

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING
TUESDAY MARCH 21, 2023 1:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING AND VIA ZOOM CONFERENCING**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Merv Buckwald
Councillor Brent Patrick
Councillor John Epps
Councillor Tracey Sanderson
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **2**

CALL TO ORDER COMMITTEE MEETING

Chair, Merv Buckwald called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Brent Patrick**

THAT: the agenda be accepted as presented with the addition of Item #3 911 Dispatcher Appreciation Week; Item #4 Hydro Polls; and Item #5 Request from Lesa Belaire to use Tourist Booth on March 25. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF

APPROVAL OF MINUTES

MOVED BY **Jennifer Murphy**

That: The Minutes of the Committee Meeting on March 7, 2023 be accepted as presented. Carried

DELEGATIONS **None**

REPORTS

Recreation & Culture

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Arena – There was a U9 tournament on March 5th there were 15 teams in attendance;
- b) March Madness had lots of positive feedback, there was ice bumper cars on the arena surface, a video game trailer, kick sledding, a community bonfire, snow down, and public skating. The horse rides at the Tourist Booth were well attended. Beaver Tails was set up at the start of March Madness in the Tourist Booth Parking lot. Whiskers & Alley Cats adoption was also set up during the event. Beaver Tails will be making a donation of \$271.16 to the Phoenix Centre from this weekends events;
- c) The Lisa Sharpe Memorial Tournament was Sunday, March 19 with a 6 team round robin;
- d) The Senior/Mom & Tot skate continues to have great turn outs;
- e) The EHL ended on March 10th. Barry's Bay played Pembroke in the final round with Pembroke winning;
- f) Minor hockey is coming to an end with three teams in the final round - U11 Storm, U13 House and U18 House. Figure skating will be hosting an end of year carnival on March 31. The last day of ice is Friday March 31, 2023;
- g) Eagle's Nest - The Rotary Club held a successful breakfast during March Madness. The Spring Vendor Show was very well attended. There were three hall rentals for birthday parties in the month of March;

- h) Centennial Park - The washroom building was vandalized with graffiti. It has been cleaned up;
- i) Curling Club – Kevin McGrath and Annette Gilchrist did a final walk through of the curling rink renos with the contractors. There are still a few things that need to be finished. Due to weather they are waiting until spring when the snow is gone.

Recreation Report Received.

Building & Fire

Darryl Wagner, CBO/Fire Chief was present and gave his report.

- a) There were no building permits issued in the month of February;
- b) Darryl Wagner successfully completed a Ministry of Municipal Affairs and Housing Small Building Course;

Building & Fire Report Received.

Administration

Annette Gilchrist, CAO, was present and gave her report.

- a) The Auditors have completed the annual audit for the Township and the Eganville Generation Corporation. The financial statements will come forward for approval in April or May. Staff will arrange for a presentation by our auditors as part of our regular meeting and schedule EGCs Annual General Meeting for the Shareholders which involves all of Council;
- b) Staff have been busy assisting with the preparations for March Madness activities. We appreciate all the local support from volunteers and Council;
- c) Sarah Schuster joined our Administration team as a placement student from Willis College, for a four week period. We are excited to have her and look forward to promoting the municipal sector as the industry of choice;
- d) Our summer student job postings closed on March 8th and the department heads are actively filling positions. We hope to hire qualified students for our swim program this summer, however the pandemic has affected the number of qualified instructors available. Should we be unable to fill the requirements for our swim program we are working with Kinsman Pool in Pembroke to offer an alternative to our residents;
- e) Delcan is hosting a Community Information Session regarding the development at 131 Sebastopol Drive in Foymount on Thursday March 23, 2023 at 6pm. The session is being held by zoom and will also be available live in the Council Chambers for those who wish to attend;
- f) Public Works Superintendent Jason Zohr met with Ministry of Transportation Representatives to discuss the renewal of the connecting link maintenance contract. This year went very well. The price will be indexed;
- g) Raddatz Request under Correspondence - This request was reviewed with Anne McVean, Jason Zohr, Annette Gilchrist and Dana Jennings. Staff have no concerns with the requests to transfer the forced road (Part 2) to the Township or the closure and transfer of Part 3 to Raddatz. Part 6 would require a crossing agreement or a closure and sale of a portion of the unopened road allowance. Staff also have no concerns with either of those options. If approved in principle, staff will proceed with the by-law to close Part 3 and authorize the transfers of Parts 2 and 3. The crossing agreement or closure regarding Part 6 will need to come back to Council for final approval;
- h) The Township is participating in many collaborations and plans. We are working with the County of Renfrew on a Master Transportation Plan and Flood Mapping. We are working with the 5 municipalities in the Killaloe OPP Detachment Area to implement our Community Safety and Wellbeing Plan. We are also working on the new regulated requirements for Stormwater, a Strategic Plan update and completing the Lake Clear Study and Planning Report;
- i) Following our By-Law Enforcement Officer's appointment to Fire Chief and CBO, staff reviewed options for By-Law Enforcement. Based on past records we have estimated our enforcement needs are between 5 and 8 hours per week. To employ a part-time By-Law Enforcement Officer for 5 hours per week the cost would be \$10,390.00 Municipal Law Enforcement Services (MLES) is a local service provider currently serving 11 municipalities. They have trained staff, equipment, vehicles and years of experience. Their proposal was provided to Committee. The cost to have them serve as our By-Law Enforcement Officers

- would be \$35 per hour for 5 hours per week, for a total annual cost of \$9,100.00. MLES is available to start as soon as they are appointed by By-Law. To hire a part time employee, staff would need to post the position and interview applicants. The CAO recommends that we appoint MLES. Committee recommends appointing MLES and a by-law will be brought forward to Council;
- j) Easter Egg Hunt – Will be held on Saturday April 8 at 1:30pm at the John Egan Geo-heritage Trail.

Administrative Report Received.

Finance

Sandra Barr, Deputy CAO, was present and gave her report.

- a) Tangible Capital Asset Thresholds – Committee recommends increasing the tangible capital asset threshold from \$5000 and \$10,000 to \$15,000. Staff will bring a resolution to the next meeting of Council for approval;
- b) Briefly reviewed the Income Statement and Balance Sheet for the period ending February 28, 2023.

Financial Report Received.

CORRESPONDENCE

(A) Correspondence "A"

1. County Council Summary
2. Ministry of the Environment Conservation and Parks Changes to the Municipal Class Environmental Assessment
3. AMO Watchfile March 9 2023
4. Notice of Public Meeting for County Official Plan Amendment 35

(B) Correspondence "B"

1. Township of Moonbeam - Extend the Moratorium on most Pupil Accommodation Reviews
2. Raddatz Request Rosien Road Severances
3. Request from Alan Soucie
4. Chatham-Kent – Request for support for Bill 5 - Stopping Harassment and Abuse by Local Leaders Act
5. Chatham-Kent – Request for support reducing municipal insurance costs resolution
6. Municipality of North Perth – School Bus Arm Stop Cameras
7. Royal Canadian Legion – Permission for Super Jackpot
8. Town of Petrolia – End Homelessness Initiative

(C) Correspondence "C"

B.3 Raddatz Request Rosien Road Severances – Committee approved in principle;

B.7 Royal Canadian Legion – Permission for Super Jackpot – Committee provided permission for the Super Jackpot

NEW/UNFINISHED BUSINESS

- (1)** Reminder Public Meetings at 5:20 pm and 5:25 pm
- (2)** Library Board Update – Brent Patrick updated Committee on the Library Board. They had a successful week of March Madness events, the author's for the Bonnechere Author's Festival are all booked, they are purchasing the technology equipment for the technology grant they received, and the 2023 budget was presented to both Council's. The Board is a great working board who are always willing to help out with library fundraising;
- (3)** 911 Dispatcher Appreciation Week – Committee recommends supporting 911 Dispatcher Appreciation Week through our social media channels and our digital sign board;

- (4) Hydro Polls – Hydro is moving the hydro polls back farther from the road on Highway 512 in preparation of the road construction that will take place;
- (5) Request from Lesa Belaire to use Tourist Booth on March 25 – Committee gave staff direction to allow Lesa Belaire to use the Tourist Booth for no charge to promote Whiskers and Alley Cats adoption event.

ESTABLISH NEXT MEETING DATE

The next Meeting will be held on Tuesday April 11, 2023

MEDIA SESSION

CLOSED SESSION

MOVED BY **Brent Patrick**

THAT: Committee proceed in Closed Session in accordance with the Municipal Act 2001, section 239.2

(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;

Carried

MOVED BY **Brent Patrick**

THAT: Committee moves out of Closed Session to rise and report that Committee met to receive information and give staff direction regarding the Boat Launch at Opeongo Mountain Resort, a discussion on the agreement with North Algona Wilberforce for the Bonnechere Union Public Library and to approve minutes from February 7, 2023.

Carried

CONCLUSION

MOVED BY **Brent Patrick**

THAT: the meeting adjourn at 4:19 p.m.

Carried

Merv Buckwald, Chair

Annette Gilchrist, CAO