

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING VIA ZOOM CONFERENCING
TUESDAY JUNE 16, 2020 1:30 P.M.**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Jack Roesner
Councillor Merv Buckwald
Councillor Brent Patrick
Councillor Tim Schison
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **9**

CALL TO ORDER COMMITTEE MEETING

Chair, Jennifer Murphy called the meeting to order at 1:39 p.m.

ADDITIONS TO AGENDA

MOVED BY **Brent Patrick**

That: the agenda be accepted as presented with the addition of Item #7 Survey, Item #8 Logistics of Canada Day Fireworks, and Item #9 Resuming Meetings in Council Chambers.
Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF – None Declared

APPROVAL OF MINUTES

MOVED BY **Merv Buckwald**

That: the Minutes of the Committee Meeting on June 2, 2020 be accepted as presented.
Carried

DELEGATIONS None

REPORTS

Recreation and Culture

- Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.
- a) Centennial Park – The new play structure has been installed and all landscaping is complete. The water has been turned back on for watering the flowers, and the gazebo, benches and picnic tables have received a fresh coat of paint;
 - b) Village – The Horticultural Society has planted the flowers throughout the village. They have also planted a blue spruce tree at the tourist booth to commemorate the 65th anniversary of the group;
 - c) Legion Field – The splash pad water was turned on Friday June 12th. The recreation building has been painted. The graffiti on the wall of the Rotary Building has been painted over;
 - d) Opeongo Park – The new play structure has been installed and all landscaping is complete. The swing was moved to allow for proper distancing;
 - e) McRea Park – The water has been turned on at the new washroom and all painting is complete. The timer is set on the washroom door to open at 10am and lock at 6pm;
 - f) Buoys – The buoys have been placed at Wieland Shore Access point and Buelow Beach;
 - g) Public Washrooms – All the public washrooms in the Village have been opened except for the one in Centennial Park. It will stay closed until the playground is opened to the public. The outhouse at Rotary Beach is also closed.
 - h) Township Golf Tournament – Kevin McGrath has been speaking with the Whitetail Golf Course. Staff are looking at possible dates for the tournament of either July 24 or August 14;

- i) Newsletter – The next edition of the Bonnechere Valley Newsletter is scheduled to be released on July 1, 2020;
- j) Marriage Licenses – Forty-five marriage licenses have been issued in 2020; and
- k) Tourist Booth – A summer student grant has been received for the Tourist Booth. *Recreation, Community Development and Planning Report Received.*

Works Department

Jason Zohr, Acting Works Superintendent was present and gave his report.

- a) Included in Council's packages were the results of the Tenders for Winter Sand and Gravel. A resolution will be required by Council for approval and the lowest tender is being recommended;
- b) McIntosh and Perry reviewed the videos of Fourth Chute and have identified some deficiencies for which they have contacted the contractor regarding repairs;
- c) Tenders have been sent out for the 2020 Construction Projects and Float Purchase. These will be brought forward at a Special meeting of Council June 18th at 2 p.m. following the EOC meeting for Council's approval; and
- d) The demo sidewalk machine that we were testing before purchasing has been working well and as previously stated fits all our current attachments. A resolution will be required by Council to proceed with this emergency purchase and sale of surplus equipment.

By-Law Enforcement

Steve Fiegen, By-Law Enforcement Officer, was present and gave his report.

- a) Shipping Containers – Committee discussed shipping containers. Shipping containers fall under the jurisdiction of the Building Code and must also comply with the property standards by-law ensuring they are aesthetically pleasing; and
- b) Snodrifters – There has been some illegal dumping after hours at the snodrifters waste site. Staff are investigating.

By-Law Enforcement Report Received.

Administration

Annette Gilchrist, CAO, was present and gave her report.

- a) Municipal Office – The Municipal Office has reopened to the public other than marriage licenses, commissioning, and building and planning inquiries which are still by appointment only. Office staff have returned to their regular shifts;
- b) Municipal Wayfinders – A survey for public participation in our Operation Review will be developed and available by the end of the month;
- c) Banking – A Township savings account has been opened to transfer unused balances to increase our interest earning power. Loans and other banking services are under review;
- d) Insurance – The insurance will be renewed in July and the estimated increase is 15%, which is less than the 25% originally proposed; and
- e) AMO Conference – The Mayor and CAO are working on delegations with Ministers. *Report and Financial Report Received.*

CORRESPONDENCE

(A) Correspondence "A"

- (i) AMO COVID-19 Update – Regional Approach to Stage 2, Emergency Orders Extended and Short-Term Rentals
- (ii) AMO COVID-19 Update – Child Care and Patio Extensions

(B) Correspondence "B"

- (i) Township of McNab Braeside – Support for the Official Plan Amendment
- (ii) Township of Puslinch – Farm Property Class Tax Rate Program
- (iii) Eganville Leader Buy Local Magazine
- (iv) Brantford Resolution re: Essential Workers Day

(C) Correspondence "C"

B iii) Committee recommends purchasing a ½ page ad in the Eganville Leader's Buy Local Magazine

NEW/UNFINISHED BUSINESS

- (1)** County of Renfrew Update – Jennifer Murphy updated Committee on the County of Renfrew;
County Staff are continuing to work diligently on pursuing further revisions from the Province on the overly restrictive Ministers Orders in the Official Plan Amendment; The County's Long Term Care Homes are continuing to do well with the implementation of new protocols due to Covid-19; and Infrastructure projects within the County are proceeding;
- (2)** Patios – Changes to Regulation 719 Liquor License Act – Committee recommends approval to provide flexibility for liquor sales licensees to temporarily extend their physical premises conditional that they meet the requirements as outlined by the Alcohol Gaming Commission of Ontario, Consult with Renfrew County District Health Unit, and the municipal noise bylaw.
- (3)** Request for Tax Exemption - Camp Lutherlyn – Committee recommends that staff prepare a By-law for the partial exemption for recreational land of a religious organization from taxation for municipal purposes regarding the properties identified as assessment roll number 4738 036 035 15000 and for a portion of 4738 036 035 13900;
- (4)** BV20-02 Winter Sand Tender – Committee recommends that Tender BV20-02 Winter Sand be awarded to RJ Selle Sand and Gravel in the amount of \$39,151 plus HST for a total of \$44,240.63;
- (5)** BV20-03 Crushed Gravel Tender – Committee recommends that Tender BV20-03 Crushed Gravel be awarded to RJ Selle Sand and Gravel in the amount of \$110,925 plus HST for a total of \$125,343.25;
- (6)** Sale of Surplus Equipment – Committee recommends that staff proceed with purchasing the demo sidewalk machine that the Township staff were testing at a cost of \$87,748. All our current attachments are compatible with this new machine. Committee also recommends that the current sidewalk machine be declared as surplus and that it can be used as a trade in to reduce the purchase price to \$77,748;
- (7)** Survey – Committee discussed the draft survey that Municipal Wayfinders has prepared;
- (8)** Logistics of Canada Day Fireworks – Committee discussed the logistics for the fireworks for Canada Day. Committee recommends the following for Fireworks on Canada Day: stay in your vehicle, if possible, and if you do leave your vehicle, physical distancing must be observed; and
- (9)** Resuming Meetings In Chambers – Committee discussed resuming of Committee and Council meetings in the Council Chambers. As of July, if council members wish they can attend the meetings starting July in the Council Chambers. While under the Provincial Order, no persons are allowed in the gallery.

ESTABLISH NEXT MEETING DATE

The next Committee Meeting will be held on Tuesday July 14, 2020 at 1:30 pm

MEDIA SESSION

CONCLUSION

MOVED BY **Tim Schison**

That: the meeting adjourn at 3:39 p.m.

Carried