

**THE CORPORATION OF THE TOWNSHIP OF BONNECHERE VALLEY  
BY-LAW 2010-09**

**A BY-LAW TO PROVIDE FOR NOTICE PROVISIONS AS REQUIRED  
UNDER THE MUNICIPAL ACT, 2001,**

**WHEREAS** the Municipal Act, 2001 was amended by the Municipal Statute Law Amendment Act, 2006, S.O. 2006, c.32 to, among other things, change some of the public notice requirements and to stipulate in section 270(1) 4 that a municipality shall adopt and maintain policies with respect to the circumstances in which the municipality shall provide notice and, if notices are to be provided, the form, manner and times notice shall be given;

**AND** Where a municipality is required to give notice under a provision of this Act, the municipality shall, except as otherwise provided, give the notice in a form and in the manner and at the times that the council considers adequate to give reasonable notice under the provision. 2001, c. 25, s. 251.

**AND WHEREAS** it is deemed advisable to set out the minimum notice requirements for those actions for which the notice requirements are not prescribed under the provisions of the Municipal Act or its regulation;

**NOW THEREFORE** the Council of the Township of Bonnechere Valley hereby enacts as follows:

Manner of Notice

1. Where notice of intention to pass a by-law or notice of a public meeting is required to be given, the Clerk shall cause such notice to be published in the local newspaper.

Time of Notice

2. Where notice of intention to pass a by-law or notice of a public meeting is required to be given, such notice shall be provided in the time frame prescribed in the Act, and if not so prescribed, notice shall be given at least once during the fourteen days prior to the proposed action being taken, unless otherwise defined by this bylaw.

Form of Notice

3. Unless otherwise prescribed in the Act or its regulations, where notice of intention to pass a By-law or notice of a public meeting is required to be given, the form of notice shall include the following information:
  - 1) A description of the purpose of the meeting, or the purpose and effect of the proposed By-law;
  - 2) The date, time and location of the meeting;
  - 3) Where the purpose of the meeting or proposed by-law is related to specific lands within the township, key map showing the affected lands;
  - 4) The name and address of the person who will receive written comments on the issue which is the subject of the meeting and the deadline for receiving such comments.

Sale of Shore Road Allowance and Unopened Concessional Roads:

4. Where notice of intention to pass a By-Law for the Sale of a Shore Road Allowance and Unopened Concession Road is advertised such notice shall be given once per week for 1 weeks at least 20 days prior to the proposed action being taken, mailed to all property owners within 120 meters of property, and to the following agencies:
  - 1) Hydro One
  - 2) Bell Canada
  - 3) Public Works
  - 4) Renfrew Hydro

Adoption of Annual Budget:

5. Where for the adoption of an Annual budget for the adoption of an Annual budget notice of intention to pass a by-law or notice of a public meeting is required if, the C.A.O./Clerk shall cause such notice to be published in the local newspaper at least 7 days prior to the proposed action being taken.

General:

6. Where separate By-laws have been enacted in accordance with provisions contained in the Act, the notice provisions set out in such bylaws shall prevail.
7. No notice shall be required under this By-law where provisions of notice will interfere with the ability of Council to conduct business with respect to a matter permitted for a closed session under Section 239 of the Act.
8. Nothing in this By-law shall prevent the Clerk from using more comprehensive methods of notice nor providing a longer notice period.

Emergency Provisions:

9. If a matter arises, which in the opinion of the Chief Administrative Officer, is considered to be of an urgent or time sensitive nature, or which could affect the health or well-being of the residents of the Township of Bonnechere Valley, or if a State of Emergency is declared, or if so advised by a Provincial Ministry, the Clerk shall make his/her best efforts to provide as much prior notice as is reasonable under the circumstances or will provide notice of the action as soon as possible following the action and will present a report to Council for ratification.

Effective Date:

10. This By-Law shall come into force and take effect upon the date of the final passing thereof.

This By-law rescinds By-Law 2007-88

Read a First and Second Time this 19<sup>th</sup> day of January 2010  
Read a Third time and passed this 19<sup>th</sup> day of January 2010

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Mayor Zig Mintha

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C.A.O. Bryan Martin