

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING VIA ZOOM CONFERENCING
TUESDAY AUGUST 11, 2020 1:30 P.M.**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Jack Roesner
Councillor Merv Buckwald
Councillor Brent Patrick
Councillor Tim Schison
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **10**

CALL TO ORDER COMMITTEE MEETING

Chair, Jennifer Murphy called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Brent Patrick**

That: the agenda be accepted, as amended, with the removal of Renfrew County Update and the addition of Item #1 Rural Economic Development Program. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF – None Declared

APPROVAL OF MINUTES

MOVED BY **Brent Patrick**

That: the Minutes of the Committee Meeting on July 14, 2020 be accepted as presented. Carried

DELEGATIONS

REPORTS

Works Department

Jason Zohr, Acting Works Superintendent was present and gave his report.

- a) Silver Lake Road – Construction on Silver Lake Road between Crimson Maple and Corrigan has been completed;
- b) Augsburg Road – The gravel has been completed and Greenwood Paving will be paving the week of August 10th;
- c) Fourth Chute Road – The contractor brought in a packer and packed down the edge of the shoulder to see if that will help with the water issue on the road. The Engineers will continue to monitor the road to see if the packing of the shoulder solved the water issues. Committee recommends that Jason Zohr request an extension to the warranty on the road;
- d) Eganville Legion – Committee recommends that the Roads Department sweep the parking lot at the Eganville Legion and the costs be taken from Council's discretionary fund;
- e) Bonnechere Lodge Road – Committee discussed speeding on Bonnechere Lodge Road. Committee recommends that the radar speed sign be placed at Bonnechere Lodge Road, then at Fourth Chute Road and then at Augsburg Road;
- f) Gravel – Roads staff finished applying gravel on the Township roads on August 7, 2020;
- g) Winter Sand – Has been completed for 2020-2021 winter season;
- h) Pavement Markers – Jason Zohr obtained a quotation for pavement markers for the corner between Queen and Wellington Street and the corner from Wellington onto Alice Street. The cost to supply and install twenty-five, two-way pavement markers is \$15,875 + HST. Committee will consider this at the 2021 budget deliberations;

- i) Bridge Rehabilitation Project – The project is on schedule and tenders for the project are to be submitted by Wednesday September 9, 2020. Traffic will be re-routed over the other bridge during this project;
- j) Winter Salt – Committee recommends that the Township proceed with a 5 year pricing proposal which will ensure predictable and sustainable pricing and quantities of road salt from Windsor Salt;
- k) Waste Site Identification Cards – The identification cards were distributed in the 2020 final tax billing; and
- l) Stone Pebble Monument in Centennial Park – Committee directed Jason Zohr and Kevin McGrath to oversee the volunteers that are working on the garden around the monument.

Works Department Report Received.

Recreation and Culture

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Centennial Park – Ground maintenance continues. There is yoga in the park on Mondays, Wednesdays and Fridays from 8:30 am to 9:30 am behind the monument;
- b) Village – Ground maintenance continues. Wellington Street sidewalk has been trimmed;
- c) Legion Field – Ground maintenance continues. The Farmers Market is on Fridays from 3 pm to 5 pm;
- d) Cormac Park – A sign has been erected to deter garbage dumping in the park;
- e) Opeongo Park – The Lake Clear Property Owners Association would like to have their AGM at the Opeongo Park Ballfield on Saturday August 29th, 2020, they are expecting 50 to 60 people. Kevin McGrath to check on availability;
- f) Arena – Arena staff have been meeting regularly with Ryan Leonard, owner of the Jr. B team to prepare for the upcoming season. They would like to erect a structure over the time booth to telecast their games. They will cover the costs for this structure;
- g) Beavertails Pastry – The Beavertails Pastry was at the Eganville Tourist Booth parking lot for 3 days from August 7-9, 2020, as a fundraiser for the Eganville Foodbank. They donated over \$462 for the Eganville Foodbank; and
- h) Golf Tournament – Preparation is underway for the Township's golf tournament, so far there are 98 players registered.

Recreation, Community Development and Planning Report Received.

Fire Department

Dave Murphy, Fire Chief, was present and gave his report.

- a) Fire Calls – Calls for fire services are comparable to 2018;
- b) New Radio System – The departments new radio system has been installed, and staff are waiting for the new repeater. The new portable handheld radios have been issued to fire staff;
- c) Level 1 Fire Ban – The ban was lifted on Monday August 10, 2020;
- d) Muscular Dystrophy Donations – The Department received a thank-you letter from Muscular Dystrophy Canada thanking them for their donation;
- e) Tower Proposal – Dave Murphy was approached by Northern Rural Net about accessing the equipment tower, located behind the water tower, to provide internet services to the area. Committee is not interested in allowing them access to the tower at this time as the proposal would include the Township giving up ownership of the Tower;
- f) Flag Poles – The flagpole that fell over in front of the Fire Hall needs to be repaired and re-erected. Committee recommends that all three flags be flown in front of the Municipal Office / Fire Hall: Canadian, Provincial and Township flags;
- g) Municipal Office / Fire Hall – The eaves trough needs to be replaced around the building as well as new ice guards installed;

Department Report Received.

Administration

Annette Gilchrist, CAO, was present and gave her report.

- a) July Financials – The July financials were presented to Committee;

- b) All-Terrain Vehicles (ATV's) – Committee was presented the new guidelines for ATVs. Changes took effect as of July 1, 2020 adding off-road motorcycles and extreme terrain vehicles to the existing list of permitted vehicles. However, off-road motorcycles and extreme terrain vehicles will only be permitted the by-law specifically includes them. Committee recommends a new by-law, staff will bring forward a new ATV by-law to the September 1 meeting;
- c) Proxy Voting – Committee discussed proxy voting for Council members and decided not to implement any changes at this time;
- d) AMO Conference – The Mayor and CAO will be attending the AMO Conference and have two delegations, one regarding the farm tax calculation and one to make the OCIF and OMPF transfer payments permanent;
- e) Korea Day in Eganville – The Embassy of the Republic of Korea in Ottawa was planning a visit to the Village of Eganville for Korea Day in Eganville this September. Committee recommends posting the visit until next year when there are less Covid-19 restrictions in place; and
- f) By-Law – The By-Law Enforcement Officer position is vacant at this time. Tammy Roesner is continuing to work at the Animal Shelter and is now assisting with Animal Control. Erica Rice has taken over as Alternate CEMC and Mark Schroeder, CBO is addressing By-Law concerns with administrative assistance from the office. Health and Safety is being addressed through the Joint Health and Safety Committee, it is recommended that Deputy CAO Sandra Barr be appointed to the position. Annette Gilchrist, CAO has reviewed the training records and sent some online training courses to the various departments to be completed this fall.

Report and Financial Report Received.

Water & Sewer Department

Daryl Verch, Water & Sewer Superintendent, was present and gave his report.

- a) The Eganville Drinking Water System continues to operate in full compliance with all requirements. Staff have completed the third quarter samples;
- b) Fire Hydrants – Maintenance on fire hydrants continues;
- c) Painting – Staff are painting the interior doors and some walls;
- d) Staff have replaced the lighting in the loading bay with new LED lights;
- e) The Eganville Sewage System continues to operate in full compliance according to the Provincial Guidelines that is set out in the Certificate of Approval;
- f) Sewage Plant#2 was taken out of service for cleaning, the cleaning is now complete. Several galvanized pipes for air and liquid were replaced with stainless steel pipes.

Water & Sewer Report Received.

CORRESPONDENCE

(A) Correspondence "A"

- (i) Community Living Newsletter – Summer 2020
- (ii) Forest Management Planning Notifications
- (iii) Royal Assent of Bill 197

(B) Correspondence "B"

- (i) McNab Braeside - Firearms
- (ii) City of Oshawa – COVID-19 Funding
- (iii) Town of Renfrew – Renfrew County Economic Motion
- (iv) Township of Puslinch – Aggregate Resources
- (v) Kingsville Ontario – Rent Assistance Program
- (vi) Chatham-Kent – Emancipation Day
- (vii) Conserving Barns of Cultural Heritage
- (viii) South Glengary – Long Term Care Home Improvements
- (ix) Town of Amherstburg – Long Term Care Home Improvements

(x) Private Members Bill M-36 Emancipation Day

(xi) EORN Support Letter

(C) Correspondence "C"

B iii) Committee recommends a resolution of support for the September 1, 2020 meeting.

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B xi) Committee recommends and gives Annette Gilchrist, CAO direction to send a letter of support.

NEW/UNFINISHED BUSINESS

(1) Rural Economic Development Program – concerns regarding if this is the best investment practice for economic development was discussed. Committee recommended moving forward with the agreement but reviewing the parameters of the initiative following the Operational Review Report in September.

ESTABLISH NEXT MEETING DATE

The next Committee Meeting will be held on Tuesday September 1, 2020 at 1:30 pm

CLOSED SESSION

MOVED BY **Tim Schison**

That: Council proceed in Closed Session in accordance with the Municipal Act S.O. 2001 c.25, section 239.2 to deal with a matter as indicated below:

- (i) personal matters about an identifiable individual, including municipal or local board employees;
- (ii) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board. Carried

MOVED BY **Tim Schison**

SECONDED BY **Jack Roesner**

THAT: Committee moves out of closed session to rise and report at the Open Committee meeting at 5:09 pm that: Committee met to give staff direction on complaint investigation regarding identifiable individuals and potential litigation arising from a warranty claim.

Carried

CONCLUSION

MOVED BY **Tim Schison**

That: the meeting adjourn at 5:10 p.m.

Carried

Jennifer Murphy, Chair

Annette Gilchrist, CAO