056,396.25
Accum. Amortization - Machinery & Equip	-1,693,406.68	-1,693,406.68
Accum. Amortization - Infrastructure	-2,647,646.25	-2,647,646.25
Total SEWER TREATMENT PLANT ASSETS	2,646,804.37	2,646,804.37
<b>WATER TREATMENT PLANT ASSETS</b>		
Cap. Assets in Prog. - Infrastructure	58,744.82	58,744.82
Capital Assets - Land	10,001.00	10,001.00
Capital Assets - Buildings	3,703,591.05	3,703,591.05
Capital Assets - Machinery & Equip.	1,113,104.27	1,113,104.27



## Balance Sheet

For Period Ending 31-Dec-2025

	2025	2024
<b>GENERAL FUND</b>		
Capital Assets - Vehicles	39,474.29	39,474.29
Capital Assets - Infrastructure	4,354,583.24	4,354,583.24
Accum. Amortization - Building	-2,390,091.05	-2,390,091.05
Accum. Amortization - Machinery & Equip.	-622,959.41	-622,959.41
Accum. Amortization - Vehicles	-39,474.29	-39,474.29
Accum. Amortization - Infrastructure	-2,473,736.30	-2,473,736.30
Total WATER TREATMENT PLANT ASSETS	3,753,237.62	3,753,237.62
<b>PARKS &amp; RECREATION</b>		
Capital Assets - Land	67,007.00	67,007.00
Capital Assets - Land Improvements	788,883.21	788,883.21
Capital Assets - Buildings	1,215,984.34	1,215,984.34
Capital Assets - Machinery & Equip.	171,725.33	171,725.33
Capital Assets - Vehicles	84,018.85	84,018.85
Capital Assets - Infrastructure	429,692.70	429,692.70
Accum. Amortization - Land Improvements	-729,680.03	-729,680.03
Accum. Amortization - Buildings	-712,913.70	-712,913.70
Accum. Amortization - Machinery & Equip.	-112,469.57	-112,469.57
Accum. Amortization - Vehicles	-40,187.15	-40,187.15
Accum. Amortization - Infrastructure	-377,109.82	-377,109.82
Total PARKS & RECREATION	784,951.16	784,951.16
<b>ARENA</b>		
Capital Assets - Land	46,340.52	46,340.52
Capital Assets - Buildings	2,261,164.27	2,261,164.27
Capital Assets - Machinery & Equip.	473,266.91	473,266.91
Capital Assets - Infrastructure	37,639.14	37,639.14
Accum. Amortization - Buildings	-926,532.23	-926,532.23
Accum. Amortization - Machinery & Equip.	-222,002.30	-222,002.30
Accum. Amortization - Infrastructure	-19,207.65	-19,207.65
Total ARENA	1,650,668.66	1,650,668.66
<b>PLANNING &amp; DEVELOPMENT ASSETS</b>		
Capital Assets - Land	109,434.00	109,434.00
Total PLANNING & DEVELOPMENT ASSETS	109,434.00	109,434.00
<b>Accounts Receivable</b>		
<b>ACCOUNTS RECEIVABLE</b>		
HST Input Tax Credit	108.18	0.00
HST Receivable (HSTR)	291,940.43	166,928.25
A/R Provincial (PROV)	0.00	22,753.61
A/R Music in the Park (MUSIC)	-6,163.39	-6,163.39
A/R Camp Smitty (BVY)	-1,800.00	0.00
A/R Lake Clear Conservancy	0.00	1,889.34
A/R Generations	800,635.64	800,635.64
Total ACCOUNTS RECEIVABLE	1,084,720.86	986,043.45
<b>OTHER RATES RECEIVABLE</b>		
Water & Sewer Receivables	31,608.89	119,245.87
A/R Generations	171,310.01	171,310.01
Total OTHER RATES RECEIVABLE	202,918.90	290,555.88
Total Assets	39,446,328.93	41,048,263.48



## Balance Sheet

For Period Ending 31-Dec-2025

	2025	2024
<b>GENERAL FUND</b>		
<b>LIABILITIES</b>		
Trade Accounts Payable	-113,683.08	-221,184.46
HST Payable	-10,965.14	0.00
Benefits Payable - Manulife	-2,679.57	0.00
Accrued Payroll	-34,890.40	-38,320.35
Accrued Vacation Pay	-106,515.55	-106,515.55
Landfill Closure and Post Closure	-3,514,219.00	-3,514,219.00
Accrued Expenses	0.00	-48,767.57
Prepaid Expenses	139,950.99	144,962.39
Total LIABILITIES	-3,643,001.75	-3,784,044.54
<b>Deferred Revenue</b>		
<b>DEFERRED REVENUE</b>		
Other Deferred	-250.00	-525.00
Deferred Revenue (OCIF & CCBF)	-521,583.70	-521,583.70
Total DEFERRED REVENUE	-521,833.70	-522,108.70
<b>Long Term Liabilities</b>		
<b>LONG TERM LIABILITIES</b>		
<b>LONG TERM LIABILITIES</b>		
2017 Rds/Wtr/Wste/Arena #6998-858	-384,534.00	-457,167.36
Garage 294 Fymt Rd #6999-148	-799.07	-25,298.27
2022 -1Ton Dble CabTrk #6998-364	-20,592.14	-36,971.66
2023 Tandem Plow Trk #6998-356	-98,024.76	-163,374.60
Water / Sewer Loan #6999-164	-288,349.66	-353,733.34
2020 Plow Truck Loan #6998-591	0.00	-18,816.00
2020 Works Float #6998-444	123.83	-8,610.40
2017 Arena Floor #6998-831	-538,752.19	-606,794.11
2022 Komatsu Loader#38318	-87,393.66	-142,012.62
2022 Tiger Wheel Ldr Boom#38318	-48,042.73	-78,068.29
2021 ChevySilverado(RDS)#38318	-20,815.70	-33,825.02
2022 Chevy Silverado(REC)#38318	-22,378.45	-36,364.45
Total LONG TERM LIABILITIES	-1,509,558.53	-1,961,036.12
<b>Equity</b>		
<b>Equity</b>		
<b>EQUITY</b>		
Working Capital Reserve	-2,077,497.29	-2,213,997.29
Policing Reserve	-34,876.00	-34,876.00
Roads Reserve	-64,657.49	-64,657.49
Modernization Fund Reserve	-58,377.53	-115,377.53
Water Sewer Reserve	-526,192.12	-527,247.72
Generation/Water Sewer Reserve	-1,420,575.73	-1,420,575.73
Fire Equipment Reserve	-20,755.90	-20,755.90
Post Closure Landfill Reserve	-71,455.00	-71,455.00
Recreation Reserve	-19,045.55	-19,045.55
Total EQUITY	-4,293,432.61	-4,487,988.21
Total Liabilities	-9,967,826.59	-10,755,177.57

Equity

Equity

Equity

EQUITY

Tangible Capital Surplus	-32,974,718.24	-33,155,384.00
Net Rev.(Def) for the period	52,640.79	306,841.48
Unfunded Employee Benefits	106,516.00	91,483.00
Unfunded Landfill Closure Costs	3,514,219.00	3,244,900.00

## Balance Sheet



For Period Ending 31-Dec-2025

	2025	2024
<b>GENERAL FUND</b>		
Total EQUITY	-28,682,353.45	-29,512,159.52
Total Equity	-28,682,353.45	-29,512,159.52
Surplus/Deficit	796,148.89	780,926.39
Total GENERAL FUND	796,148.89	780,926.39
<b>Total Surplus (-)/Deficit</b>	796,148.89	780,926.39

**Balance Sheet**For Period Ending 31-Dec-2025

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**Report Options**   Accounts : All

Cost Center 1 : All

Cost Center 2 : All

Cost Center 3 : All

Unposted Included  
Rollup Accounts Selected  
Summarize Cost Centers Selected

Fund Level Selected  
Class Level Selected  
Group Level Selected  
Sub Group Level Selected  
Category Level Selected  
Account Level Selected

Class Total Selected

Category Total Selected  
Account Total Selected

Print Surplus(-)/Deficit Selected

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**January 2026**  
**CAO'S ADMINISTRATIVE REPORT**  
**TO COUNCIL**

**Administration**

Happy New Year! I met with our neighbouring CAOs to discuss shared services on January 7<sup>th</sup>. Staff continue with implementation of Citywide Asset Management Software and meet on a weekly basis. Staff are busy working on rolling everything over to the new year.

**Bank of Montreal**

As reported at our last meeting, we waited to hear back from our meeting on December 15<sup>th</sup>. Not much information came out of that correspondence. Staff is awaiting directions on setting a date for the town hall and our next steps for advocacy to the commission.

**Bill 5**

Attached is AMOs submission to Bill 5. I spoke with the Manager of Planning at the County of Renfrew to see if the County made any submissions. They have not. As outlined in the AMO document the concerns for municipalities are environmental and archaeological impacts without municipal collaboration. For Bonnechere Valley this is especially concerning in terms of our history along the river, our neighbours in Pikwakanagan and any established habitat. However, at this time it is hard to make a detailed comment without having seen the regulatory framework. We could do a resolution to support AMOs submission as it does outline these concerns in a board sense. Staff is looking for Council direction.

**Pre-Budget Submission**

The Treasurer and I are registered for the 2026 Pre-Budget Consultations in Pembroke on January 15<sup>th</sup>. If they approve the request to appear we will refer to our Minister of Finance Delegation Document regarding 100% HST rebate funding for municipalities and Solicitor General Delegation Document on Policing Costs.

**ROMA Conference**

All delegation documents have been submitted to the Solicitor General and Ministry of Energy and Mines for our two delegations approved. Ministry of Transportation was denied.

**Recreation Agreements**

North Algona Wilberforce Agreement will come to tonight's Council meeting for approval and Admaston/Bromley is reviewing theirs January 22.

## **Information and Privacy Report**

We had 6 Freedom of Information Request in 2025 which is more than double the amount received in the last 6 years. Only one remains outstanding as it was only received on December 12<sup>th</sup>. Our report will be filed later this month with the IPC.

## **AMO**

Rooms have been booked for the AMO conference in August. Registrations for the program will follow later in the spring for those interested.

## **Arena Project**

In 2022 Recreation Manager Kevin McGrath indicated that we had certain components coming to their end of life in the Arena. A compressor, chiller and condenser. At the same time we were introduced to funding for energy efficiency to develop a plan that could be used to support an application for funding for these initiatives. We received the funding and developed a plan for the Arena and the Curling Club. We then used these plans to apply for funding. Although we cannot make any formal announcements yet I have approval to take this report to Council as we need a resolution to approve the signing authority on the attached agreement before it can be finalized and we need approval of two purchases that if not ordered this month will not be received in time to have them installed this summer when the Ice Plant is not in operation. The details are as follows and I have attached the two quotes.

Estimates for Parts Required for Arena in 2022

Compressor \$85,000 (purchased in 2024 and can be submitted as part of this project as our application was 2022)

Condenser \$300,000

Compressor \$300,000

We were looking at an investment of \$685,000

Fast Forward to 2022 – Cost to implement Arena Energy Efficiency Plan to be eligible for funding.

2022 Cost Estimate for all components \$1,430,595 (estimated to reduce our carbon footprint by 80% and save us \$50,000 per year if fully implemented – some of these savings are not direct cost savings but offset by the Solar Panels)

Cost of \$1,430,595

Funding \$1,000,000

Funding \$151,826

Cost to the Township \$278,769. This cost would be funded through a loan from FCM at a low interest rate (recently quoted at 3%)

Due to the estimates being given in 2022 we asked our consultants to add an additional contingency.

2025 Cost Estimates \$1,607,280

Funding                      \$1,151,826

Cost to the Township \$455,454. This cost is still less than the original estimate of \$685,000. We have already spent \$85,000 from reserves and we can claim back 80% of this expense. The cost is still going to be funded through a loan from FCM.

Resolutions Required this evening.

**THAT:** the Mayor and CAO be and are hereby authorized to execute the Green and Inclusive Community Buildings Program agreement for the Eganville Community Arena GHG Reduction and Energy Efficiency Upgrades.

**THAT:** the Council of the Township of Bonnechere Valley authorizes the purchase of a Condenser / Comp Cooling Loop / IQ Controller from Cimco Refrigeration through Canoe Procurement in the amount of \$375,000 plus tax

**THAT:** the Council of the Township of Bonnechere Valley authorizes the purchase of a PHE /Brine Pump / Pre-Heat Tank from Cimco Refrigeration through Canoe Procurement in the amount of \$325,000 plus tax

### **Community Development**

Sarah Richer's Community Development Report is attached.

### **Planning and Licensing and Emergency Management**

Erica Rice's Planning and Licensing and CEMC Report is attached.

Respectfully submitted January 13 2026

Annette Gilchrist, C.A.O.

# INNOVATIVE THERMAL SOLUTIONS **BUILT FOR YOU**

## Proposal for Eganville Arena

### Eganville - Condenser / Comp Cooling Loop / IQ Controller

MW250053

Jan 8 2026

**Created by:**

Mike Walker,  
mwalker@toromont.com  
Account Manager, CIMCO Refrigeration

**Prepared for:**

Kevin McGrath,  
kevinm@eganville.com  
Manager, Eganville Arena

**LAS/Canoe:****CIMCO Contract Number: 120320-CIM****Township of Bonnechere Valley Membership Number: 219579**

The Township of Bonnechere Valley intends to use an LAS/Canoe co-operative group buying for the engineered services listed below.

CIMCO will be providing the Township of Bonnechere Valley with an engineered design build solution and labour rate agreement.

**LAS/Canoe Engineered Service:**

One piece of equipment design replacement

List Price = \$5,600.00

Discount = 78%

Discount Price = \$1,232.00

**LAS/Canoe Refrigeration Mechanic Discount: (applied to installation)**

List price for street rate labour = \$246.17/hour (Ontario)

Discount: 30%

Discounted Labour rate = \$172.40/hour

CIMCO Refrigeration, a division of Toromont Industries Ltd. ("CIMCO Refrigeration" or "CIMCO") is pleased to provide pricing for a Eganville - Condenser / Comp Cooling Loop / IQ Controller at the Eganville Arena.

## DRAWINGS AND INSPECTION

- A complete as-built drawing of the new installation is to accompany the final installation specification, including all piping changes and shall form part of the tender and construction documents.
- Relevant documentation from the Technical Standards and Safety Authority, verifying that a pressure test of any new piping has been undertaken and inspected by the local TSSA representative.
- All documentation pertaining to the acquisition of a new Provincial Registration number is to accompany the final installation.
- All equipment drawings and details to be reviewed and stamped by a PEO, professional engineer accredited in the Province of Ontario.
- Engineering reserves the right to change equipment selections or sizing in order to improve design efficiency and operation.

## Scope of Work

### Condenser Replacement

- Cut condenser free from existing piping and I-beams.
- Dispose of condenser and piping off site.
- Dispose of condenser stand off site.
- Deliver, offload and place new condenser stand and concrete piles.
- Deliver, offload and place new adiabatic condenser on new stand.
- Install new piping from condenser to refrigeration system.
  - Water supply.
  - Water drain.
  - NH3 Supply (with isolation valve).
  - NH3 Condensate drain (with isolation valve).
  - Compressor cooling loop supply.
  - Compressor cooling loop return.

### Compressor cooling loop and connect it to adiabatic condenser. System to include but not limited to:

- Inline compressor cooling pump.
- AMOT valve.
- Bladder tank.
- Air scoop.
- Thermometers / gauges.
- piping / valves.

### Electrical upgrades

- Compressor cooling pump starter (to be install in existing panel).
- Condenser panel (to be installed in existing panel).
- Cold floor pump starter (to be installed in existing panel).
- Cold floor pump VFD (new pony panel to be supplied by CIMCO).

### CIMCO - IQ Control System

- Lenovo desktop PC with Windows 11 and 27" monitor. 3-year warranty on Lenovo desktop PC
- NEMA 12 enclosure
- Delta Controls BACnet/IP controller
- Ethernet switch located in DDC panel
- CAG 1-year warranty to fix programming/graphics issues
  - warranty work needs to be done remotely, with remote access provided by the customer.

- This warranty work only covers items provided in the scope of this quote.
- Control of the following equipment...
  - Two compressors
  - One cold floor pump (VFD)
  - One condenser water pump
  - One condenser fan (VFD)
  - Two control valves
  - Two dehumidifiers (Start & Run signals only)
- Monitoring of the following. Provision of sensors and design of circuits is not included.
  - Equipment run status and VFD actual speed
  - Refrigerant PPM reading or alarm
  - High level alarm status
  - Emergency stop circuit status
  - DDC mode switch, if applicable
- Supply of the following instrumentation...
  - One common suction pressure transducer
  - One common discharge pressure transducer
  - One common return temperature sensor
  - One common supply temperature sensor
  - One CIMCO Infrared sensors made specifically for ice rink applications
  - One cold floor slab temperature sensor
  - One Fre-Heat tank temperature sensor
  - One Zamboni water heater tank supply temperature sensor
  - One oil cooling supply temperature sensor
  - One discharge temperature sensor
  - One combination outdoor air temperature/relative %RH sensor
  - Two combination space air temperature/relative %RH sensors
- Design of DDC control panel drawings
- Panel testing prior to shipping
- Configuration of email alarming
- SMTP mail server, account and internet connection by others

## Pricing

**CIMCO Price: \$375,000.00 CAD (All Taxes Extra)**

Prices are valid for 30 days from the date of quotation.

Taxes not included.

Standard Terms & Conditions apply.

## Exclusions

- All work required outside of CIMCO regular working hours requested or required by owner.
- Water treatment (if any is required).
- Any major upgrades to existing panel.
- Any certifications or modifications for existing panel. Including inspector visits.
- Any certifications or modifications to the existing 600V power supply to the panel from the main building power supply.
- Modification or installation of any required bases, pads, stands, seismic or other required supports for equipment.

- All costs associated with opening, modifying, and repairing the building to allow for the placement and final operation of the CIMCO supplied equipment or piping.
- It is understood that CIMCO will use professional care in performing the above services and shall not be liable for failure to other components associated with this work.
- Disposal or abatement of existing refrigerant, water, asbestos, equipment, material, or any other substance not mentioned including any environmental testing or verification that may be required to complete scope of work.
- Any material or work not clearly stated within the scope of work will be the responsibility of the owner.



# Agreement

The information contained in this proposal constitutes the terms between CIMCO Refrigeration, a division of Toromont Industries Ltd. and the client Eganville Arena.

All prices agreed upon will be honored by both parties. Continued services after that time will require a new agreement

**Authorized Signature:** The undersigned agrees to the terms of this contract on behalf of the organization or business

Signature of Client: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Purchase Order: \_\_\_\_\_

Vendor: CIMCO Refrigeration, a division of Toromont Industries Ltd.

Signature of Client: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Title: \_\_\_\_\_

## TERMS AND CONDITIONS

**SUBJECT TO WRITTEN APPROVAL BY A DULY AUTHORISED OFFICER OF CIMCO REFRIGERATION, A DIVISION OF TOROMONT INDUSTRIES LTD. (THE "VENDOR"), THIS QUOTATION, IF ACCEPTED IN WRITING BY THE PURCHASER, SHALL CONSTITUTE A BINDING CONDITIONAL CONTRACT OF SALE AS OF THE DATE OF THE PURCHASER'S ACCEPTANCE OR AS OF THE DATE OF THE VENDOR'S APPROVAL, WHICHEVER IS LATER. THIS QUOTATION IS INVALID IF NOT ACCEPTED BY THE PURCHASER WITHIN TEN DAYS OF THE DATE OF QUOTATION.**

### 1. TITLE

(a) The title and ownership to and in the materials, equipment and other goods sold here under (the "goods") shall remain with the Vendor until payment in full of the Contract Price and any additional amounts payable to the Vendor pursuant to sections 2 and 10 of these Terms and Conditions. The Vendor hereby reserves, and the Purchaser hereby grants to the Vendor, a security interest in and to the goods, and the proceeds thereof, to secure the said payment and all of the other obligations of the Purchaser. At the option of the Vendor, the Purchaser will join with the Vendor in executing, in a form satisfactory to the Vendor, one or more financing statements or similar instruments pursuant to any applicable personal property security legislation. The Purchaser hereby authorizes the Vendor to file one or more such statements or instruments signed by the Vendor alone as the secured party. If the goods are to become affixed to real property, the Purchaser represents that a true and correct description of such real property and that the name of the registered owner thereof are as indicated on Page 1 of this Quotation/Contract.

(b) In the event of default by the Purchaser under the terms of payment of this contract, the full amount of the Contract Price, less any payments previously made, shall become due and payable, and the Vendor or its agent shall have the right to enter upon the premises and remove the goods, and to dispose of them as the Vendor may determine. If the proceeds from such disposal, less any related expenses, including but not limited to costs of seizure, removal and sale, and legal costs (including reasonable attorneys' fees and expenses) connected therewith (the "net proceeds"), are not sufficient to cover the amount in default, the Purchaser shall be liable to the Vendor for such deficiency. If the net proceeds exceed the amount in default such excess shall be returned to the Purchaser, and the Vendor shall not be liable further whether in respect of completion, performance, warranty or other contract terms.

(c) The Purchaser hereby waives all rights and claims against the Vendor in the event that the circumstances provided for in section 1 (b) arise, except for the express right of recovery of excess net proceeds as provided in that section.

(d) The Purchaser hereby waives the provisions of any Conditional Sales Act or other applicable legislation which limits the Vendor's rights to seize the security provided for herein, and to sue for any deficiency. The Purchaser expressly confers upon the Vendor the rights to seize and sell the goods and to recover from the Purchaser, by action on the covenant, the principal, interest and other moneys from time to time owing under this contract.

(e) Until the Contract Price has been paid in full, the Purchaser will not sell or agree to sell, or mortgage, charge or dispose of, or intentionally injure the goods or remove them from the place of initial installation.

### 2. PRICE ADJUSTMENTS

(a) The Purchaser shall pay all taxes, duties, levies and other charges assessed against or in respect of the goods, except those taxes, duties, levies and other charges expressly included in the Contract Price.

(b) If any taxes, duties, levies, or other charges shown to be included in the Contract Price are increased subsequent to the Date of Quotation, and increase the Vendor's costs here under, such increase shall be paid by the Purchaser to the Vendor.

(c) The Contract Price quoted herein is based on prices, costs and conditions prevailing at the Date of Quotation. Unless otherwise specified, if the estimated delivery and / or installation date is more than six months from the date of the contract, and if prior to shipment or installation there is an increase in the Vendor's costs due to increases in labor rates, cost of materials, suppliers' prices, foreign exchange, storage charges, or freight rates, such increase shall be paid to the Vendor by the Purchaser.

(d) If delivery or installation is delayed by the Purchaser, or by anyone under the Purchaser's control, for more than two months after the time estimated, any increase in those categories of the Vendor's costs listed in section 2(c) shall be paid to the Vendor by the Purchaser.

(e) All payments by the Purchaser to the Vendor under section 2 shall be in addition to the Contract Price and shall be paid at the time the final payment under the contract is due.

### 3. TARIFFS

The Vendor and Purchaser acknowledge that at the time of execution of this Agreement, it is unknown whether prior estimates for performance of the work will be impacted by the enactment of additional tariffs, which materially differ from those existing at the time the original estimates were received.

Both Parties acknowledge that:

i. The Contract Price quoted is based on conditions prevailing at the date of execution of the agreement

ii. Vendor has not estimated any additional tariffs

iii. Vendor will use their best efforts to source equivalent or similar products from local suppliers or alternative sources where such goods are not subject to applicable tariffs, if such alternatives are available

iv. The Purchaser and Vendor agree to use their best efforts to mitigate any cost or schedule impacts arising out of the tariffs, and

v. Vendor will pass tariffs to the Purchaser should they become enacted and are unavoidable

Subject to these acknowledgements, if any tariffs are enacted subsequent to the date of execution of the Agreement and increase the Vendor's costs, any such cost increase will be absorbed by the Purchaser unless a prior written amendment to the Agreement is executed to address such costs. Purchaser shall indemnify and hold Vendor harmless from any liability and expense by reason of Purchaser's failure to pay such tariffs.

### 4. LIABILITY

The Vendor shall not be liable for any losses, injuries, expenses or damages, whether direct, indirect, special, incidental, consequential or punitive, arising out of the goods, or the installation, operation, or failure of operation of the goods or related systems even if caused by the Vendor's negligence.

### 5. DELIVERY AND INSTALLATION

Delivery and installation times and dates are approximate and are subject to extension for delays caused by fire, strike, lockout, labor dispute, civil or military authority, riot, embargo, car shortage, wrecks or delays in transportation, Acts of God, late delivery or non-delivery by the Vendor's suppliers, changes in the scope of the work as provided in section 9 of these Terms and Conditions, or other causes beyond the reasonable control of the Vendor, and the Vendor shall not be liable for any losses or damages resulting from any such causes. Acceptance of the work shall be a waiver by the Purchaser of all claims for damages for delay from any cause whatsoever.

### 6. RESPONSIBILITY AND INSURANCE

(a) In respect of goods sold F.O.B. point of origin, the Vendor shall deliver the goods in good condition to a common carrier or to the Purchaser at the Vendor's shipping point, and thereupon all risks of loss or damage thereto shall pass to the Purchaser.

(b) In respect of goods sold F.O.B. job site or sold with installation, all risks of loss or damage shall pass to the Purchaser upon receipt of the goods at the job site or at the Purchaser's designated delivery point.

(c) The Purchaser shall insure the goods against loss or damage from fire, theft, malicious damage or other causes as and from the time the Purchaser becomes responsible for the goods pursuant to sections 4(a) and 4(b) of these Terms and Conditions. The face value of the insurance policy shall be in an amount not less than the Contract Price. Any loss under such insurance policy shall be made payable to the Vendor as its interest may appear until the Contract Price shall be paid in full.

(d) Upon the request of the Vendor, the Purchaser shall provide an insurance certificate as evidence of the compliance with section 4(c) of these Terms and Conditions.

### 7. COST ESCALATION

Purchaser and Vendor acknowledge and agree that at the time of execution of this project agreement, it is unknown whether prior estimates for performance of the Work will be impacted by further development of the design, changed market conditions, availability of labor, equipment and/or materials or other conditions which materially differ from those existing at the time prior estimates were received. Vendor agrees to make diligent and best efforts to mitigate any cost or schedule impacts arising out of these changed conditions. However, subject to such mitigation obligations of the Vendor, Purchaser agrees that Vendor shall be entitled to an equitable adjustment of the Contract Sum and/or, if applicable, the Contract Time due to the following non exhaustive list of possible events or circumstances: (1) a subcontractor will not honor its prior estimate, (2) commodity price escalation and/or commodity delivery date impacts due to the length of time between a subcontractor providing its estimate and subcontract award, (3) general conditions cost impacts due to anticipated completion dates at the time of subcontractor's estimate differing from completion dates anticipated at time subcontract award,

(4) commodity price escalation and/or delivery date impacts due to subcontractor inability to obtain firm pricing or delivery date commitments from any supplier at or near time of subcontract award; (5) cost of on-site or off-site material storage capacity to enable early receipt of certain materials when early procurement of such materials can be achieved for avoidance of price escalation or to secure availability so that the project schedule can be maintained.

## 8. TERMS OF PAYMENT

(a) Unless otherwise specified in this Quotation/Contract and not including municipalities as specific payment terms will be negotiated with municipalities, payment shall be made by the Purchaser to the Vendor in respect of the Contract Price as follows:

(i) Goods sold without installation: 50% upon acceptance of this quotation by the Purchaser; an amount representing the value of each shipment, payable upon delivery; and the unpaid balance upon final shipment.

(ii) Goods sold with installation: 35% upon acceptance of this quotation by the Purchaser; an additional 25% upon written notification by the Vendor to the Purchaser that the goods are ready for shipment; an additional 30% immediately after installation but prior to the commencement of operation of the goods or related systems; and a final payment of 10% upon completion.

(b) Timely payment according to the terms of this Quotation/Contract is of the essence of the contract.

(c) Payment shall be made in the specified currency.

## 9. WARRANTY

**UNLESS OTHERWISE SPECIFIED IN THIS QUOTATION/CONTRACT, THE VENDOR WARRANTS THE GOODS AND INSTALLATION SOLD HERE UNDER AGAINST ORIGINAL DEFECTS IN MANUFACTURE AND WORKMANSHIP BY EITHER A PERIOD OF EIGHTEEN MONTHS (18) AFTER THE DELIVERY OF EQUIPMENT OR TWELVE (12) MONTHS FROM COMPLETION AS DEFINED IN SECTION 9 OF THESE TERMS AND CONDITIONS. THE LENGTH OF WARRANTY WILL BE DETERMINED BY EQUIPMENT DELIVERY OR COMPLETION OF WORKMANSHIP BY WHICHEVER AGREEMENT EXPIRES FIRST. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, STATUTORY OR OTHERWISE, EXPRESS OR IMPLIED, INCLUDING FOR MERCHANT ABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE TERMS OF THE VENDOR'S WARRANTY ARE AS FOLLOWS:**

(a) In respect of goods sold without installation, the Vendor's sole liability shall be to repair or replace, at the Vendor's option, F.O.B. point of manufacture, any defective goods or parts thereof.

(b) In respect of goods sold with installation, the Vendor's sole liability shall be to repair or replace, at the Vendor's option, any defective goods or parts thereof or any defective workmanship. The Vendor shall be responsible for all of its costs in connection therewith other than the out-of-pocket expenses incurred by the Vendor's employees and agents travelling from the Vendor's nearest place of business to the job site and charges for labor performed after normal working hours at the request of the Purchaser, which latter expenses and charges shall be for the account of the Purchaser.

(c) The Vendor warrants goods not of the Vendor's manufacture only to the extent to which the Vendor is able to enforce a claim for liability against the manufacturer thereof.

(d) The Purchaser shall promptly give written notice to the Vendor after the discovery of an apparent defect.

(e) As a condition precedent to any liability by the Vendor here under, the Purchaser shall use, operate and maintain the goods and related systems in a careful, prudent, and reasonable manner, and in conformity with the Vendor's and / or the manufacturers' instructions.

(f) the foregoing constitutes the purchaser's exclusive remedy and the vendor's sole liability arising out of the design, manufacture, sale, installation, or use of the goods.

(g) This warranty shall be void if the Purchaser is in default under the terms of payment of this contract.

## 10. CHANGE IN SCOPE OF WORK

If the Purchaser requests a change in the scope of the work under this Quotation/Contract, the Vendor will submit a Contract Revision to the Purchaser which shall set forth the proposed changes in the work, and if the proposed changes result in an addition to or a deduction from the Contract Price, the Contract Revision shall set forth the amount of such addition or deduction. A Contract Revision shall not be binding or enforceable unless accepted in writing by the Purchaser and approved in writing by a duly authorized officer of the Vendor. Upon such acceptance and approval, the Contract Revision shall become part of the contract and, except when in consistent therewith, shall be subject to all its provisions.

## 11. COMPLETION AND ACCEPTANCE OF WORK

(a) In respect of goods sold without installation, "Completion" shall be deemed to occur when risk of loss of the goods passes to the Purchaser in accordance with section 4 of these Terms and Conditions.

(b) In respect of goods sold with installation, and unless otherwise defined in this

Quotation/Contract, "Completion" shall be deemed to occur when any one of the following events takes place:

i. The Purchaser signs an acceptance certificate;

ii. The Vendor has installed and, where applicable, successfully tested the installation;

iii. The Purchaser commences regular use of the goods correlated systems;

iv. An independent expert, mutually acceptable to the Purchaser and the Vendor, certifies that the work has been completed.

(c) Nothing in subsections (a) or (b) shall relieve the Vendor from its obligation to honor the warranty provisions contained herein.

(d) The occurrence of any one of the events described in section 9(b)(i), (iii) and (iv) shall constitute acceptance of the work.

## 12. BONDS

Performance bonds and material and labor payment bonds will be provided by the Vendor upon request. Unless the Contract Price expressly includes the cost of such bonds, the Purchaser, in addition to the Contract Price, shall pay the cost of such bonds to the Vendor at the time of the receipt thereof by the Purchaser.

## 13. MISCELLANEOUS

(a) This Quotation and any resulting contract shall be governed, enforced and construed in accordance with the laws of the place of the Contract Work without regard to the rules governing conflicts of law.

(b) All rights and remedies of the Vendor under this contract and under applicable law shall be cumulative and may be exercised successively or concurrently, in any order, and on more than one occasion. The election by Vendor to exercise one remedy shall not preclude it from thereafter exercising one or more other remedies.

(c) The Purchaser agrees to pay, in addition to the other amounts payable to Vendor under the contract, all costs and expenses, including reasonable attorneys' fees, incurred by the Vendor in enforcing this contract, exercising its rights here under or collecting or attempting to collect all amounts due the Vendor here under following default by the Purchaser in the payment or performance of its obligations here under, including those incurred in connection with any bankruptcy, insolvency, liquidation, reorganization or similar proceeding involving the Purchaser.

(d) Any assignment or attempted assignment of this contract, in whole or in part, without the prior written consent of the Vendor shall be void. The Vendor may assign any of its rights, liabilities or obligations arising out of this contract without prior notice to the Purchaser and without the Purchaser's written consent except that the Vendor may not assign its warranty obligations without the Purchaser's written consent.

(e) If any provision of this contract is unenforceable, such unenforceability shall not affect the remaining terms, which shall be enforced, if the same can be done, without regard to the unenforceable provision.

(f) The headings to the paragraphs of this contract are provided for ease of reference only and shall not be construed to vary or limit the terms thereof.

**THIS QUOTATION/CONTRACT CONTAINS THE COMPLETE AGREEMENT BETWEEN THE PURCHASER AND THE VENDOR, AND SUPERSEDES ALL PRIOR ORAL OR WRITTEN REPRESENTATIONS, PROMISES, AGREEMENTS OR UNDERSTANDINGS WITH RESPECT TO THE SUBJECT MATTER HEREOF. NO REPRESENTATION, PROMISE, AGREEMENT OR UNDERSTANDING ENTERED INTO OR MADE SUBSEQUENT TO THE DATE OF THE CONTRACT WHICH VARIES OR MODIFIES THE PROVISIONS OF THIS CONTRACT SHALL BE BINDING ON THE VENDOR UNLESS CONVEYED IN WRITING AND EXECUTED BY THE DULY AUTHORISED OFFICER OF THE VENDOR EXECUTING THIS QUOTATION/CONTRACT.**

# INNOVATIVE THERMAL SOLUTIONS **BUILT FOR YOU**

## Proposal for Eganville Arena

Eganville - PHE /Brine Pump / Pre-Heat Tank (GICB)

MW250052

Jan 8 2026

**Created by:**

Mike Walker,  
mwalker@toromont.com  
Account Manager, CIMCO Refrigeration

**Prepared for:**

Kevin McGrath,  
kevinm@eganville.com  
Manager, Eganville Arena

**LAS/Canoe:****CIMCO Contract Number: 120320-CIM****Township of Bonnechere Valley Membership Number: 219579**

The Township of Bonnechere Valley intends to use an LAS/Canoe co-operative group buying for the engineered services listed below.

CIMCO will be providing the Township of Bonnechere Valley with an engineered design build solution and labour rate agreement.

**LAS/Canoe Engineered Service:**

One piece of equipment design replacement

List Price = \$5,600.00

Discount = 78%

Discount Price = \$1,232.00

**LAS/Canoe Refrigeration Mechanic Discount: (applied to installation)**

List price for street rate labour = \$246.17/hour (Ontario)

Discount: 30%

Discounted Labour rate = \$172.40/hour

CIMCO Refrigeration, a division of Toromont Industries Ltd. ("CIMCO Refrigeration" or "CIMCO") is pleased to provide pricing for a Eganville - PHE /Brine Pump / Pre-Heat Tank (GICB) at the Eganville Arena.

## DRAWINGS AND INSPECTION

- A complete as-built drawing of the new installation is to accompany the final installation specification, including all piping changes and shall form part of the tender and construction documents.
- Relevant documentation from the Technical Standards and Safety Authority, verifying that a pressure test of any new piping has been undertaken and inspected by the local TSSA representative.
- All documentation pertaining to the acquisition of a new Provincial Registration number is to accompany the final installation.
- All equipment drawings and details to be reviewed and stamped by a PEO, professional engineer accredited in the Province of Ontario.
- Engineering reserves the right to change equipment selections or sizing in order to improve design efficiency and operation.

## Scope of Work

### PHE and Surge Drum Replacement

- Remove one (1) shell & tube chiller and dispose of as per environmental regulations.
- Supply and install one (1) Alfa Laval titanium plate & frame heat exchanger. Final selection to be confirmed by CIMCO Engineering.
- Supply and install one (1) appropriately sized ammonia surge drum. Surge drum shall be insulated with fire code compliant 2" foam in-place surrounded with fiberglass polymer jacketing.
- Plate & Frame Package will be complete with the following:
  - 6" I –Beam Steel Base
  - Drip pan
  - Level column c/w sight glasses
  - High-level float switch (on column)
  - Extended liquid leg with oil drain.
  - Isolation valves (all relevant connections including dry suction)
  - Relief valves, including diverting valve.
  - Bucket trap, drain valve, and equalizer connection
  - Hand expansion valve (NC) in parallel with bucket trap
  - Isolation valves surrounding bucket trap and HEV assembly
  - Contractor is responsible for any platform/structural modifications for the new unit.
- Insulation all required piping with ITW Tyrmer 2000 rigid insulation and covered with vapour barrier and PVC jacketing.
- Insulate compressor suction header and drops down to each compressor as required.
- Take brine sample and send for analysis. If adjustments are recommended, they will be covered inside this project.
- Remove and replace ammonia charge with new appropriately weighted charge.
- Painting and identification labels as required.
- TSSA and ESA inspections as required.

### Brine Pump Replacement:

- Remove existing brine pump (leave with customer to sell used if desired)
- Supply and install new appropriately sized brine pump.
- Install piping to connect to new chiller.
- Install new butterfly and check valves.
- Connect existing header mains to new piping inside engine room.

### Relief and Fire Line Upgrade:

- Install new relief line header and drop down piping to refrigeration equipment.
- Install new main stack outside to meet current TSSA code, complete with new diffuser.



- Supply and install new valves inside existing fire box. Modify piping as required to meet code.

#### **Mueller Pre-Heat NH3 Tank (Zamboni Flood Pre-Heat)**

- Install tank inside existing engine room.
- Connect incoming town water to tank.
- Connect outgoing water to existing boilers for zamboni hot water.
- Connect ammonia piping to tank.

## Pricing

**CIMCO Price: \$325,000.00 CAD (All Taxes Extra)**

**25% Downpayment**

**50% Upon Equipment Delivery**

**25% Upon 100% Completion**

Prices are valid for 30 days from the date of quotation.

Taxes not included.

Standard Terms & Conditions apply.

## Exclusions

- All work required outside of CIMCO regular working hours requested or required by owner.
- All costs associated with opening, modifying, and repairing the building to allow for the placement and final operation of the CIMCO supplied equipment or piping.
- Top up of brine, oil, inhibitors or other fluids.
- It is understood that CIMCO will use professional care in performing the above services and shall not be liable for failure to other components associated with this work.
- Disposal or abatement of existing refrigerant, water, asbestos, equipment, material, or any other substance not mentioned including any environmental testing or verification that may be required to complete scope of work.
- Any material or work not clearly stated within the scope of work will be the responsibility of the owner.

## Agreement

The information contained in this proposal constitutes the terms between CIMCO Refrigeration, a division of Toromont Industries Ltd. and the client Eganville Arena.

All prices agreed upon will be honored by both parties. Continued services after that time will require a new agreement

**Authorized Signature:** The undersigned agrees to the terms of this contract on behalf of the organization or business

Signature of Client: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Purchase Order: \_\_\_\_\_

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### 7. COST ESCALATION

Purchaser and Vendor acknowledge and agree that at the time of execution of this project agreement, it is unknown whether prior estimates for performance of the Work will be impacted by further development of the design, changed market conditions, availability of labor, equipment and/or materials or other conditions which materially differ from those existing at the time prior estimates were received. Vendor agrees to make diligent and best efforts to mitigate any cost or schedule impacts arising out of these changed conditions. However, subject to such mitigation obligations of the Vendor, Purchaser agrees that Vendor shall be entitled to an equitable adjustment of the Contract Sum and/or, if applicable, the Contract Time due to the following non exhaustive list of possible events or circumstances: (1) a subcontractor will not honor its prior estimate, (2) commodity price escalation and/or commodity delivery date impacts due to the length of time between a subcontractor providing its estimate and subcontract award, (3) general conditions cost impacts due to anticipated completion dates at the time of subcontractor's estimate differing from completion dates anticipated at time subcontract award,

(4) commodity price escalation and/or delivery date impacts due to subcontractor inability to obtain firm pricing or delivery date commitments from any supplier at or near time of subcontract award; (5) cost of on-site or off-site material storage capacity to enable early receipt of certain materials when early procurement of such materials can be achieved for avoidance of price escalation or to secure availability so that the project schedule can be maintained.

## 8. TERMS OF PAYMENT

(a) Unless otherwise specified in this Quotation/Contract and not including municipalities as specific payment terms will be negotiated with municipalities, payment shall be made by the Purchaser to the Vendor in respect of the Contract Price as follows:

(i) Goods sold without installation: 50% upon acceptance of this quotation by the Purchaser; an amount representing the value of each shipment, payable upon delivery; and the unpaid balance upon final shipment.

(ii) Goods sold with installation: 35% upon acceptance of this quotation by the Purchaser; an additional 25% upon written notification by the Vendor to the Purchaser that the goods are ready for shipment; an additional 30% immediately after installation but prior to the commencement of operation of the goods or related systems; and a final payment of 10% upon completion.

(b) Timely payment according to the terms of this Quotation/Contract is of the essence of the contract.

(c) Payment shall be made in the specified currency.

## 9. WARRANTY

**UNLESS OTHERWISE SPECIFIED IN THIS QUOTATION/CONTRACT, THE VENDOR WARRANTS THE GOODS AND INSTALLATION SOLD HERE UNDER AGAINST ORIGINAL DEFECTS IN MANUFACTURE AND WORKMANSHIP BY EITHER A PERIOD OF EIGHTEEN MONTHS (18) AFTER THE DELIVERY OF EQUIPMENT OR TWELVE (12) MONTHS FROM COMPLETION AS DEFINED IN SECTION 9 OF THESE TERMS AND CONDITIONS. THE LENGTH OF WARRANTY WILL BE DETERMINED BY EQUIPMENT DELIVERY OR COMPLETION OF WORKMANSHIP BY WHICHEVER AGREEMENT EXPIRES FIRST. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, STATUTORY OR OTHERWISE, EXPRESS OR IMPLIED, INCLUDING FOR MERCHANT ABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE TERMS OF THE VENDOR'S WARRANTY ARE AS FOLLOWS:**

(a) In respect of goods sold without installation, the Vendor's sole liability shall be to repair or replace, at the Vendor's option, F.O.B. point of manufacture, any defective goods or parts thereof.

(b) In respect of goods sold with installation, the Vendor's sole liability shall be to repair or replace, at the Vendor's option, any defective goods or parts thereof or any defective workmanship. The Vendor shall be responsible for all of its costs in connection therewith other than the out-of-pocket expenses incurred by the Vendor's employees and agents travelling from the Vendor's nearest place of business to the job site and charges for labor performed after normal working hours at the request of the Purchaser, which latter expenses and charges shall be for the account of the Purchaser.

(c) The Vendor warrants goods not of the Vendor's manufacture only to the extent to which the Vendor is able to enforce a claim for liability against the manufacturer thereof.

(d) The Purchaser shall promptly give written notice to the Vendor after the discovery of an apparent defect.

(e) As a condition precedent to any liability by the Vendor here under, the Purchaser shall use, operate and maintain the goods and related systems in a careful, prudent, and reasonable manner, and in conformity with the Vendor's and / or the manufacturers' instructions.

(f) the foregoing constitutes the purchaser's exclusive remedy and the vendor's sole liability arising out of the design, manufacture, sale, installation, or use of the goods.

(g) This warranty shall be void if the Purchaser is in default under the terms of payment of this contract.

## 10. CHANGE IN SCOPE OF WORK

If the Purchaser requests a change in the scope of the work under this Quotation/Contract, the Vendor will submit a Contract Revision to the Purchaser which shall set forth the proposed changes in the work, and if the proposed changes result in an addition to or a deduction from the Contract Price, the Contract Revision shall set forth the amount of such addition or deduction. A Contract Revision shall not be binding or enforceable unless accepted in writing by the Purchaser and approved in writing by a duly authorized officer of the Vendor. Upon such acceptance and approval, the Contract Revision shall become part of the contract and, except when in consistent therewith, shall be subject to all its provisions.

## 11. COMPLETION AND ACCEPTANCE OF WORK

(a) In respect of goods sold without installation, "Completion" shall be deemed to occur when risk of loss of the goods passes to the Purchaser in accordance with section 4 of these Terms and Conditions.

(b) In respect of goods sold with installation, and unless otherwise defined in this

Quotation/Contract, "Completion" shall be deemed to occur when any one of the following events takes place:

i. The Purchaser signs an acceptance certificate;

ii. The Vendor has installed and, where applicable, successfully tested the installation;

iii. The Purchaser commences regular use of the goods correlated systems;

iv. An independent expert, mutually acceptable to the Purchaser and the Vendor, certifies that the work has been completed.

(c) Nothing in subsections (a) or (b) shall relieve the Vendor from its obligation to honor the warranty provisions contained herein.

(d) The occurrence of any one of the events described in section 9(b)(i), (iii) and (iv) shall constitute acceptance of the work.

## 12. BONDS

Performance bonds and material and labor payment bonds will be provided by the Vendor upon request. Unless the Contract Price expressly includes the cost of such bonds, the Purchaser, in addition to the Contract Price, shall pay the cost of such bonds to the Vendor at the time of the receipt thereof by the Purchaser.

## 13. MISCELLANEOUS

(a) This Quotation and any resulting contract shall be governed, enforced and construed in accordance with the laws of the place of the Contract Work without regard to the rules governing conflicts of law.

(b) All rights and remedies of the Vendor under this contract and under applicable law shall be cumulative and may be exercised successively or concurrently, in any order, and on more than one occasion. The election by Vendor to exercise one remedy shall not preclude it from thereafter exercising one or more other remedies.

(c) The Purchaser agrees to pay, in addition to the other amounts payable to Vendor under the contract, all costs and expenses, including reasonable attorneys' fees, incurred by the Vendor in enforcing this contract, exercising its rights here under or collecting or attempting to collect all amounts due the Vendor here under following default by the Purchaser in the payment or performance of its obligations here under, including those incurred in connection with any bankruptcy, insolvency, liquidation, reorganization or similar proceeding involving the Purchaser.

(d) Any assignment or attempted assignment of this contract, in whole or in part, without the prior written consent of the Vendor shall be void. The Vendor may assign any of its rights, liabilities or obligations arising out of this contract without prior notice to the Purchaser and without the Purchaser's written consent except that the Vendor may not assign its warranty obligations without the Purchaser's written consent.

(e) If any provision of this contract is unenforceable, such unenforceability shall not affect the remaining terms, which shall be enforced, if the same can be done, without regard to the unenforceable provision.

(f) The headings to the paragraphs of this contract are provided for ease of reference only and shall not be construed to vary or limit the terms thereof.

**THIS QUOTATION/CONTRACT CONTAINS THE COMPLETE AGREEMENT BETWEEN THE PURCHASER AND THE VENDOR, AND SUPERSEDES ALL PRIOR ORAL OR WRITTEN REPRESENTATIONS, PROMISES, AGREEMENTS OR UNDERSTANDINGS WITH RESPECT TO THE SUBJECT MATTER HEREOF. NO REPRESENTATION, PROMISE, AGREEMENT OR UNDERSTANDING ENTERED INTO OR MADE SUBSEQUENT TO THE DATE OF THE CONTRACT WHICH VARIES OR MODIFIES THE PROVISIONS OF THIS CONTRACT SHALL BE BINDING ON THE VENDOR UNLESS CONVEYED IN WRITING AND EXECUTED BY THE DULY AUTHORISED OFFICER OF THE VENDOR EXECUTING THIS QUOTATION/CONTRACT.**

**CANADA – THE CORPORATION OF THE TOWNSHIP OF  
BONNECHERE VALLEY**  
**GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM**  
**AGREEMENT FOR EGANVILLE COMMUNITY ARENA GHG  
REDUCTION AND ENERGY EFFICIENCY UPGRADES**

This Agreement is made as of the date of last signature

**BETWEEN:**           **HIS MAJESTY THE KING IN RIGHT OF CANADA**, as represented by the Minister of Infrastructure and Communities, hereinafter referred to as the Minister of Housing and Infrastructure and Minister responsible for Pacific Economic Development Canada (“Canada”)

**AND**  
  
                          **THE CORPORATION OF THE TOWNSHIP OF BONNECHERE VALLEY**, continued or incorporated pursuant to the *MUNICIPAL ACT* (the “Recipient”),

individually referred to as a “Party” and collectively referred to as the “Parties”.

**RECITALS**

**WHEREAS** the Government of Canada established the Green and Inclusive Community Buildings Program (the “Program”) in 2020 which is part of *Canada’s Strengthened Climate Plan*;

**WHEREAS** the Program aims to support short-term economic stimulus, generate long-term climate focused benefits, and create on-going inclusion benefits, in particular for high-needs communities and equity-seeking groups. The Program supports renovations, repairs or retrofits to improve the accessibility and ecological footprint of existing public community buildings, as well as the construction of new publicly accessible community buildings in underserved, high-needs communities across Canada;

**WHEREAS** the Minister of Housing and Infrastructure and Minister responsible for Pacific Economic Development Canada is responsible for the Program;

**WHEREAS** the Recipient has submitted to Canada an application for the funding of the Project which qualifies for support under the Program;

**AND WHEREAS** the Recipient is responsible for carrying out the Project and Canada wishes to provide financial support for the Project and its objectives;

**NOW THEREFORE**, the Parties agree as follows:

**1.    INTERPRETATION**

**1.1   DEFINITIONS**

In addition to the terms defined in the recitals and elsewhere in this Agreement, a capitalized term has the meaning given to it in this Section.

“**Agreement**” means this contribution agreement and all its schedules, as may be amended from time to time.

**“Agreement End Date”** means March 31, 2029 unless terminated earlier in accordance with this Agreement.

**“Annual Report”** means the report described in Schedule C.2.

**“Asset”** means any real or personal property or immovable or movable asset acquired, purchased, constructed, rehabilitated or improved, in whole or in part, with funds contributed by Canada under the terms and conditions of this Agreement, including but not limited to any Non-owned Asset.

**“Asset Disposal Period”** means the period commencing from the Effective Date and ending six (6) years after the Project Completion Date.

**“Communications Activity”** or **“Communications Activities”** means, but is not limited to, public or media events or ceremonies including key milestone events, news releases, reports, web and social media products or postings, blogs, news conferences, public notices, physical and digital signs, publications, success stories and vignettes, photos, videos, multi-media content, advertising campaigns, awareness campaigns, editorials, multi-media products and all related communication materials under this Agreement.

**“Community Employment Benefits”** means the benefits as described in Schedule B.

**“Contract”** means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to the Project in return for financial consideration.

**“Declaration of Substantial Completion”** means a declaration in the form substantially prescribed in Schedule F (Declaration of Substantial Completion).

**“Effective Date”** means the date of last signature of this Agreement.

**“Eligible Expenditures”** means those costs of the Project incurred by the Recipient and eligible for reimbursement by Canada as set out in Schedule A (Eligible and Ineligible Expenditures).

**“Fair Value”** means the amount that would be agreed upon in an arm’s length transaction between knowledgeable, willing parties who are under no compulsion to act.

**“Final Claim Date”** means a date that is no later than six (6) months after the Project Completion Date and three (3) months before the Agreement End Date.

**“Final Report”** means the report described in Schedule C.3.

**“Fiscal Year”** means the period beginning April 1 of a year and ending March 31 of the following year.

**“In-Kind Contributions”** means non-monetary contributions of goods, services or other support provided by the Recipient, or to the Recipient by a third party for the Project, for which Fair Value is assigned, but for which no payment occurs.

**“Interim Report”** means the report described in Schedule C.1.

**“Joint Communications”** means events, news releases and signage that relate to the Agreement and are collaboratively developed and approved by the Parties and are not operational in nature.

**“Non-owned Asset”** means an Asset to which the Recipient does not hold the title and ownership.

**“Program Application Form”** means the Project’s Program funding application information provided through the Department of Housing, Infrastructure and Communities’ online and accessible Program application portal using identification number AP-000004245.

**“Project”** means the project as described in Schedule B (The Project).



“**Project Approval Date**” means [March 12, 2025](#) which is the date indicated by Canada in writing to the Recipient following Canada’s approval in principle of the Project.

“**Project Completion Date**” means the date, as confirmed by the Recipient to Canada, at which all funded activities of the Project under this Agreement have been completed and which must be no later than six (6) months before the Agreement End Date.

“**RETscreen ®**” means the clean energy management software that is to be used for energy efficiency savings and Green House Gas (GHG) emission reduction estimations.

“**Substantial Completion Date**” means the date at which the Project can be used for its intended use as described in Schedule B.1 (Project Description) as will be set out in Schedule F (Declaration of Substantial Completion).

“**Third Party**” means any person or legal entity, other than a Party, who participates in the implementation of the Project by means of a Contract.

“**Total Financial Assistance**” means total funding from all sources towards Eligible Expenditures of the Project, including funding from the Recipient and federal, provincial, territorial, and municipal governments as well as funding from all other sources, including In-Kind Contributions.

## 1.2 **ENTIRE AGREEMENT**

This Agreement comprises the entire agreement between the Parties in relation to the subject of the Agreement. No prior document, negotiation, provision, undertaking or agreement has legal effect, unless incorporated by reference into this Agreement. No representation or warranty express, implied or otherwise, is made by Canada to the Recipient except as expressly set out in this Agreement.

## 1.3 **DURATION OF AGREEMENT**

This Agreement will be effective as of the Effective Date and will terminate on the Agreement End Date subject to early termination in accordance with this Agreement.

## 1.4 **SCHEDULES**

The following schedules are attached to, and form part of this Agreement:

Schedule A – Eligible and Ineligible Expenditures

Schedule B – The Project

B.1 Project Description

B.2 Project Budget

B.3 Claim Frequency Table

Schedule C – Reporting Requirements

Schedule D – Certificate(s) of Compliance

Schedule E – Communications Protocol

Schedule F – Declaration of Substantial Completion

## 2. **PURPOSE OF AGREEMENT**

The purpose of this Agreement is to establish the terms and conditions whereby Canada will provide funding to the Recipient for the Project.

## 3. **OBLIGATION OF THE PARTIES**

### 3.1 **COMMITMENTS BY CANADA**

- a) Canada agrees to pay a contribution to the Recipient of not more than [sixty nine and nine tenths percent \(69.9%\)](#) of the total Eligible Expenditures for the

Project but only up to a maximum of **one million** dollars (\$1,000,000).

- b) Canada will pay the contribution in accordance with the terms and conditions of this Agreement and the Fiscal Year breakdown in Schedule B.2 (Project Budget).
- c) If Canada's total contribution towards the Project exceeds the amount described in Section 3.1 a) or if the Total Financial Assistance received or due in respect of the total Project costs exceeds one hundred percent (100%) thereof, Canada may recover the excess from the Recipient or reduce its contribution by an amount equal to the excess.
- d) The Parties acknowledge that Canada's role in the Project is limited to making a financial contribution to the Recipient for the Project and that Canada will have no involvement in the implementation of the Project or its operation. Canada is neither a decision-maker nor an administrator to the Project.

### 3.2 COMMITMENTS BY THE RECIPIENT

- a) The Recipient will ensure the Project is completed in a diligent and timely manner, as per the Project details outlined in Schedule B (The Project), within the costs and deadlines specified in this Agreement and in accordance with the terms and conditions of this Agreement.
- b) The Recipient will be responsible for all costs of the Project including cost overruns, if any.
- c) The Recipient will be responsible for any and all costs associated with the Project should the Project be withdrawn or cancelled, and the Recipient will repay to Canada any payment received for disallowed costs and all ineligible costs, surpluses, unexpended contributions, and overpayments made under and according to the terms and conditions of this Agreement.
- d) The Recipient will inform Canada promptly of the Total Financial Assistance received or due for the Project.
- e) The Recipient will ensure the ongoing operation, maintenance, and repair of any Asset in relation to the Project as per appropriate standards, during the Asset Disposal Period.
- f) Canada may request that the Recipient declare to Canada any amounts owing to the federal Crown, under legislation or contribution agreements that constitute an overdue debt. The Recipient recognizes that any such amount owing is a debt due to the federal Crown and may be set-off by Canada in accordance with Section 18.6 (Set-off by Canada).
- g) The Recipient will inform Canada immediately of any fact or event that could compromise wholly or in part the Project.
- h) The Recipient agrees that material changes to the Project, as described in Schedule B (The Project), will require Canada's consent, which may be subject to terms and conditions, and a corresponding amendment to the Agreement. Material changes are those determined by Canada to be material, including but not limited to changes in scope or timing of the Project.
- i) During the Asset Disposal Period the Recipient will ensure:
  - i. that it acquires, secures and maintains all necessary rights, interests, permissions, permits, licences, approvals, registrations, and any other authorizations, to carry out the Project and to provide the ongoing operation, maintenance, and repair of any Asset, in accordance with this Agreement; and
  - ii. the ongoing operation, maintenance, and repair any Asset as per appropriate standards.
- j) The Recipient will ensure that the baseline greenhouse gas emissions and energy efficiency data generated through RETscreen is established and

agreed upon with Canada before the Effective Date.

- k) The Recipient **may** report on Community Employment Benefits and provide Canada with annual updates, in accordance with Schedule C (Reporting Requirements).

### 3.3 **APPROPRIATIONS AND FUNDING LEVELS**

Notwithstanding Canada's obligation to make any payment under this Agreement, this obligation does not arise if, at the time when a payment under this Agreement becomes due, the Parliament of Canada has not passed an appropriation that is sufficient and constitutes lawful authority for making the payment. Canada may reduce or terminate any payment under this Agreement in response to the reduction of appropriations or departmental funding levels in respect of transfer payments, the program under which this Agreement was made or otherwise, as evidenced by any appropriation act or the federal Crown's main or supplementary estimates expenditures. Canada will promptly advise the Recipient of any reduction or termination of funding once it becomes aware of any such situation. Canada will not be liable for any direct, indirect, consequential, exemplary or punitive damages, regardless of the form of action, whether in contract, tort or otherwise, arising from any such reduction or termination of funding.

### 3.4 **FISCAL YEAR BUDGETING**

- a) The amount of the contribution payable by Canada for each Fiscal Year of the Project is set out in Schedule B.2 (Project Budget).
- b) If the actual amount payable by Canada in respect of any Fiscal Year of the Project is less than the estimated amount in Schedule B.2 (Project Budget), the Recipient may request that Canada re-allocate the difference between the two amounts to a subsequent Fiscal Year. Subject to Section 3.3 (Appropriations and Funding Levels), Canada agrees to make reasonable efforts to accommodate the Recipient's request. The Recipient acknowledges that requests for re-allocation of Project funding will require appropriation adjustments or federal Crown approvals.
- c) In the event that any requested re-allocation of Project funding is not approved, the amount of Canada's contribution payable pursuant to Section 3.1 (Commitments by Canada) may be reduced by the amount of the requested re-allocation. If the contribution payable by Canada pursuant to Section 3.1 (Commitments by Canada) is so reduced, the Parties agree to review the effects of such reduction on the overall implementation of the Project and to adjust the terms and conditions of this Agreement as appropriate.

### 3.5 **CHANGES DURING THE LIFE OF THE PROJECT**

- a) Where a change to this Agreement is contemplated, the Recipient will submit to Canada a request for a change.
- b) Where the change is approved by Canada, the Parties will execute the corresponding amendment to the Agreement in accordance with Section 18.14 (Amendments).

### 3.6 **INABILITY TO COMPLETE PROJECT**

If, at any time during the term of this Agreement, one or all of the Parties determine that it will not be possible to complete the Project for any reason, the Party will immediately notify the other Party of that determination and Canada may suspend its funding obligation. The Recipient will, within thirty (30) business days of a request from Canada, provide a summary of the measures that it proposes to remedy the situation. If Canada is not satisfied that the measures proposed will be adequate to remedy the situation, then this will constitute an Event of Default under Section 15 (Default) and Canada may declare a default pursuant to Section 15 (Default).

#### 4. RECIPIENT REPRESENTATIONS AND WARRANTIES

The Recipient represents and warrants to Canada that:

- a) the Recipient has the capacity and authority to enter into and execute this Agreement as duly authorized by [BY-LAW or RESOLUTION REFERENCE], dated [DATE];
- b) the Recipient has the capacity and authority to carry out the Project;
- c) the Recipient has the requisite power to own the Assets or it will secure all necessary rights, interests, and permissions in respect of the Assets, during the Asset Disposal Period;
- d) the Recipient has provided Canada with GHG emissions reductions and energy efficiency savings data generated through RETscreen ®;
- e) this Agreement constitutes a legally binding obligation of the Recipient, enforceable against it in accordance with its terms and conditions;
- f) all information submitted to Canada in its Program Application Form, as described in Schedule B.1 (Project Description), and in this Agreement is true, accurate, and was prepared in good faith to the best of its ability, skill, and judgment;
- g) any individual, corporation or organization that the Recipient has hired, for payment, who undertakes to speak to or correspond with any employee or other person representing Canada on the Recipient's behalf, concerning any matter relating to the contribution under this Agreement or any benefit hereunder and who is required to be registered pursuant to the federal *Lobbying Act*, is registered pursuant to that *Act*;
- h) the Recipient has not and the Recipient will ensure that the Recipient will not make a payment or other compensation that is contingent upon or is calculated upon the contribution hereunder or the negotiation of the whole or any part of the terms and conditions of this Agreement to any individual, corporation or organization with which that individual is engaged in doing business with, who is registered pursuant to the federal *Lobbying Act*;
- i) there are no actions, suits, investigations or other proceedings pending or, to the knowledge of the Recipient, threatened and there is no order, judgment or decree of any court or governmental agency which could materially and adversely affect the Recipient's ability to carry out the activities contemplated by this Agreement. The Recipient will inform Canada immediately if any such action or proceedings are threatened or brought during the term of this Agreement;
- j) the Recipient is in good standing under the laws of the jurisdiction in which it is required to be registered; and
- k) the Recipient agrees to purchase, provide, and maintain adequate comprehensive commercial general liability insurance to cover claims for bodily injury, death, or other loss or damage resulting from the actions of the Recipient in connection with the activities funded under this Agreement.

#### 5. INTENTIONALLY OMITTED

#### 6. CONTRACT PROCEDURES

##### 6.1 AWARDING OF CONTRACTS

- a) The Recipient will ensure that Contracts are awarded in a way that is fair, transparent, competitive and consistent with value-for-money principles, and if applicable, in accordance with the Canadian Free Trade Agreement and international trade agreements.
- b) If Canada becomes aware that a Contract is awarded in a manner that is not in compliance with the foregoing, upon notification to the Recipient, Canada may consider the expenditures associated with the Contract to be ineligible.



- c) In addition to any other remedy available to Canada under this Agreement, if Canada considers the expenditures associated with a Contract to be ineligible under Section 6.1(b), the Recipient shall repay to Canada any funds that have been paid for Eligible Expenditures in relation to the Contract, at Canada's discretion.

## 6.2 **CONTRACT PROVISIONS**

The Recipient will ensure that all Contracts are consistent with, and incorporate, the relevant provisions of this Agreement. More specifically but without limiting the generality of the foregoing, the Recipient agrees to include terms and conditions in all Contracts to ensure that:

- a) the Third Party will keep proper and accurate financial accounts and records, including but not limited to its contracts, invoices, statements, receipts, and vouchers, in respect of the Project for at least six (6) years after the Agreement End Date and that the Recipient has the contractual right to audit them;
- b) all applicable labour, environmental, and human rights legislation are respected; and
- c) Canada and its designated representatives, to the extent permitted by law, will at all times be permitted to inspect the terms and conditions of the Contract and any records and accounts respecting the Project and will have free access to the Project sites and to any documentation relevant for the purpose of audit.

## 7. **ENVIRONMENTAL AND IMPACT ASSESSMENT**

### 7.1 **REQUIREMENTS UNDER APPLICABLE FEDERAL ENVIRONMENTAL OR IMPACT ASSESSMENT LEGISLATION**

The Recipient represents and warrants that there are no requirements under applicable federal environmental or impact assessment legislation for the Project.

### 7.2 **CHANGES TO PROJECT OR OTHERWISE**

- a) If, as a result of changes to the Project or otherwise, Canada is of the opinion that the Project is subject to federal environmental or impact assessment legislation, the Recipient agrees that construction of the Project or any other physical activity to be carried out in relation to the Project, including site preparation or vegetation removal, will not be undertaken or will be suspended unless and until the legislative requirements are met and continue to be met. The Recipient also agrees that no funds or additional funds for any Eligible Expenditure for the Project will become or will be payable by Canada to the Recipient unless and until the legislative requirements are met and continue to be met.
- b) Canada may consent in writing that construction or any other physical activity, including site preparation or vegetation removal, be carried out for the portion of the Project not subject to federal environmental or impact assessment and that funds or additional funds for any Eligible Expenditure will be payable by Canada for the portion of the Project not subject to federal environmental or impact assessment.

## 8. **INDIGENOUS CONSULTATION**

### 8.1 **INDIGENOUS CONSULTATION**

Canada agrees that a legal duty to consult does not arise for this Project.

### 8.2 **CHANGES TO PROJECT OR OTHERWISE**

- a) If, as a result of changes to the Project or otherwise, Canada determines that Indigenous consultation is required, the Recipient will work with Canada to

satisfy its legal duty to consult and, where appropriate, accommodate Indigenous communities.

- b) The Recipient agrees that:
  - i. the Recipient will consult with Indigenous communities that might be affected by the Project. Specifically, the Recipient will
    - a. explain the Project to the Indigenous communities, including Canada's funding role, and
    - b. provide a report to Canada, which will include:
      - 1) a list of all Indigenous communities contacted;
      - 2) a summary of all communications with the Indigenous communities;
      - 3) a summary of any issues or concerns that the Indigenous communities have raised, how they were addressed, and any outstanding concerns; and
      - 4) any other information Canada may consider appropriate.
  - ii. accommodation measures, where appropriate, will be carried out by the Recipient and these costs may be considered Eligible Expenditures.
  - iii. no construction or any other physical activity, including site preparation or vegetation removal may be carried out in relation to the Project, and no funds or additional funds for any Eligible Expenditure for the Project will be payable by Canada to the Recipient, unless and until Canada is satisfied that its legal duty to consult and, where appropriate, accommodate Indigenous communities has been met and continues to be met.

## **9. CLAIMS AND PAYMENTS**

### **9.1 PAYMENT CONDITIONS**

- a) Canada will not pay interest for failing to make a payment under this Agreement.
- b) Canada will not pay any claims submitted after Final Claim Date, unless otherwise accepted by Canada.
- c) Canada will not pay any claims until the requirements under Section 7 (Environmental and Impact Assessment) and Section 8 (Indigenous Consultation), if applicable, are, in Canada's opinion, satisfied to the extent possible at the date the claim is submitted to Canada.
- d) Canada will not pay any claims until the requirements under Schedule C (Reporting Requirements) are, in Canada's opinion, satisfied to the extent possible at the time the claim is submitted to Canada.

### **9.2 PROGRESS CLAIMS**

- a) The Recipient will submit progress claims to Canada in accordance with Schedule B.3 (Claim Frequency Table) covering the Recipient's Eligible Expenditures in a form acceptable to Canada. Each progress claim must include the following:
  - i. a certification by a senior official designated in writing by the Recipient in the form set out in Schedule D.1 (Certificate of Compliance for Progress Claim) stating that the information submitted in support of the claim is accurate;
  - ii. a breakdown of Eligible Expenditures of the Project claimed, in accordance with Schedule B.2 (Project Budget) in a form set out by Canada;
  - iii. any reporting due in accordance with Schedule C (Reporting Requirements);

- iv. upon request by Canada, any documentation in support of Eligible Expenditures claimed.
- b) Canada will make a payment upon review and acceptance of a progress claim, subject to the terms and conditions of the Agreement.

### 9.3 **FINAL CLAIM AND FINAL ADJUSTMENTS**

- a) The Recipient will submit a final claim to Canada by Final Claim Date covering the Recipient's Eligible Expenditures in a form acceptable to Canada. The final claim must include the following:
  - i. a certification by a senior official designated in writing by the Recipient in the form set out in Schedule D.2 (Certificate of Compliance for Final Claim) stating that the information submitted in support of the claim is accurate;
  - ii. a breakdown of Eligible Expenditures of the Project claimed, in accordance with Schedule B.2 (Project Budget) in a form set out by Canada;
  - iii. confirmation of the Total Financial Assistance in accordance with Section 3.2 d) (Commitments by the Recipient), in the form set out in Schedule D.2 (Certificate of Compliance for Final Claim);
  - iv. any reporting due in accordance with Schedule C (Reporting Requirements);
  - v. a completed Declaration of Substantial Completion in accordance with Section 9.5 (Declaration of Substantial Completion);
  - vi. upon request by Canada, any of the documents referenced in Schedule F (Declaration of Substantial Completion); and
  - vii. upon request by Canada, any documentation in support of Eligible Expenditures claimed.
- b) Upon receipt of the final claim, but before issuing the final payment, the Parties will jointly carry out a final reconciliation of all claims and payments in respect of the Project and make any adjustments required in the circumstances.

### 9.4 **RETENTION OF CONTRIBUTION**

Canada will retain **ten** percent (**10%**) of its contribution, under this Agreement, as a holdback. The amount retained by Canada will be released by Canada upon review and acceptance of the final report described under Schedule C.3 (Final Report) and Canada being satisfied that the Recipient has fulfilled all of its obligations under this Agreement.

### 9.5 **DECLARATION OF SUBSTANTIAL COMPLETION**

- a) Prior to executing the Declaration of Substantial Completion, the Recipient will request confirmation in writing from Canada as to whether the Declaration of Substantial Completion lists all relevant documents.

The Declaration of Substantial Completion must be signed by an authorized official of the Recipient as deemed acceptable by Canada, and it must list all relevant documents as determined by Canada.

## 10. **REPORTING**

Any Project and performance reporting requirements will be undertaken and completed in accordance with Schedule C (Reporting Requirements).

## **11. INFORMATION MANAGEMENT**

The Recipient will use the process designated by Canada to fulfill the obligations of the Recipient under this Agreement, including section 10 (Reporting) and any other obligations of the Recipient as requested by Canada.

## **12. AUDIT, EVALUATION AND MONITORING FOR COMPLIANCE**

### **12.1 RECIPIENT AUDIT**

- a) Canada may, at its discretion, conduct a Recipient audit related to this Agreement during the term of this Agreement and up to three years after the Agreement End Date, in accordance with the Canadian Auditing Standards and Section 18.3 (Accounting Principles).
- b) The Recipient agrees to inform Canada of any audit that has been conducted on the use of contribution funding under this Agreement, provide Canada with all relevant audit reports, and ensure that prompt and timely corrective action is taken in response to any audit findings and recommendations.

### **12.2 INTENTIONALLY OMITTED**

### **12.3 EVALUATION**

The Recipient agrees to cooperate with Canada in the conduct of any evaluation of the Program during or after the term of this Agreement. The Recipient also agrees to provide Project-related information to Canada during and following the termination of the Agreement in order for Canada to conduct any evaluation of the performance of the Program. All evaluation results will be made available to the public, subject to all applicable laws and policy requirements.

### **12.4 CORRECTIVE ACTION**

The Recipient will submit to Canada in writing as soon as possible, but no later than sixty (60) days following receiving it, a report on follow-up actions taken to address recommendations and results of any audit findings and recommendations.

### **12.5 RECORD KEEPING**

The Recipient will keep proper and accurate financial accounts and records, including but not limited to its Contracts, invoices, statements, receipts, and vouchers, in respect of the Project, for at least six (6) years after the Agreement End Date.

### **12.6 ACCESS**

The Recipient will provide Canada and its designated representatives with reasonable and timely access, at no cost, to the Project sites, facilities, and any documentation for the purposes of audit, evaluation, inspection and monitoring compliance with this Agreement.

## **13. COMMUNICATIONS**

### **13.1 COMMUNICATIONS PROTOCOL**

The Parties will comply with Schedule E (Communications Protocol).

### **13.2 RECOGNITION OF CANADA'S CONTRIBUTION**

The Recipient will acknowledge Canada's contribution in all signage and public communication produced as part of the Project or Agreement, in a manner acceptable to Canada, unless Canada communicates in writing to the Recipient that this acknowledgement is not required.

### 13.3 **PUBLIC INFORMATION**

The Recipient acknowledges that the following may be made publicly available by Canada:

- a) its name, the amount awarded by Canada, and the general nature of the Project; and
- b) any evaluation or audit report and other reviews related to this Agreement.

## 14. **DISPUTE RESOLUTION**

- a) The Parties will keep each other informed of any issue that could be contentious by exchanging information and will, in good faith and reasonably, attempt to resolve potential disputes.
- b) Where the Parties cannot agree on a resolution, the Parties may explore any alternative dispute resolution mechanisms available to them to resolve the issue.
- c) Any payments related to the issue in dispute will be suspended, together with the obligations related to such issue, pending resolution.
- d) The Parties agree that nothing in this section will affect, alter or modify the rights of Canada to terminate this Agreement.

## 15. **DEFAULT**

### 15.1 **EVENTS OF DEFAULT**

The following events constitute Events of Default under this Agreement:

- a) the Recipient has not complied with one or more of the terms and conditions of this Agreement;
- b) the Recipient has not completed the Project in accordance with the terms and conditions of this Agreement;
- c) the Recipient has submitted false or misleading information to Canada or made a false or misleading representation in respect of the Project or in this Agreement, except for an error in good faith, demonstration of which is incumbent on the Recipient, to Canada's satisfaction;
- d) the Recipient has neglected or failed to pay Canada any amount due in accordance with this Agreement.

### 15.2 **DECLARATION OF DEFAULT**

Canada may declare a default if:

- a) In Canada's opinion, one or more of the Events of Default occurs;
- b) Canada gave notice to the Recipient of the event which constitutes an Event of Default; and
- c) the Recipient has failed, within thirty (30) business days of receipt of the notice from Canada, either to remedy the Event of Default or to notify Canada and demonstrate, to the satisfaction of Canada, that it has taken such steps as are necessary to remedy the Event of Default.

### 15.3 **DECLARATION OF DEFAULT**

- a) Canada may declare a default if:
  - i. In Canada's opinion, one or more of the Events of Default occurs;
  - ii. Canada gave notice to the Recipient of the event which constitutes an Event of Default; and
  - iii. the Recipient has failed, within thirty (30) business days of receipt of the notice from Canada, either to remedy the Event of Default or to notify Canada and demonstrate, to the satisfaction of Canada, that it



has taken such steps as are necessary to remedy the Event of Default.

- b) Notwithstanding Section 15.2(a) (Declaration of Default), the occurrence of any of the Events of Default listed in Sections 15.1(d) or (e) (Events of Default) will automatically trigger a default under this Agreement, without any further notice to the Recipient.

#### 15.4 **REMEDIES ON DEFAULT**

In the event that Canada declares a default under Section 15.2 (Declaration of Default), Canada may exercise one or more of the following remedies, without limiting any remedy available to it at law:

- a) suspend any obligation by Canada to contribute or continue to contribute funding to the Project, including any obligation to pay an amount owing prior to the date of such suspension;
- b) terminate any obligation of Canada to contribute or continue to contribute funding to the Project, including any obligation to pay any amount owing prior to the date of such termination;
- c) require the Recipient to reimburse Canada all or part of the contribution paid by Canada to the Recipient;
- d) terminate the Agreement.

### 16. **LIMITATION OF LIABILITY AND INDEMNIFICATION**

#### 16.1 **DEFINITION OF PERSON**

In this section, “Person” includes, without limitation, a person, the Recipient, a Third Party, a corporation, or any other legal entity, and their officers, servants, employees or agents.

#### 16.2 **LIMITATION OF LIABILITY**

In no event will Canada, its officers, servants, employees or agents be held liable for any damages in contract, tort (including negligence) or otherwise, for:

- a) any injury to any Person, including, but not limited to, death, economic loss or infringement of rights;
- b) any damage to or loss or destruction of property of any Person; or
- c) any obligation of any Person, including, but not limited to, any obligation arising from a loan, capital lease or other long term obligation;

in relation to this Agreement or the Project.

#### 16.3 **INDEMNIFICATION**

The Recipient will at all times indemnify and save harmless Canada, its officers, servants, employees or agents, from and against all actions, claims, demands, losses, costs, damages, suits or other proceedings, whether in contract, tort (including negligence) or otherwise, by whomsoever brought or prosecuted in any manner based upon or occasioned by:

- a) any injury to any Person, including, but not limited to, death, economic loss or any infringement of rights;
- b) any damage to or loss or destruction of property of any Person; or
- c) any obligation of any Person, including, but not limited to, any obligation arising from a loan, capital lease or other long term obligation;

in relation to this Agreement or Project, except to the extent to which such actions, claims, demands, losses, costs, damages, suits or other proceedings are caused by the negligence or breach of the Agreement by an officer, servant, employee or agent of Canada in the performance of his or her duties.

## 17. DISPOSAL OF ASSETS

- a) The Recipient will:
  - i. where the Recipient owns the Asset, retain title to and ownership of an Asset or part of an Asset for the Asset Disposal Period; or
  - ii. retain all necessary rights, interests, and permissions in Non-owned Assets for the Asset Disposal Period.
- b) The Recipient will ensure that any Asset will be preserved, maintained, and used for the purposes of the Project, and that no Asset, in whole or in part, will be sold, leased, encumbered or otherwise disposed of, directly or indirectly, during the Asset Disposal Period unless the Recipient notifies Canada in advance and in writing, and Canada consents to such disposal.
- c) Upon alternate use or disposal of any Asset, which includes selling, leasing, encumbering, or otherwise disposing of, directly or indirectly, during the Asset Disposal Period, the Recipient will reimburse Canada, at Canada's discretion, all or part of the contribution paid under this Agreement by Canada to the Recipient.

## 18. GENERAL

### 18.1 **PUBLIC BENEFIT**

The Parties acknowledge that their contributions to the Project are meant to accrue to the public benefit.

### 18.2 **SURVIVAL**

The Parties' rights and obligations which, by their nature, extend beyond the termination of this Agreement, will survive any termination of this Agreement.

### 18.3 **ACCOUNTING PRINCIPLES**

All accounting terms will have the meanings assigned to them, all calculations will be made and all financial data to be submitted will be prepared, in accordance with the Generally Accepted Accounting Principles (GAAP) in effect in Canada as defined in the Chartered Professional Accountants (CPA) Canada Handbook - Accounting or, where applicable, the CPA Canada Public Sector Accounting Handbook.

### 18.4 **DEBTS DUE TO THE FEDERAL CROWN**

Any amount owed to Canada under this Agreement by the Recipient will constitute a debt due to the federal Crown, which the Recipient will reimburse to Canada forthwith on demand.

### 18.5 **INTEREST ON DEBTS DUE TO THE FEDERAL CROWN**

Debts due to the federal Crown by the Recipient will accrue interest in accordance with the federal *Interest and Administrative Charges Regulations*.

### 18.6 **SET-OFF BY CANADA**

Any debt due to the federal Crown by the Recipient may be set-off against any amounts payable by Canada to the Recipient under this Agreement.

### 18.7 **MEMBERS OF THE HOUSE OF COMMONS AND SENATE**

No member of the House of Commons or the Senate of Canada will be admitted to any share or part of this Agreement, or to any benefit arising from it that is not otherwise available to the public. The Recipient will promptly inform Canada should it become aware of the existence of any such situation.

### 18.8 **CONFLICT OF INTEREST**

No current or former public servant or public office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or

policies of Canada applies will derive direct benefit from this Agreement unless the provision or receipt of such benefits is in compliance with such legislation, guidelines, policies or codes. The Recipient will promptly inform Canada should it become aware of the existence of any such situation.

**18.9 NO AGENCY, PARTNERSHIP, JOINT VENTURE, ETC.**

- a) No provision of this Agreement and no action by the Parties will establish or be deemed to establish a partnership, joint venture, principal-agent relationship or employer-employee relationship in any way or for any purpose whatsoever between Canada and the Recipient or between Canada and a Third Party.
- b) The Recipient will not represent itself, including in any agreement with a Third Party, as a partner, employee or agent of Canada.

**18.10 NO AUTHORITY TO REPRESENT**

Nothing in this Agreement is to be construed as authorizing any person, including a Third Party, to contract for or to incur any obligation on behalf of Canada or to act as an agent for Canada. The Recipient will take the necessary action to ensure that any Contract between the Recipient and any Third Party contains a provision to that effect.

**18.11 ASSIGNMENT**

The Recipient will not transfer or assign its rights or obligations under this Agreement without the prior written consent of Canada. Any attempt by the Recipient to assign any of the rights, duties or obligations of this Agreement without Canada's express written consent is void.

**18.12 COUNTERPART SIGNATURE**

This Agreement and all documents contemplated by or delivered under or in connection with this Agreement may be executed and delivered in any number of counterparts (including by electronic signature, facsimile or other means of electronic transmission, such as by electronic mail in "PDF" form), with the same effect as if all Parties had signed and delivered the same document, and all counterparts shall together constitute one and the same original document.

**18.13 SEVERABILITY**

If for any reason a provision of this Agreement that is not a fundamental term of this Agreement between the Parties is found to be or becomes invalid or unenforceable, in whole or in part, and if both Parties agree, it will be deemed to be severable and will be deleted from this Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.

**18.14 AMENDMENTS**

This Agreement, including its schedules, can only be amended in writing by the Parties. Reallocation of amounts within Schedule B.2 (Project Budget) which do not result in an increase to the maximum amount of Canada's contribution under section 3.1 (Commitments by Canada), do not require a formal amendment agreement between the Parties and may be agreed to by the Parties through administrative processes.

**18.15 WAIVER**

A Party may waive any of its rights under this Agreement only in writing. Any tolerance or indulgence demonstrated by the Party will not constitute a waiver.



#### 18.16 **NOTICE**

- a) Any notice, information or required documentation provided for under this Agreement must be delivered in person or sent by mail or email, to the identified representatives of the Parties at the following coordinates, unless otherwise specified by Canada:

Canada:

Senior Director, Green and Inclusive Community Buildings Program  
Department of Housing, Infrastructure and Communities  
1100 - 180 Kent Street  
Ottawa, Ontario  
K1P 0B6  
[gicbp-pbcvi@inf.gc.ca](mailto:gicbp-pbcvi@inf.gc.ca)

Recipient:

Annette Gilchrist, CAO  
Corporation of the Municipality of Bonnechere Valley  
49 Bonnechere, St E, PO Box 100  
Eganville, ON,  
K0J 1T0  
[annetteg@eganville.com](mailto:annetteg@eganville.com)

- b) Such notice will be deemed to have been received:
- i. in person, when delivered;
  - ii. if sent by mail or email, when receipt is acknowledged by the other Party;
  - iii. if sent by messenger or registered mail, when the receiving Party has signed the acknowledgment of reception.
- c) If a Party changes its representative or the coordinates for that representative, it will advise the other Party as soon as possible.

#### 18.17 **COMPLIANCE WITH LAWS**

The Recipient will comply with all applicable laws and regulations and all requirements of regulatory bodies having jurisdiction over the subject matter of the Project.

#### 18.18 **GOVERNING LAW**

This Agreement is governed by, and is to be interpreted in accordance with, the applicable federal laws and the laws in force in [Ontario](#). The Parties attorn to the jurisdiction of the Courts of [Ontario](#) and all courts competent to hear appeals from the Courts of [Ontario](#).

#### 18.19 **SUCCESSORS AND ASSIGNS**

This Agreement is binding upon the Parties and their respective successors and assigns.

### 19. **INTELLECTUAL PROPERTY**

- a) All intellectual property that arises in the course of the Project will vest in the Recipient.
- b) The Recipient will obtain the necessary authorizations, as needed, for the implementation of the Project, from Third Parties who may own the intellectual property rights or other rights in respect of the Project. Canada will assume no liability in respect of claims from any third party in relation to such rights and to the Agreement.
- c) The Recipient hereby grants to Canada a free of charge, non-exclusive, royalty-free, perpetual, worldwide and irrevocable license to exercise the intellectual property rights including to collect, retain, use, reproduce,

communicate, modify, disclose, translate, publish, and distribute, in whole or in part, information related to the Project including reports, photos and videos provided by the Recipient, for promotional, informational and reporting purposes, in relation to this Agreement, in any form and by any medium, for any purpose directly or indirectly related to the Program or any other future program administered by Canada.

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20. SIGNATURES

This Agreement has been executed on behalf of His Majesty the King in right of Canada by the Minister of Housing and Infrastructure and Minister responsible for Pacific Economic Development Canada and on behalf THE CORPORATION OF THE MUNICIPALITY OF BONNECHERE VALLEY by the CAO.

HIS MAJESTY THE KING IN RIGHT  
OF CANADA

THE CORPORATION OF THE  
MUNICIPALITY OF BONNECHERE  
VALLEY

Per: David Mac Donald  
Director General, Resilient and  
Innovative Communities

Per: Annette Gilchrist  
CAO

Date

Date

I have the authority to bind the  
Recipient.

*[If Recipient requires more than one  
signature to execute the agreement,  
use:]*

Per: [NAME ]  
[TITLE]

Date

I have the authority to bind the  
Recipient.

## **SCHEDULE A – ELIGIBLE AND INELIGIBLE EXPENDITURES**

### ***SCHEDULE A.1: ELIGIBLE EXPENDITURES***

Eligible Expenditures must:

1. be necessary and directly related to the Project, as determined by Canada;
2. be incurred between April 1, 2021 and on or before the Final Claim Date; and
3. consist of the following categories of expenditures:
  - a) costs to build, renovate, expand or improve fixed capital assets and community buildings;
  - b) fees paid to professionals, technical personnel, consultants and contractors specifically engaged for the purpose of the renovation, expansion or improvement work or new builds of eligible infrastructure, including planning and energy audit costs;
  - c) costs of environmental assessments, monitoring and follow up activities as required by the *Impact Assessment Act* or equivalent legislation;
  - d) costs associated with a public announcement and official ceremony or of required temporary or permanent signage that includes the cost of creation and posting of signage;
  - e) costs for the purpose of Indigenous consultation/engagement activities;
  - f) other costs that are considered to be direct and necessary for the successful implementation of the Project and that are approved in advance by Canada;
  - g) salaries, wages and other incremental costs (i.e. materials or equipment) of the Recipient provided that:
    - i. the Recipient confirms and substantiates that it is not economically feasible to tender a contract;
    - ii. the costs are incurred and directly in respect to the work that would have been subject of the contract;
    - iii. costs are approved in advance and are included (in a contribution agreement).

### ***SCHEDULE A.2: INELIGIBLE EXPENDITURES***

Certain expenditures are not eligible for funding and therefore will not be considered in the calculation of the total Eligible Expenditures of the Project, including:

- a) project costs incurred prior to April 1, 2021, or after the Final Claim Date;
- b) services or work that is normally provided by the Recipient or a related party;
- c) salaries and other employment benefits of any employees of the recipient except as outlined above in Eligible Expenditures;
- d) in-kind contributions (goods or services);
- e) taxes, such as GST and HST, for which the recipient is eligible for a tax rebate and all other costs eligible for rebates;
- f) cost of leasing of equipment by the recipient except for as indicated in Eligible Expenditures, above;
- g) legal fees;
- h) purchase or lease of real property (land or building), or any interest therein, and related costs;
- i) collateral on mortgage financing and payment of interest charges;
- j) structural renovations not specific to the Project;
- k) costs related to marketing activities and business promotion;
- l) costs for activities intended to directly influence/lobby governments;
- m) operations and maintenance costs; and
- n) other costs not specifically related for the Project.

## SCHEDULE B – THE PROJECT

### SCHEDULE B.1: PROJECT DESCRIPTION

For clarity, the Project description includes the information that the Recipient provided to Canada in support of its request for Project funding, including the RETscreen® information and the Project's Program funding application information provided through the Department of Housing, Infrastructure and Communities' online and accessible Program application portal ("Program Application Form") number AP-000004245.

#### Project Description:

The Corporation of the Township of Bonnechere Valley will retrofit and upgrade the Eganville Community Arena located at 178 Jane Street, Eganville, ON. The project includes replacement of aging refrigeration equipment, reclamation of waste heat from the refrigeration plant to provide "free heat" to the domestic hot water and flood water systems. Installation of Solar PV array, upgradation to LED lighting, and optimization of the Building Automation System (BAS) for improved heating, ice temperature, and humidity controls.

#### Objective(s):

The ultimate goals of the Project are:

- Reduce greenhouse gas emissions & lower operational costs.
- Improve Arena for community space for activities and events.
- Turn Eganville Arena into a sustainable and cost-effective facility.
- Improve access for community residents for various program

#### Activities:

The following activities will be undertaken in order to complete the Project:

- Refrigeration Equipment Replacement: Install new energy-efficient compressors, a plate and frame chiller, and a desuperheater to reclaim waste heat
- Solar PV Installation: Set up Solar photovoltaic array on the roof to generate renewable energy and reduce reliance on grid electricity.
- LED Lighting Upgrade: Replace existing fluorescent and incandescent lighting fixtures with energy-efficient LED fixtures.
- Air Tightness Improvement: Enhance the air tightness of overhead doors and other infiltration points to reduce energy loss.
- BAS Optimization: Reprogram the BAS to optimize heating, ice temperature, and humidity control, including night-time setbacks for electric heating and ice temperature.

#### Project Outcomes:

The Recipient will ensure that appropriate data collection processes are in place to enable the capture and reporting of the performance indicators used to measure the achievement of Project outcomes.

An update on Project outcomes using the performance indicators should be provided in each Annual Progress Report for multi-year projects, and in the Final Report. Some outcomes can only be measured after Project completion, in which case, they would be provided in the Final Report only.

In order to illustrate how the Project will contribute to economic, green and inclusive outcomes, the Recipient will collect performance data and report on the following performance indicators that the Project will contribute to:

1. Increased quality of community buildings in high-needs communities
2. Increased energy efficiency of existing community buildings
  - Total Estimated Fuel Savings: 70.5%
3. Reduced GHG emissions from community buildings
  - Estimated GHG Emission reduction: 18.1 tCO2

- 4. Employment opportunities are generated, including for underrepresented groups

*Benefits to Underserved and High Needs Communities*

NOTE TO RECIPIENT: Funding for the Green and Inclusive Community Buildings Program is targeted towards improving access to and/or increasing the quality of cultural, recreational and/or community infrastructure for communities that are underserved, including those with higher needs, and/or equity-deserving groups. Equity-deserving groups are communities that experience significant collective barriers to participating in society. This could include communities that experience significant collective barriers to participating in society, such as: attitudinal, economic, environmental, historic, and/or social barriers based on age, sex, ethnicity, disability, economic status, family status, race, sexual orientation, gender identity or expression, etc.

The Project aims to benefit the following communities that are underserved, including those with higher needs, and/or equity-deserving groups<sup>1</sup>:

- Indigenous Peoples
- Youth
- Seniors
- Newcomers to Canada (Immigrants, Permanent Residents, Refugees)
- Women
- 2SLGBTQI+
- Others

The Project will benefit these communities by:

- Community 1 (Indigenous Peoples): The neighboring Pikwàkanagàn First Nation frequently uses the arena for various activities and events. The upgrades will ensure the facility remains a welcoming and accessible space for Indigenous community members, fostering stronger community ties and promoting cultural exchange. Improved energy efficiency and sustainability align with Indigenous values of environmental stewardship, demonstrating a commitment to shared goals of protecting the environment.
- Community 2: Youth : The arena is a central hub for youth activities, including minor hockey, figure skating, and other recreational programs. Upgrading the facility will provide a safer, more comfortable environment for these activities, encouraging greater youth participation in sports and community events. Enhanced lighting, better air quality, and improved temperature control will create a more enjoyable experience for young users, promoting physical activity and social interaction.
- Community 3: Seniors: Seniors make up 30.3% of the population in Bonnechere Valley. The arena hosts various events and activities that cater to seniors, such as community gatherings and recreational programs. The upgrades will ensure the facility remains accessible and comfortable for seniors, supporting their active participation in community life. Energy-efficient upgrades will help reduce operational costs, potentially allowing for more affordable programming and events for seniors.
- Community 4: Newcomers to Canada (Immigrants, Permanent Residents, Refugees): The arena serves as a community hub where newcomers can engage in social and recreational activities, helping them integrate into the community. The improved facility will provide a welcoming space for newcomers

<sup>1</sup> Equity-deserving groups are communities that experience significant collective barriers to participating in society. This could include communities that experience significant collective barriers to participating in society, such as: attitudinal, economic, environmental, historic, and/or social barriers based on age, sex, ethnicity, disability, economic status, family status, race, sexual orientation, gender identity or expression, etc.

to connect with others and participate in community events. Enhanced accessibility and inclusivity will ensure that newcomers feel valued and included in community activities, fostering a sense of belonging.

- **Community 5: Women:** Women participate in various programs and events at the arena, including sports leagues, fitness classes, and community gatherings. The upgrades will provide a safer and more comfortable environment for women to engage in these activities. Improved lighting and security measures will enhance the safety of the facility, making it a more attractive venue for women to participate in evening and nighttime events.
- **Community 6: 2SLGBTQI+:** The arena will continue to be an inclusive space for 2SLGBTQI+ individuals, providing a safe environment for recreational activities and community events. The upgrades will ensure that the facility remains welcoming and accessible to all, regardless of gender identity or sexual orientation. By promoting inclusivity and diversity, the arena will support the well-being and social integration of 2SLGBTQI+ community members.
- **Community 7: Others : Local Businesses and Community Organizations:** Local businesses and community organizations frequently use the arena for events, meetings, and promotional activities. The upgraded facility will provide a more attractive and functional space for these purposes, supporting local economic development and community engagement.

SCHEDULE B.2: PROJECT BUDGET

Table 1:

Project Budget	Amount
Total Project Cost	\$1,430,595
Total Eligible Cost	\$1,430,595

Table 2:

Total Contribution from the Department of Housing, Infrastructure and Communities	Annual Breakdown				
	2025-26	2026-27	2027-28	2028-29	Total
GICB Contribution	\$178,343	\$422,831	\$398,826	\$-	\$1,000,000
Total contribution	\$178,343	\$422,831	\$398,826	\$-	\$1,000,000

Table 3: Other Sources of Funding

Cash	
THE CORPORATION OF THE MUNICIPALITY OF BONNECHERE VALLEY	\$430,495
Other Federal Funding	
Sub-total Cash	\$430,495
Total Other Sources of Funding	\$430,495



**SCHEDULE B.3: CLAIM FREQUENCY TABLE**

Payment Period	Required Documents	Frequency	Payment Date
First Claim	Interim Report (progress report, financial report including updated cashflow, Certificate of Compliance for Progress Claim).	After the Effective Date	Within thirty (30) calendar days of approval of required documents by Canada
Subsequent Claims	Interim Report (progress report, financial report including updated cashflow, Certificate of Compliance for Progress Claim)	Every <b>six (6)</b> months but not more frequently than every three (3) months	Within thirty (30) calendar days of approval of required documents by Canada
Year-end Claim	Annual report; financial report including updated cashflow of Eligible Expenditures incurred up to March 31, along with an estimate of expenses incurred up to March 31 but not yet submitted to the Department of Housing, Infrastructure and Communities; Certificate of Compliance for Progress Claim	On or before two (2) business days after March 31.	Within forty-five (45) calendar days of approval of required documents by Canada.
Final Claim (including holdback)	Final Report (as described in Schedule C)	Final Claim Date	Within thirty (30) calendar days of approval of required documents by Canada

## SCHEDULE C – REPORTING REQUIREMENTS

***\*The Recipient should contact the Canada Program Officer, to receive the most up-to-date reporting forms, before submitting them to Canada, since they're updated by Canada, from time to time.***

Canada will collect information that may be used to analyze the progress of all projects funded by the Program and may inform Program lessons learned and/or be used for communications about the Program. For example, reports on progress toward climate-focused objectives, Community Employment Benefits, etc.

### **SCHEDULE C.1: INTERIM REPORT**

- a) The Recipient will submit interim reports to Canada at a timing and frequency determined by Canada, which will be no less frequently than annually but not more frequently than quarterly. The frequency will remain the same, unless the Recipient is otherwise notified by Canada. Notwithstanding the foregoing, for the last Interim Report period of the Fiscal Year, the Recipient will submit an Annual Report instead of an Interim Report.
- b) The Interim Report will be attested by a senior designated official, duly authorized by the Recipient and submitted to Canada in an agreed upon format acceptable to Canada.
- c) Interim Reports will be comprised of a progress report, a financial report, and two attestations, in formats provided by Canada;
- d) The progress report must include at a minimum:
  - i. Recipient name, Project title and Project identification number;
  - ii. Reporting period dates;
  - iii. Construction dates;
  - iv. summary of Project activities and progress achieved to date;
  - v. an update on Project risks or issues affecting the progress of the Project, if any, and mitigation measures;
  - vi. planned Project activities for the upcoming period, including any variation from the workplan (if applicable);
  - vii. confirmation of the Project's installed signage, if applicable; and
  - viii. update on Communication Activities to date and future communications plans.
- e) The financial report must include at a minimum:
  - i. Recipient name, Project title and Project identification #;
  - ii. Reporting period dates; and
  - iii. Expenditures for the reporting period and updated cash flow forecast for the upcoming fiscal year(s).
- f) The Interim Report will be attested by:
  - i. a senior designated official, duly authorized by the Recipient; and
  - ii. a construction manager or other professional assigned to the project and designated by the Recipient.

### **SCHEDULE C.2: ANNUAL REPORT**

- a) The Recipient will submit an annual report ('Annual Report') for the end of each Fiscal Year period covered by this Agreement no later than sixty (60) days following the end of the Fiscal Year. The Annual Report will be attested by a senior designated official, duly authorized by the Recipient, stating that the report is factually correct and that the Recipient and the Project continue to maintain eligibility under the Program. Notwithstanding the foregoing, for the last Fiscal Year period, the Recipient will submit a Final Report instead of an Annual Report.

- b) The Annual Report will be submitted to Canada in an agreed upon format acceptable to Canada and will include at a minimum:
- i. Recipient name;
  - ii. Project title and Project identification number;
  - iii. Reporting period dates;
  - iv. Construction dates;
  - v. Confirmation of the Project's installed signage, if applicable;
  - vi. Confirmation of Communication requirements met for the reported period year, if applicable;
  - vii. Summary of the implementation progress of the project, by project phase, including:
    - Summary of central project activities (including major construction and any delays, if applicable) for progress achieved to date;
    - Planned Project activities for the upcoming Fiscal Year;
  - viii. Summary of employment created in the community as a result of the Project, including
    - Benefits to community
    - Community Employment Benefits, if applicable;
  - ix. Details of the funds and their management, including:
    - An updated Project budget forecast and cashflow for the next fiscal period;
    - Summary of Eligible Expenditures for the Project;
    - Summary of funding received through other sources; and
    - Financial statements for the period in question, if requested by Canada; and
  - x. Update on results achieved towards the Project outcomes using performance measures identified in Schedule B.1 (Project Description) and by Canada, if applicable.

### **SCHEDULE C.3: FINAL REPORT**

- a) The Recipient will submit a Final Report to Canada with the Final Claim.
- b) The final report ('Final Report') will be attested by a senior designated official, duly authorized by the Recipient and submitted to Canada in an agreed upon format acceptable to Canada as substantially identified using the template identified in Schedule D: Certificate of Compliance for Final Claim.
- c) The Recipient will submit a Final Report to Canada for approval no later than:
  - i) six (6) months after the Project Completion Date; and
  - ii) three (3) months before the Agreement End Date.
- d) The content of the Final Report will include at a minimum:
  - i. A general description of the Project's major achievements, including aggregated information and data identified in Annual Reports for the period of the Project;
  - ii. A completed Schedule F – Declaration of Substantial Completion; and
  - iii. Details of the funds and their management, including:
    - a description of Project activities and funds expended on Project activities for the period of the Project;
    - an audit conducted by an independent third party for the period of the Project;

- results achieved towards the Project outcomes using performance measures identified in Schedule B.1 (Project Description) and by Canada which may inform Program lessons learned and/or be used for communication about the Program; and
- a reconciliation of financial reporting.

DRAFT

SCHEDULE D – CERTIFICATE(S) OF COMPLIANCE

SCHEDULE D.1: CERTIFICATE OF COMPLIANCE FOR PROGRESS CLAIM

In the matter of the Agreement entered into between His Majesty the King in right of Canada, as represented by the Minister of Housing and Infrastructure and Minister responsible for Pacific Economic Development Canada, and [RECIPIENT] (the “Recipient”), represented by \_\_\_\_\_(Name), concerning the [PROJECT NAME] Project (the “Agreement”).

I, \_\_\_\_\_(Name), of the City/Town of \_\_\_\_\_, Province/Territory of \_\_\_\_\_, declare as follows:

- 1. That I hold the position of \_\_\_\_\_ with the Recipient and as such have knowledge of the matters set forth in this declaration and believe this declaration to be true.
- 2. I am duly authorized by the Recipient to give this Certificate under [RECIPIENT INSERTS THE COMPLETE REFERENCE TO THE BY LAW OR INTERNAL POLICY AUTHORITY THAT ALLOWS THEM TO PROVIDE THIS CERTIFICATION] dated [DATE].
- 3. I have read and understood the Agreement and the progress claim submitted by the Recipient thereunder dated the same date as this Certificate and have knowledge of the business and affairs of the Recipient and have made such examinations or investigations as are necessary to give this Certificate and to ensure that the information contained herein is true and accurate.
- 4. The expenditures claimed are Eligible Expenditures in accordance with the Agreement.
- 5. The Recipient, at the date of this Certificate, has performed all covenants under the Agreement that are required to be performed by it on or prior to that date.
- 6. All representations and warranties of the Recipient contained in the Agreement are true and accurate in all respects at the date of this Certificate as though such representations and warranties had been made at the date of this Certificate.

Dated, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Signature

**SCHEDULE D.2: CERTIFICATE OF COMPLIANCE FOR FINAL CLAIM**

In the matter of the Agreement entered into between His Majesty the King in right of Canada, as represented by the Minister of Housing and Infrastructure and Minister responsible for Pacific Economic Development Canada, and [RECIPIENT] (the “Recipient”), represented by \_\_\_\_\_(Name), concerning the [PROJECT NAME] Project (the “Agreement”).

I, \_\_\_\_\_(Name), of the City/Town of \_\_\_\_\_, Province/Territory of \_\_\_\_\_, declare as follows:

- 1. That I hold the position of \_\_\_\_\_ with the Recipient and as such have knowledge of the matters set forth in this declaration and believe this declaration to be true.
- 2. I am duly authorized by the Recipient to give this Certificate under [RECIPIENT INSERTS THE COMPLETE REFERENCE TO THE BY LAW OR INTERNAL POLICY AUTHORITY THAT ALLOWS THEM TO PROVIDE THIS CERTIFICATION] dated [DATE].
- 3. I have read and understood the Agreement and the final claim submitted by the Recipient thereunder dated the same date as this Certificate and have knowledge of the business and affairs of the Recipient and have made such examinations or investigations as are necessary to give this Certificate and to ensure that the information contained herein is true and accurate.
- 4. The Recipient, at the date of this Certificate, has performed all covenants under the Agreement that are required to be performed by it on or prior to that date.
- 5. The expenditures claimed are Eligible Expenditures in accordance with the Agreement.
- 6. All representations and warranties of the Recipient contained in the Agreement are true and accurate in all respects at the date of this Certificate as though such representations and warranties had been made at the date of this Certificate.
- 7. The Project as defined in the Agreement has been completed.
- [If applicable, add:]
- 8. The Project, to the best of my knowledge and belief, conforms to the applicable federal environmental or impact assessment legislation.
- [If applicable, add:]
- 9. All applicable mitigation measures, accommodation measures and follow-up measures required to be performed during the Project implementation as a result of Indigenous consultations have been implemented.
- 10. The Total Financial Assistance received or due for the Project in accordance with Section 3.2 d) (Commitments by the Recipient) is as follows:  
[INCLUDE ALL TOTAL FINANCIAL ASSISTANCE RECEIVED OR DUE]
- 11. This Certificate of Compliance does not preclude any rights of Canada to verify, audit or inspect as per the terms and conditions of the Agreement.
- 12. The Recipient is not entitled to payment of any amount under the Agreement, other than any amount requested by the Recipient in accordance with the Agreement on or prior to the date of this Certificate.

Dated, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Signature

## **SCHEDULE E – COMMUNICATIONS PROTOCOL**

### ***SCHEDULE E.1: PURPOSE***

This Communications Protocol outlines the roles and responsibilities of each of the Parties to this Agreement with respect to Communications Activities related to the funded Project.

This Communications Protocol will guide all communications activity planning, development and implementation to ensure clear, consistent and coordinated communications to the Canadian public.

The provisions of this Communications Protocol apply to all Communications Activities related to this Agreement including any Projects funded under this Agreement.

Communications Activities may include, but are not limited to, public or media events, news releases, reports, web and social media products or postings, blogs, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, and multi-media products.

### ***SCHEDULE E.2: GUIDING PRINCIPLES***

The Parties recognize the importance of managing the delivery of coherent Communications Activities based on the principle of transparent and open discussion and collaboration.

Communications Activities undertaken through this Protocol should ensure that Canadians are informed of infrastructure investments made to help improve their quality of life and that they receive consistent information about the funded Project and its benefits.

The Communication Activities undertaken jointly by Canada and the Recipient should recognize the funding of all contributors to the Project.

The Recipient's public acknowledgement of financial assistance received from Canada is a condition of funding under this Agreement.

The Recipient will address any deficiencies and/or corrective actions identified by Canada.

### ***SCHEDULE E.3: GOVERNANCE***

The Parties will designate communications contacts that will work collaboratively to prepare communications activities for the project announcement, milestones, and completion.

### ***SCHEDULE E.4: PROGRAM COMMUNICATIONS***

Canada retains the right to meet its obligations to communicate information to Canadians about the Program and the use of funding through its own communications products and activities.

Canada and the Recipient may also include general Program messaging and an overview of this Project as an example in their own communications products and activities. The Party undertaking these activities will recognize the funding of the Parties.

Canada and the Recipient agree that they will not unreasonably restrict the other Party or other funding contributors from using, for their own purposes, public communications products related to the Project that were prepared collectively or individually by the Parties, and if web-based, from linking to them.

Canada and the Recipient will ensure that:

- a) Canada and the Recipient will work together with respect to Joint Communications about the Project.
- b) Joint Communications related to Project funded under this Agreement should not occur without the prior knowledge and agreement of each of the Parties.
- c) All Joint Communications material will be approved by Canada and the Recipient, and will recognize the funding of each of the Parties.



- d) Each of the Parties may request Joint Communications to communicate to Canadians about the progress or completion of Projects. The requestor will provide at least fifteen (15) business days' notice to the other Parties. If the Communications Activity is an event, it will take place at a mutually agreed date and location.
- e) The requestor of the Joint Communications will provide an equal opportunity for the other Parties to participate and choose their own designated representative in the case of an event.
- f) As the Government of Canada has an obligation to communicate in English and French, Communications products developed and published by Canada related to events must be bilingual and include the Canada word mark and the other Party's logo. In such cases, Canada will provide the translation services and final approval of products.
- g) The conduct of all Joint Communications will follow the *Table of Precedence for Canada* (<https://www.canada.ca/en/canadian-heritage/services/protocol-guidelines-special-event/table-precedence-canada.html>).

Media events include, but are not limited to, news conferences, public announcements, official events or ceremonies, and news releases.

The Recipient agrees to collaborate with Canada on Communications Activities and products including, but not limited to, Project success stories, vignettes, and multi-media products.

#### **SCHEDULE E.5: INDIVIDUAL COMMUNICATIONS**

The Recipient will ensure that:

- a) Where a website or webpage is created to promote or communicate progress on a funded Project or Projects, it must recognize federal funding through the use of a digital sign or through the use of the Canada wordmark and the following wording, "This project is funded in part by the Government of Canada." The Canada wordmark or digital sign must link to Canada's website, at [www.housing-infrastructure.canada.ca](http://www.housing-infrastructure.canada.ca). The guidelines for how this recognition is to appear and language requirements are published on Canada's website, at <https://housing-infrastructure.canada.ca/pub/signage-panneaux/intro-eng.html>.
- b) The Recipient will be required to send a minimum of one photograph to each of the Parties of the construction in progress, or of the completed project, for use in social media and other digital individual Communications Activities. Sending the photos will constitute permission to use and transfer of copyright. Photographs are to be sent to [photo@infcc.gc.ca](mailto:photo@infcc.gc.ca) along with the Project's name and location.

#### **SCHEDULE E.6: OPERATIONAL COMMUNICATIONS**

The Recipient is solely responsible for operational communications with respect to the Project, including, but not limited to, calls for tender, construction, and public safety notices.

Operational communications will include the following statement: "This project is funded in part by the Government of Canada". Operational communications as described above are not subject to the federal official languages policy.

Canada and the Recipient will share information promptly with the other Party should significant media inquiries be received or if major stakeholder issues relating to the Project arise.

#### **SCHEDULE E.7: SIGNAGE**

Unless otherwise agreed upon by Canada, the Recipient will produce and install a sign to recognize contributors' funding at each Project site in accordance with current federal signage guidelines. The sign's design, content, and installation guidelines are published on the Department of Housing, Infrastructure and Communities's website, at <http://www.housing-infrastructure.canada.ca/pub/signage-panneaux/intro-eng.html>.



Where the Recipient decides to install a permanent plaque or other suitable marker with respect to the Project, it must recognize the federal contribution and be approved by Canada.

The Recipient will ensure that signs are installed at the Project site(s) at least one (1) month prior to the start of construction, be visible for the duration of the Project, and remain in place until one (1) month after construction is completed and the infrastructure is fully operational or opened for public use.

The Recipient will ensure that signs are installed in a prominent and visible location that takes into consideration pedestrian and traffic safety and visibility.

Sign installations shall be reported to Canada as per Schedule C) (Reporting Requirements).

#### ***SCHEDULE E.8: ADVERTISING CAMPAIGNS***

Recognizing that advertising can be an effective means of communicating with the public, Canada and the Recipient may, at their own cost, organize an advertising or public information campaign related to the Program or the funded Project. However, such a campaign must respect the provisions of this Agreement and the Government of Canada requirements for advertising (<https://www.canada.ca/en/treasury-board-secretariat/services/government-communications/federal-identity-program/technical-specifications/advertising.html>). In the event of such a campaign, each Party agrees to inform the other Party of its intention, no less than twenty-one (21) business days prior to the campaign launch.

SCHEDULE F – DECLARATION OF SUBSTANTIAL COMPLETION

In the matter of the Agreement entered into between His Majesty the King in right of Canada, as represented by the Minister of Housing and Infrastructure and Minister responsible for Pacific Economic Development Canada, and [RECIPIENT] (the “Recipient”), represented by \_\_\_\_\_(Name), concerning the [PROJECT NAME] Project (the “Agreement”).

I, \_\_\_\_\_(Name), of the City/Town of \_\_\_\_\_,  
Province/Territory of \_\_\_\_\_, declare as follows:

- 1. I hold the position of \_\_\_\_\_with the Recipient and as such have knowledge of the matters set forth in this declaration and believe this declaration to be true.
- 2.
  - a) I have received the following documents for the [PROJECT NAME] Project:
    - i. [LIST NAME OF RELEVANT DOCUMENT, e.g. Certificate of Completion, Certificate of Performance, Occupancy Permit, etc.] [INSERT if applicable “signed by \_\_\_\_\_(Name), a \_\_\_\_\_(Profession, e.g. professional engineer, professional architect or other applicable professional) for the Project.”]
    - ii. ...
  - b) Based on the above documents and the representations made to me by the professionals identified in section 2(a) above, I declare to the best of my knowledge and belief that the Project has been substantially completed, in that it can be used for its intended use, as described in Schedule B.1 (Project Description), as defined in the Agreement, on the \_\_\_\_\_ day of the \_\_\_\_\_ 20\_\_.

[Insert #3, if applicable:]

- 3. I have received the following documents and based on these documents and representations made to me by the professionals identified below, I declare to the best of my knowledge and belief that the Project conforms with the guidelines of the Agreement:
  - i. [LIST NAME OF RELEVANT DOCUMENT, e.g. Certificate of Completion, Certificate of Performance, Occupancy Permit, etc.] [INSERT if applicable “signed by \_\_\_\_\_(Name), a \_\_\_\_\_(Profession, e.g. professional engineer, professional architect or other applicable professional) for the Project.”]
  - ii. ...

[Insert #4, if applicable:]

- 4. I have received the following documents and based on these documents and representations made to me by the professionals identified below, I declare to the best of my knowledge and belief that the Project conforms with, as applicable, the [LIST THE APPLICABLE ENVIRONMENTAL REVIEW OR ASSESSMENT e.g., the Canadian Environmental Assessment Act, 2012, Impact Assessment Act, or Northern Regime]:
  - i. [LIST NAME OF RELEVANT DOCUMENT] signed by \_\_\_\_\_(Name), an \_\_\_\_\_

(Profession, e.g. environmental consultant or other applicable professional).

ii. ...

5. All terms and conditions of the Agreement that are required to be met as of the date of this declaration have been met.

Declared at \_\_\_\_\_ (City/Town), in \_\_\_\_\_  
(Province/Territory)  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

DRAFT

# Unleash our Economy by Protecting Communities

AMO'S SUBMISSION TO THE STANDING COMMITTEE ON THE INTERIOR ON  
BILL 5, *PROTECT ONTARIO BY UNLEASHING OUR ECONOMY ACT, 2025*

**May 26, 2025**

## **Executive Summary**

The Association of Municipalities of Ontario (AMO) is pleased to provide comments on Bill 5, *Protect Ontario by Unleashing our Economy Act*.

AMO and Ontario's municipalities commend the provincial government for its strong, decisive leadership regarding the threat posed by tariffs and related measures, which could have devastating impacts on Ontario's economy, residents and communities. As a sector that invests \$68 billion annually in Ontario, municipalities are critical economic partners. We have significant tools to contribute to the province's response to financial upheaval. Municipalities are committed to working with the province and business partners to foster economic opportunities and strengthen our economy in the face of evolving global trade dynamics. Our local economies, natural and human resources, and the businesses and industries situated in Ontario municipalities are the foundation of Ontario's economy and prosperity. Ontario's municipalities will always support and assist the province, especially in times of challenge and uncertainty. AMO and its members in every part of Ontario are confident that our communities and province are resilient, innovative and competitive, and ready to work together to continue to build our shared social and economic prosperity.

In this context, AMO understands the impetus behind Bill 5 and the need to try different approaches to supporting economic projects, provided that important objectives such as health, safety, environmental protection, community well-being and Indigenous rights and relationships are upheld.

Municipalities are committed to fostering economic opportunities and strengthening our economy amid global trade dynamics. If used responsibly and collaboratively, Special Economic Zones (SEZs) have the potential to drive growth more efficiently. SEZs will require strong municipal and local partnership to succeed. The use of SEZs to override local bylaws should only occur with host municipal support and in cases of extraordinary need. AMO calls for municipal inclusion in developing the SEZ regulatory framework.

We are encouraged by the province's commitment to robust environmental protections and fulfilling its Indigenous consultation obligations. This is a critical opportunity for Ontario to demonstrate its commitment to reconciliation and stronger relationships with Indigenous rights holders. We underscore that economic prosperity is tied to health,

safety, and environmental well-being. Therefore, we urge the province to ensure legislative changes are applied judiciously and ensure continued protection for the environment, including species-at-risk and natural habitats.

## **Protect Municipal Autonomy and Fiscal Sustainability**

Municipalities are committed to fostering economic opportunities and support efforts to strengthen our economy in the face of evolving global trade dynamics. Municipalities are eager to ensure that host communities experience the benefits of this growth including job creation, assessment growth, and economic opportunities for local businesses.

However, the use of SEZs as described in Bill 5 would allow the province to unilaterally override municipal decision-making by exempting SEZs from municipal by-laws. Municipal by-laws cover a wide range of topics, from ensuring municipalities have funding to deliver growth-enabling infrastructure, to delivering emergency services, and executing local housing and economic development initiatives. Without limits on how SEZs are identified, and which by-laws would be exempt, municipalities are concerned that the use of SEZs to bypass local deliberation on proposed projects may not deliver on the promise of supporting economic growth. Instead, SEZs may hinder or prevent these projects from moving forward.

SEZs should not be used to exempt projects from by-laws that impact municipal revenue including development charge by-laws, property tax by-laws, or fees and charges by-laws. The revenue collected under these types of by-laws is essential to ensuring that municipalities can fund the essential infrastructure that economic projects need to thrive. Exemptions would – at best – result in municipal property taxpayers having to fund the cost of infrastructure needed to service new projects, or direct funding from other critical projects. At worst, exemptions could leave host municipalities unable to deliver growth-enabling infrastructure, hindering the ability of projects in SEZs to move forward.

Similarly, extreme caution should be used when considering exempting SEZ projects from by-laws that are intended to plan for or coordinate municipal growth. For example, using an SEZ to locate a project outside of planned growth areas may have similar

challenges for coordinating and delivering infrastructure. But even smaller matters controlled through municipal by-laws (such as those overseeing safe road access points) could have adverse effects on the safety of existing residents.

While municipalities are concerned about the potential unintended impacts of SEZs, we also recognize that if used constructively, SEZs can be an important tool to support economic growth. Municipalities are eager to ensure host communities experience the benefits of this growth such as job creation, assessment growth, and economic opportunities for local businesses and residents. But to successfully deliver economic benefits, it's vital that SEZs are developed in partnership with municipalities who are key partners in creating local economic opportunities and integrating SEZs into existing communities.

There is a simple solution to seeing SEZs achieve their full potential while simultaneously mitigating any potential risks to the community or the ability of a municipality to support a project. Moreover, the province has already successfully deployed this solution in its approach to long-term electricity procurements in Ontario which requires pre-consultation and an expression of local support before a project moves forward. Similarly, we propose that SEZs only be used to override local by-laws with a supportive resolution from the host municipality. Further, this power should be used sparingly, in situations of extraordinary need or urgency where approvals cannot be otherwise expedited. We recommend enshrining this provision in legislation.

To help achieve supportive resolutions, a collaborative approach would bring the province, project proponents, and host municipalities together as partners to negotiate approvals and supports. This would build a shared vision of how the project will integrate into the host community and what exemptions to provincial and local laws would help new economic opportunities to bear quickly. It would also unlock the opportunity to ensure municipalities can deliver resources to support the project such as those included in local economic development plans.

## **Protect Ontario's Environment and Indigenous Cultural Heritage**

AMO understands that economic prosperity is tied to health, safety, and environmental prosperity. We believe that provincial officials understand this, too. Which is why we are

calling on the government to ensure that Bill 5, and any regulations that it would enable, are designed to be used in a balanced way that ensures the ongoing protection of species-at-risk, natural habitats, and environmental areas.

Equally critical is respecting Indigenous rights and cultural heritage. We recognize the concerns raised by Indigenous voices regarding the risks that changes to archaeological protections pose to cultural heritage. Ensuring a robust Duty to Consult process and ensuring archaeological processes protect Indigenous cultural heritage is critical. This presents a vital opportunity for Ontario to demonstrate its commitment to reconciliation and to fostering strong, respectful relationships with Indigenous rights holders.

We also urge the province to uphold its legal and moral Indigenous consultation obligations and to engage in good-faith dialogue as it implements new, innovative approaches to supporting our economy, including with SEZs and across various bills like Bill 5. Provincial failure to properly consult Indigenous communities on SEZs and other land development initiatives often strains Indigenous-municipal relationships. This happens because municipalities are frequently left to manage the fallout from provincial decisions that don't adequately consider Indigenous rights and perspectives. Such situations lead to misunderstandings, land use conflicts, and project delays, all of which deplete local resources and hinder growth. By ensuring meaningful Indigenous consultation and accommodation on legislation that determines municipal land use planning and development, municipalities can collaborate effectively with Indigenous communities to foster more sustainable and harmonious local planning and growth. This approach not only benefits Indigenous people but also strengthens the social and economic fabric of the entire province.

## **Conclusion**

Municipalities understand the need to try different approaches to improving economic opportunities for communities across the province. We also appreciate the province's commitment to fulfilling its obligations to Indigenous communities and protecting our environment while making these changes. We ask that the province similarly commit to respecting municipal autonomy by legislating that SEZs within municipal borders require a supportive resolution from the host municipality and a commitment to ongoing collaboration.



Recognizing that many of the proposed changes in Bill 5 will require the development of a regulatory framework before they can be implemented. AMO calls on the province to include municipalities in the development of the regulatory framework to implement SEZs. We look forward to working together on this, and other important work to advance Ontario's economic prosperity.

## COMMUNITY DEVELOPMENT REPORT

Prepared by: Sarah Richer, Community Development Assistant

Prepared for: January 13, 2026, Council Meeting

Prepared on: January 6, 2026

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- a) **Easter Egg Hunt:** The Easter Egg Hunt will be on Saturday, March 21<sup>st</sup> to line up with March Break events. We will meet at the Geo Trail entrance and walk over to McRae Park again this year. This helps to avoid people arriving early and starting before everyone arrives.  
In 2025, we had 25 kids attend despite the rain. We hid 693 plastic eggs (2-3 chocolates per egg), and the consensus was that we should hide more eggs. We only had 180 plastic eggs returned to us. In 2025, the budget for this event was \$200, as we only had to purchase chocolate eggs, (we had enough plastic eggs left over from previous years). This year, I recommend hiding empty plastic eggs for the hunt. Then, the children can exchange their plastic eggs for a baggy of chocolate eggs from the Easter bunny. The intention being each child will get the same amount of chocolate, and we will get the plastic eggs returned to reuse. This year, I am requesting a \$400 budget for this event. I would like to purchase 1000 plastic eggs, small bags, and 10 x 1.5kg bags of peanut free chocolate eggs. See cost estimates below.
- b) **Canada Day:** Deposits are being sent out to Ry-J's Climbing Adventures and Capital Drone Show this month.
- c) **March Break:** I have reached out to Camp Smitty to see if they are interested in hosting day camp again during March Break. I will be reaching out to community groups to create a shared calendar advertisement again. This is something that may also be discussed as part of the 25<sup>th</sup> Amalgamation Committee.
- d) **Swim Program:** We are starting to prepare for the 2026 Swim Program. More information will be provided as it becomes available.
- e) **Games at the Eagle's Nest:** I have received responses from two individuals, one adult and one high school student. I have not received confirmations on which dates they would be available. I can reach out to them this month to see if there are any dates that work.
- f) **25<sup>th</sup> Amalgamation Committee:** I have received interest from three individuals and some event ideas from community groups. I will reach out to all interested parties and set up a time and date to meet.
- g) **Eganville and Area Community Development Group:** The EACDG will have their first meeting of 2026 on January 7<sup>th</sup> to discuss the upcoming year.
- h) **Newsletters:** The January/February 2026 Newsletter was distributed at the end of December.
- i) **Grant Applications Pending:**
  - 1. **Health and Safety Water Stream** – Service upgrades and road rehabilitation for parts of John Street, Highway 41, and Queen Street. Submitted.
  - 2. **ROD Program** – Pulley System for banners on the bridge. Submitted.
  - 3. **Canada Summer Jobs 2026** – To help cover the costs of our summer students. Submitted.
  - 4. **Celebrate Canada 2026** – To help cover costs of drone show, fireworks, and Canada Day festivities. Submitted.
  - 5. **Pot Hole Prevention and Repair Funding** – Submitted

6. **FCM Green Municipal Fund** – Submitted (top up for GICB fund for Arena)
7. **Summer Employment Opportunities** – To help cover the cost of a summer student. Submitted.
- j) **Grant Applications Approved:**
  1. **Fire Protection Grant 2025/2026** – Tech Rescue Gear, Innotex Energy, Sigma, RDG TR10, Pants & Jacket.

### Easter Egg Hunt Cost Estimates:

#### Shopping Cart

[Deselect all items](#)

		Price
<input checked="" type="checkbox"/> 	<b>1000 Pcs Easter Eggs, 2.35" Assorted Bright Colors Plastic Easter Eggs for Easter Hunt, Easter Themed Decorations, Basket Stuffers Fillers (1000 Pcs)</b> In Stock Ships from and sold by Wisominitinus Gift options not available. <a href="#">Learn more</a>	<b>\$136<sup>99</sup></b>
<div> <div>1</div> </div> <a href="#">Delete</a>   <a href="#">Save for later</a>   <a href="#">Share</a>		
<input checked="" type="checkbox"/> 	<b>Sukh 120PCS Organza Bags 4"x6" - Multicolor Small Organza Sachet Jewelry Gift Favor Bags Drawstring Mesh Bags Gifts Valentines Wedding Eid Mubarak Halloween...</b> In Stock Sold by MAQIHAN-CUSTOM and Fulfilled By <a href="#">Amazon.ca</a> Eligible for FREE Shipping <input type="checkbox"/> This will be a gift <a href="#">Learn more</a>	<b>\$12<sup>99</sup></b> (\$0.11 / pouch)
<div> <div>1</div> </div> <a href="#">Delete</a>   <a href="#">Save for later</a>   <a href="#">Share</a>		
		<b>Subtotal (2 items): \$149.98</b>








### CostcoGrocery

McCormicks MiniChick Milk Chocolate Eggs, 1.5 kg

Item 1692199

★★★★★ 4.5 (2) [Write a review](#)

Price **\$19.99**

Costco Grocery Surcharge +\$3.00

Orders that contain items tagged "Costco Grocery" totalling less than \$75 (before taxes and after discounts) are subject to a \$3 per unit Costco Grocery Surcharge. \$75 order minimum applies to Costco Grocery items only, not the total order value.

Shipping & Handling: Certain areas may require an additional Shipping and Handling fee per unit. This fee will be quoted at checkout.

Item may be available in your local warehouse, prices may vary.

Features:

- Perfect for egg hunts (great for filling plastic eggs), baking, Easter baskets, candy bowls, decorating or gifting
- Resealable bag for convenience and freshness
- Perfect for sharing

## **PLANNING & LICENSING REPORT**

Prepared by: Erica Rice, Planning & Licensing Clerk

Prepared for: Council Meeting

January 13, 2026

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### **ZONING:**

During the period of December 11, 2025 to January 08, 2026 the following inquiries, map diagrams and certificates were issued.

- SEB CON 2, Lots 30 and 31
- GRAT CON 17 PT LOT 21, Fourth Chute Road
- 21A Teedel Run

### **PLANNING:**

- For 2026 Nicole Moore will be coming into the Township every first Wednesday of the month. This year they are changing from 30-minute appointment to hour long appointments.
- The following are the dates for 2026: February 4<sup>th</sup>, March 4<sup>th</sup>, April 1<sup>st</sup>, May 6<sup>th</sup>, June 3<sup>rd</sup>, July 8<sup>th</sup>, August 5<sup>th</sup>, September 2<sup>nd</sup>, October 7<sup>th</sup>, November 4<sup>th</sup>, December 2<sup>nd</sup>.

### **PUBLIC MEETINGS**

There are no Public Meeting scheduled for January

**February 3, 2026 - Zoning By-Law Amendment** – Boldt Road,

### **BUSINESS LICENCES**

- 0 Transient Trader Licences for 2026

### **MARRIAGE LICENCES**

- 0 Marriage licences completed for 2026

### **LOTTERY LICENCES**

- 0 Lottery licences for 2026

## **EMERGENCY MANAGEMENT REPORT**

Prepared by: Erica Rice, Planning & Licensing Clerk  
Prepared for: Council Meeting  
January 13, 2026

### **Emergency Management/Flooding:**

Receiving updates from Renfrew Power Generation when water levels increase.

### **Emergency Management Compliance:**

On December 12, 2025 I received the following email from our Field Officer:

**From:** Warren, Jeffrey (He/Him) (MEPR) <[Jeffrey.Warren@ontario.ca](mailto:Jeffrey.Warren@ontario.ca)>

**Sent:** Friday, December 12, 2025 3:46:33 PM

**To:** Erica Rice <[ericar@eganville.com](mailto:ericar@eganville.com)>

**Subject:** 2025 EM Compliance Evaluation for Township of Bonnechere Valley

Good afternoon Erica,

Thank you for submitting your municipal emergency management program compliance documentation through the EMOne Compliance Tool.

I've reviewed your submission and determined that it is **Compliant**, pending final review and approval by management.

I look forward to continuing our work together in 2026. If you have any questions, need clarification, or require assistance at any time, please don't hesitate to reach out.

Yours truly,

**Jeff Warren** (*he/him*)

Field Officer | Regional Field Services/Emergency Response Division

Emergency Management Ontario/Ministry of Emergency Preparedness and Response |

Ontario Public Service(416) 300-8093 | [jeffrey.warren@ontario.ca](mailto:jeffrey.warren@ontario.ca)

When the letter of Compliance is received I will forward a copy in my monthly report.



**Bonnechere Valley Township**  
P.O. Box 100  
49 Bonnechere St. E.  
Eganville, ON  
K0J 1T0



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**FIRE CHIEF**  
**CHIEF BUILDING OFFICIAL**  
**MONTHLY REPORT**  
**DECEMBER 13, 2026**  
**FIRE**

**Calls for Service year to date:**

---

Month	Fire	MVC	Other	Medical	2025	2024	2023	2022
January	0	1	2	0	3	8	3	6
February	3	1	0	1	5	5	3	2
March	1	4	5	0	10	6	2	8
April	2	3	12	0	17	7	16	3
May	2	0	3	0	5	10	11	10
June	4	4	6	1	15	3	16	5
July	2	4	0	0	6	8	9	9
August	6	1	2	0	9	7	3	3
September	2	0	1	2	5	5	6	5
October	2	3	1	1	7	3	9	2
November	0	0	4	0	4	4	11	4
December	1	3	5	1	10	9	6	5
Totals	25	24	41	6	96	75	95	62

Other – trees on hydro lines, alarm calls, public assist calls, calls outside Township.

As of December 31, 2025

	FF Count	FF on leave	A/DZ	Authorized Limit
<b>BONNECHERE VALLEY FIRE DEPARTMENT</b>	20	1	8	40
* Including new recruits in the initial training process*				
* Not including Fire Chief / Deputy Chief *				

The second pumper will be delivered mid to late March 2026. The 93 will be retired from the fleet to go as a disposal of an asset or the other option is to look at Fire Departments Without Borders. We sent one to Newfoundland quite some time ago. We can discuss this further at the February meeting.

RECRUITMENT IS ALWAYS ONGOING.

## **BUILDING**

Information item, monthly building report attached.

**Township of Bonnechere Valley**  
BUILDING REPORT to DECEMBER 31, 2025

2025 Totals				New Residential		Other Residential		Commercial		Temp. Structure		Septic	
2025 Year to Date	Month	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value
\$0	Jan.	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
\$625,000	Feb.	3	\$625,000	2	\$575,000	1	\$50,000	0	\$0	0	\$0	0	\$0
\$1,184,971	Mar.	4	\$559,971	1	\$500,000	3	\$59,971	0	\$0	0	\$0	0	\$0
\$2,345,971	Apr.	6	\$1,161,000	1	\$750,000	5	\$411,000	0	\$0	0	\$0	3	\$51,000
\$3,548,971	May	10	\$1,203,000	2	\$1,088,000	8	\$115,000	0	\$0	0	\$0	3	\$27,400
\$4,631,971	June	6	\$1,083,000	1	\$650,000	5	\$433,000	0	\$0	0	\$0	3	\$31,500
\$6,084,638	July	16	\$1,452,667	2	\$907,467	13	\$500,200	1	\$45,000	0	\$0	1	\$15,000
\$6,889,638	Aug.	8	\$805,000	1	\$627,000	7	\$178,000	0	\$0	0	\$0	2	\$27,500
\$9,503,638	Sept.	7	\$2,614,000	2	\$1,700,000	5	\$914,000	0	\$0	0	\$0	3	\$51,000
\$11,396,638	Oct.	6	\$1,893,000	1	\$1,100,000	5	\$793,000	0	\$0	0	\$0	3	\$70,000
\$11,411,638	Nov.	4	\$61,300	0	\$0	4	\$61,300	0	\$0	0	\$0	2	\$23,000
\$11,411,638	Dec.	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
\$11,411,638	<b>TOTALS</b>	70	\$11,411,638.00	12	\$7,897,467.00	51	\$3,469,171.00	1	\$45,000.00	0	\$0.00	20	\$296,400.00

2024 Totals				New Residential		Other Residential		Commercial		Temp. Structure		Septic	
2024 Year to Date	Month	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value
\$17,000	Jan.	2	\$17,000	0	\$0	2	\$17,000	0	\$0	0	\$0	0	\$0
\$370,500	Feb.	3	\$353,500	0	\$0	2	\$199,000	1	\$154,500	0	\$0	0	\$0
\$585,500	Mar.	3	\$215,000	1	\$125,000	2	\$90,000	0	\$0	0	\$0	0	\$0
\$1,716,500	Apr.	10	\$1,131,000	1	\$480,000	9	\$651,000	0	\$0	0	\$0	5	\$48,000
\$2,557,200	May	11	\$840,700	1	\$300,000	10	\$540,700	0	\$0	0	\$0	3	\$24,500
\$4,968,200	June	11	\$2,411,000	3	\$2,000,000	7	\$368,000	1	\$43,000	0	\$0	5	\$58,500
\$6,118,720	July	10	\$1,150,520	2	\$500,000	7	\$648,000	0	\$0	1	\$2,520	6	\$87,500
\$9,365,854	Aug.	10	\$3,247,134	4	\$1,298,000	5	\$332,500	1	\$1,616,634	0	\$0	4	\$57,000
\$10,340,714	Sept.	9	\$974,860	1	\$300,000	6	\$416,500	1	\$250,000	1	\$8,360	4	\$62,500
\$11,316,914	Oct.	7	\$976,200	1	\$450,000	6	\$526,200	0	\$0	0	\$0	5	\$69,000
\$11,385,144	Nov.	2	\$68,200	0	\$0	2	\$68,200	0	\$0	0	\$0	1	\$12,500
\$11,447,914	Dec.	4	\$62,800	0	\$0	4	\$62,800	0	\$0	0	\$0	0	\$0
\$11,447,914	<b>TOTALS</b>	82	\$11,447,914.00	14	\$5,453,000.00	62	\$3,919,900.00	4	\$2,064,134.00	2	\$10,880.00	33	\$419,500.00



ROLL_NUM	MUN_ADDRESS	LEGALDESC	PER_NUMBER	RECD_DT	ISSUE_DT	OCCUPANCY_DT	FINAL_DT	PERMIT_VALUE	PERMIT_COMMENTS	OWNER
473803801501300	48 SCOTCH BUSH ROAD	LOT 12 CON 1	D 12-25	20251216	20251216		20261217	15000	DEMOLISED DUE TO FIRE	BRENTBYCE
473803603521800	85 HAWKINS DRIVE	LOT 31/32 CON 12	B 30-24	20240524	20240530		20251217	300000	1632 SQ FT SFD	RUSSEL SUMMERS
473803603514100	124 BILLENA WAY	LOT 21 CON 9	B 3-25	20250210	20250226	20251217		300000	1380 SQ SFD	ANDREW ARMSTRONG

STATCAN_BUILDER_NAME	STATUSDESC
RJ SELLE & SON	CLOSED
SAME	CLOSED
BRYAN FRASER	PARTIAL OCCUPANCY

**From:** AMO Policy <policy@amo.on.ca>  
**Sent:** December 12, 2025 4:32 PM  
**To:** Annette Gilchrist  
**Subject:** AMO Policy Update – Advocacy on Archaeological Heritage Protection, Long Lead Time Electricity Procurement, Buy Ontario Act, AMPs for Wildland Fire Safety



## **AMO Policy Update - Advocacy on Archaeological Heritage Protection, Long Lead Time Electricity Procurement, *Buy Ontario Act*, and AMPs for Wildland Fire Safety**

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### **Top Insights**

- AMO supports advocacy on archaeological assessments that upholds treaty rights, advances reconciliation, and promotes strong municipal-Indigenous relationships.
- The IESO is consulting on the design of its upcoming "long-lead time electricity procurement" for hydro-electric projects. AMO supports the proposed continued role for municipal approvals.
- Bill 72, the *Buy Ontario Act* will require municipalities to prioritize Ontario and Canadian companies during procurement. AMO calls for flexibility to keep municipal services on-time and on-budget.
- AMO submission supports the use of administrative monetary penalties (AMPs) in wildland fire safety and calls for additional opportunities to move charges to an AMP system.

## **Supporting Indigenous Advocacy on Archaeological Heritage Protection**

AMO's letter to [the Minister of Citizenship and Multiculturalism](#) supports Indigenous communities who are asking the province to protect treaty rights, archaeological heritage, and burial sites. The province is making changes to the archaeological heritage rules to exempt more projects from archaeological assessment. This could undermine the collaborative, meaningful relationships that municipalities and Indigenous communities are working hard to build. AMO calls on the province to balance heritage protection and reconciliation with faster development.

## **Preparing for Long Lead Time Electricity Procurements**

The Independent Electricity System Operation (IESO) is consulting on the design of their upcoming long [lead time electricity procurement](#) (LLT) which will focus on hydroelectric generation projects. [AMO's feedback](#) on program design:

- Supports a requirement for projects to get a municipal support resolution;
- Encourages the IESO to work with the province and municipalities to manage source water protection;
- Recommends developers not seek municipal support resolutions during the "lame duck" period of the 2026 municipal elections.

## ***Buy Ontario Act* and Municipal Auto Procurement**

The *Buy Ontario Act* (Bill 72) allows the province to require municipalities to prioritize procurement from Ontario and Canadian businesses. AMO has asked the province to make sure municipalities have the flexibility to buy from other vendors when needed to avoid significant construction delays and price increases. AMO facilitated municipal input on a new provincial fleet vehicle procurement policy setting new requirements for our sector. This involved hosting a joint webinar with the Ministry of Public and Business Service Delivery and Procurement and circulating a survey to secure municipal staff expert input.

## **Submission on Administrative Monetary Penalties for Wildland Fire Safety**

On December 10, AMO sent a [letter](#) to the Ministry of Natural Resources and Ministry of the Attorney General in support of the [proposal](#) to establish a

framework for issuing administrative monetary penalties (AMPs) to encourage compliance with wildland fire safety requirements. Overall, AMO supports moving more charges to AMPs to help alleviate the already overburdened provincial offences court system. We encourage the Ministry of the Attorney General to work with AMO and our members to identify other charges that would be more appropriate in the AMP system to address backlogs in the system.

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*An online version of this Policy Update is also available on the [AMO Website](#)*

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## Annette Gilchrist

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**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** December 18, 2025 10:05 AM  
**To:** Annette Gilchrist  
**Subject:** AMO Watchfile - December 18, 2025



December 18, 2025

*Everyone at AMO wishes you, your friends and family, and your community a happy and safe holiday season!*

### In This Issue:

- We want to feature your job as an *Impact Story*!
- AMO Holiday office closure.
- Build Canada Homes: Call for project proposals.
- AMO Conference 2026 - hotel booking information.
- ROMA Conference - Rural Ontario's Leaders conference update.
- More Dates! Seeking re-election or first-time candidate? AMO's free workshop series is for you.
- Free Workshop: Everything You Need to Know as an Underrepresented Candidate.
- LAS 2025 Year End Message.
- Quarterly Risk Management Webinars for 2026.
- Hedge Prices Set for LAS' Commodity Programs.
- OPSBA Campaign: Help keep education close to home.
- Careers.

### AMO Matters

We want to hear your story. AMO is developing a public affairs campaign to showcase the people and impact behind municipal work across Ontario – and we want to feature your job as an *Impact Story*. From frontline roles to leadership, we want to show Ontario what it takes, and who it is, that keeps communities safe, clean, connected and welcoming. If you're interested in getting involved, [contact us](#) at [workforce@amo.on.ca](mailto:workforce@amo.on.ca).

**Please note that the AMO office will be closed from December 25, 2025 through January 1, 2026. The office will reopen on January 2, 2026. The next issue of the Watchfile will be sent on January 8, 2026.**

### Federal Matters

Build Canada Homes [released](#) an [Investment Policy Framework \(IPF\)](#) to guide investment decisions and housing development activities. Calls for project proposals can be submitted to the BCH [portal](#) on a continuous intake basis.

## Education Opportunities

The annual AMO 2026 conference will be in Ottawa, August 16 – 19, 2026. Mark your calendars for Tuesday, January 6, 2026 at 10:00am EST as hotel bookings for the conference open. [Review the booking policies](#) and hotel information in advance.

The ROMA 2026 conference includes Sunday morning workshops designed with rural Ontario municipal leaders in mind, including generating revenues through sponsorship naming, NWMO's next site selection, asset management and how rural data can support your decision making process. [View the full program and register today!](#)

If you missed AMO's *Healthy Democracy Leadership Series: Stronger Leaders, Stronger Communities* workshop registration, we are offering more dates to register. It's designed to equip you with the tools, resilience, and confidence to meet the challenges of the political landscape head-on. It's offered at no charge in two streams: first time candidates, and those considering re-election in 2026. [Full details and registration information here.](#)

AMO's [Running for Municipal Office - Everything You Need to Know as an Underrepresented Candidate](#) 90 minute free workshop provides useful insights and strategies to support you in getting your name on the ballot. While this workshop focuses on individuals from underrepresented communities, all are welcome to participate.

## LAS

Judy Dezell's year end message reflects on 2025. From celebrating our victories to learning from our challenges, the LAS team made progress towards their goals. [Read more here.](#)

LAS, in partnership with Intact Public Entities, has set the 2026 Risk Management webinar dates. [Register today](#) for the free sessions and attend live to ask questions.

The participants in our [Electricity and Natural Gas Procurement Programs](#) can budget their energy costs for 2026 with the new LAS hedge prices. If you're interested in learning if the program is right for your municipality, please reach out.

## Municipal Wire\*

The provincial government has recently suggested changes that could undermine the role of elected Ontario Public School Board trustees and centralize decision making at Queen's Park. OPSBA has responded with a [province-wide digital campaign](#) to remind Ontarians why local democracy matters in education. Visit [DemocracyIsNotOutdated.ca](#) to view the campaign and sign the petition.

## Careers

[Senior Director, Strategic Initiatives - Town of Milton](#). Closing Date: January 3, 2026.

[Chief Information Officer - City of Welland](#). Closing Date: January 9th, 2026.

[Occupational Health and Safety Inspector - Construction – Unilingual \(English\) and Bilingual \(English/French\)](#)/INSPECTRICE OU INSPECTEUR DE LA SANTÉ ET DE LA SÉCURITÉ DANS LA CONSTRUCTION - Unilingue (Anglais) et Bilingue (Anglais/Français) - Ministry of Labour, Immigration, Training and Skills Development/Ministère du Travail, de l'Immigration, de la Formation et du Développement des compétences.

[Occupational Health and Safety Inspector - Industrial - Unilingual \(English\) and Bilingual \(English/French\)](#)/INSPECTRICE OU INSPECTEUR DE LA SANTÉ ET DE LA SÉCURITÉ DANS L'INDUSTRIE - Unilingue (Anglais) et Bilingue (Anglais/Français) - Ministry of Labour, Immigration, Training and Skills Development/Ministère du Travail, de l'Immigration, de la Formation et du Développement des compétences.

[Occupational Health and Safety Inspector - Health Care - Unilingual \(English\) and Bilingual \(English/French\)](#)/ INSPECTRICE OU INSPECTEUR DE LA SANTÉ ET DE LA SÉCURITÉ AU TRAVAIL DANS LES SOINS DE SANTÉ - Unilingue (Anglais) et Bilingue (Anglais/Français) - Ministry of Labour, Immigration, Training and Skills Development/Ministère du Travail, de l'Immigration, de la Formation et du Développement des compétences.

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#### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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#### AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

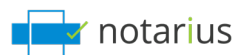
[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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Cloudpermi



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This email was sent to [annetteg@eganville.com](mailto:annetteg@eganville.com).

*To continue receiving our emails, add us to your address book.*

**From:** AMO Policy <policy@amo.on.ca>  
**Sent:** December 19, 2025 4:30 PM  
**To:** Annette Gilchrist  
**Subject:** Tell the province that OMERS governance matters to municipalities



## **We Need Your Voice on OMERS Governance Changes & Bill 68**

**Updated tools to help you spread the word that OMERS is important to municipalities and that pension governance matters.**

The OMERS pension plan is important to municipalities and their employees, but the governance changes in Bill 68 mean that municipalities will have less of a voice in the pension plan that we pay for.

Below are updated resources to make it easy for you to support AMO's advocacy on OMERS governance changes and Bill 68.

### **How you can help:**

- **Stay informed** - Use [this deck](#) and [this toolkit](#) to educate yourself and your colleagues about what's happening, including key messages, and Q&As.
- **Pass a [Council resolution](#) and [send a letter](#) to the Ministers of Municipal Affairs & Housing and Finance**
- **Raise this issue with your local MPP and in delegations at ROMA.** Let your representatives know that:

- The OMERS pension plan is important to municipalities and our employees.
- Municipalities are concerned about the OMERS governance changes because these changes could lead to higher costs for taxpayers.
- The current OMERS structure with two corporate boards is working; it provides predictability and stability.
- Pensions need to stay independent and accountable. They cannot be politicized.
- You want the province to work with AMO and the other plan sponsors to chart a path forward that limits major changes and protects the long-term interests of municipalities, taxpayers, and employees.

**Get the Council Resolution**

Together, we can help protect the integrity, independence, and long-term stability of OMERS.

*An online version of this Policy Update is also available on the [AMO Website](#).*

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**From:** AMO Policy <policy@amo.on.ca>  
**Sent:** December 19, 2025 2:59 PM  
**To:** Annette Gilchrist  
**Subject:** AMO Policy Update – Advocacy on Local Electricity Distribution



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## **AMO Policy Update - Advocacy on Local Electricity Distribution**

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### **Top Insights**

- The province's Panel for Utility Leadership and Service Excellence (PULSE) and AMO held townhall meetings with municipal elected officials and CAOs. The panel shared details about their mandate and scope, including that it is not considering mandatory consolidation and is instead focusing on making sure LDCs have the right tools to meet local needs.
- AMO's LDC review submission urged the province to prioritize local growth planning needs and accountability with broader provincial energy planning goals. We specifically asked the province to maintain majority public ownership of LDCs; provide flexibility on board composition and governance, financial models, and performance reporting; and take the timing of the 2026 municipal election into account in implementation plans.
- The province has released the final regulation outlining criteria for the designation of Special Economic Zones which can be used to exempt projects from legislation, regulations or by-laws. The province now has the authority to exempt designated projects from municipal by-laws while simultaneously offering municipalities "trusted proponent" status to bypass laws for high-priority local developments benefiting the economy.

## AMO Townhalls on the Panel for Utility Leadership and Service Excellence (PULSE)

AMO recently hosted two townhall webinars led by PULSE Chair Anthony Haines, and members of the panel including Alex Nuttall, Paula Conboy, and David MacNaughton. These townhalls provided an opportunity for discussion and feedback on the PULSE mandate, and potential recommendations on how local distribution corporations (LDCs) can finance and deliver infrastructure. PULSE is expected to deliver its final recommendations to the Minister of Energy and Mines in early 2026.

Following the townhalls, PULSE Chair, Anthony Haines reached out to AMO expressing gratitude for AMO's stakeholder engagement support. He also took the opportunity to note that the panel is not recommending further LDC consolidation, in addition to summarizing key themes that emerged in stakeholder consultations. The full letter to Karen Nesbitt, Director of Policy and Government Relations at AMO, is reproduced in full, below.

Hello Karen,

We appreciate your continued engagement on the Panel for Utility Leadership and Service Excellence (PULSE) and thank AMO for its efficient coordination with municipalities across the province. The focus on municipal shareholder perspectives has been particularly helpful.

The Panel remains committed to developing solutions as stakeholders navigate the pressures of growth and change in the electricity distribution sector. Since amalgamation and corporatization began in 1998, the number of electricity utilities in Ontario has decreased from 307 to 58. While the Panel is not recommending further consolidation, our goal is to create an environment where municipal shareholders of electricity utilities can have informed conversations about the next steps in the evolution of electricity distribution in Ontario. We are not seeking to limit options, but rather to expand them.

Key themes emerging from our engagement include:

- **Local employment needs:** Many electricity utilities will require a significant increase in resources—potentially doubling—to meet growth demands and this will require more skilled workers in communities across the province.
- **Long-term planning:** As asset-intensive businesses, electricity utilities need funding strategies aligned with long-term planning horizons.
- **Regulatory challenges:** Stakeholders have expressed concern that the current regulatory system is overly burdensome, leading to under-earning for many utilities. While customer protection remains essential, regulatory requirements should be re-evaluated to ensure they are balanced, incremental, and supportive of investor confidence.

- **Investment barriers:** The existing tax system presents obstacles to investment, and solutions must be identified to encourage capital inflows where necessary.
- **Mergers and acquisitions:** Where a merger or acquisition makes sense, the regulatory process is seen as cumbersome and slow, requiring retooling to better support timely decisions.
- **Governance models:** To attract external partners, governance structures must evolve to reflect collaboration with the financial community.
- **Funding diversity:** Funding sources will vary depending on utility size, and tailored solutions will be necessary for both the largest and smallest entities.

We recognize that further workshops are needed to refine options for smaller utilities. However, there is broad agreement on the principles guiding this work, which provides a strong foundation for moving forward.

Thank you again for your engagement and support. We look forward to continuing these discussions and working together on sustainable solutions for the sector.

Sincerely,

Anthony Haines, PULSE Panel Chair

## **AMO's Submission on the PULSE Review**

AMO provided advice to PULSE and the Ministry of Energy and Mines as they finalize recommendations on how to deliver the next generation of distribution infrastructure. AMO advanced recommendations centred on ensuring local growth planning and provincial energy planning are undertaken in coordination while mutually supporting shared objectives. Specifically,

1. Majority municipal ownership of LDCs with expanded private financing tools.
2. Transparent and accountable performance reporting and board composition.
3. Flexibility for shareholders to decide what governance and financial models best meet local needs.
4. Implementation timelines that account for the 2026 municipal elections.

AMO looks forward to continuing to support PULSE and the province in modernizing LDC governance while making sure municipalities remain active participants in energy planning.

## **Province Announces Final Regulation for Special Economic Zones (SEZs)**

The Ministry of Economic Development, Job Creation and Trade (MEDJCT) [has announced](#) the release of the final SEZ regulation. This new regulation sets criteria for the Minister to designate projects, trusted proponents, and geographic boundaries as SEZs. The province can now exempt designated projects from provincial laws and regulations, and municipal by-laws. The regulation does not outline a process for the province to determine what laws, regulations or by-laws would be exempt – the province has previously indicated an intent to make these decisions on a case-by-case basis.

Municipalities are named as a “trusted proponent” under the regulation, allowing them to bypass traditional regulatory hurdles to accelerate high-priority projects. This status is not universal and is tied to designated projects.

AMO continues to [encourage the province](#) to use this new authority in collaboration with host municipalities on proposed SEZ projects.

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*An online version of this Policy Update is also available on the [AMO Website](#).*

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**From:** AMO Policy <policy@amo.on.ca>  
**Sent:** December 23, 2025 2:15 PM  
**To:** Annette Gilchrist  
**Subject:** AMO Policy Update - Submission on Proposed Regional Consolidation of Conservation Authorities



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## **AMO Policy Update - Submission on Proposed Regional Consolidation of Conservation Authorities**

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### **Top Insights**

- AMO submitted four recommendations to the province on its proposal to consolidate the existing 36 conservation authorities (CAs) into seven regional CAs and the creation of a provincial oversight agency – the Ontario Provincial Conservation Agency (OPCA).
- We urged the province to maintain and prioritize local governance, expertise and decision making in CA consolidation, fund transition costs to mitigate service delivery impacts, restore a 50-50 municipal funding partnership that reflects increased provincial authority over CA operations, and potentially its fees and establish an implementation working to develop options that would deliver on the province's consolidation objectives while protecting local decision making and municipal fiscal sustainability.

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### **AMO's Submission on Proposed Conservation Authority Consolidation and Creation of Provincial Oversight Body**

In late October, the province announced plans of two transformative changes to Ontario's CA system. These changes are part of a [suite of broader](#)



[legislative and regulatory changes](#) intended to facilitate getting more homes built, through reduced regulatory burden and speedier regulatory approvals.

The first change would see the creation of a provincial oversight body, the Ontario Provincial Conservation Agency (OPCA). The agency's mandate includes powers to issue binding guidelines on CA performance, standards, and asset management. The OPCA's funding will be a mix of provincial funding, service fees, and cost recovery from CAs.

The second change, if adopted, would create seven regional CAs by merging the existing 36 CAs. The proposed regional boundaries of the new mega CAs are based on natural watershed systems, keeping existing CA boundaries intact where possible, and aligning source protection regions.

AMO supports the province's goal to streamline and improve the land development services provided by CAs as it takes concrete action to build more homes and growth enabling infrastructure. AMO is concerned that the scale and pace of the proposed changes, when undertaken without prior consultation with affected stakeholders including the municipal sector and CAs, risks increasing regulatory burden and costs. The changes also erode responsive local decision making, including permitting time.

Given these concerns, AMO's recommendations to the province are centered on greater and collaborative stakeholder engagement that's foundational to addressing the governance and funding challenges in the current proposal. Specifically, we urge the province to:

1. Maintain and prioritize local governance, expertise and decision making in CA consolidation
2. Fund transition costs to mitigate service delivery impacts
3. Restore a 50-50 municipal funding partnership that reflects increased provincial authority over CA operations, and potentially its fees, and
4. Collaborate on creating an implementation working group that would develop options, and group membership would include AMO, Conservation Ontario, select CAs and municipalities, developers, and Indigenous communities.

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*An online version of this Policy Update is also available on the [AMO Website](#).*

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Association of Municipalities of Ontario

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## Annette Gilchrist

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**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** January 8, 2026 10:01 AM  
**To:** Annette Gilchrist  
**Subject:** AMO Watchfile - January 8, 2026



January 08, 2026

### In This Issue:

- Now Hiring: 2026 AMO Policy Intern!
- Last chance to submit your municipal Impact Stories!
- Register for the ROMA Conference now to save time and money.
- New year, new skills: Crisis Communications and Navigating Conflict Relationships.
- Lead Where You Live - A Guide to Running for Municipal Council.
- More Dates! Free workshop series for those seeking re-election & first-time candidates.
- Free Workshop: Everything You Need to Know as an Underrepresented Candidate.
- Blog: Risk Management Trends to Follow in 2026.
- Freedom of Information and Privacy Program Management.
- Sewer & Water Line protection for local homeowners.
- Invitation to participate: Public Service Motivation Study.
- Municipal Student Survey.
- Careers.

### AMO Matters

AMO is seeking our 2026 Policy Intern to support AMO's policy development, advocacy and strategic initiatives activities. If you want to provide leadership influencing public policy to advance municipal goals and priorities. Share with your networks, [applications close January 16th, 2026](#).

AMO is developing a public affairs campaign to showcase the people and impact behind municipal work across Ontario – and we want to feature your career profile. From frontline roles to leadership, we want to show what it takes, and who it is, that keeps municipalities running. If you're interested in getting involved or learning more, visit the [Impact Story Submission Guide](#) or email [workforce@amo.on.ca](mailto:workforce@amo.on.ca).

### Education Opportunities

The ROMA 2026 Conference is the perfect way for Ontario's rural leaders to start the year and to join your colleagues for key education and advocacy opportunities. [Register](#) by 4:00PM EST Monday, January 12 to access regular registration rates and save yourself time on-site.

To be more confident in times of crisis and feel comfortable managing local, national, digital and social media to get your message heard, this one's for you. Join this 2 half-day course to learn how to manage all aspects of crisis communications during an emergency. [Register here to save your spot.](#)

Gain skills in building collaborative relationships and negotiating difficult ones. This 2 part, interactive workshop will explore the constructs, traps and pitfalls of conflict relationships, and how to approach, plan and execute relationships successfully. [Register here to save your spot.](#)

The [Lead Where You Live Resource](#) provides key information for anyone running in the 2026 municipal election. This guide will introduce you to some of the key steps in that process. It will also give you a sense of what life is like as an elected member of a municipal council.

If you missed *AMO's Healthy Democracy Leadership Series: Stronger Leaders, Stronger Communities* workshop registration, we are offering more dates to register. It's designed to equip you with the tools, resilience, and confidence to meet the challenges of the political landscape head-on. It's offered at no charge in two streams: first time candidates, and those considering re-election in 2026. [Full details and registration information here.](#)

AMO's [Running for Municipal Office - Everything You Need to Know as an Underrepresented Candidate](#) 90 minute free workshop provides useful insights and strategies to support you in getting your name on the ballot. While this workshop focuses on individuals from underrepresented communities, all are welcome to participate.

## **LAS**

Economic uncertainty, accelerating climate impacts, and the rapid evolution of technology are reshaping how organizations prepare for and respond to risk. Read what trends to follow in 2026 in our [latest blog by ClearRisk.](#)

The [LAS FOI and PIA service](#) offered through Vayle will help fulfill FOI requests by ensuring all requirements are covered as mandated by legislation and directives; and help guide your workflow through intake to approval.

The LAS endorsed Sewer & Water Line Warranty service, offered through SLWC, helps residential property owners avoid expensive repair costs for clogs, leaks, and breaks to the water and sewer lines running from their home to the municipal connection. [Learn how your municipality can offer this](#) optional service to your residents.

## **Municipal Wire\***

Dr. Dominika Wranik, Professor and Associate Dean (Research) in the Faculty of Management at Dalhousie University is conducting a 15–20 minute anonymous survey of Canadian public servants examining workplace experiences, motivation, and wellbeing during times of change. Participants may enter a \$300 prize draw. [Click here to take the survey.](#)

AMO is partnering with the University of Waterloo's Work-Learn Institute to better understand how municipalities can more effectively attract and retain the next generation. If you've supervised a

student – or know someone who has – please forward them this short, [anonymous survey](#) to share their experiences. If you have any questions, please contact [WGardiner@amo.on.ca](mailto:WGardiner@amo.on.ca).

## Careers

[Asset Management Analyst - City of Belleville](#). Closing Date: January 9, 2025.

[Chief Administrative Officer \(CAO\) - Municipality of Kincardine](#). Closing Date: January 17, 2025.

[Manager, Homelessness Services - County of Simcoe](#). Closing Date: January 19, 2026.

[Director, Community Partnerships, Policy and Business Intelligence - County of Simcoe](#). Closing Date: January 23, 2026.

[Legal and Real Estate Coordinator - King Township](#). Closing Date: January 22, 2026.

[Policy Coordinator - King Township](#). Closing Date: January 23, 2026.

[Procurement Specialist - King Township](#). Closing Date: January 19, 2026.

[Human Resources Assistant - King Township](#). Closing Date: January 23, 2026.

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## About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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## AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

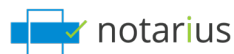
[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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This email was sent to [annetteg@eganville.com](mailto:annetteg@eganville.com).

*To continue receiving our emails, add us to your address book.*

## Annette Gilchrist

---

**From:** Eastern Ontario Regional Network <info@eorn.ca>  
**Sent:** December 16, 2025 8:58 AM  
**To:** Annette Gilchrist  
**Subject:** EORN Newsletter Winter 2025

[View this email in your browser](#)



Welcome to the Eastern Ontario Regional Network (EORN) newsletter. Below you'll find an update on the Cell Gap Project as well as some other things we are commonly asked about. Please encourage others to [sign up](#) for the newsletter as well.



## EORN Cell Gap Project progress

The [EORN Cell Gap Project](#) aims to have 99 per cent of eastern Ontario where people live, work and travel on major roadways covered with voice calling service, 95 per cent with standard definition coverage and 85 per cent with high definition service. To date there are 159 new cell towers in service as part of the project. There are also 70 new co-locations - where telecom service providers share equipment on each others' towers - and 311 existing towers were upgraded. Overall the project is 84 per cent complete. Service improvements will be recognized by Rogers customers or by customers of Rogers' flanker brands (Fido and Chatr). EORN continues to encourage co-location amongst carriers to ensure residents of eastern Ontario, regardless of provider, benefit from the new infrastructure and improved network coverage. As per federal requirements if a 9-1-1 call is made, regardless of carrier, and if there is a tower within range, it will be prioritized.



The tower below is on Highway 511 in Lanark County.



## Improved coverage huge benefit for Lafarge

EORN spoke with Dan Leclerc, Operations Manager at Lafarge Canada Eastern Ontario Ready Mix. Here's what he said about improved cell coverage in eastern Ontario.

"Managing multiple plants across eastern Ontario means I'm constantly on the road, from Lindsay to Kingston, Cobourg to Sharbot Lake and everywhere in between. In the past, dropped calls and dead zones were a daily frustration, especially in rural areas such as Bobcaygeon or anywhere else north of Highway 401. But with recent upgrades to the cell phone network due to the EORN Cell Gap Project I find myself making safe handsfree calls on the road in all those areas that I used to expect my call to drop, and the coverage includes 5G+.

To communicate with my staff, we have replaced our old two-way radios with a hands-free, cloud-based system that's both safer and more reliable. I can now stay in touch with our 40+ drivers without worrying about losing signal mid-call or mid-delivery. It's a huge improvement, not just in communication, but in safety and efficiency

across all our sites."





# Thirty-four New 5G Cell Towers are Now Operational Across Eastern Ontario

(Lanark County ON) - The Eastern Ontario Regional Network (EORN) and Rogers Communications announced today (December 8, 2025) that Rogers 5G mobile services are now available in 34 more communities across eastern Ontario. Since April 30, 2025, 34 new cell towers are completed, and now offer Rogers 5G mobile services to residents, businesses and visitors.

Rogers 5G mobile services are now available in many parts of our region with new service available in:  
City of Kawartha Lakes - County of Frontenac - County of Hastings - County of Lanark - County of Northumberland - County of Peterborough - County of Renfrew - County of Lennox and Addington - United Counties of Prescott and Russell - County of Prince Edward - City of Quinte West - Algonquins of Pikwakanagan First Nation - Curve Lake First Nation - Hiawatha First Nation - Township of South Algonquin.

[Read the full release here.](#)



## Media Release



## What affects the strength of your cell phone signal



At EORN we receive questions about cell service from residents of eastern Ontario on a daily basis. And while the topics of the questions vary greatly, there are some common threads. Now we have collected many of your questions and have prepared [three FAQ documents](#).

[Follow this link](#) for answers about:

- 1 What affects the strength of your cell phone signal and what are some of the things you can do to improve it?
- 2 What is roaming and what do you need to know about it?
- 3 What do you need to know about 9-1-1 calling?



## **Eastern Ontario Infill Broadband Project will invest \$12.1 million in Leeds and Grenville to connect approximately 1,500 premises**

KEMPTVILLE — The Ontario government is investing \$18.4 million in support of Eastern Ontario Regional Network (EORN) broadband expansion projects. In partnership with five local Internet Service Providers (ISPs), the Eastern Ontario Infill Broadband Project will bring reliable high-speed internet access to 2,875 premises in 23 municipalities across eastern Ontario.

[Read the full release here.](#)



## Meet our staff

EORN is featuring its staff online. Check out the LinkedIn profiles of our financial analyst [Bernie Deline](#), executive assistant [Brenna Dallaway](#), our CFO [Zach Drinkwalter](#), our GIS specialist [Matt Fairfield](#), our director of communications [Lisa Severson](#), our CEO [Jason St.Pierre](#) and our director of technology [Paula Preston](#). In our [previous newsletter](#) we featured project manager [Heather Wrightly](#), policy analyst and Indigenous lead

[Marco Smits](#) and analyst [Roger Fitch](#).



**Bernie Deline**  
Financial Analyst



**Brenna Dallaway**  
Executive Assistant



**Zach Drinkwalter**  
CFO



**Matt Fairfield**  
GIS Specialist



**Lisa Severson**  
Director of  
Communications



**Jason St.Pierre**  
CEO



**Paula Preston**  
Director of  
Technology

## Resources

[www.eorn.ca](http://www.eorn.ca) features a number of resources for municipalities and residents such as:

- [EORN Strategic Plan 2024-2028](#)
- [EORN backgrounder](#) (1 MB/PDF)
- [General information and FAQ on Cell Gap Project](#) (web page)
- [5G Technology Resource Guide](#) (15 MB/PDF)
- [Municipal Tower Siting Resource Guide](#) (10 MB/PDF).

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# Newsletter

December 2025

## EOWC Advocacy Update

### The EOWC Visits Queen's Park to Further Regional Priorities



Left-to-right: Meredith Staveley-Watson, Director of Government Relations and Policy, EOWC; Peter Bethlenfalvy, Minister, Ministry of Finance; Bonnie Clark, Chair, EOWC.



Left-to-right: Rob Flack, Minister, Ministry Municipal Affairs and Housing; Bonnie Clark, Chair, EOWC; Graydon Smith, Associate Minister, Ministry of Municipal Affairs and Housing.



Left-to-right: Sheridan Graham, Secretary-Treasurer, EOWC; Bonnie Clark, Chair, EOWC; Lisa Thompson, Minister, Ministry of Rural Affairs; Meredith Staveley-Watson, Director of Government Relations and Policy, EOWC; Gary Dyke, CAO, County of Haliburton.

On November 27, the EOWC went to Queen's Park to advance discussions with our Ontario Government partners on regional priorities — strengthening economic resilience, supporting municipal infrastructure including water and wastewater systems, and keeping costs affordable for our residents across eastern Ontario.



The EOWC had a successful day meeting with leaders including:

- Minister **Peter Bethlenfalvy** and Parliamentary Assistant **Michelle Cooper**, Ministry of Finance
- Minister **Rob Flack**, Associate Minister **Graydon Smith**, and Parliamentary Assistant **Matthew Rae**, Ministry of Municipal Affairs and Housing
- Minister **Lisa Thompson**, Ministry of Rural Affairs
- **Rowan Rasalingam**, Deputy Chief of Staff, Media Relations & Stakeholder Relations, and **Giancarlo Da-Re**, Director of Policy, Justice & Public Safety, Premier's Office

The EOWC highlighted key issues and opportunities affecting the region's municipalities, businesses, and residents:

- Eastern Ontario is projected to be **Ontario's fastest-growing region**, with a population increase of 36.8% by 2051
- **More than half** of our 103 municipalities have **waived development charges**
- The region's municipal **infrastructure deficit now exceeds \$6 billion**, up 58% from 2011 to 2021
- In many rural communities, the **cost of 1 km of municipal road is carried by only 10 households** (compared to 28 households in separated towns and cities)
- **Investing in Municipal Asset Management Plans** will help maintain existing infrastructure and support new projects needed for growth and business investment

## The EOWC's Parliament Hill Advocacy Day



Left-to-right: Martin Lang, Warden, United Counties of Stormont, Dundas and Glengarry; Yves Lavolette, Warden, United Counties of Prescott and Russell; Eric Duncan, Member of Parliament, Stormont - Dundas - Glengarry; Bob Mullin, Warden, County of Hastings; Chris Malette, Member of Parliament, Bay of Quinte; Steve Ferguson, Vice-Chair, EOWC; Bonnie Clark, Chair, EOWC, Toby Randell, Warden, County of Lanark; Corinna Smith-Gatcke, Warden, United Counties of Leeds and Grenville; Scott Reid, Member of Parliament, Lanark-Frontenac; Nathan Townend, Warden, County of Lennox and Addington; Peter Emon, Warden, County of Renfrew; Brian Ostrander, Warden, County of Northumberland.

On October 21, the EOWC led its Parliament Hill Advocacy Day in Ottawa, meeting with federal officials and members of Parliament to discuss urgent priorities impacting our 103 small urban and rural eastern Ontario communities.

Representing **1.1 million residents, or 1 in 40 Canadians**, the EOWC used the opportunity to **build relationships with Prime Minister Carney's new government**, regional Members of Parliament, and the official opposition, to progress priorities, including that the Federal Government:

- [Unlock trade and housing-enabling infrastructure](#) to build Canada's economic resilience
- [Invest in eastern Ontario ports to expand national and global trade](#)
- Ensure the new [Build Canada Homes program includes rural and small urban municipalities at the forefront](#)
- Modernize federal coordination and remove barriers to support [the advancement of paramedic services](#)

The advocacy day started with a breakfast reception featuring remarks from **Chris Mallette**, Member of Parliament for the Bay of Quinte, and **Eric Duncan**, Member of Parliament for Stormont, Dundas and Glengarry (and former Chair of the EOWC). Their insights highlighted the importance of continued federal support for rural priorities.

Building on that message, EOWC leaders participated in **15 meetings**, presenting data and recommendations to strengthen eastern Ontario's economy, enhance service delivery, and support Canada's efforts to remain competitive on the global stage.

The EOWC was honoured to meet with **Zachary Nixon** from the Ontario Desk in the Prime Minister's Office, as well as the following federal representatives:

- **Pauline Rochefort**, Parliamentary Secretary to the Secretary of State (Rural Development)
- **Jennifer McKelvie**, Parliamentary Secretary to the Minister of Housing and Infrastructure
- **Mike Kelloway**, Parliamentary Secretary to the Minister of Transport and Internal Trade
- **Chris Mallette**, Member of Parliament for Bay of Quinte
- Staff from the offices of Buckley Belanger, Secretary of State (Rural Development), and Karina Gould, Chair of the Standing Committee of Finance

The EOWC also met with the official opposition, including staff from Pierre Poilievre's office, and:

- **Richard Bragdon**, Shadow Minister for Rural Development
- **Larry Brock**, Shadow Minister for Justice and Attorney General of Canada
- **Scott Aitchison**, Shadow Minister for Housing and Infrastructure
- **Jamie Schmale**, Member of Parliament for Haliburton—Kawartha Lakes
- **Shelby Kramp-Neuman**, Member of Parliament for Hastings—Lennox and Addington—Tyendinaga

[\*\*Read the EOWC's 2025 Parliament Hill Advocacy Package\*\*](#)

## **The EOWC's Recommendations for Build Canada Homes**

Page 225 of 270

The EOWC has **submitted formal recommendations** to the federal government regarding the design and implementation of the Build

Canada Homes (BCH) program.

The EOWC supports the federal goal of accelerating housing supply and believes **rural and small urban municipalities are uniquely positioned to help deliver results quickly.**

To meet the needs of all communities, the EOWC recommends:

- Prioritizing deeply affordable and supportive housing
- Providing direct capital and operating funding alongside financing
- Streamlining project approvals with a portfolio-based approach
- Aligning program delivery with municipal planning roles
- Investing in critical housing-enabling infrastructure
- Designing flexible programs that reflect local and regional realities

The EOWC also **welcomed proposed legislation to eliminate or reduce the GST on new homes for first-time buyers** and urged its swift passage.

The EOWC remains ready to work with all levels of government to ensure Build Canada Homes delivers real results across eastern Ontario's rural and small urban communities.

[Read the EOWC's Build Canada Homes recommendations](#)

## The EOWC Joins Ontario Big City Mayors' Solve the Crisis Campaign Relaunch



Left-to-right: Cam Guthrie, Mayor, City of Guelph; Kevin David, Mayor, City of Brantford; Amy Martin, Chair, WOWC; Paul Ainslie, Deputy Mayor, Scarborough; Marianne Meed Ward, Chair, OBCM; Meredith Staveley-Watson, Director of Government Relations and Policy; Alex Nuttall, Mayor, City of Barrie; Camille Quenneville, CMHC

EOWC Director of Government Relations and Policy, Meredith Staveley-Watson, joined Ontario's Big City Mayors **renewing the call for urgent government action to address the homelessness, mental health, and addictions crisis.**

While the province has funded initiatives like HART Hubs and the Homelessness Prevention Program, support remains far below what's needed. Chronic underfunding of homelessness, mental health, and addictions is driving this crisis. AMO estimates it will take \$11 billion over 10 years to end chronic homelessness through prevention, supportive housing, and sustainable exits.

Municipalities in Ontario are already covering 51.5% of the \$4.1 billion spent on housing and homelessness programs in 2024. This level of municipal funding is not sustainable for services that fall under provincial responsibility.

The EOWC supports the request for the Government of Ontario to declare a state of emergency and commit to long-term solutions, including:

- ☐ Increased funding for mental health and addictions
- ☐ Expanded HART Hubs in more communities
- ☐ A comprehensive winter response plan and sustainable housing strategy

[Learn More About 'Solve The Crisis'](#)

## EOWC Chair Attends Announcement: Ontario's Pothole Prevention and Repair Program



Left-to-right: Claire Kennelly, Mayor, Township of Tyendinaga; Ric Bresee, Member of Provincial Parliament, Hastings-Lennox and Addington; Bonnie Clark, Chair, EOWC.

Chair Bonnie Clark, joined **Ric Bresee**, Parliamentary Assistant to the Minister of Transportation, Prabmeet Sarkaria, and Mayor **Claire Kennelly** in the Township of Tyendinaga to announce **Ontario's Pothole Prevention and Repair Program**, an important investment in the local infrastructure that keeps our communities moving.



Chair Clark stated, "As a proud partner of the Ontario government, the EOWC commends the Ontario Government for its investment in municipal roads. Programs like the Pothole Prevention and Repair Program are vital for protecting municipal assets and ensuring municipal roads continue to serve communities across eastern Ontario."

## The EOWC Attends GLSLCI 2025 Water Leaders Summit



Left-to-right: Johnathan Altenberg; CEO and President, GLSLCI; Mat Siscoe, Mayor, St. Catharines; Bonnie Clark, Chair, EOWC; Ken Boshcoff, Mayor, Thunder Bay

EOWC Chair, Bonnie Clark, and Director of Government Relations and Policy, Meredith Staveley-Watson, were proud to participate in the **Great Lakes and St. Lawrence Cities Initiative (GLSLCI) 2025 Ontario Water Leaders Summit**, held in Oakville. The summit brought together municipal leaders and water advocates to reaffirm a shared commitment to clean, safe, and resilient communities and water systems across Ontario and the Great Lakes region.

The event provided an excellent opportunity to connect with key leaders, including **Mat Siscoe**, Mayor of St. Catharines and GLSLCI Co-Chair; **Jonathan Altenberg**, GLSLCI President and CEO; and **Ken Boshcoff**, Mayor of Thunder Bay.





The EOWC, represented by Chair Bonnie Clark and staff, participated in its first **Ontario Auto Mayors’** Meeting, held in the City of Cambridge. This milestone follows the Memorandum of Understanding signed in July of 2025, which aims to strengthen collaboration and align shared priorities between the EOWC and the Auto Mayors group.

**The Ontario Auto Mayors represent nearly 50 municipal members** working across provincial and federal levels to advance policy and investment in the automotive sector, a key driver of Ontario’s economy.

**Manufacturing is the leading sector** across the EOWC region, and every one of our communities feels the impact of trade uncertainty.

Strengthening partnerships in this sector is vital to supporting growth and resilience.

## **EOWC Letter to Prime Minister Carney on Trade Enabling Infrastructure and Ports in Eastern Ontario**

The EOWC applauds the federal government’s commitment to strengthening Canada’s supply chains and global trade leadership. To achieve this vision, we urge targeted federal investment in eastern Ontario’s ports and infrastructure.

**Eastern Ontario is uniquely positioned along the St. Lawrence River and Highway 401 corridor**, with two strategic ports, **Picton Terminals** and the **Port of Johnstown**, and growing access through the **Port of Oshawa**. Expanding these assets will diversify trade, relieve pressure on major ports, and unlock the full potential of “Highway H<sub>2</sub>O.”

### **Why invest in eastern Ontario ports?**

- Population growth: 25% increase by 2051
- High-impact returns: **Page 229 of 270** Ports deliver outsized benefits

- Risk mitigation: Relieve bottlenecks at Montréal and Hamilton
- Agricultural productivity: 46% of Ontario's agri-jobs are here

**The EOWC calls on the federal government to:**

1. Eliminate interprovincial trade barriers
2. Invest in trade-enabling infrastructure
3. Enhance port infrastructure funding
4. Expand customs clearance capacity
5. Remove inequitable regulatory requirements
6. Support workforce development

Eastern Ontario is ready to partner with all levels of government to strengthen trade corridors, grow the economy, and deliver results for communities across Canada.

[Read the EOWC's letter](#)

## The Eastern Ontario Housing Summit



Left-to-right: Bonnie Clark, Chair, EOWC; Jessica Uitvlugt, Administration and Communications Coordinator, EOWC.

The EOWC's Chair, Bonnie Clark, and staff, Jessica Uitvlugt, were pleased to attend the **Eastern Ontario Housing Summit** in Ottawa hosted by the Greater Ottawa Home Builders' Association.

With eastern Ontario projected to grow by over 35% by 2051, the region will need approximately 230,000 housing units. The summit stressed that meeting this demand requires strong collaboration across

all levels of government, as well as partnerships with the private and non-profit sectors.

The event included insightful speakers who shared valuable insights, including:

- MPP **Stephane Sarrazin**
- MP **Scott Aitchison**
- **Kevin Lee, CEO, Canadian Home Builders' Association**
- **Scott Andison, CEO, Ontario Home Builders' Association**
- **Robert Kavcic, Senior Economist, BMO Capital Markets**
- **Dr. Mike Moffatt, PhD, Missing Middle Initiative**
- **Ursula Melinz and Philip Osterhout, Soloway Wright LLP**
- **Justin Bromberg, CEO, Frontenac Municipal Services**

[Read the EOWC's Letter](#)

## **The EOWC Sends Letter to Minister Surma: Concerns around OCIF Allocation in Eastern Ontario**

The EOWC is **calling attention to reductions in Ontario Community Infrastructure Fund (OCIF)** allocations.

Our analysis shows a 4.5% decrease in OCIF funding to member municipalities over the past year, more than \$1 million lost, despite rising construction costs, aging infrastructure, and growing service demands. This decline threatens essential infrastructure maintenance and limits long-term planning and economic development in rural and small-urban communities.

The EOWC urges the Ministry of Infrastructure to ensure fair, predictable, and sustainable funding for rural and small-urban municipalities. Reliable OCIF support is essential to maintain vital infrastructure and build resilient communities.

[Read the EOWC's letter](#)

## **The EOWC Sends Letter to Minister Lecce: Natural Gas Consultation**

The EOWC is pleased to **contribute to the Ministry of Energy and Mines' consultation** on the future of community natural gas expansion. As Ontario grows, **reliable and diversified energy solutions are essential for prosperity.**

We commend the province's leadership in pursuing an integrated energy planning approach that balances reliability, sustainability, and affordability. Natural gas remains a critical component of Ontario's energy system.

opportunity to align infrastructure planning with local development goals. We encourage the Ministry to address implementation barriers, such as timelines, approvals, and coordination, to ensure efficient delivery.

[Read the EOWC's 2025 letter](#)

## The EOWC Attends the WOWC Municipal Conference



Left-to-right: Amy Martin, Chair, WOWC; Meighan Wark, CAO, County of Huron; Diane Ballantyne, Councillor, County of Wellington; Aina DeViet, Councillor, Middlesex County; Bonnie Clark, Chair, EOWC; Barbara Dobreen, Councillor, County of Grey.

EOWC Chair Bonnie Clark attended the 2025 **Western Ontario Wardens' Caucus Municipal Conference**, chaired by **Amy Martin**, in London, Ontario.

The day was full of plenaries, information sharing and knowledgeable speakers, such as Minister **Rob Flack**, Minister **Lisa Thompson** and Parliamentary Assistant, **Matthew Rae**.

## The Empire Club of Canada Lunch With Premier Ford





Left-to-right: Earl Provost, Ontario Agent General, Chicago; Bonnie Clark, Chair; MP Charles Sousa



Left-to-Right: Ben Mulroney; Doug Ford, Premier of Ontario.

EOWC Chair, Bonnie Clark, and Director of Government Relations and Policy, Meredith Staveley-Watson, attended lunch with Premier Ford at the Empire Club of Canada, joining Enbridge Gas.

Page 233 of 270

The event focused on leadership during times of economic uncertainty and global change. The discussion centered around Ontario's plan to

## In The Media

### Ontario Expands Mental Health and Addiction Recovery Services in Belleville

The [Ontario government has opened a new Homelessness and Addiction Recovery Treatment \(HART\) Hub in Belleville, serving Hastings and Prince Edward Counties](#). This

marks part of a \$550 million provincial investment to establish 28 HART Hubs across Ontario, strengthening community safety while expanding access to recovery and treatment services for people facing housing instability, mental health, and substance use challenges.



### Ontario Breaks Ground on Canada's Largest Battery Storage Project in Edwardsburgh/Cardinal



[Construction has officially begun on Skyview 2 in the Township of Edwardsburgh and Cardinal, the largest battery storage facility ever procured in Canadian history](#). Once complete in 2027, the lithium-ion storage system will have enough capacity to power nearly 400,000 homes, strengthening Ontario's electricity grid and supporting the province's clean energy transition.

Highlights of the project include:

- Capacity to power nearly 400,000 homes
- Up to 300 jobs created during construction, plus ongoing operational roles
- Developed in partnership with Potentia Renewables Inc. and the Algonquins of Pikwakanagan First Nation
- Builds on projects like Oneida Energy Storage, bringing Ontario's total storage capacity to nearly 3,000 MW



The Ontario government has opened [a new Homelessness and Addiction Recovery Treatment \(HART\) Hub in Smiths Falls](#), expanding access to mental health, addictions, and supportive services across Lanark County.

Operated in partnership with Lanark, Leeds and Grenville Addictions and Mental Health, the Smiths Falls location begins offering services this month, with a second site in Brockville set to open in spring 2026.

The HART Hub model brings together clinical, social service, and community partners to provide integrated supports including counselling, primary care, withdrawal management, addictions treatment beds, supportive housing, and employment services.

## Partner Updates

### Rogers 5G Expands Across Eastern Ontario



# EORN

EASTERN ONTARIO  
REGIONAL NETWORK

EORN and Rogers Communications have **activated Rogers 5G service in 34 more eastern Ontario communities**, supported by the completion of **34 new cell towers since April 2025**. This expansion brings faster, more reliable connectivity to municipalities across the region, including Kawartha Lakes, Hastings, Lanark, Northumberland, Peterborough, Renfrew, Prescott and Russell, Prince Edward, Quinte West, and several First Nations communities.

The upgrades are part of the \$300-million EORN Cell Gap Project, which is building 332 new towers and enhancing 311 existing sites to improve public safety, support economic growth, and close long-standing coverage gaps in rural and Indigenous communities. To date, 222 new towers are live.

**Federal, provincial, and municipal leaders praised the milestone, highlighting the importance of strong digital infrastructure for families, businesses, and first responders.** Rogers emphasized its commitment to expanding Canada's largest and most reliable 5G network across the region.

## Regional Updates and News

### New Federal Budget

Government of Canada    Gouvernement du Canada

Canada 

Prime Minister Mark Carney's minority Liberal government narrowly secured approval of the federal budget, surviving its third confidence vote in three weeks with a close 170-168 result and avoiding a holiday election.

[Read the 2025 federal budget Canada Strong here](#)

# Ontario



### Ontario Boosts Municipal Support with \$50M Increase

The [Ontario government is increasing the Ontario Municipal Partnership Fund \(OMPF\)](#) by \$50 million, bringing total funding to \$600 million for 2026. This investment will support 388 small, northern, and rural municipalities, helping them deliver essential services like transit, libraries, emergency response, and road maintenance.

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### Ontario Launches \$10M Pothole Prevention and Repair Program

The [Ontario government is investing \\$10 million to help small municipalities keep roads safe](#) and reliable through the new Pothole Prevention and Repair Program. Communities with populations under 10,000 can apply for funding to support critical road maintenance and pothole repairs, protecting drivers, families, and local businesses.

Municipalities can receive up to \$38,000 per project. Applications are open until December 12, 2025.



## Ontario Investing \$180M to Strengthen Nursing in Long-Term Care

The [Ontario government is investing \\$180 million to attract and retain nearly 8,000 nurses in long-term care homes](#), ensuring residents receive the quality of care and quality of life they deserve.

Key initiatives of this investment include:

- Nursing PLEDGE Program - \$110M over three years to establish mentorship programs, supporting 4,000 mentors and mentees by 2027-2028.
- JOIN LTC Program - \$70M over three years, offering incentives up to \$45,000 for nurses committing to long-term care, with additional support for rural, remote, and northern homes.
- Externship Pilot - \$665K in 2026-2027 to provide hands-on experience for 40 nursing students in long-term care homes

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## Ontario Launches \$210M Road Safety Initiatives Fund

The [Ontario government is investing \\$210 million through the new Road Safety Initiatives Fund \(RSIF\) to improve safety in school zones and community safety zones](#), without relying on municipal speed cameras that raise costs for drivers. Instead, the fund will support proven traffic-calming measures such as speed bumps, raised crosswalks, roundabouts, high-visibility signage, and increased police enforcement.

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## Ontario Expands Skin and Wound Care Training in Long-Term Care

The [Ontario government is investing \\$3.74 million to expand specialized skin and wound care training for 1,100 long-term care staff across the province](#). This initiative will help residents receive faster, more convenient care in their homes, while reducing avoidable hospital visits and emergency department trips.

Training programs launching this winter include:

- Skin Wellness Associate Nurse (SWAN) program for 150 nurses
- PSW & Caregiver Skin Health course for 600 personal support workers
- Accredited Wound Care Champion program for 150 regulated health professionals
- Skin Health Program for Personal Care Providers for 200 personal support workers

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## Ontario and Maryland Strengthen Economic Ties

[Ontario has signed a renewed Memorandum of Understanding \(MOU\) with the State of Maryland](#) to expand cooperation in life sciences, information technology, and clean energy—sectors vital to both regions' economies. Building on an agreement first signed in 2020, this expanded partnership reinforces Ontario's plan to be the most resilient,

self-reliant, and competitive economy in the G7.

Ontario continues to deepen ties across the U.S., having signed five new economic cooperation agreements since 2023 with Indiana, Michigan, Nevada, Illinois, and New Jersey.

---

## Ontario Launches Consultations for 2026 Budget

The Ontario government is inviting workers, families, businesses, and community organizations to share their ideas for the upcoming 2026 Ontario Budget. Building on the 2025 Fall Economic Statement, these consultations aim to strengthen Ontario's competitiveness, resilience, and self-reliance while keeping costs down, creating jobs, and investing in critical infrastructure.

For more details or to share your input, visit the [Ontario Budget consultation portal](#).

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## Ontario Passes Bill 60, *Fighting Delays, Building Faster Act, 2025*

The Ontario Legislature has passed [Bill 60, the \*Fighting Delays, Building Faster Act, 2025\*](#), a housing and infrastructure bill aimed at accelerating development and reducing approval timelines. The legislation introduces measures to streamline planning processes and address delays.

## Upcoming Events



### EOWC 2026 Inaugural Meeting

The EOWC will welcome federal, provincial and local government leaders to its 2026 inaugural meeting held on January 9, 2026 in the City of Kingston.



The 2026 ROMA conference will be taking place from January 18-20, at the Sheraton hotel in Toronto, ON.

## Connect With Us on LinkedIn, Facebook and X



### About the EOWC

The EOWC is a regional non-profit organization representing 13 upper and single-tier municipalities across eastern Ontario. The EOWC supports and advocates on behalf of 103 municipalities and serves 1.1 million residents. The EOWC covers an area of approximately 50,000 square kilometers from Northumberland County to the Québec border.

The EOWC has gained support and momentum by speaking with a united voice to champion regional municipal priorities and work with government, business leaders, the media, and the public.

Visit the EOWC's website at [eowc.org](https://eowc.org).

### Connect with the EOWC

2025 Chair, Warden of Peterborough County, Bonnie Clark

2025 Vice-Chair, Mayor of Prince Edward County, Steve Ferguson

Director of Government Relations and Policy, Meredith Staveley-Watson

[info@eowc.org](mailto:info@eowc.org)



Meredith Staveley-Watson, Director of Government Relations and Policy | 235 Pinnacle Street | Belleville, ON K8N 3A9 CA

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**From:** FCM Communique <communique@fcm.ca>  
**Sent:** December 15, 2025 5:17 PM  
**To:** Annette Gilchrist  
**Subject:** FCM Voice: Build Communities Strong Fund | Pulse check | Collective webinar | and more

[View email in browser](#)



December 15, 2025



## **FCM ensures municipal input on design of new Build Communities Strong Fund**

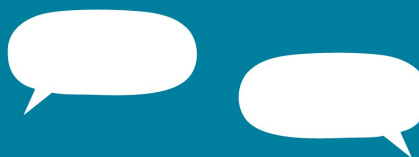
Last week, FCM delivered detailed recommendations to the federal government on the Build Communities Strong Fund (BCSF), the central infrastructure program announced in last month's federal budget.

FCM's recommendations focused on the crucial design aspects of BCSF: ensuring the vital flow of funding to communities, how to best leverage the fund's different streams, and maximizing existing mechanisms like the Canada Community-Building Fund.

These recommendations were expressed via a letter to ministers' offices, an in-person meeting between our CEO and President and Minister of Infrastructure and Housing Gregor Robertson, and in roundtable meetings between our Municipal Finance, Infrastructure and Transportation committee and parliamentary secretaries McKelvie and Desrochers—ensuring the federal government hears municipalities loud and clear on this crucial program's design. Our advocacy is powered by local voices.

» [LEARN MORE ABOUT YOUR MEMBERSHIP BENEFITS](#)

## Pulse check



Introducing FCM's *Pulse check*—a new way to engage directly with our work. Look out for this section in future editions of FCM Voice where we'll be seeking your input on top municipal priorities. Take this quick survey to share your insight on shovel-ready housing and housing-enabling infrastructure projects in your municipalities.

[HAVE YOUR SAY](#)

## NEWS

### **Inspiring leadership: Women councillors driving change across Sri Lanka**

Over the past few weeks, the PMI-WILL project—implemented by FCM and funded by Global Affairs Canada—supported the orientation and leadership training for the newly elected leaders of 25 districts' Women's Caucuses in Sri Lanka.

The sessions brought together passionate women elected to local councils in 2025, who are shaping collective plans to strengthen collaboration across districts. Through these networks, the women's caucuses aim to build mutual support for women's decision-making in local government and drive meaningful, community-led change. Their experiences also inspired Canadian municipal leaders, highlighting shared challenges and innovative ways to advance women's political leadership and inclusive governance globally.

» [LEARN MORE](#)

## EVENTS

### **Last chance to register: Bloomberg Cities Idea Exchange**

Local governments across Canada are constantly seeking innovative ways to address local challenges and improve residents' lives. This Collective webinar—delivered in partnership between FCM and Bloomberg Philanthropies—introduces local

governments to the Bloomberg Cities Idea Exchange, an initiative to accelerate the spread of successful civic solutions between communities around the world.

On December 18, attendees will learn how their communities can engage with the Idea Exchange—whether by lending or borrowing successful ideas—and explore inspiring examples from participating local governments that demonstrate how peer-learning and adaptation lead to measurable results.

» [REGISTER](#)

## FCM IN THE NEWS

### » **FCM lauds bail reform, long-term funding for affordability | Municipal World**

FCM President Rebecca Bligh said municipalities welcome federal commitments to bail reform but warned deeper systemic changes are still needed to ease the burden on local governments. Bligh also welcomed the federal government's recognition of municipal infrastructure as central to Canada's economy, housing and community resilience in this year's budget. She highlighted the importance of rural and northern communities in future plans.

### » **Ottawa seeks to toughen laws on gender-based violence | The Globe and Mail**

The federal government has moved to toughen the Criminal Code for the second time this fall, taking aim in a new bill at violence against women and children, as well as court delays that have derailed many serious cases in recent years.

### » **Ontario mayors urge province to declare state of emergency with homelessness, addiction | CBC News**

Ontario's big city mayors are urging a province-wide state of emergency on homelessness, warning that worsening conditions and winter weather are putting lives at risk. Burlington Mayor Marianne Meed Ward, chair of the Ontario Big City Mayors' caucus, calls the situation "dire and getting worse."

## RESOURCES

### **Amendments to the Vessel Operation Restriction Regulations**

In August, Transport Canada announced changes to the Vessel Operation Restriction Regulations that will provide local authorities with a faster and more efficient process to manage issues like excessive speed and shoreline erosion in their communities. By modernizing the process, local authorities will be better equipped to respond quickly to safety and environmental issues on their waterways.

Local authorities must submit complete applications to Transport Canada by



mid-November of each year to have restrictions in place before the next boating season. Applications can be submitted at any time and will be reviewed upon receipt.

» [LEARN MORE](#)

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### **Guide: Creating an urban forest management plan for your community**

An urban forest management plan is a blueprint for creating a thriving urban forest. Our guide will help you develop and implement a plan that promotes long-term sustainability and wellbeing for your community's urban forests. This comprehensive guide will help you bring in right people to do proactive research, collect and assess key data and set clear goals for your urban forests.

» [DOWNLOAD THE GUIDE](#)

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### **Resident stories: Home energy upgrades from coast to coast to coast**

Homeowners from across the country are seeing the difference that local home energy financing programs can make. In Saanich, BC, Purnima accessed funding to replace her oil furnace with a heat pump system. She now enjoys a healthier, more comfortable and affordable home. In Calgary, AB, Zeynin and her husband turned to solar power to keep their home comfortable and future-proof while managing costs.

These results are possible because local governments are choosing practical solutions that deliver real benefits for households while moving communities toward shared goals.

» [LEARN MORE](#)

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## **CORPORATE PARTNER**



### **Destination Development Toolkits**

Looking to strengthen your community's visitor economy? Destination Canada's Destination Development Toolkits are now available on the FCM website—in both English and French! Explore practical resources to help guide your local visitor strategy and reach out to Destination Canada for advice and support along the way.

» [LEARN MORE](#)

## SOCIAL MEDIA

### Connect with us on social media

Follow FCM on social media to keep up to date with the latest municipal news, resources, and more! Find us on:



FCM President [@blighrebecca](#) spent this week in Ottawa meeting with key federal decision makers to ensure municipal priorities remain top of mind.

[VIEW THE PHOTOS](#)

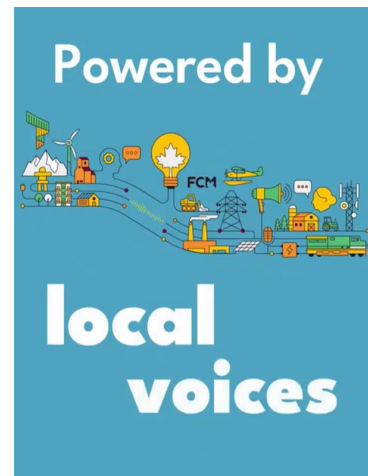


FCM welcomes the federal government's newly tabled legislation to address gender-based violence. A strong federal role is essential in addressing the growing nationwide crisis of gender-based and intimate partner violence.

We look forward to engaging with the [#GoC](#) to ensure this crisis is tackled effectively. In order to better protect victims and create safer communities, FCM calls for permanent federal funding for women's shelters and transitional housing—including housing appropriate for Indigenous, 2SLGBTQIA+ people, and persons with disabilities, with a dedicated rural, remote and Northern stream.

[#CDNMuni](#) [#cdnpoli](#) [#C16](#)

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The best parts of being an FCM member?

- 👉 a strong, unified voice in Ottawa
- 👉 access to critical resources
- 👉 world-class networking opportunities
- 👉 and more!

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Ottawa, Ontario K1N 5P3  
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[Unsubscribe here.](#)  
24 Clarence Street | Ottawa, ON K1N 5P3 CA

**From:** ROMA Communications <roma@roma.on.ca>  
**Sent:** December 23, 2025 12:45 PM  
**To:** Annette Gilchrist  
**Subject:** Packed agenda for ROMA Board pre-holiday Board Meeting



## Packed agenda for ROMA Board pre-holiday Board Meeting

### In this update:

- **Good news: Rural schools get provincial reassurance**
- **Ministers meeting: ROMA Board gets jump on advocacy**
- **Take action: OMERS' governance changes**
- **What does it mean: Consolidation of Conservation Authorities**
- **Rural innovation: Renfrew County applies community paramedicine model to addictions and mental health**
- **2026 Conference: Double the Ministers' Forums**

### **Good news: Rural schools get provincial reassurance**

Rural schools will stay open, even as the government considers lifting the moratorium on school closures for boards supervised by the province, according to media reports quoting Education Minister Paul Calandra.

"This is a huge relief for many rural communities and we appreciate the Minister's clarity," said ROMA Chair Christa Lowry. "Rural schools are more than places to learn, they are important community hubs that support students, families and the broader community."

Just last month, ROMA wrote the Education Minister urging protections for rural schools. The Board reinforced this message to Municipal Affairs Minister Rob Flack and Rural Affairs Minister Lisa Thompson at their December meeting. Rural school closures force children to be bused much further, detrimental to student learning and a deterrent to new residents and businesses that drive growth.

"Sustaining rural schools is necessary given their critical role in the local economy and the social fabric in our communities," wrote Chair Lowry in the letter to the Minister.

The ROMA Board is pleased that the Ontario Government agrees.

### **Ministers meeting: ROMA Board gets jump on advocacy**

The ROMA Board's December agenda included a focused meeting with Municipal Affairs Minister Rob Flack and Rural Affairs Minister Lisa Thompson. With record numbers of delegation meeting requests,

the ROMA Board decided to meet with the two Ministers in December instead, to get their undivided attention on top shared rural priorities:

Rural municipalities have 17% of the province's population, but manage 31% of Ontario's roads and bridges. ROMA is seeking a dedicated carve out of the provincial Building Faster Fund for small, rural and northern communities.

In light of the province's Primary Care Action Plan, ROMA will re-engage with partners in the health sector in 2026 to refresh the 2024 rural health paper, titled *Fill the Gaps*. The update will look at if and how the provincial plan is playing out in rural communities, which continue to struggle with access to primary care doctors and nurses.

#### **Take action: OMERS' governance changes**

The ROMA Board was briefed on provincial changes to how the OMERS pension plan is governed. Recommended by a special advisor and moved quickly into legislation without consultation, the approach will give municipalities less voice in the pension plan.

AMO believes the existing two-board structure is working, keeping the pension plan accountable and independent from politics. AMO has developed tools and resources to help municipal leaders spread the word and advocate on this important, though complex subject.

Use [this deck](#) and [this toolkit](#) to educate yourself and your colleagues about what's happening, including key messages, and Q&As.

Pass a [Council resolution](#) and [send a letter](#) to the Ministers of Municipal Affairs & Housing and Finance.

#### **What does it mean: Consolidation of Conservation Authorities**

The ROMA Board supports efforts to expedite planning approvals but speed must not introduce new risks around environmental protection, water quality, and protection of people and property.

ROMA is seeking to work with the province on its plans to consolidate 36 conservation authorities into seven regional authorities, with oversight by a new Ontario Provincial Conservation Agency (OPCA). The new agency will have powers to issue binding guidelines to CAs on matters such as performance, service level standards, and asset management.

The scale of the proposed seven regional CAs could negatively impact real-time emergency response, erode local decision making and accountability, and undermine CAs ability to effectively balance watershed management and community growth plans.

ROMA is asking the province to increase funding to align with a new provincial agency directing Conservation Authority work, and to establish an implementation working group, including rural municipal representatives, to finalize the design and manage the rollout.

#### **Rural innovation: Renfrew County applies community paramedicine model to addictions and mental health**

Renfrew County is using a community paramedicine approach to meet the needs of those experiencing mental health and addictions challenges.

Community paramedicine has been used effectively to address elderly residents with complex medical needs. Renfrew County Paramedic Chief Mike Nolan said that as homelessness, opioid addiction and

mental health challenges have increased, Renfrew County has launched “mesa,” a collaborative approach to providing compassionate care in the community. Learn more on the mesa [webpage](#).

### **2026 Conference: Double the Ministers’ Forums**

Mark your calendars because the 2026 ROMA Conference will feature two opportunities to ask questions of provincial cabinet members – each forum will have separate panels of Ministers and focused on specific topics. Municipal veteran Norm Gale will moderate. The sessions are to be held on Sunday and Monday afternoon. [Plan ahead](#) and be ready to queue up with your Qs!

*Happy Holidays and Happy New Year from the ROMA Board. See you at [ROMA 2026: Rural Ontario’s Leaders Conference](#).*

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**\*DISCLAIMER:** Any documents attached are final versions. ROMA assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

Rural Ontario Association (ROMA)

If you wish to Opt-Out of ROMA Surveys please [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

## Annette Gilchrist

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**From:** Judy Sauve <eganvillejude@gmail.com>  
**Sent:** December 18, 2025 10:17 PM  
**To:** Annette Gilchrist  
**Cc:** Susan Artymko  
**Subject:** Fwd: Resignation from BUPL board

Hi Annette,

Dorothy Langman has resigned her position as community representative on the BUPL Board due to mobility issues as she states below.

I know this is a bad time of the year to begin anything but I would respectfully ask you to begin the process to replace her as soon as you can in the new year. We would appreciate that very much.

Meanwhile, enjoy the rest of the Christmas season!

Judy

----- Forwarded message -----

**From:** **Dorothy Langman** <[quarrypark2@yahoo.ca](mailto:quarrypark2@yahoo.ca)>  
**Date:** Thu, Dec 18, 2025 at 5:00 PM  
**Subject:** Resignation from BUPL board  
**To:** Judy Sauve <[eganvillejude@gmail.com](mailto:eganvillejude@gmail.com)>

I am very sad to send my resignation to you. I have very much enjoyed my time with you, and getting to know the other board members.

My mobility is a problem and makes it difficult to get around, particularly in the evening.

Happy Holiday to you all.

[Sent from Yahoo Mail oDórothyn Android](#)



## Annette Gilchrist

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**From:** Laurel Cook [mailto:lkennel@storm.ca]  
**Sent:** January 5, 2026 10:11 AM  
**To:** Annette Gilchrist  
**Subject:** Barn Quilt Workshop  
**Attachments:** bv barn quilt 001.jpg

Annette - Happy New Year! It is going to be a busy but exciting year.

As you know, I am running a barn quilt fundraiser during the March break.  
In recognition of the 25th, I have designed a barn quilt pattern inspired by the BV logo.

I have simplified it substantially and avoided any wording. However, as a derivative of the logo, it probably should be approved by Council.

LOL, I have realised that I have committed to a substantial amount of work this year and am trying to get ahead of last minute chaos

Cheers

Laurel





December 19, 2025

Honorable Mark Carney

Sent via email: [mark.carney@parl.gc.ca](mailto:mark.carney@parl.gc.ca)

Dear Honorable Mark Carney:

Please be advised that Brantford City Council, at its meeting held December 16, 2025 adopted the following:

**12.2.7 Call for Reform and Publication of the Ontario Sex Offender Registry - Councillor Samwell**

WHEREAS the community of Welland and the surrounding communities were deeply impacted by a recent heinous crime that highlighted critical gaps in Canada's criminal justice and offender-management systems; and

WHEREAS on September 4, 2025, Mayor Frank Campion of the City of Welland wrote to the Premier of Ontario urging comprehensive reform to strengthen sentencing, parole, and bail provisions for violent sexual offenders, and to enhance public safety protections; and

WHEREAS on September 12, 2025, Mayor Mat Siscoe of the City of St. Catharines wrote to the Prime Minister of Canada expressing strong support for these reforms and calling for immediate federal action to strengthen sentencing, parole, and accountability measures for violent sexual offenders; and

WHEREAS the City of Thorold, at its meeting of September 9, 2025, adopted Resolution 14.2 requesting the Province of Ontario to amend Christopher's Law (Sexual Offenders Registry), 2000 to make Ontario Sex Offender Registry publicly accessible; and

WHEREAS several Niagara municipalities; including Grimsby, Fort Erie, Port Colborne, and St. Catharines have subsequently endorsed this call for greater transparency and reform; and

WHEREAS municipal councils, though not responsible for criminal law or parole, play a vital role in advocating for the safety and well-being of their residents;

NOW THEREFORE BE IT RESOLVED THAT:

- A. THAT the Council of the City of Brantford hereby supports the City of Thorold's Resolution calling for the Publication of the Sexual Offender Registry and the City of Welland's correspondence dated September 4, 2025, calling for reform to sentencing, parole, and registry provisions concerning violent sexual offenders; and
- B. THAT the Province of Ontario be urged to amend Christopher's Law (Sexual Offender Registry), 2000 to make the Ontario Sex Offender

Registry publicly accessible, subject to appropriate privacy and safety safeguards; and

C. THAT a copy of this resolution be forwarded to:

- i. The Right Hon. Mark Carney, Prime Minister of Canada;
- ii. The Hon. Sean Fraser, Minister of Justice and Attorney General of Canada;
- iii. The Hon. Gary Anandasangaree, Minister of Safety;
- iv. The Hon. Doug Ford, Premier of Ontario;
- v. The Hon. Doug Downey, Attorney General of Ontario;
- vi. The Hon. Michael S. Kerzner, Solicitor General of Ontario;
- vii. Member of Parliament for Brantford-Brant, Larry Brock;
- viii. Member of Provincial Parliament for Brantford-Brant, Will Bouma;
- ix. The Association of the Municipalities of Ontario (AMO);
- x. The Federation of Canadian Municipalities (FCM); and
- xi. All Ontario Municipalities for their information and support.

I trust this information is of assistance.

Yours truly,



Chris Gauthier City Clerk,  
[cgauthier@brantford.ca](mailto:cgauthier@brantford.ca)

CC - The Honorable Sean Fraser, Minister of Justice and Attorney General of Canada; - [Sean.Fraser@parl.gc.ca](mailto:Sean.Fraser@parl.gc.ca)

The Honorable Gary Anandasangaree, Minister of Safety  
[Gary.Anand@parl.gc.ca](mailto:Gary.Anand@parl.gc.ca)

The Honorable Doug Ford, Premier of Ontario; - [premier@ontario.ca](mailto:premier@ontario.ca)

The Honorable Doug Downey, Attorney General of Ontario; -  
[Doug.Downey@ontario.ca](mailto:Doug.Downey@ontario.ca)

The Honorable Michael S. Kerzner, Solicitor General of Ontario  
[michael.kerzner@pc.ola.org](mailto:michael.kerzner@pc.ola.org)

Member of Parliament for Brantford-Brant, Larry Brock; -  
[larry.brock@parl.gc.ca](mailto:larry.brock@parl.gc.ca)

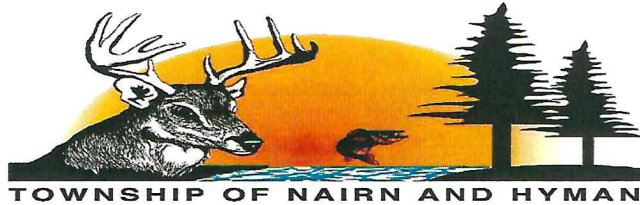
Member of Provincial Parliament for Brantford-Brant, Will Bouma; -  
[will.bouma@pc.ola.org](mailto:will.bouma@pc.ola.org)

The Association of the Municipalities of Ontario (AMO) [amo@amo.on.ca](mailto:amo@amo.on.ca)

The Federation of Canadian Municipalities (FCM) [FCMInfo@fcm.ca](mailto:FCMInfo@fcm.ca)

All Ontario Municipalities for their information and support





64 McIntyre Street • Nairn Centre, Ontario • P0M 2L0 ☎ 705-869-4232 📠 705-869-5248  
Established: March 7, 1896 Office of the Clerk Treasurer, CAO E-mail: [belindaketchabaw@nairncentre.ca](mailto:belindaketchabaw@nairncentre.ca)

---

December 17, 2025

The Right Honourable Mark Carney  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2

Dear Prime Minister:

Re: Support Resolution

On behalf of the Council of the Township of Nairn and Hyman, I am writing to formally convey Council's support for recent federal measures aimed at stabilizing and strengthening Canada's steel and softwood lumber sectors.

As a small Northern Ontario municipality whose economy is closely tied to the continued operation of Interfor, a local softwood lumber mill, Council is increasingly concerned that ongoing trade pressures and market uncertainty are placing added strain on the long-term viability of this key employer. Any reduction in operations or a potential closure would have significant and lasting consequences for local employment, municipal revenues, and the overall economic and social wellbeing of our community.

In this context, and in response to the Federation of Northern Ontario Municipalities' November 26, 2025 media release, Council adopted the enclosed resolution at their meeting of December 8, 2025:

**SUPPORT FOR STEEL AND LUMBER SECTORS**

**RESOLUTION # 2025-14-247**

MOVED BY: Karen Richter

SECONDED BY: Wayne Austin

**WHEREAS** the Federation of Northern Ontario Municipalities (FONOM) has issued a media release dated November 26, 2025, welcoming the Government of Canada's new measures to support the steel and softwood lumber sectors in response to ongoing U.S. tariff pressures; and

**WHEREAS** the federal actions—including strengthened protections for domestic producers, expanded financial supports, and increased incentives to utilize Canadian steel and lumber in federal infrastructure and housing projects—represent important steps in stabilizing industries that are vital to Northern Ontario's economy; and

**WHEREAS** municipalities across the North continue to experience the economic impacts of industry closures, including the recent shutdown of Domtar a pulp and paper mill in the neighboring Town of Espanola, which has demonstrated the vulnerability of resource-dependent communities and the need for coordinated intergovernmental support; and

**WHEREAS** the Township of Nairn and Hyman recognizes the significant role of Interfor, our local soft-wood lumber mill, as a major employer and economic anchor in our region, and further recognizes that any threat to its continued operation would have devastating consequences for workers, families, and local businesses; and

**WHEREAS** the Province of Ontario has a shared responsibility to ensure the long-term sustainability of the forestry, lumber, and steel sectors, which are foundational to the economic wellbeing of Northern and rural communities;

**NOW THEREFORE BE IT RESOLVED THAT** Council of the Township of Nairn and Hyman commends the Government of Canada for its leadership and for implementing substantial measures to support Canada's steel and softwood lumber industries during this period of trade volatility; and

**BE IT FURTHER RESOLVED THAT** Council respectfully urges the Government of Ontario to introduce additional financial, regulatory, and policy-based supports to ensure that Ontario's steel, forestry, and lumber sectors remain competitive, resilient, and able to withstand ongoing international trade pressures; and

**BE IT FURTHER RESOLVED THAT** Council specifically calls upon the Province of Ontario to work directly with industry stakeholders, including municipalities and major employers such as Interfor, to create programs and investments that will help protect jobs, maintain production capacity, and support long-term industry growth in Northern Ontario; and

**BE IT FINALLY RESOLVED THAT** a copy of this resolution be forwarded to the Prime Minister of Canada, the Premier of Ontario, the Minister of Natural Resources and Forestry, the Minister of Northern Development, FONOM, MP Jim Belanger, MPP Bill Rosenberg and all Ontario Municipalities.

**CARRIED**

Sincerely Yours,



Belinda Ketchabaw  
CAO Clerk - Treasurer

BK/mb

cc: Premier of Ontario  
Minister of Natural Resources and Forestry  
Minister of Northern Development  
FONOM  
MP Hon. Jim Belanger  
MPP Hon. Bill Rosenberg  
All Ontario Municipalities



**FOR IMMEDIATE RELEASE**

November 26, 2025

**FONOM Welcomes Federal Support for Steel and Lumber Sectors  
Impacted by U.S. Tariffs**

**Northeastern Ontario** – The Federation of Northern Ontario Municipalities (FONOM) welcomes today’s announcement by Prime Minister Mark Carney outlining new federal measures to support Canada’s steel and softwood lumber industries, which continue to face unprecedented challenges due to aggressive U.S. tariff actions.

The federal plan includes strengthened protections for domestic producers, expanded financial supports for companies facing liquidity pressures, and new incentives to increase the use of Canadian steel and lumber in national infrastructure and housing projects. These measures aim to stabilize sectors vital to the economies of many Northern Ontario communities.

Prime Minister Carney announced that Canada will significantly tighten tariff-rate quotas on foreign steel imports, opening an estimated **\$850 million in domestic demand** for Canadian producers. In addition, the federal government is allocating **\$500 million in new financing** for softwood lumber firms, paired with a further **\$500 million expansion** of the Business Development Bank of Canada’s softwood guarantee program.

FONOM is encouraged by the federal government’s recognition of the pressures facing Northern resource-based communities, where steel and lumber operations support thousands of jobs and anchor local economies.

**“These measures acknowledge what Northern Ontario has long understood — that our steel and lumber sectors are national economic pillars,”** said FONOM President Dave Plourde **“U.S. tariffs continue to destabilize communities across the North, and today’s announcement provides needed tools to help our workers and industries adapt, compete, and grow.”**

FONOM also welcomes the federal commitment to **reduce interprovincial freight rates by 50 per cent** for steel and lumber shipments beginning next spring. Lower transportation costs will help Northern producers access new domestic markets and move product efficiently while north-south trade remains constrained.

As part of the plan, the federal government will also advance the **Buy Canadian Policy**, ensuring that major defence, construction, and infrastructure projects prioritize Canadian steel, aluminum,

and wood products. This aligns strongly with FONOM's longstanding advocacy for procurement policies that support Canadian jobs and supply chains.

"Keeping Canadian dollars working in Canada is essential," added the President. "These steps will create new demand for made-in-Canada materials while helping stabilize communities affected by unpredictable U.S. trade actions."

FONOM looks forward to continued collaboration with federal officials to ensure the timely rollout of these programs, and to ensure that Northern Ontario municipalities and industries can fully benefit from the measures announced today.

**Media Contact:**

Dave Plourde, President

Federation of Northern Ontario Municipalities (FONOM)

705-335-1615 | [fonom.info@gmail.com](mailto:fonom.info@gmail.com)



# The Corporation of the Town of Cobourg

## Resolution

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City of Brantford  
58 Dalhousie St.,  
Brantford, Ontario N3T 2J2

Town of Cobourg  
55 King Street West,  
Cobourg, ON, K9A 2M2  
[clerk@cobourg.ca](mailto:clerk@cobourg.ca)

**Sent via email**  
[clerks@brantford.ca](mailto:clerks@brantford.ca)

December 24, 2025

RE: Correspondence from David Miller regarding Elbows Up for Climate Action Letter

Please be advised that the Town of Cobourg Council, at its meeting held on November 26, 2025, passed the following resolution:

THAT Council support the correspondence from C40 Centre for City Climate Policy and Economy regarding Elbows Up for Climate Action; and

FURTHER THAT Council direct Staff to send a copy of this resolution to all Ontario municipalities.

Sincerely,

Kristina Lepik  
Deputy Clerk/Manager, Legislative Services



# The Corporation of the Town of Cobourg

## Resolution

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CC:

City of Greater Sudbury <clerks@greatersudbury.ca>; City of Hamilton <clerk@hamilton.ca>; City of Kawartha Lakes <clerks@kawarthalakes.ca>; City of Ottawa <Caitlin.salter-macdonald@ottawa.ca>; City of Toronto <clerk@toronto.ca>; County of Brant <alysha.dyjach@brant.ca>; County of Haldimand <clerk@haldimandcounty.on.ca>; County of Norfolk <clerks@norfolkcounty.ca>; County of Prince Edward <clerks@pecounty.on.ca>; Municipality of Chatham-Kent <ckclerk@chatham-kent.ca>; County of Bruce <cmacdonald@brucecounty.on.ca>; Municipality of Arran-Elderslie <clerk@arran-elderslie.ca>; Municipality of Brockton <fhamilton@brockton.ca>; Municipality of Northern Bruce Peninsula <clerk@northernbruce.ca>; Municipality of South Bruce <clerk@southbruce.ca>; Town of Saugeen Shores <clerk@saugeenshores.ca>; Town of South Bruce Peninsula <angie.cathrae@southbrucepeninsula.com>; Township of Huron-Kinloss <edance@huronkinloss.com>; County of Dufferin <clerk@dufferincounty.ca>; Town of Grand Valley <mtownsend@townofgrandvalley.ca>; Town of Mono <clerksoffice@townofmono.com>; Town of Orangeville <clerksdivision@orangeville.ca>; Town of Shelburne <townclerk@townofshelburnema.gov>; Township of Amaranth <nmartin@amaranth.ca>; Township of East Garafraxa <clerks@eastgarafraxa.ca>; Township of Melancthon <dholmes@melancthontownship.ca>; Township of Mulmur <tatkinson@mulmur.ca>; City of St. Thomas <mkonefal@stthomas.ca>; County of Elgin <kthompson@elgin.ca>; Municipality of Bayham <melliott@bayham.on.ca>; Municipality of Central Elgin <pshipway@centralelgin.org>; Municipality of West Elgin <clerk@westelgin.net>; Town of Aylmer <clerks@town.aylmer.on.ca>; Township of Malahide <aadams@malahide.ca>; Township of Southwold <cao@southwold.ca>; City of Windsor <clerks@citywindsor.ca>; County of Essex <clerks@countyofessex.ca>; Town of Amherstburg <clerk@amherstburg.ca>; Town of Essex <clerks@essex.ca>; Town of Kingsville <pparker@kingsville.ca>; Town of Lakeshore <clerk@lakeshore.ca>; Town of LaSalle <clerk@lasalle.ca>; Town of Tecumseh <jalexander@tecumseh.ca>; Township of Pelee <info@pelee.ca>; City of Kingston <cityclerk@cityofkingston.ca>; County of Frontenac <jamini@frontenaccounty.ca>; Township of Central Frontenac <cmacmunn@centralfrontenac.com>; Township of Frontenac Islands <dplumley@frontenacislands.ca>; Township of North Frontenac <clerkplanning@northfrontenac.ca>; Township of South Frontenac <lfragnito@southfrontenac.net>; City of Owen Sound <bbloomfield@owensound.ca>; Municipality of Grey Highlands <clerks@greyhighlands.ca>; Municipality of Meaford <clerk@meaford.ca>; Municipality of West Grey <info@westgrey.com>; Town of Hanover <tpatterson@hanover.ca>; Town of The Blue Mountains <townclerk@thebluemountains.ca>; Township of Chatsworth <patty.sinnamon@chatsworth.ca>; Township of Georgian Bluffs



# The Corporation of the Town of Cobourg

## Resolution

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# The Corporation of the Town of Cobourg

## Resolution

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# The Corporation of the Town of Cobourg

## Resolution

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# The Corporation of the Town of Cobourg

## Resolution

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# The Corporation of the Town of Cobourg

## Resolution

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# The Corporation of the Town of Cobourg

## Resolution

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# The Corporation of the Town of Cobourg

## Resolution

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# The Corporation of the Township of Perry

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: December 17, 2025

Resolution No.: 2025- 448

Moved By: Joe Lumley Seconded By: Paul Sowrey

**Be it resolved that** the Council of the Township of Perry hereby support the October 21, 2025 resolution of the Town of Bradford West Gwillimbury regarding the removal of the HST/GST from new homes purchased as primary residences to support housing affordability;

**And that** Council endorse the related November 3, 2025 supporting resolution of the Municipality of South Huron;

**And that** Council's supporting resolution be circulated to the Town of Bradford West Gwillimbury, Municipality of South Huron, the Prime Minister of Canada, Minister of Finance and the Minister of Housing, Infrastructure and Communities, the Premier of Ontario, the Ontario Minister of Finance, the Ontario Minister of Municipal Affairs and Housing, MP Scott Aitchison and MPP Graydon Smith, AMO, and to all municipalities in Ontario.

Carried: Defeated: Norm Hofstetter, Mayor

RECORDED VOTE		
Council	For	Against
<b>Councillors</b> Jim Cushman		
Joe Lumley		
Margaret Ann MacPhail		
Paul Sowrey		
<b>Mayor</b> Norm Hofstetter		



## The United Counties of Leeds and Grenville

**Resolution No. CC- 179 - 2025**

**Date:** December 18, 2025

Moved by

Tory Descamps

Seconded by

Nancy Peckford

**WHEREAS** on May 1, 2025, Bill 9, Municipal Accountability Act, 2025, re-introduced legislation originally proposed under Bill 241; and

**WHEREAS** Bill 9, if passed, would enable the creation of a new, standardized municipal code of conduct, an integrity commissioner inquiry process that would be consistent throughout the province and mandatory code of conduct training for members of council and certain local boards; and

**WHEREAS** Bill 9, Municipal Accountability Act, 2025, was ordered for a third reading on October 20, 2025; and

**WHEREAS** the Council of the Corporation of the United Counties of Leeds and Grenville deems it advisable for Bill 9 to be passed promptly.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the United Counties of Leeds and Grenville calls for Bill 9 to proceed to its third reading forthwith; and

**THAT** a copy of this resolution be forwarded to The Honourable Doug Ford, Premier of Ontario, The Honourable Rob Flack, Minister of Municipal Affairs and Housing, The Honourable Steve Clark, MPP, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

Carried ☒ Defeated ☐ Deferred ☐

Corinna Smith-Gatcke  
Corinna Smith-Gatcke, Warden