

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING VIA ZOOM CONFERENCING
TUESDAY OCTOBER 6, 2020 1:30 P.M.**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Jack Roesner
Councillor Brent Patrick
Councillor Merv Buckwald
Councillor Tim Schison
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **8**

CALL TO ORDER COMMITTEE MEETING

Chair, Jennifer Murphy called the meeting to order at 1:33 p.m.

ADDITIONS TO AGENDA

MOVED BY **Brent Patrick**

That: the agenda be accepted as presented with the addition of Item #4 Update on Eganville and Area Community Development Group; Item #5 Sole Sourcing for Culverts; Item #6 Operational Review; Item #7 Phase II Emergency Covid-19 Funding.

Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF - None

APPROVAL OF MINUTES

MOVED BY **Merv Buckwald**

That: the Minutes of the Committee Meeting on September 22, 2020 be accepted as presented.

Carried

DELEGATIONS None

REPORTS

Works Department

Jason Zohr, Works Superintendent was present and gave his report.

- a) Bridge Reconstruction is now underway. Dalcon Construction discovered that the steel rebar under the sidewalk was very close to the surface and they are now having to sandblast the rebar off which is slowing construction down. Committee asked Roads Superintendent Jason Zohr to look into seeing if he could rent a set of lights to control traffic coming off of John Street onto Mill Street. Committee also recommended that the trees on the island near the bridge be trimmed while the bridge is closed;
- b) Lake Clear Water Levels – The Roads Department had the fire department out to Lake Clear with the Township’s drone to look for beaver obstructions in the creek. There were no beaver obstructions, but there was silt and debris in the creek that is slowing down the water. Jason will look into the cost of a barge to have the silt and debris removed. There was a beaver dam on the lower side of Wittke Road;
- c) The new float was picked up;
- d) McGrath Road – The company that constructed McGrath Road came back and fixed some patches on the road that was under warranty;
- e) The new Holland tractor has some wiring issues that has put the Department behind with brush cutting;
- f) Surplus Equipment – Committee recommends accepting the recommendation of Jason Zohr, Roads Superintendent that the following equipment be deemed surplus: 2008 Sterling Tandem plow truck; 2000 tag a long float; 7.5 foot plow for a pickup; and a tractor attachment flail mower;

- g) Culverts – Jason Zohr received a quote for culverts from E.S. Hubbell in the amount of \$19,783.16. Committee recommend support of his recommendation of a sole source purchase as per section 3 of the Procurement By-Law 2019-060;and
- h) Fiebig Road – Committee discussed the request from Chris Grenon to use the unopened road allowance to access his property. Committee gave staff direction to work with Mr. Grenon to provide a legal access on the unopened road allowance to his property.

Works Department Report Received.

Water & Sewer Department

Daryl Verch, Water & Sewer Superintendent, was present and gave his report.

- a) The Eganville Drinking Water System is operating in full compliance with all requirements;
- b) Staff are repairing and adjusting water service boxes;
- c) Maintenance and painting of the fire hydrants continues;
- d) Raw and treated water meters were certified by SCG Flow Metrix;
- e) Hach Rep Marco Betourney was on site to certify the lab instruments;
- f) Irvcon Limited replaced the ventilation actuators in the diesel room;
- g) Staff are doing numerous water and sewer locates for contractors and homeowners;
- h) The Eganville Sewage System continues to operate in full compliance according to the Provincial Guidelines set out in the Certificate of Approval;
- i) Changed the plumbing for the sodium hypo and sodium bi-sulphate chemical headers;
- j) Harrington Mechanical is working on the different piping at the sewage plant. They have removed all the piping that needs replacing;
- k) The sludge outlet meter was certified by SCG Flow Metrix; and
- l) Irvcon Limited replaced the ventilation motor on the inlet louvers at the North Side Pumping Station.

Water & Sewer Report Received.

Fire Department

Dave Murphy, Fire Chief, was present and gave his report.

- a) Fire Calls – 2020 calls to date are within average;
- b) Recruitment – The new recruits training is underway;
- c) Drone Training – Two department members are enrolled again in drone training in November. The training is facilitated by the Fire College and ran through OPG;
- d) Inspections – In person commercial inspections are slowing resuming;
- e) Chief attended Fire Marshall’s teleconference September 10, 2020. Each department is being asked to source out their own PPE. Ontario Fire College remains closed;
- f) Fire Drills in Schools – The mandate for preforming fire drills in schools is still in effect. Due to Covid 19 they will do the drills one classroom at a time. Each school must do three fire drills in the fall and three fire drills in the spring;

Fire Department Report Received.

Administration Department

Annette Gilchrist, CAO was present and gave her report.

- a) On August 11, 2020 Bonnechere Valley signed the Rural Economic Development Program agreement with the Ministry of Agriculture Food and Rural Affairs to do a market gap analysis. The Township of Bonnechere Valley has received a quote from McSweeney and Associates for \$20,000 plus HST to provide both of these analysis and economic development documents in order to improve investment and marketing opportunities for the Township. Committee recommends awarding of the Economic Development Business Retention and Expansion to McSweeney and Associates.

CORRESPONDENCE

(A) Correspondence “A”

- (i) AMCTO – Advocacy Update: Legislation Announced on a Municipal Voters’ List
- (ii) AMO Board of Directors EOI

- (iii) AMO Communications and Update
- (iv) AMO Policy Update
- (v) RPRA Blue Box Program Update

(B) Correspondence "B"

- (i) Township of North Glengarry – Long Term Care Home
- (ii) Township of Amaranth – COVID-19 Funding
- (iii) Township of Amaranth – Long Term Care Home
- (iv) Town of Gravenhurst – Emancipation Day
- (v) Ministry of Municipal Affairs and Housing – Parkland Dedication, Development Charges and the Community Benefits Charges Authority
- (vi) Town of Amherstburg – Consideration of Amendments to Bill 108: The Ontario Heritage Act
- (vii) Town of Amherstburg – AODA Website Compliance Extension Request
- (viii) North Algona Wilberforce response re: CBO Agreement
- (ix) North Algona Wilberforce response re: request for donation for recreation
- (x) Remembrance Day Radio Advertisement

(C) Correspondence "C"

NEW/UNFINISHED BUSINESS

- (1)** County of Renfrew Update – Jennifer Murphy updated Committee on County of Renfrew issues including the Eastern Ontario Regional Network Broadband and Cellular internet project and Star Links online petition to sign up for one of their satellites above Rural Ontario to bring better internet service to our region. The County's ongoing review of the Official Plan now that they have received exemption status. Mayor Murphy also reported that the County of Renfrew will be working on their 2021 budget sooner in the year;
- (2)** Tax Adjustments – Committee recommends that the application for an adjustment of taxes for 130 Dome Drive be approved due to a demolition and that an adjustment of taxes in the amount of \$433.27 be made to the property. Committee also recommends that the application for an adjustment of taxes for 98 Alice Street be approved due to a demolition and that an adjustment of taxes in the amount of \$642.69 be made to the property;
- (3)** Police Service Board Update – Jack Roesner updated the Committee on the business of the Police Service Board;
- (4)** Update EACDG – Brent Patrick updated Committee on the EACDG. Committee recommends that Jennifer Murphy be the Township representative on the Eganville and Area Community Development Group;
- (5)** Sole Source Culvert Purchase – Jason Zohr received a quote for culverts from E.S. Hubbell in the amount of \$19,783.16. Committee recommend support of his recommendation of a sole source purchase as per section 3 of the Procurement By-Law 2019-060;
- (6)** Operation Review – Staff will be reviewing the Operation Review and bringing forward their respective reports to Committee in the next few months; and
- (7)** Phase II Emergency Funding – Committee discussed the Phase II Emergency Covid Relief Funding. CAO Annette Gilchrist will be preparing a report for Committee for the next meeting.

ESTABLISH NEXT MEETING DATE

The next Committee Meeting will be held on Tuesday October 20, 2020 at 1:30 pm

CLOSED SESSION

MOVED BY **Tim Schison**

THAT: Committee proceed in Closed Session in accordance with the Municipal Act S.O. 2001 c.25, section 239.2 to deal with a matter as indicated below:

- (i) personal matters about an identifiable individual, including municipal or local board employees; Carried

MOVED BY **Jack Roesner**

THAT: Committee moves out of Closed Session at 3:57 p.m. to rise and report at the open Committee meeting that: Committee met to review and give staff direction regarding an ongoing By-Law Enforcement Issue. Carried

CONCLUSION

MOVED BY **Tim Schison**

That: the meeting adjourn at 3:57 p.m. Carried

Jennifer Murphy, Chair

Annette Gilchrist, CAO