

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING
TUESDAY SEPTEMBER 21, 2021 1:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Tim Schison
Councillor Merv Buckwald
Councillor Brent Patrick
Councillor Jack Roesner
CAO Annette Gilchrist**

REGRETS **None**

GALLERY **9**

CALL TO ORDER COMMITTEE MEETING

Chair, Brent Patrick called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Jennifer Murphy**

THAT: the agenda be accepted with the addition of Item #5 Clontarf Sign, Item #6 Boat Launch Lake Clear, and Item #7 Policing Issue. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF – None

APPROVAL OF MINUTES

MOVED BY **Tim Schison**

That: The Minutes of the Committee Meeting on September 7, 2021 be accepted as presented. Carried

DELEGATIONS

REPORTS

Recreation & Culture

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Rural Recreation Committee has the following initiatives underway:
- i) Shop Local Rural Rewards Program: Bonnechere Valley drew for the second winner of the Shop Local program on July 19, 2021 and the winner was Kathryn Mielke. Kathryn chose a \$25 gift certificate for My Country Home. The group is considering a draw for Black Friday and potentially offering a \$50 prize;
 - ii) Sand-Sational Sand Contest: The contest is now closed and the winners will be announced next week;
 - iii) Virtual Halloween Costume & House Decoration Contest: Will be announced jointly with the group and will run from October 1 - November 1, 2021;
 - iv) Ottawa Valley Sports: Will provide a platform for our municipalities to present and promote their sport organizations, sport leagues and sporting events. Joint initiative with the six municipalities (NAW, KHR, BLR, MV, WR, and BV) Informing the public that they can now find all releatable sport information relating to the sport organizations, sport leagues, sporting events on our website. Ottawa Valley will charge and collect payments for Event and or Tournament coverage from any sport organization. The advertising for the groups cost the municipalities \$0 at this time for 1-year.

- v) Digital Main Street Program Funding: The six municipalities are looking at applying under the program for a Digital Service Squad to partner together to help bring a Digital Service Squad to our area to support local businesses. These trained specialists meet with small businesses, at no cost, to help them complete an online assessment, and introduce them to online training modules to build their knowledge and skills. They can also assist with the development of their Digital Transformation Plan (DTP) and then help them apply for a one-time \$2,500 grant to implement it. This one-on-one DSS assistance also includes support for basic website set-up, Google My Business profiles, 360° photos, digital storefront set-up with e-commerce (basic information on the ShopHERE program), creation, or enhancement of social media presence, and much more. Where COVID-19 restrictions are in place, DSS members would provide outreach and one-on-one support through phone calls and video-based calls;
 - vi) Christmas Contest: The group are looking at doing a virtual Christmas Contest;
 - vii) Snow Sculpture Contest: The group is looking at doing a virtual Snow Sculpture Contest in January or February 2022;
 - b) Minister Tibillo attended the meeting of the Rural Remote Mental Health and Addictions Initiative;
 - c) The first day of ice was Saturday September 18, 2021;
 - d) Compressor #1 is twenty three years old and needs either a complete overhaul or to be replaced in 2022. Cimco Refrigeration is working on a quote. Committee recommends staff budget for replacement in 2022;
 - e) Staff had meeting with Eganville Minor Hockey and the Jr.B to go over ice schedule and covid protocols for the upcoming season;
 - f) The Jr.B home opener will be on Sunday October 3, 2021 against the Westport Rideaus;
 - g) Kevin McGrath attended a meeting of the Renfrew County Recreation Managers to discuss Covid protocols for the upcoming ice season. Renfrew County Health Unit was also in attendance. Committee recommends that Kevin McGrath and Annette Gilchrist prepare a written protocol regarding Covid based on the Provincial recommendations;
 - h) The arena capacity is 185 under the new covid restrictions;
 - i) Centennial Park – The Paula Bashford bench was installed and a memorial was held on September 1, 2021;
 - j) Legion Field – Splash Pad will be closed at the end of September. Volleyball and tennis court nets will also be removed at the end of the month;
 - k) There will be a Truth & Reconciliation Ceremony on September 30th at the new Truth & Reconciliation Flower Garden;
 - l) Children at Play signs were installed in Foymount - one on Algonquin Road and one on Madawaska Crescent;
 - m) Grass maintenance and playground inspections are continuing in the parks;
 - n) Rotary Beach – The raft was removed from the Bonnechere River and the bathrooms have been closed for the season;
 - o) Buoys were removed from Wieland Shore and Buelow Beach; and
 - p) Committee recommends that new staff be introduced in the Township's newsletter with their picture.
- Recreation, Community Development and Planning Report Received.*

Building & By-Law

Mark Schroeder, CBO and By-Law Enforcement Officer not present. Report submitted.

CBO and By-Law Enforcement Report Received.

Administration & Finance

Annette Gilchrist, CAO, was present and gave her report.

- a) The August financial reports are in your packages;
- b) The review and update to the Asset Management Plan is well underway and it will be presented to Council before the end of the year;

- c) The Renfrew County District Health Unit is recommending a Vaccination Policy for Township employees. The County of Renfrew is developing one for all staff and has already put in place the mandatory policies for Long Term Care and Paramedics. Bonnechere Valley continues to follow the provincial requirements for self-assessment, masks, social distancing and cleaning in the workplace. Staff are concentrating on the prevention of the spread of Covid-19 for both the vaccinated and non-vaccinated, rather than mandatory vaccination requirements at this time.
- Staff are currently working on procedures regarding the proof on immunization requirements set out by the province that come into effect on September 22, 2021 and to be followed up October 21 2021 where Ontarians will need to present their COVID-19 Vaccination Certificate. The Recreation Managers had a meeting to discuss on September 16th 2021;
- d) County of Renfrew's Official Plan Amendment OPA 31 passed without appeal and staff are now able to undertake a comprehensive review of the Townships zoning by-law. Staff is recommending that Council repeal the zoning by-law amendment which is currently being appealed to the Ontario Land Tribunal. This matter will be reviewed along with the entire zoning by law, therefore having it reviewed by the Tribunal at this time is a duplication and not the best use of Township resources. This will give the Township time for assessment regarding the introduction of RV's on rural properties and to develop support for the permitted uses for trailers and RVs in order to enable better enforcement;
- e) During Budget deliberations Council approved additional funding for Cyber Insurance. This proved difficult for staff to get, however after months of negotiations Bonnechere Valley has been approved for coverage within the 2021 budgeted amount;
- f) Attached to the CAO's report was a draft site plan agreement for Council's review and comments. It was sent to the County of Renfrew Planning Department for comment and some additions have been suggested regarding fencing, water being purchased from the Township and securities. Following Council's review we will include the County amendments along with any suggestions from Council before sending to Delcan for review and additional information required. A final draft will then be brought back to Council prior to approval;
- g) The CBO truck that was purchased jointly with North Algona Wilberforce was declared surplus and advertised for sale. One bid was received however it was lower than anticipated. The bidder called the office to inquire if they were successful they were told the bid was too low and staff was not going to be recommended to Council. The bidder then offered a revised bid of \$1500. Staff is therefore recommending acceptance of the revised bid as Levi Tomlinson was the sole bidder and the only inquiry received. Committee recommends accepting this offer.

Report and Financial Report Received.

CORRESPONDENCE

(A) Correspondence "A"

(B) Correspondence "B"

- (i) Tay Valley Township – Lottery Licensing to Assist Small Organizations
- (ii) Municipality of Trent Lakes – OHIP Eye Care
- (iii) Port Colborne – Phase Out Ontario's Gas Plants
- (iv) Lee Perkins – Email Letter re: Speed reduction on 512

(C) Correspondence "C"

NEW/UNFINISHED BUSINESS

- (1)** Library Board Update – Brent Patrick updated the committee on the business of the library. The library will be hosting another online auction in November;
- (2)** Christmas Dinner – Committee discussed and decided that due to Covid there will be no Christmas Dinner in 2021, a BBQ will be had in the spring for staff and

