

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING
TUESDAY OCTOBER 19, 2021 1:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Tim Schison
Councillor Merv Buckwald
Councillor Brent Patrick
Councillor Jack Roesner
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **6**

CALL TO ORDER COMMITTEE MEETING

Chair, Brent Patrick called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Tim Schison**

THAT: the agenda be accepted with the addition of Item #3 Fourth Chute Road Bridge and Item #4 Queen of Halloween. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF – None

APPROVAL OF MINUTES

MOVED BY **Jennifer Murphy**

That: The Minutes of the Committee Meeting on October 5, 2021 be accepted as presented. Carried

DELEGATIONS

REPORTS

Recreation & Culture

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Kevin McGrath introduced the new Recreation Assistant to Committee;
- b) Paramedics held a drive thru Covid-19 vaccine clinic at the arena on October 1st, 2021;
- c) Hockey Eastern Ontario, HEO, has mandated that all minor hockey players over 12 years of age, all coaching staff and all volunteers be fully vaccinated by November 30th, 2021;
- d) The OPP were called to the arena to deal with parents that are not complying with the Provincial Covid-19 protocols that are in place for arenas;
- e) The Jr.B team has their home opener at the arena on October 3rd and 106 people attended the game;
- f) Eganville Hockey League is commencing their season on October 22nd, 2021 with four teams;
- g) Zumba is taking place in the Eagle's Nest every Thursday in the month of October;
- h) Infant Loss Awareness Memorial was held in Centennial Park on October 15th;
- i) There was a Memorial Walk for Paula Bashford held on October 17th;
- j) Washrooms at Centennial Park, McRae Park and the Tourist Booth will be winterized and closed at the end of October;
- k) October 8th was the last date of the Farmers Market for the season;
- l) Splash Pad is now closed and winterized;

- m) Tennis court nets will be taken down at the end of October;
 - n) Staff will be blocking the ball field entrances to prevent dogs from going on the field and a "No Dogs" sign will be erected;
 - o) Mike McIntee will be shingling two sides of the Recreation Building roof;
 - p) The flower box brackets will be removed from the Bridge by the end of the month;
 - q) The Tree Lighting will be held on Friday November 26th, 2021 at 6:30pm;
 - r) Dana Jennings is preparing the next edition of the BV Newsletter that will be distributed November 1st;
 - s) Dana Jennings participated in a call with EV Direct pertaining to Electric Charging Stations on behalf of the EACDG group; and
 - t) Rural Recreation Committee has the following initiatives underway:
 - i) Shop Local Rural Rewards Program: Bonnechere Valley drew for the third winner of the Shop Local program on September 17th, 2021 and the winner was Brittany Read. Brittany chose a \$25 gift certificate for O'Grady's Flowers and Gifts;
 - ii) Virtual Halloween Costume & House Decoration Contest: As Seen on Halloween, is a joint municipal initiative contest series that brings together all your favorite Halloween traditions into one "Fa-Boo-Less" event. The contest runs from October 6th - November 1st and consists of four different categories: Pumpkin Carving Contest, Yard/House Decorating Contest, Adult Costume Contest, and Kids Costume Contest.
- Recreation, Community Development and Planning Report Received.*

Building & By-Law

Mark Schroeder, CBO and By-Law Enforcement Officer was present and gave his report.

CBO and By-Law Enforcement Report Received.

Administration & Finance

Annette Gilchrist, CAO, was present and gave her report.

- a) The September financial reports are in your packages;
- b) We employed a consultant to do a cost reduction overview of Township Contracts to find savings on current expenditures. They were able to negotiate better terms from some of our service providers. These reports will be received with Council in closed session before accepting the recommendations;
- c) AODA Compliance - As a designated public sector organization, under the Accessibility for Ontarians with Disabilities Act (AODA), we must file an accessibility compliance report every two years. The next reporting deadline is December 31st, 2021. The compliance report confirms that we have met our current accessibility requirements under the Accessibility for Ontarians with Disabilities Act (AODA). Staff are working on this with the Senior Leadership Team and will file the compliance report before the end of the year. Should any non-compliance issues arise, staff will report back to Council and work with the Ministry to address these in a timely fashion;
- d) Vaccination Policy – The Renfrew County District Health Unit is recommending a Vaccination Policy for Township employees. The County of Renfrew is developing one for all staff and has already put in place the mandatory policies for Long Term Care and Paramedics. Currently we continue to follow the provincial requirements for self-assessment, masks, social distancing and cleaning in the workplace. We are concentrating on prevention of the spread of Covid-19 for both the vaccinated and non-vaccinated rather than mandatory vaccination requirements. The letter in Correspondence signed by Dr. Cushman is asking Council to again consider implementing a policy requiring employees to be vaccinated and/or putting in place other methods for early detection such as regular rapid testing for those who are not vaccinated. Should the County of Renfrew Policy pass at the end of the month most local tiers are looking at passing a similar policy. A draft policy can be prepared for Council's consideration at the November 2nd meeting. Committee recommends that this item be brought back to the next meeting for further discussion to review any Policy that the County of Renfrew passes;

- e) 2022 Election Campaigns – Under Section 88.11 of the Municipal Elections Act, 1996 (MEA), Councils may pass a by-law to provide rebates to individuals who contributed to a Council candidate’s election campaign. A contribution rebate program enables a municipality to reimburse contributions made by individuals to a campaign of a candidate seeking election for Mayor or Councillor. The principle purpose of the program is to encourage participation in municipal elections by reducing the financial burden placed on candidates and campaign donors. A rebate program requires candidates to issue receipts to donors who would then apply for a rebate from the Township. Rebates would only be processed after the election, and after a candidate files their financial statements in compliance with the MEA, which would be after March 2023. Participation in the contribution rebate program by candidates is voluntary. To establish a rebate program, a by-law would need to be passed, and the by-law must include conditions under which a contributor is entitled to a rebate and may provide for payment of different amounts based on the contribution. Contribution rebates are funded through the general revenues of a municipality. Municipal campaign contributions are not eligible for Income Tax rebates. A contribution rebate program, authorized under the MEA, is discretionary and no deadline is defined for establishing the program through a by-law, but practically a bylaw would need to be adopted before the end of 2021 to allow staff to prepare for candidate nominations starting May 1, 2022. Administratively, it is necessary to pass the by-law establishing the program and outlining criteria for eligibility, minimum contributions to be eligible for rebate, maximum rebates, etc., prior to the opening of nominations on May 1, 2022. Committee recommends not passing a by-law; and
- f) 2020 Election Signs – Paragraph 7 of subsection 11(3) of the Municipal Act, 2001, S.O. 2001, c. 25 states that a municipality may pass by-laws respecting structures, including fences and signs. Council may pass a Sign By-Law prior to the 2022 Election that sets out things like location of signs based on visibility, private and public property restrictions, word usage, vehicle signs, timing for placement and removal of signs, process and deposits for cost recovery for removal of unlawful signs. Should Council wish to establish election sign restrictions a draft By-Law can be reviewed and will be required to be passed at a future meeting. If not passed the rules provided in the Municipal Election Act will be the only ones enforced. Committee recommends not passing a by-law.

Report and Financial Report Received.

CORRESPONDENCE

(A) Correspondence “A”

- (i) AMO Policy Update - Queen's Park News
- (ii) Renfrew County District Health Unit - Letter from Dr. Robert Cushman-- COVID-19 Vaccination
- (iii) Cunningham Swan – Municipal Law Seminar
- (iv) AMCTO Legislative Express - October 13, 2021
- (v) Cunningham Swan Bill C-208 Update

(B) Correspondence “B”

- (i) Golden Lake Property Owners Association – Sponsorship
- (ii) Township of Alnwick Haldima - Lottery Licencing to Assist Small Organizations
- (iii) Municipality of Shuniah – M-84 Anti-hate Crimes and Incidents and Private Member’s Bill - C 313 Banning Symbols of Hate Act
- (iv) Municipality of Shuniah – Affordable Internet
- (v) Municipality of Grey Highlands – Lottery Licensing for Small Organizations

- (vi) Township of Adelaide Metcalfe – Federal and Provincial Funding of Rural Infrastructure Projects
- (vii) Municipality of Chatham-Kent – Renovictions
- (viii) Municipality of Niagara-on-the-Lake – OHIP Eye Care
- (ix) Town of Kingsville – Save Eye Care in Ontario
- (x) Municipality of Chatham-Kent – OHIP Eye Care
- (xi) North Algona Wilberforce Township – BV Animal Services
- (xii) MacKillican and Associates Audit Scope Letter

(C) Correspondence "C"

Bi) Committee recommends support of the Sponsorship

Bxi) Committee recommends accepting North Algona Wilberforce's withdrawal from the Animal Shelter contract keeping to the terms of the contracts 90 day termination period unless another municipality signs on. The contract will end on January 31, 2022.

NEW/UNFINISHED BUSINESS

- (1) Library Board Update – Brent Patrick updated the committee on the business of the library. The Library is hosting a Live History theater based on local history. The event is taking place on Saturday October 30th. It will dive in to some of the areas favourite horror authors. Patrons can watch first hand as a mystery unfolds in and outside of the Bonnechere Union Public Library. The library is hosting another online auction in November;
- (2) Review Fishing Dock Scope Report – Committee discussed the dock and had no concerns with the project moving forward;
- (3) Fourth Chute Road Bridge – Committee discussed concerns that the bridge work is now completed however the Bridge is still closed. Jenn Murphy will ask County staff why this occurred. The Bridge will be officially opened on Friday October 22, 2021. Committee also had concerns about the length of the new guard rail which will block access to Township property; and
- (4) Queen of Halloween – Committee discussed and plan to present a "Certificate" at the next Committee meeting to a well deserving Halloween decorating mother and her family.

ESTABLISH NEXT MEETING DATE

The next Committee Meeting will be held on Tuesday November 2, 2021 at 1:30 pm

MEDIA SESSION

CLOSED SESSION

MOVED BY **Tim Schison**

THAT: Committee proceed in Closed Session in accordance with the Municipal Act S.O. 2001 c.25, section 239.2 to deal with a matter as indicated below:

(b)personal matters about an identifiable individual, including municipal or local board employees;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

MOVED BY **Tim Schison**

THAT: Committee moves out of Closed Session to rise and report that Committee met to review the CAOs Performance, receive information and give staff direction regarding cell phone and waste management contracts as well as office phone service providers and to approve minutes from September 21, 2021.

Carried

CONCLUSION

MOVED BY **Tim Schison**

That: the meeting adjourn at 3:30 p.m.

Carried

Brent Patrick, Chair

Annette Gilchrist, CAO