

**THE CORPORATION OF THE  
TOWNSHIP OF BONNECHERE VALLEY  
MINUTES  
COMMITTEE MEETING VIA ZOOM CONFERENCING  
TUESDAY APRIL 20, 2021 1:30 P.M.**

**PRESENT**            **Mayor Jennifer Murphy  
Deputy Mayor Tim Schison  
Councillor Merv Buckwald  
Councillor Brent Patrick  
Councillor Jack Roesner  
CAO Annette Gilchrist  
Deputy CAO Sandra Barr**

**REGRETS**            **None**

**GALLERY**            **15**

**CALL TO ORDER    COMMITTEE MEETING**

Chair, Brent Patrick called the meeting to order at 1:30 p.m.

**ADDITIONS TO AGENDA**

**MOVED BY**            **Jennifer Murphy**

**That:** the agenda be accepted as presented.

Carried

**PECUNIARY INTEREST OR GENERAL NATURE THEREOF –**

Brent Patrick declared a possible perceived pecuniary interest regarding Item#6 under New/Unfinished Business - Request for Outdoor Seating

**APPROVAL OF MINUTES**

**MOVED BY**            **Merv Buckwald**

**That:** the Minutes of the Committee Meeting on April 6, 2021 be accepted as presented.

Carried

**DELEGATIONS**    None

**REPORTS**

**Recreation and Culture**

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Arena – The ice has been removed and the pad has been cleaned. Renfrew County Paramedics used the lobby for covid-19 vaccines on April 6 and 20;
- b) Interviewed for the summer student positions on April 14 and 15. Grant has been received from Canada Jobs for five student positions for this summer;
- c) Centennial Park – Flower beds have been raked and trimmed. Playground inspection has been completed and the sand has been tilled. A few boards were replaced on the Walking Bridge, and the remainder of boards will be replaced once supplies have arrived;
- d) Legion Field – Tennis courts nets have been set up and staff plans to paint fresh lines on the court. Due to the current provincial order regarding Covid-19 however, the gates are now locked. Kevin McGrath is working with Roads Superintendent Jason Zohr to clean up and level out the ground at Legion Field once the ground is dry. The Horticultural Society is hoping to have their annual plant sale on May 22;
- e) Opeongo Park – Playground inspection has been completed and the sand has been tilled. Hydro has dropped off two poles for extending the ballfield netting;
- f) Village – The Bridge planter boxes have been dropped off at Gerber's Nursery for planting. The lights on the Bridge are being taken down April 28. The Survivor banner is going up April 28. Park benches will go out this month;

- g) Foymount Park – Playground inspection has been completed and the sand has been tilled. Following the inspection staff discovered the playground needed to be painted and two swing seats need to be replaced;
- h) Rotary Beach – Playground inspection has been completed and the sand has been tilled;
- i) Dog Park – The cost of the fencing for the dog park is \$8630+HST for 630 feet of fencing. The price has increased 20% since the December 2020 fencing quote. The total projected costs to create a Dog Park, including labour is approximately \$25,000. The township will provide the space and take on the liability. Annette Gilchrist and Kevin McGrath will speak to the Dog Park Committee and determine a location, finalize other project details and confirm that the Dog Park Committee will fundraise for the project and take on the ongoing maintenance;
- j) Curling Club – Annette Gilchrist, Mark Schroder and Kevin McGrath have been working together to put together a plan for the Curling Club renovations, along with engineered drawings for the project to make some updates and install a ramp. Further input is needed from the Curling Club to move forward. Staff plan to meet with Gerald Priestley and members of the Curling Club after May 6, to discuss renovation plans;
- k) Golf Tournament – Pending Covid regulations, the Recreation Department is looking at hosting their annual golf tournament on August 6;
- l) Drone Promotional Video – Committee recommends that the Township utilize the Fire Departments drone to make a promotional video of the Township of Bonnechere Valley to showcase all that our beautiful Township has to offer; and
- m) Story Walk Request from Bonnechere Union Public Library – The Bonnechere Union Public Library requested to host a story walk along the Geo trail walking path for approximately four weeks. A story walk consists of laminated pages from a book on display throughout a specific area. The story they would like to use will have twenty laminated pages to display and will include stands to hold the pages in place. It is a socially safe and entertaining way to engage in literacy. North Algona Wilberforce is showcasing the walk in Shaw Woods for four weeks starting June 13th, 2021. Committee recommends support of this project.

*Recreation, Community Development and Planning Report Received.*

### **Works Department**

Jason Zohr, Works Superintendent was present and gave his report.

- a) Tender Results – Tender BV21-01 1 Ton Truck – No bids received. Staff will be re-tendering in the fall;

BV21-02 Tandem Truck – Two bids received. Valley Truck & Spring \$326,536.10 HST incl. and Francis Canada \$369,226.37 HST incl. Jason Zohr recommends Council accept the bid from Francis Canada, as they met all the specifications that were asked for. Committee accepts this recommendation;

BV21-03 Bruce St. Stairs – One bid received from McCrea Excavating \$18,896.95 + HST. Jason Zohr recommends Council accept the bid from McCrea Excavating, even thou the project came in over budget, and use monies from reserves to complete the project. Committee accepts this recommendation;

BV21-04 Bruce St. Railing – One bid received from McCrea Excavating in the amount of \$10,810.00 + HST. Jason Zohr recommends Council accept the bid from McCrea Excavating. Committee accepts this recommendation;

BV21-05 Hot Box – Two bids received. Alltrade Equipment \$51,382.50 + HST and Amaco \$36,875.00 + HST. Jason Zohr recommends Council accept the bid from Amaco. Committee accepts this recommendation;

BV21-06 Gravel – Two bids received. BEI \$65,350.80 + HST and R.J.Selle \$68,871.96 + HST. Jason Zohr recommends Council accept the bid from BEI. Committee accepts this recommendation;

BV21-07 Winter Sand – Two bids received. RGT Clouthier \$55,620.00 + HST and RJ Selle \$53,940.00 + HST. Jason Zohr recommend Council accept the bid from RJ Selle. Committee accepts this recommendation;

- b) Verch Road – The property owners would like to survey the property at their cost and have a section of the forced road transferred to the Township. Committee approved this request;
- c) A waste site attendant has retired, and another has resigned. We have a staff replacement for the Sand Road site, but not the Hwy #41 transfer site. We advertised to fill the position. However, if a replacement employee cannot be hired we may not be able to staff the Highway #41 transfer site on Tuesday's from 3:00 to 6:00 p.m. Last year on Tuesday's the average number of vehicles at the transfer site was fourteen vehicles;
- d) Baptist Church Road – BEI, who was lowest bidder on gravel tender, will supply and apply M Gravel to Baptist Church Road for \$13.15 per tonne. Committee recommends approval of this project;
- e) Eganville Sign – Committee recommends that Jason Zohr order a new red Eganville Sign to replace the one that is by St. James Catholic School;
- f) Line Painting – The company that does the line painting has not started working yet this year due to weather conditions. Jason Zohr is still working on sourcing the line paint. Committee recommends that areas can be touched up with a roller as necessary;
- g) Boldt Road – Committee recommends that some gravel be added to Boldt Road;
- h) Ditch Day Clean-Up – Committee declared May 15 and May 16 to be ditch clean up days in the Township and recommends that individuals be allowed to take one garbage bag to the waste sites on those days. Will be posted on social media and in the Township newsletter.

*Works Department Report Received.*

### **Administration**

Annette Gilchrist, CAO, was present and gave her report.

- a) The March financial reports are in your packages;
- b) All Departments have reviewed the revisions to the draft Fee By-Law and an updated version was presented to Council for review;
- c) All Departments have reviewed a formal Complaint Policy and a draft was presented for Council to review;
- d) Staff requested that the Council meeting be moved from June 15<sup>th</sup> to June 22<sup>nd</sup> to allow CAO and Deputy CAO to attend AMCTO Conference; Committee recommends acceptance of the proposal;
- e) Committee was provided with the OPA 31 changes forwarded from the County of Renfrew;
- f) OPP Detachment Boards – There are a few meetings coming up between the CAOs from the municipalities covered by the Killaloe OPP Detachment, the local Community Policing Advisory Committee for those without Police Services Boards and Bonnechere Valley's Police Services Board to make recommendations to Council and to answer the provincial consultation questions by the June 1<sup>st</sup> deadline about Detachment-wide Police Services Boards. The province is hosting some information sessions for Councils and staff if they wish to attend. Committee recommends supports a detachment board composition of 11, with 1 representative from each municipality, 1 from Pikwakanagan, 1 provincial appointees from within the area of South Algonquin, Madawaska Valley, Brudenell Lyndoch and Raglan and Pikwakanagan, 1 provincial appointee from within the area of Killaloe Hagarty and Richards, North Algona Wilberforce and Bonnechere Valley and 2 community appointments, one from each of the area similar to the provincial appointees. Committee also recommends that Jack Roesner will be Township representative on this new board once it is established;
- g) Asset Management Plan Proposal – We received funding from the Federation of Canadian Municipalities to review and update our Asset Management Plan. We requested 4 and received 3 asset management proposals. Staff is recommending the proposal from JL Richards in the amount of \$47,110 be hereby accepted. Committee recommends accepting the proposal from JL Richards;
- h) Community Safety Zones – Community Safety Zones were introduced as a part of the provincial government's road safety strategy to address aggressive

driving. An intersection or portion of a road is designated a community safety zone. These zones are used in locations where public safety is a major concern, such as locations experiencing a high frequency of collisions, roadways near schools, daycare centres and retirement facilities. It is not intended that the entire municipality be designated as a Community Safety Zone. Most offences under the Ontario Highway Traffic Act are enforceable in community safety zones, including but not limited to speeding, careless driving, or racing. Parking violations are not eligible for an increased fine under community safety zone regulations. Once stopped by the police for a moving violation while in a community safety zone, you will be eligible for a fine which is double the amount of the fine which you would receive under normal circumstances. The number of demerit points which the driver will receive for any particular violation while in a community safety zone are not increased. A Community safety zone can be designated on municipal highways under Section 214.1 (1) which states that the council of a municipality may by by-law designate a part of a highway under its jurisdiction as a community safety zone if, in the council's opinion, public safety is of special concern on that part of the highway. Committee recommends that the Speed Sign be utilized around the Township and specifically in the areas coming into the Village and that staff prepare a report on areas that should be designated as Community Safety Zones later this year.

*Report and Financial Report Received.*

### **CORRESPONDENCE**

#### **(A) Correspondence "A"**

- (i) Renfrew County Collaborative – E-Walk-in Counselling Clinic
- (ii) Family and Children's Services of Renfrew County – Board Members
- (iii) Children's Health Coalition – Statement April 6, 2021

#### **(B) Correspondence "B"**

- (i) James Rapp email – RV issue
- (ii) Lorne Monahan email – RV issue
- (iii) Carl Kaddatz email – RV issue
- (iv) Town of Caledon – Support for 988, A 3-digit Suicide and Crisis Prevention Hotline
- (v) Whitewater Region – Navigation on Ottawa River – Councillor Jackson
- (vi) Township of Hudson – Support for Fire Departments
- (vii) Township of Essa – Bill 257
- (viii) Township of Lake of Bays – Coloured Coded Capacity Limits
- (ix) Golden Lake Property Owners Association – Corporate Sponsorship
- (x) Lake Clear Property Owners Association – Request to Rescind RV By-Law
- (xi) Town of Laurentian Hills – All Terrain Vehicles

#### **(C) Correspondence "C"**

Committee recommends support of the following resolutions to be brought forward to the next Council meeting.

- (Bv) Whitewater Region – Navigation on Ottawa River – Councillor Jackson
- (Bvi) Township of Hudson – Support for Fire Departments

### **NEW/UNFINISHED BUSINESS**

- (1)** Mayor's Update – Jennifer Murphy had no update for Committee at this time;
- (2)** Library Board Update – Brent Patrick updated Committee about the Online Fundraising Auction to celebrate the 50<sup>th</sup> Anniversary of the Bonnechere Union Public Library that will take place in June 2021;

- (3) Draft Complaint Policy – Committee approves the draft Complaint Policy;
- (4) Draft Fee By-Law – Committee discussed the draft fee by-law. The majority of committee supports the by-law and recommends it come to council on May 4 for approval;
- (5) Letter of Understanding with North Algona Wilberforce – Committee recommends support of the agreement letter with North Algona Wilberforce Township regarding the termination of a shared Chief Building Official effective April 30, 2021;
- (6) Request for Outdoor Seating – Brent Patrick turned off his microphone and video for this portion of the meeting and turned the Chair over to Jennifer Murphy. Committee discussed the request for the use of the cape off the bridge for outdoor seating and possibly the Creamy Parking lot if the cape is not an option. After reviewing staffs concerns indicated that the cape is not suitable the Committee then deferred the matter back to the owner of the Creamery building. The Committee also discussed adding additional picnic tables to the area behind the Creamy, along the river that the Township does own where one picnic table exists there now a second one could be added however that is the maximum for that area. Brent Patrick returned to the meeting and resumed the duty of the Chair;
- (7) Verch Road Request – Committee recommends support of the Barry and Donna Verch’s request to have a small portion of Verch Road to transferred to the Township of Bonnechere Valley which will create a natural severance of their home at 206 Verch Road. All costs associated with the request would belong to the Verch’s;
- (8) GLPOA Request bring forward from Correspondence – Committee recommends support of this advertising; and
- (9) LCPOA Request bring forward from Correspondence – Committee discussed and reconsideration was not supported.

#### **ESTABLISH NEXT MEETING DATE**

The next Committee Meeting will be held on Tuesday May 4, 2021 at 1:30 pm

#### **MEDIA SESSION**

#### **CONCLUSION**

**MOVED BY**            **Jack Roesner**

That: the meeting adjourn at 3:20 p.m.

Carried

---

Brent Patrick, Chair

---

Annette Gilchrist, CAO