

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING VIA ZOOM CONFERENCING
TUESDAY SEPTEMBER 22, 2020 1:30 P.M.**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Jack Roesner
Councillor Merv Buckwald
Councillor Brent Patrick
Councillor Tim Schison
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **6**

CALL TO ORDER COMMITTEE MEETING

Chair, Jennifer Murphy called the meeting to order at 1:31 p.m.

ADDITIONS TO AGENDA

MOVED BY **Merv Buckwald**

That: the agenda be accepted as presented. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF – None Declared

APPROVAL OF MINUTES

MOVED BY **Brent Patrick**

That: the Minutes of the Committee Meeting on September 1, 2020 be accepted as presented. Carried

DELEGATIONS Municipal Government Wayfinders
Michael Wildman, President & David Reid, Senior Consultant
Township of Bonnechere Valley Operational Review

REPORTS

Recreation and Culture

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Arena – The user groups of the arena have been contacted for the upcoming ice season. Staff are following the guidelines from the Renfrew County District Health Unit. The canteen will be closed for the time being. Staff have built a balcony over the timekeepers booth, as requested by the JuniorB team for broadcasting their home games. HomeTek designed the drawings for the balcony and everything was approved by Mark Schroeder, CBO. Arena staff plan to start the ice plant on Monday September 21 and start making ice. The boards and the glass around the arena have been cleaned in preparation for the upcoming season. The first ice time is set for Saturday October 3rd, 2020;
- b) Dressing Rooms/ Showers are Arena – Committee discussed whether the showers and washroom in the dressing rooms should be open. Committee recommends Kevin McGrath do more research and consult with the RCDHU and report back to Committee;
- c) Staffing – There will be two individuals working per shift at the arena this season due to Covid-19 cleaning requirements, as well as an extra 30 minutes between ice times to allow staff 40 minutes between rentals;
- d) Public Skating – The first public skate is scheduled for Sunday October 4, 2020, and capacity is set at 50 patrons;
- e) Blades Skate Sharpening – The contract with Blades is being reviewed by our lawyer and our insurance company;

- f) Junior B – The contract with the Junior B team is also being reviewed by our lawyer;
- g) Eagle’s Nest – There is one rental of the Eagle’s Nest facility this month;
- h) Legion Field – The Splash Pad will be closed for the season at the end of September. The tennis courts remain open and pickle ball is still going. The washrooms will remain open until the Farmers Market closes on October 9th, 2020. The roof structure on ball diamond 1 was repaired by Rick Schruder;
- i) Centennial Park – The Toy Bus is using the park for its programming. Grass maintenance continues;
- j) Buoys have been removed from Buelow Beach and Weiland Shore;
- k) Flower boxes have been removed from the Bridge;
- l) Rotary Beach – Washrooms are now closed for the season;
- m) Tourist Booth – is now closed for the season. The tourist booth saw 1051 visitors this season. Washrooms remain open;
- n) Beaver Tails Pastry – Raised \$401.74 that was donated to the Eganville Legion;
- o) Little Library has been installed by staff at the Tourist Booth;
- p) McRea Park – Washrooms will remain open until after Thanksgiving weekend;
- q) Golf Tournament – The Township golf tournament raised \$4880, which will be used towards the new netting on the hockey nets, the replacement of the bathroom door and the removal of the mullion between the doors;
- r) Outdoor Rink – Committee discussed the importance of the outdoor rink for the upcoming winter season. The fire department assists arena staff with the first few floods;
- s) Newsletter – The BV newsletter was sent out September 1, 2020. The next edition of the newsletter will be distributed for November 1, 2020;
- t) Taste of the Valley – David Wybou, County of Renfrew, has informed staff that Bonnechere Valley has a spot for next year’s Taste of the Valley event given this year’s postponement. Further communications about Taste of the Valley 2021 will go out in November;
- u) Bonnechere Valley Photoshoot – Staff are working in partnership with the Ottawa Valley Tourist Association on a municipal photoshoot project, to produce new and refreshed visual content that accurately represents our community, attractions, downtown/business areas, scenery, etc.;
- v) Curling Club – The Townships application to Enabling Accessibility Fund for Renovations to the Eganville Curling Club was approved.
Recreation, Community Development and Planning Report Received.

Administration

Annette Gilchrist, CAO, was present and gave her report.

- a) The August financial reports are in your packages;
- b) Flags at the Municipal Office – Committee recommends that staff proceed with having two new flag poles erected in front of the Township office at a cost of \$4000 plus installation allocated from the Community Development Budget. This will allow all three flags, Municipal, Provincial and Canadian to be flown;
- c) Council Code of Conduct review – Further to the Operational Review CAO, Annette Gilchrist has provided Committee with a draft Code of Conduct, with one small change. Committee recommends that staff bring forward the new By-Law to the October 6th meeting;
- d) Operational Review has been completed by Municipal Government Wayfinders with 75 recommendations for Council’s consideration;
- e) By-Law – The courts were set to re-open September 14th. We have an outstanding order for derelict vehicles and Annette Gilchrist, CAO has been in touch with our legal representative on this file. Orders for illegal septic’s and builds that were put on hold due to Covid-19 have been reissued with a deadline date of October 15th, 2020. We have had an illegal parking complaint and upon investigation the owner of the vehicles is working on finding a solution. If one cannot be found and they remain an impediment to traffic we will have them towed at the owner’s expense;
- f) Animal Control continues to be busy. All dogs picked up have been adopted out at this time however, there is one outstanding issue that has been reported to the Province’s animal welfare inspector;

- g) Health & Safety – The Joint Health and Safety Committee met and each Rep has been asked to update the training records for a discussion at November 23rd JHSC meeting. Deputy CAO Sandra Barr has assumed the Chair as managements representative and Erica Rice is secretary. Going forward the Reps will be responsible for building inspections for safety and recommending training to the department heads and tracking this training. There will be approximately 4 meetings per year. In 2021 each department will be expected to increase their budget for H&S training the current budget is \$12,000 so the thought is \$2,000 per department as a start with no budget impact;
- h) Emergency Management – Community Control Group meetings continue on a monthly or as needed basis as we make our way through the effects of the Covid pandemic. No annual exercise are required this year for compliance purposes, due to an exemption by the Province as we are currently all experiencing emergency protocols. A member of the Fire Department, Mr. Glen MacKey has been appointed as Alternate CEMC.

Report and Financial Report Received.

Works Department

Jason Zohr, Works Superintendent was present and gave his report.

- a) Augsburg Road – Following concerns raised by residents regarding the placement of the speed limit sign and his subsequent investigation, Jason Zohr, Roads Superintendent recommends relocating the regulatory speed sign to 1.2 km from the Village limits which was the original placement of the sign. Jason Zohr is also looking into cautionary signs with a suggested 60 km per hour on the corner on Augsburg Road, going in both directions. The placement of these 2 signs would assist in addressing the issue of speeding which was identified by our radar sign recently placed at this location and they would provide an additional safety measure for the hidden driveway on the curve. Committee accepted the recommendation and the Speed limit by-law will come back to the October 6th meeting of Council;
- b) Radar Speed Sign – Committee thanked Jason Zohr for placing the speed sign on Mill Street due the detour over that street from our bridge closure; and
- c) Line Painting - The lines have been painted on various roads throughout the Township including John Street, and the company hopes to be back this week to complete Mill Street.

Roads Report Received.

CORRESPONDENCE

(A) Correspondence "A"

- (i) Ministry of the Solicitor General – Amendment to the Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act (EMCPA)
- (i) Eganville Legion – Thank you Card

(B) Correspondence "B"

- (i) Township of Puslinch – COVID-19 Funding Support
- (ii) Joe Legris – Roadside/Curbside Pickup
- (iii) Municipality of Tweed – Cannabis Act

(C) Correspondence "C"

NEW/UNFINISHED BUSINESS

- (1) County of Renfrew Update – Jennifer Murphy updated Committee on the County of Renfrew;
 - There have been 45 cases of Covid-19 in Renfrew County;
 - Renfrew County paramedics are doing a phenomenal job. As well as our MPP, the Health Unit, County Warden and County staff are all working tirelessly;
- (2) Eganville Curling Club Enabling Accessibility Project – The Townships application to Enabling Accessibility Fund for Renovations to the Eganville Curling Club was approved in the amount of \$100,000. The balance of the project \$302,500 will be

funded by the Township and the Curling Club, and fundraising by the community through escape rooms and bonspiels etc.;

- (3) Severance Application B02-19 – Committee recommends in principle the consent application for Alexander Dergunov & Anna Shteyngart, B02/19; and
- (4) Farm Class Rate Program Resolution – Committee recommends that the Township of Bonnechere Valley supports the Township of Huron-Kinloss in their request that: The Province of Ontario undertake a review of the Farm Property Tax Class Rate Program.

ESTABLISH NEXT MEETING DATE

The next Committee Meeting will be held on Tuesday October 6, 2020 at 1:30 pm

MEDIA SESSION

CLOSED SESSION

MOVED BY Brent Patrick

SECONDED BY Merv Buckwald

THAT: Committee proceed in Closed Session in accordance with the Municipal Act S.O. 2001 c.25, section 239.2 to deal with a matter as indicated below:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

MOVED BY Brent Patrick

SECONDED BY Merv Buckwald

THAT: Committee moves out of closed session to rise and report at the open Committee meeting at 5:21 pm. Carried

Committee met to give staff direction regarding a Township staffing issue, being an employment agreement for CBO/By-Law Officer, instructions to be applied to negotiations on a Letter of Understanding with CUPE Local 4524 and review of an agreement with an adjacent Township regarding User Fees.

CONCLUSION

MOVED BY Tim Schison

That: the meeting adjourn at 5:22 p.m. Carried

Jennifer Murphy, Chair

Annette Gilchrist, CAO