

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING
TUESDAY DECEMBER 3, 2019 1:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Jack Roesner
Councillor Merv Buckwald
Councillor Brent Patrick
Councillor Tim Schison
Acting CAO Sandra Barr
Community Development Officer Dana Jennings**

REGRETS **None**

GALLERY **7**

CALL TO ORDER COMMITTEE MEETING

Chair, Jack Roesner called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Brent Patrick**

That: the agenda be accepted as presented with the addition of #6 Quarries and Pits #7 Septic Tank Inspections, #8 Service Awards and (1) Closed Session – Identifiable Individual. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF - Jennifer Murphy declared pecuniary interest on the accounts payable.

APPROVAL OF MINUTES

MOVED BY **Jennifer Murphy**

That: the Minutes of the Committee Meeting on November 19, 2019 be accepted as presented.

DELEGATIONS

1. Bob Peltzer and Chris Hinsperger, Ottawa Valley Cycling and Active Transportation Alliance (OVCATA)

The ask to Bonnechere Valley Council is to create an ad hoc committee, with Council representation, to study and create recommendations for the development and advancement of Active Transportation in the municipality.

The Ottawa Valley Cycling and Active Transportation Alliance (OVCATA) was formed three years ago to promote Active Transportation, the idea of people getting around on their own power, walking, biking, however. They have approximately 500 members now.

They are approaching municipal councils across Renfrew County to get them thinking about Active Transportation in their townships and to suggest that each township establish an ad hoc committee, with Council representation, to study and create recommendations for the development and advancement of Active Transportation in the municipality.

Active Transportation is any sort of human-powered locomotion; walking, rolling, cycling, paddling. Yes, it is tourism, recreation, health and fitness, but it is also transportation and for thousands of years it was the only transportation.

Active Transportation is already a reality in your township. Many people already enjoy and benefit from walking and riding your township's roads, which are among the most beautiful in the province. So how can we maximize our resources, extract the most benefit, and do this at minimal or no cost to ratepayers?

They feel the best approach is to roll up our sleeves and do several things:

- Create an inventory of existing resources
- Examine the strengths and weaknesses of what we have already
- Examine safety concerns and opportunities
- Start to map (be it physical or just on line) our trails and roadways
- Outline opportunities for improvement.

Promoting Active Transportation in the township will have many benefits:

- Residents will enjoy increased health and safety and be better able to save money by getting out of their cars.
- Seniors, in particular, will benefit. We surveyed Renfrew County seniors last year, and they told us they would like to walk and ride more but they face obstacles to it.
- Active Transportation-minded visitors will be attracted, which can have a very positive effect on local business. Your municipality is in competition with others across Canada and the US that are investing in Active Transportation infrastructure and promoting. The choices you make can help attract business.

It is important for the township to have an Active Transportation plan. It will help the municipality set priorities to help its residents and attract visitors. At some point too, higher levels of government are likely, again, to offer funding for Active Transportation. Communities with a plan in hand will be the ones that benefit.

The Ottawa Valley Cycling and Active Transportation Alliance has the skills, the people, and the interest to assist your municipality in this work. The Farmer's Almanac says it is going to be a long winter. What better way to spend it dreaming of the spring and summer to come and helping the community make an existing resource better?

Therefore, we suggest that the municipality establishes an ad hoc committee, with council representation, to study and create recommendations for the development and advancement of Active Transportation in the Township.

- Committee recommends: that they discuss this idea at a future meeting in New Year.

2. Mike Cayer, President of Bonn-Trae Snowmobile Club

The ask to Bonnechere Valley Council was to enter into a Memorandum of Understanding for the prescribed snowmobile trail land use permission that is the former CN rail bed between Tranquility Bay Road and Killaloe Hagarty Richards Township in Bonnechere Valley.

- Committee directed: Acting CAO Sandra Barr to send the Memorandum of Understanding to municipality's insurance provider as Committee has concerns about Line Item #3 in the Memorandum of Understanding. Committee would also like to see the Insurance Policy from Bonn-Trae.

REPORTS

Water & Sewer Department

Daryl Verch, Water & Sewer Superintendent, was present and gave his report.

- a) 2020 Water & Sewage Budget – Currently working on the 2020 Water & Sewage Budget and would like to have something for Committee's review in the next couple of weeks; and
- b) Queen Street – Eastway Construction decommissioned two water & sewer services connections on Queen Street.

Water & Sewer Report Received.

Works Department

Jason Zohr, Acting Works Superintendent was present and gave his report.

- a) Queen Street – Greenwood has finished the work on Queen Street;
- b) Risto Road – Concerns about the dips in the road from plowing;
- c) Private Parking Lot – Mr. Zohr spoke to Adam Kasprzak Surveying about the private parking lot on Bridge Street. Mr. Kasprzak explained that there was a file started on the property, but no survey was completed to date. Jason Zohr spoke with the property owner who realizes that there is Township and other private property in front of his. With no survey the Township cannot determine the size of the other properties in front of the parking lot. The property owner is to get back to Mr. Zohr with direction as to relocate the flower boxes;
- d) Traffic Speed Sign – The traffic speed sign was placed on Hartwig Street from November 7th to November 14th, 2019 and there were 727 vehicles on the street and the average speed was 41 km/h in the posted speed limit of 50 km/h.
 - Committee directed Mr. Zohr to place the traffic speed sign on Jane Street and then Fourth Chute;
- e) Traffic Signal Lights – The traffic signal lights were inspected and found that the northbound direction loop was hanging intermediately which was affecting the pedestrian wait times. They also conducted the fall maintenance at the same time;
- f) Acting Works Manager – Mr. Dale Verch is the Acting Works Manager and is on a 3-month probation period;
- g) Reflectors – The reflectors have been installed in the roadway in front of the Bank of Montreal on November 26, 2019;
- h) Emterra Group – Emterra Group has purchased the Beauman Recycling Company in Renfrew. They are planning to start operating by January 2020 and they collect everything.
 - Committee directed Mr. Zohr to come to the December 17th Committee Meeting with they are asking Mr. Zohr to bring some numbers back with regards to costs from Emterra and determine the costs associated with Bonnechere Valley picking up and delivering with our own trucks and employees.

Works Department Report Received.

Fire Department

Dave Murphy, Fire Chief, was present and gave his report.

- a) Social Media – Social Media outreach is continuing and there is now a great presence and information is getting out and reducing the number of calls;
- b) Community Safety Net – Department is partnering with Community Safety Net. This organization approaches local businesses for financial support in preparing fire prevention material for the fire department. This material is then presented to local schools;
- c) Ministry of Transportation – Effective November 1, 2019 the Ministry of Transportation rate for highway response has increased to \$485 per truck, per hour. As well as of January 15, 2020, the fire department reporting invoice system (FDRI) will be decommissioned and replaced with a new claims administration system (CAS) The MTO has provided fire departments with advanced training tools to allow a seamless transition to the new system;
- d) Office of the Fire Marshal and Emergency Management (OFMEM) – Dave Murphy will be meeting with the new manager of Academic Standards and Evaluation Unit of the OFMEM. Discussions will be had in relation to training requirements and connecting fire departments to community colleges;
- e) Heavy Extrication Agreement – The Algonquins of Pikwakanagan have expressed interest in entering a heavy extrication agreement with Bonnechere Valley;
- f) Service Certificates – 10-year and 20-year service certificates will be handed out at the Fire Fighters Christmas Party; and
- g) Efficiencies – Dave Murphy has some ideas and would like to discuss efficiencies and would like a reserves account for the Fire Department.

Fire Department Report Received.

CORRESPONDENCE

(A) Correspondence "A"

(B) Correspondence "B"

- (i) Town of Amherstburg – Climate Emergency
- (ii) Johnson, Michael – RV's on Lake Clear

(C) Correspondence "C"

NEW/UNFINISHED BUSINESS

(1) County of Renfrew Update

- a) Modernization Meeting - Jennifer Murphy participated in the modernization of Public Health and Emergency Services meeting;
- b) County Council Meeting – Jennifer Murphy attended her last County Council meeting as Warden;
- c) Eastern Ontario Warden's Caucus – Jennifer Murphy attended her last meeting of the Eastern Ontario Warden's Caucus; and
- d) Election of New Warden – The new Warden for the County of Renfrew will be decided on December 10th.

(2) Bonn-Trae Snowmobile Club

- Committee recommends: Acting CAO Sandra Barr to send the Memorandum of Understanding to municipality's insurance provider as Committee has concerns about Line Item #3 in the Memorandum of Understanding. Committee would also like to see the Insurance Policy from Bonn-Trae;

(3) Recycling Options

- Committee recommends: Mr. Zohr to come to the December 17th Committee Meeting with they are asking Mr. Zohr\ to bring some numbers back with regards to costs from Emterra and determine the costs associated with Bonnechere Valley picking up and delivering with our own trucks and employees.

(4) Municipal Modernization Program Expression of Interest

- Committee recommends: The Township of Bonnechere Valley submit an Expression of Interest to the Municipal Modernization Program Intake 1 to conduct a 3rd party review of the Township of Bonnechere Valley's Operational Service Delivery.

(5) Sunset Lane – Committee discussed and they are not interested in taking over Sunset Lane as there are not 5 Bonnechere Valley residents on this road and the road are not up to private road standards;

(6) Quarries and Pits – Committee discussed;

(7) Septic Tank Inspections – Committee discussed;

(8) Service Awards – Committee discussed and they will hand out service awards for milestone years (i.e.: 10, 15, 20 and 30 years).

ESTABLISH NEXT MEETING DATE

The next Committee Meeting will be held on Tuesday December 17th, 2019 at 1:30 pm

MEDIA SESSION - None

CLOSED SESSION

MOVED BY Tim Schison

That: Council proceed in Closed Session in accordance with the Municipal Act S.O. 2001 c.25, section 239.2 to deal with a matter as indicated below:

- (i) Two personal matters about identifiable individuals, including municipal or local board purposes; Carried

MOVED BY Jennifer Murphy

That: Committee come out of Closed Session.

Carried

CONCLUSION

MOVED BY Brent Patrick

That: the meeting adjourn at 4:22 p.m.

Carried

Jack Roesner, Chair

Sandra Barr, Acting CAO