

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING VIA ZOOM CONFERENCING
TUESDAY JULY 14, 2020 1:30 P.M.**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Jack Roesner
Councillor Merv Buckwald
Councillor Brent Patrick
Councillor Tim Schison
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **10**

CALL TO ORDER COMMITTEE MEETING

Chair, Jennifer Murphy called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Brent Patrick**

That: the agenda be accepted as amended with the addition of Item #6 Museum Wall, Item #7 CN Rail Line, Item #8 Draft Resolution to Expedite Federal Funds.

Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF – None Declared

APPROVAL OF MINUTES

MOVED BY **Brent Patrick**

That: the Minutes of the Committee Meeting on June 16, 2020 be accepted as presented.

Carried

DELEGATIONS

Presentation by Ryan Leonard, General Manager/Head Coach Timberwolves Jr. B Team. The proposal is to have practices and Jr.B games played in the Eganville Arena. Committee directed staff to work with Ryan Leonard on this endeavor.

REPORTS

Water & Sewer Department

Daryl Verch, Water & Sewer Superintendent, was not present. Report submitted.

- a) The Eganville Drinking Water System continues to operate in full compliance with all requirements;
- b) Fire Hydrants – Staff is performing spring flushing of fire hydrants and maintenance;
- c) Painting – Staff are painting the interior doors and some walls;
- d) The Eganville Sewage System continues to operate in full compliance according to the Provincial Guidelines that is set out in the Certificate of Approval;
- e) Sewage Plant#2 has been taken out of service for cleaning and to replace several galvanized pipes for air and liquid. They need to be replaced due to age and corrosion and replaced with stainless steel if possible.

Water & Sewer Report Received.

Recreation and Culture

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Liquor License – Committee discussed the liquor license at the arena and the possibly of amending it for JrB hockey games;
- b) Rotary Beach – The bathroom floors, walls and benches have been painted in the Rotary Beach building;
- c) Township Golf Tournament – The Township Golf Tournament will be at the Whitetail Golf on August 14. Pre-registration will take place at the Municipal

Office;

- d) Beavertails Pastry – Committee approved Beavertails Pastry setting up a mobile unit at the Eganville Tourist Booth parking lot for 3 days from August 7-9, 2020, as a fundraiser for the Eganville Foodbank; and
- e) Curling Club – Dana Jennings submitted an application to the Enabling Accessibility Fund for renovations to the Eganville Curling Club;
Recreation, Community Development and Planning Report Received.

Fire Department

Dave Murphy, Fire Chief, was present and gave his report.

- a) Fire Calls – Calls for fire services are at 30 in 2020;
- b) Recruitment – The department is still receiving applications, however as soon as conditions allow the department will conduct a recruitment drive;
- c) Training – The department is training all together at this time with strict physical distancing measures in place and masks as required;
- d) Fire Investigation Webinar – The Fire Chief is attending a Fire Investigation Webinar on-line;
- e) Fire Ban – Bonnechere Valley is currently at a level 1 burn ban. No fire permits are being issued at this time;
- f) Highway 41 – The MTO has work to be done this summer on Highway 41, from Highway 512 to Highway 28, with lane reductions, they will ensure that emergency services are able to get through in the event of a fire call;
- g) Public Education – The Ontario Association of Fire Chiefs, along with the Police Association of Ontario, and the Ontario Paramedic Association, have partnered with Ontario 211 to educate the public of Ontario as to what the 'right call' is during the pandemic;
- h) Personal Protective Equipment (PPE) – The department has received multiple shipments of PPE from SOLGEN;
- i) New Radio System – The new radio system for fire has been installed and will come on-line in July. Handheld radios to be issued to staff at July training night. With this new radio system we have the ability to switch over to digital if necessary;
- j) Drone – The departments drone has been put into service. On Friday July 17th at 6pm the department will do a demonstration of the drone for Council and the media;
- k) Private Roads – Dave Murphy will prepare a report for Committee on private roads being deemed fire access routes.
Department Report Received.

Administration

Annette Gilchrist, CAO, was present and gave her report.

- a) June Financials – The June financials were presented to Committee
- b) Municipal Office – The office has re-opened to the public other than marriage license, building and planning inquires and commissioning which are by appointment only;
- c) Municipal Wayfinders – A survey for public participation in our Operational Review has been advertised and is available until the end of July. Participation is really high in terms of the number of responses so far. We have beat Wayfinders previous records already and it has only been out for a couple of weeks;
- d) HR Policy – A review of all the HR policies was completed including a new Code of Conduct for which training will be arranged once the challenges of Covid-19 subside. The other new policy in light of recent news reports and local rally's is the Equality and Diversity Policy to show Township support of these initiatives. Some outdated policies were also removed. If no further changes are suggested a By-Law enacting all these changes will be brought forward to the next meeting;
- e) By-Law – We have advertised for the position of Municipal Services Officer and have had some interest both external and internal. Tammy Roesner is assisting with Animal Control, Erica Rice has taken over as Alternate CEMC and Annette Gilchrist is working with CBO Mark Schroeder on addressing By-Law concerns and Fire Chief Dave Murphy on Health and Safety with the assistance of the Joint Health and Safety Committee;

- f) Provincial Offences Act (POA) – The Township has received a Notice regarding POA advising all officers; when issuing a ticket or summons to people to let the defendant know that all time lines are extended and POA courts are suspended until September 14, 2020. There are three options in place:
 OPTION 1 - Plead Guilty and pay the fine - by mail, telephone 613-735-3482 or at www.payfines.ca internet site
 OPTION 2 - Walk-in Guilty Plea (Closed) located at the JP Intake office 297 Pembroke Street East, Pembroke is not available to defendants until September 14, 2020 or
 OPTION 3 - Plead not Guilty, by mail , fax or email -- Early Resolution notice or Notice of Trial will follow once the courts resumes in the fall.
- g) Recreational Vehicles By-Law – The County of Renfrew is pursuing a deferral of the new Official Plan, therefore we now must wait to see which Official Plan the By-Law must conform to before staff bring the new by-law forward; and
- h) Community Improvement Plan (CIP) – Committee discussed potential changes to the CIP.

Report and Financial Report Received.

Works Department

Jason Zohr, Acting Works Superintendent was present and gave his report.

- a) Construction – Construction on Silver Lake Road between Crimson Maple and Corrigan has been completed for the base work and “M” gravel applied to the top. The contractor will be contacted to complete the surface treatment;
- b) Household Hazardous Waste (HHWD) – The Waste site staff and some Roads department staff has been trained to operate the Household Hazardous Waste Depot. If the waste site staff is unable to work at the HHWD the Roads staff can cover;
- c) RCATV Club – Jason Zohr met with the President of the RCATV Club to discuss signage. They have made new routes through Eganville and discussed where the new direction signs will be placed. The signs will have their own posts and will not be installed on Township signs;
- d) Compactor – Committee recommends an exchange of the compactor and a roll off bin located at the Lake Clear Waste Site, for the amount of \$4,000 and six 8 cubic yard bins;
- e) Waste Site Identification Cards – New waste site identification cards will be mailed out with the final tax billing in August;
- f) Fourth Chute Road – Jason Zohr has had conversations with both the engineers and the contractor of the Fourth Chute Road regarding the deficiencies. He is waiting for more information;
- g) Calcium – Calcium had been applied to 66% of the gravel roads; and
- h) Winter Sand – The filling of the contact for winter sand is under way.

Works Department Report Received.

CORRESPONDENCE

(A) Correspondence “A”

- (i) AMO Covid-19 Update June 16 2020
- (ii) AMO Policy Update June 24 2020
- (iii) AMO Watchfile July 2 2020
- (iv) AMO Policy Update July 8 2020
- (v) Notice re: Moving Towards a More digital-focused Service Model for Land Registration Services
- (vi) Thank you letter re: Fireworks on Canada Day

(B) Correspondence “B”

- (i) Town of Bracebridge – Municipal Financial Assistance Program
- (ii) Township of South Algonquin – Firearms
- (iii) Municipality of Chatham-Kent – Funding and Commission on Long-Term Care
- (iv) Municipality of Chatham-Kent – Support Letter for Alzheimer Society

- (v) Pauline Visneskie – Garbage Bag Stickers.
- (vi) Township of Madawaska Valley – Support for the Official Plan Amendment
- (vii) Municipality of Grey Highlands – Universal Base Income Resolution
- (viii) County of Renfrew – Renfrew County Virtual Triage and Assessment Centre
- (ix) Ministry of Municipal Affairs and Housing – Broadband Access
- (x) Town of Prescott – Broadband and Cellular Action Plan
- (xi) Letter Re: Erection of Fence Adjacent to Lake Clear Road
- (xii) Enbridge Gas Request for letter of support for proposed project

(C) Correspondence "C"

- B v) Committee directed Annette Gilchrist to respond to Pauline Visneskie's letter.
- B xi) Committee directed staff to assist the property owner with contact information for MPAC or MOE/MNRF upon request.
- B xii) Committee directed Annette Gilchrist to send a letter of support to Enbridge Gas.

NEW/UNFINISHED BUSINESS

- (1)** County of Renfrew Update – Jennifer Murphy updated Committee on the County of Renfrew;
 - Mayor Murphy participated in a teleconference call with Premier Ford and Minister Steve Clarke, and all the 444 Mayors in Ontario. The request from Premier Ford to the municipalities of Ontario was to lobby the Federal government for the timely transfer of all money that is due to the Province for 2020.
- (2)** Tax Adjustments 357 Applications for 2020 – Committee recommends approval of the tax reduction on two properties that were razed by fire;
- (3)** RV Report – Committee discussed the Recreation Vehicle Report. Staff are currently at a standstill until the County of Renfrew Official Plan issue is resolved. Staff need to know which Official Plan the By-Law must conform to before the new by-law can be prepared;
- (4)** HR Policy Changes – Committee recommends support of the changes to the HR Policy;
- (5)** Community Improvement Plan (CIP) – Committee discussed the Community Improvement Plan Report and did not recommend amendment at this time;
- (6)** Museum Wall – Committee discussed the retaining wall behind the Eganville Museum;
- (7)** CN Rail Line – Committee discussed the CN Rail Line and the large stones that are currently blocking access. The Mayor will contact the Chief of Pikwakanagan to discuss; and
- (8)** Draft Resolution to Expedite Federal Funds – Committee recommends that a resolution be sent to the Federal Government requesting that the Federal Government expedite all transfers to the Province of Ontario for 2020 to support the province's economic recovery, create thousands of jobs, put more opportunities within reach of businesses, get infrastructure projects built faster, and improve the quality of life in every community across the province.

ESTABLISH NEXT MEETING DATE

The next Committee Meeting will be held on Tuesday August 11, 2020 at 1:30 pm

CLOSED SESSION

MOVED BY **Tim Schison**

That: Council proceed in Closed Session in accordance with the Municipal Act S.O. 2001 c.25, section 239.2 to deal with a matter as indicated below:

- (i) personal matters about an identifiable individual, including municipal or local board employees; Carried

MOVED BY Jack Roesner

That: Committee moves out of Closed Session to rise and report at the open Committee meeting that: Committee met to give staff direction on a Township staffing and a Township parking issue regarding identifiable individuals. Carried

CONCLUSION

MOVED BY Tim Schison

That: the meeting adjourn at 5:19 p.m. Carried

Jennifer Murphy, Chair

Annette Gilchrist, CAO