# THE CORPORATION OF THE TOWNSHIP OF BONNECHERE VALLEY MINUTES

# COMMITTEE MEETING

TUESDAY JUNE 26, 2018 1:30 P.M. COUNCIL CHAMBERS, MUNICIPAL BUILDING

**PRESENT** Mayor Jennifer Murphy

**Deputy Mayor Meredith Jamieson** 

Councillor Jackie Agnew Councillor Merv Buckwald Councillor Bob Peltzer CAO Brvan Martin

<u>REGRETS</u> Deputy CAO Sandra Barr

GALLERY 2

# **CALL TO ORDER COMMITTEE MEETING**

Chair, Jennifer Murphy called the meeting to order at 1:30 p.m.

## **ADDITIONS TO AGENDA**

#### MOVED BY Bob Peltzer

**That:** the agenda be accepted with the addition of (9) Re-election, (10) Referendum Question, (11) Bonnechere Authors Festival/Library Update, (12) RV Meeting, (13) Amazing Race, (14) Canada Day, (15) Textile Collection. Carried

#### **PECUNIARY INTEREST OR GENERAL NATURE THEREOF**

None Declared

## **APPROVAL OF MINUTES**

#### MOVED BY Bob Peltzer

**That:** the Minutes of the Committee Meeting on June 5, 2018 be accepted as presented.

# MOVED BY Jennifer Murphy

**That:** the Minutes of the Special Committee Meeting on June 9, 2018 be accepted as presented.

Carried

#### **DELEGATIONS**

Dan Kilby – Wanted the gate the landowners on Aubrey Road put up removed or he wanted a key to the gate to obtain assess to a property. Council informed him to get a key from the owner of the property in which he is to maintain.

#### **REPORTS**

# **By-Law Enforcement**

Steve Fiegen, By-Law Enforcement, was present and gave his report.

- a) Melanie Street Traffic Complaint A report was received regarding the amount of big trucks hauling gravel on Melanie Street. Steve Fiegen has called Cavanagh Construction and Ralph Selle Sand & Gravel to ask them to stop using Melanie Street as a short-cut. The issue was resolved after the phone call was placed;
- b) Shelter Ontario Ministry of Agriculture, Food and Rural Affairs have conducted their annual inspection of the pound. The shelter has been ordered to cease using the outdoor runs as they do not meet the standard as detailed in Animals for Research Act (R.S.O 1990). Steve Fiegen is working on a short-term solution to take the dogs out more. A long-term plan is being research to replace the runs at the shelter;
- c) Young Worker Safety Training Course The course was held and there were 20 participants. Another course for high-school students is scheduled for

- next week;
- d) Joint Health and Safety Committee The committee has completed an investigation of the accident in Foymount. A report was submitted to the Ministry of Labour;
- e) Ticks Ontario Ministry of Health is warning that 2018 is going to be a bumper year for ticks. Township employees have been warned about the danger of Ticks and Tick removal kits have been ordered and will be placed in the first aid station. Information about ticks will be posted to the Township's website and facebook page;

By-Law Enforcement Report Received.

#### **Recreation**

Kevin McGrath, Recreation Manager, was present and gave his report.

- a) Park Security/Vandalism Committee discussed the need for security measures in Centennial Park and Legion Field. Kevin McGrath is to look in the costing for surveillance cameras for both locations;
- Swim Program Committee recommends that Bryan Martin and Kevin McGrath negotiate with the City of Pembroke to have the non-resident user fee paid by Bonnechere Valley for those who children will sign up for swim lessons at the Kinsmen Pool;
- c) Recreation Committee Michael Bashford and Lisa Agnew would like to establish a Recreation Committee. Councillor Jackie Agnew, Kevin McGrath and Dana Jennings will meet to establish a committee;
- d) Lending Hub Committee discussed. The lending hub will be open on Canada Day. Hours for the lending hub will be Wednesday to Sunday from 1 pm to 7 pm. Suggestion was made to use the sandwich board to advertise the lending hub and to place it on Bonnechere Street;
- e) Door Replacement at Tourist Booth Kevin McGrath is to investigate further.
- f) Homecoming Weekend Ghost Town Criers will be the entertainment for the Street dance on Saturday, August 4<sup>th</sup> from 8 pm to midnight. There will be bouncy castles as well.

Recreation Report Received.

# **Planning-Zoning & Community Development**

Dana Jennings, Planning-Zoning & Community Development, was present and gave her report.

- a) Selle Quarry Committee has given the permission to proceed;
- b) Community Improvement Plan Dana Jennings informed Committee that the Community Improvement Plan has received the approval to proceed with a Façade Initiative as part of the Plan;
- c) Electric Charging Station Committee discussed. Dana Jennings is directed to see if an electric charging station is an eligible expense under the Main Street Revitalization Fund;
- d) Camp Smitty Registrations for the Camp are going well;
- e) Canada Day The planning for Canada Day is going well. *Planning-Zoning & Community Development Report Received.*

#### **Administration**

Bryan Martin, CAO, was present and gave his report

- a) Asset Management Senior Management Staff attended a workshop on Asset Management Ontario Reg 588/17;
- b) Lame Duck There is a delegation authority bylaw.

# **CORRESPONDENCE**

# (A) Correspondence "A"

- (i) Renfrew County Private Landowners Invitation to Attend Meeting Regarding the 5G Wireless Network
- (ii) Cheryl Gallant EAF Application
- (iii) Victim Services Renfrew County Golf Tournament

#### (B) Correspondence "B"

- (i) Royal Canadian Legion Two Requests
- (ii) 2<sup>nd</sup> Regiment Upcoming Exercises
- (iii) Don Axford Trailers on Lake Clear
- (iv) Town of Amhestburg Cannabis Grace Period Request
- (v) Doris Brown Traffic on Melanie Street
- (C) Correspondence "C"

#### **NEW/UNFINISHED BUSINESS**

- (1) Park Security/Vandalism Committee discussed;
- (2) Swim Program Committee discussed;
- (3) Surveillance Cameras in the Park Committee discussed;
- (4) Recreation Committee Committee discussed;
- **(5)** Lending Hub Council discussed;
- (6) Council Remuneration Committee discussed. Bruce Beakley from the County of Renfrew is in conversation with the review committee. They will meet in September. They will have recommendations to enact a by-law for the new Council;
- (7) Selle Quarry Committee discussed;
- (8) Electric Charging Station Committee discussed;
- (9) Re-election Meredith Jamieson informed Committee that she is seeking reelection. Jackie Agnew filed her nomination papers. Merv Buckwald is seeking re-election as well;
- (10) Referendum Question Committee discussed;
- (11) Bonnechere Authors Festival/Library Update The Festival has been moved to Mondays at the Eagle's Nest. The Library will be hosting writing workshops the following day with the authors. Committee is welcome to join the authors at Rio at 5:30 pm for dinner;
- (12) RV Meeting Committee will hold a Special Meeting pertaining to the RV issue. Meeting will be held on Thursday, August 16<sup>th</sup> at 1:30 pm;
- (13) Amazing Race The Amazing Race will be held on Saturday, August 11, 2018 at Legion Field;
- (14) Canada Day Committee discussed;
- (15) Textile Collection Committee discussed. Dana Jennings will obtain information regarding textile collection.

#### **ESTABLISH NEXT MEETING DATE**

The next meeting will be held on Tuesday July 17, 2018

#### **MEDIA SESSION**

#### **CLOSED SESSION**

# **CONCLUSION**

**MOVED BY** Meredith Jamieson

That: the meeting adjourn at 4:35 p.m. Carried

Jennifer Murphy, Chair	Bryan Martin, CAO