

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING
WEDNESDAY OCTOBER 23, 2019 1:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING**

PRESENT **Deputy Mayor Merv Buckwald
Councillor Brent Patrick
Councillor Tim Schison
Councillor Jack Roesner
Acting CAO Sandra Barr
Community Development Officer Dana Jennings**

REGRETS **Mayor Jennifer Murphy**

GALLERY **5**

CALL TO ORDER COMMITTEE MEETING

Chair, Merv Buckwald called the meeting to order at 1:33 p.m.

ADDITIONS TO AGENDA

MOVED BY **Brent Patrick**

That: the agenda be accepted as presented. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF - None

APPROVAL OF MINUTES

MOVED BY **Tim Schison**

That: the Minutes of the Committee Meeting on October 8, 2019 be accepted as presented.

DELEGATIONS - None

REPORTS

Recreation and Culture

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Olympia Ice Resurfacing Machine Sponsor – New sponsor decal has been finalized;
- b) Christmas Dinner – Tender for the Christmas Dinner will be advertised in the Eganville Leader for the October 30th edition. Last year there were 204 people served. The date for the Christmas Party is Saturday, December 7th;
- c) School Ice Rate – Committee discussed; Kevin McGrath is to determine why the school ice rate was lowered. For the 2019/2020 school year the rate will remain at \$50 per hour with a potential increase for the 2020/2021 school year;
- d) Splash Pad – Winterizing of the Splash Pad was completed by Custom Irrigations. The cost for the winterizing of it was around \$450;
- e) Winterizing of Facilities – Tourist Information Booth winterizing has begun. The water filling station was removed a season shut done has taken place. The fountain has also been removed from the Bonnechere River;
- f) McRae Park – The site manager for the McRae Park Washroom Project has indicated that they will be pouring the cement for the pad next week (October 28th – November 1st);
- g) Planter Boxes – The planter boxes have been removed from the Main Bridge;
- h) Cormac Park – There is a stump that needs to be removed from the roadway;
- i) Opeongo Park – Kevin McGrath is working with the volunteers at Opeongo Park to obtain some new playground equipment;
- j) Pickleball – The reason for the Renfrew County and District School Board to impose a charge under the community use of schools is for the custodial fees;and
- k) Christmas Lights on the Bridge – Kevin McGrath is to obtain pricing on new Christmas Lights for the Bridge and funds for the purchase may be obtained

through the Main Street Revitalization Fund.

Recreation, Community Development and Planning Report Received.

By-Law Enforcement

Steve Fiegen, By-Law Enforcement, was present and gave his report.

- a) First Aid Training – Was to be held on October 16th but needed to be cancelled and the new date is October 30th at 8:30 am at the Eganville Arena;
- b) WHMIS/GHS – Is now called WHMIS 2015 in Canada. As a result, all persons who have previously had WHMIS need to be upgraded. We are also making the WHMIS 2015 upgrade package available to the general public which they can purchase for \$10 and includes confirmation of training and compliance cards;
- c) Emergency Management Training – The date for the Emergency Management Training is October 25, 2019 from 12 pm (noon) to 4 pm;
- d) Emergency Management Exercise Day – The date for the Emergency Management Exercise Day is November 29, 2019 from 1 pm to 4 pm;
- e) Accessibility – We require an in-house committee to review the accessibility needs, priorities and costing to complete a multiyear compliance plan. Township must be 100% accessible by 2025; and
- f) BV Shelter – The revenue for 2018 was \$27,770 and with the increase in staff time and vet bills this resulted in expenses of \$33,577.28 creating a \$5,807.28 shortfall. In 2019 the labour costs are up significantly due to having to hire temporary staff to remove the old outdoor runs. It is projected that we will have a shortfall again. However, actions have been taken to date to reduce costs: a) Reduction of part time staff hours to the minimum; b) Restricting the Pound Keepers hours to Administration only; c) Restricting the number of dogs, we will accept as “surrenders” and charging more for those surrenders we do accept; d) Cancelling our “Senior Resident short-term care” program. Steven Fiegen also recommended that an increase in fees from partnering municipalities should be implemented in 2020. Committee tasked Mr. Fiegen with preparing a draft letter up to send to the partnering municipalities to advise why we would be seeking an increase in fees. Steve Fiegen is to send the letter to Committee prior to sending it to the other municipalities.

By-Law Enforcement Report Received.

Administration

Sandra Barr, CAO, was present gave her report and submitted the financial report.

- a) September Financial Reports – Are included in the Committee packages;
- b) River Run Subdivision Phase II – Dana Jennings and Sandra Barr attended a meeting with Bruce Howarth, Senior Planner, County of Renfrew to discuss River Run Subdivision Phase II. The County of Renfrew will be taking on the coordinating of the details for Phase II;
- c) Risk Management Insurance Seminar – Jason Zohr and Sandra Barr attended a Risk Management Insurance Seminar by Frank Cowan Company. The seminar discussed best practices for complying with Minimum Maintenance Standards for municipal roads, and best practices for record keeping and proper documentation that would assist in providing a defense in court; and
- d) Bonnechere Union Public Library Agreement – The Bonnechere Union Public Library Agreement has a new insurance section that has been included as it is was not the previous agreements. The new agreement will be forwarded to North Algona Wilberforce for their approval as well.

Report and Financial Report Received.

Building Department

Mark Schroeder, Chief Building Official, was not present. Report submitted.

CORRESPONDENCE

(A) Correspondence “A”

(B) Correspondence “B”

- (i) Municipality of Grey Highlands – Conservation Authority
- (ii) Town of The Blue Mountains – Integrity Commission Matters

(C) Correspondence "C"

NEW/UNFINISHED BUSINESS

- (1)** Investing in Canada Infrastructure Program: Community, Culture & Recreation Stream – Committee recommends that the Township of Bonnechere Valley submit an application to the Investing in Canada Infrastructure Program: Community, Culture & Recreation Stream for the Rehabilitation of Legion Field project; and
- (2)** Fee increases for Culverts – Committee recommends that the culvert installation fee change from \$300 for a 20-foot culvert to \$500 per 20-foot culvert.

ESTABLISH NEXT MEETING DATE

The next Committee Meeting will be held on Tuesday November 5th, 2019 at 1:30 pm

MEDIA SESSION

CLOSED SESSION

MOVED BY **Brent Patrick**

That: Council proceed in Closed Session in accordance with the Municipal Act S.O. 2001 c.25, section 239.2 to deal with a matter as indicated below:

- (i) a personal matters about identifiable individuals, including municipal or local board purposes;
- (ii) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Carried

MOVED BY **Brent Patrick**

That: Committee come out of Closed Session.

Carried

CONCLUSION

MOVED BY **Jack Roesner**

That: the meeting adjourn at 3:00 p.m.

Carried

Merv Buckwald, Chair

Sandra Barr, Acting CAO